# PERSONAL PAPERS and COMMUNICATIONS

# PACKAGE

FEB 18, 2019

1

# **PERSONAL PAPERS**

# REFERRED

FEB 18, 2019

ELMS ID: 17284	FINAL COUNCIL ACTION	_	Consent V Vote RC Vote		CENTIFIED								MAYOR'S ACTION									
	ading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date		Chair	Action Fav, Adv, Hold (see rev. side)	Mamhare				Refer To	
	First Reading Committee	Date	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date		Chair	Action Fav, Adv, Hold (see rev. side)	Mamhare				Refer To	
I.	A ADD ARE	contin	Please Marine Blog	NAL	BOND	AN ORDINANCE WAIVING THE SIDEWALK REOUIREMENTS OF SECTION 15-09.003 OF	THE CITY OF ATLANTA CODE OF ORDINANCES FOR SUBDIVISION APPLICATION SD-18-040 (933 LONGLEY AVENUE NW); TO PROVIDE THAT IN LIEU	OF CONSTRUCTING THE REQUIRED SIDEWALKS AT THE SUBDIVISION SITE, THE DEVELOPED OF THE SUBDIVISION	SHALL CONSTRUCT 282 FEET OR MORE OF NEW SIDEWALK ON RICE STREET FROM	KNIGHT PARK AND WILL INCLUDE TWO ADA RAMPS IN THE INTERSECTION WITH NILES AVENITE: AND FOR OTHER	SES.	CONSENT REFER	C REGULAR REPORT REFER	☐ ADVERTISE & REFER	LIST ADOPT 2 <sup>ND</sup> READ & REFER	PERSONAL PAPER REFER	Date Referred 2-18-19	Referred To: Transpo.	Date Referred Referred To:	Date Referred:	Referred To:	

	. ()
	A
ALA M	X
Mittak	$\mathbf{X}$
AN ORDINANCE	5

BY COUNCILMEMBER MICHAEL JULIAN BOND

AN ORDINANCE WAIVING THE SIDEWALK REQUIREMENTS OF SECTION 15-09.003 OF THE CITY OF ATLANTA CODE OF ORDINANCES FOR SUBDIVISION APPLICATION SD-18-040 (933 LONGLEY AVENUE NW); TO PROVIDE THAT IN LIEU OF CONSTRUCTING THE REQUIRED SIDEWALKS AT THE SUBDIVISION SITE, THE DEVELOPER OF THE SUBDIVISION SHALL CONSTRUCT 282 FEET OR MORE OF NEW SIDEWALK ON RICE STREET FROM KNIGHT PARK AND WILL INCLUDE TWO ADA RAMPS IN THE INTERSECTION WITH NILES AVENUE; AND FOR OTHER PURPOSES.

**WHEREAS,** Section 15-09.003 of the City of Atlanta Code of Ordinances ("subdivision ordinance") requires the subdivision applicant ("developer") to provide sidewalks on both sides of existing and proposed streets ("sidewalk requirement"); and

**WHEREAS,** the subdivision ordinance further provides that the City Council may waive the sidewalk requirement "in order to permit the developer of said subdivision to construct sidewalks of equal or greater length along adjoining streets"; and

**WHEREAS**, the subdivision ordinance further provides that such waiver can be granted by the City Council "only if the subdivision developer or the pertinent neighborhood planning unit has formally petitioned the city for said waiver, and only if the City Council has received formal comments on said petition from the Commissioner of Public Works and Commissioner of Planning and Development"; and

WHEREAS, the developer, Homegrown Capital & Realty, has formally petitioned for the waiver of the sidewalk requirement for subdivision application SD-18-040 (933 Longley Avenue NW); and

**WHEREAS**, the City Council has received the formal comments on such petition from the Office of Zoning and Development, attached hereto as Exhibit "A"; and

WHEREAS, the City Council has received the formal comments on such petition from the Commissioner of Public Works, attached hereto as Exhibit "B"; and

WHEREAS, based on these formal comments, the City Council finds that construction of sidewalks along the street frontage of SD-18-040 (933 Longley Avenue NW) may not benefit said area being that there are no existing sidewalks to serve as a connection; and

**WHEREAS**, the City and area residents would be better served by the construction of 282 feet or more of new sidewalk on the east side of Rice Street, more or less 316 feet from the intersection of Church Street, from Knight Park to a point 282 feet south and in addition, the developer will include two ADA ramps in the intersection with Niles Avenue.

# NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS as follows:

**SECTION 1:** The requirement of Section 15-09.003 of the City of Atlanta Code of Ordinances that sidewalks be provided on both sides of existing and proposed streets is hereby waived for subdivision application SD-18-040 (933 Longley Avenue NW.)

**SECTION 2:** The waiver of said requirement for the aforementioned application is conditioned upon the agreement of developer Homegrown Capital & Realty or their successor(s)-in-interest to construct 282 feet or more of new sidewalk on the east side of Rice Street, more or less 316 feet from the intersection of Church Street, from Knight Park to a point 282 feet south and in addition, the developer will include two ADA ramps in the intersection with Niles Avenue.

**SECTION 3:** Prior to approval of the final subdivision plat by the Director of Office of Zoning and Development for SD-18-040, as provided by Sec. 15-07.005 (f)(1), the sidewalks as described in this ordinance, shall be constructed by the developer Homegrown Capital & Realty or their successor(s)-in-interest, inspected and accepted by City of Atlanta Department of Public Works.

**SECTION 4:** In the event the developer, Homegrown Capital & Realty or their successor(s)-ininterest, withdraws the land subdivision request, this ordinance is void and of no further effect.

**SECTION 6:** All other requirements of the Code of Ordinances for SD-18-040 above shall remain in full force and effect.



OF

EXHIBIT A

Keisha Lance-Bottoms MAYOR

DEPARTMENT OF CITY PLANNING 55 TRINITY AVENUE, S.W. SUITE 3350 - ATLANTA, GEORGIA 30303-0308 404-330-6145 - FAX: 404-658-7491 www.atlantaga.gov

TIM KEANE Commissioner

Keyetta M. Holmes, AICP Interim Director Office of Zoning and Development

#### EXHIBIT A

MEMORANDUM

TO:	Councilmember Michael Julian Bond Post One At-Large
FROM: 7	Keyetta M. Holmes, AICP - Office of Zoning and Development
DATE:	January 23, 2019
SUBJECT:	Sidewalk waiver request for 933 Longley Avenue (SD-18-040)

The Office of Zoning and Development has received a request to construct the required sidewalks for 933 Longley Avenue (subdivision application SD-18-040) at an alternative location within the Knights Park/Howell Station neighborhood. As you are aware, the Land Subdivision Ordinance requires an applicant for land subdivision to provide sidewalks along the entire property street frontage submitted for subdivision.

The Land Subdivision Ordinance allows the City Council through appropriate resolution to waive the requirement for the provision of sidewalks on a subject property in order to permit the applicant to construct sidewalks of equal or greater length along adjoining streets. This is further accomplished if the subdivision developer or the pertinent neighborhood planning unit has formally petitioned the City for said sidewalk waiver. Formal comments on said petition from the Commissioner of Public Works and the Commissioner of City Planning are also required by the ordinance.

The total street frontage of the subject request for sidewalk waiver is 143 feet along Baylor Avenue and 139.3 feet along Warfield Street. The applicant will install 282.3 feet of sidewalk along the east side of Rice Street beginning more or less 316 feet from the intersection of Church Street on the south eastern corner of Knights Park. The applicant has informed our office that they had the agreement on this approach from Councilmember Michael Julian Bond's office.

Our office has reviewed the subdivision application as well as the applicant's proposal for waiver of the sidewalks. Our staff is of the opinion that the proposed alternate construction location for the sidewalk is reasonable for the following:

- At the location of the site proposed for subdivision, both Baylor Avenue and Warfield Street are unimproved right-of-way, therefore it would be no public benefit to have the sidewalk installed at said location.
- Construction of the sidewalk at the proposed alternate location would continue the existing sidewalk network along the east side of Rice Street and provide for improved pedestrian connectivity to a city owned public greenspace, Knight Park.

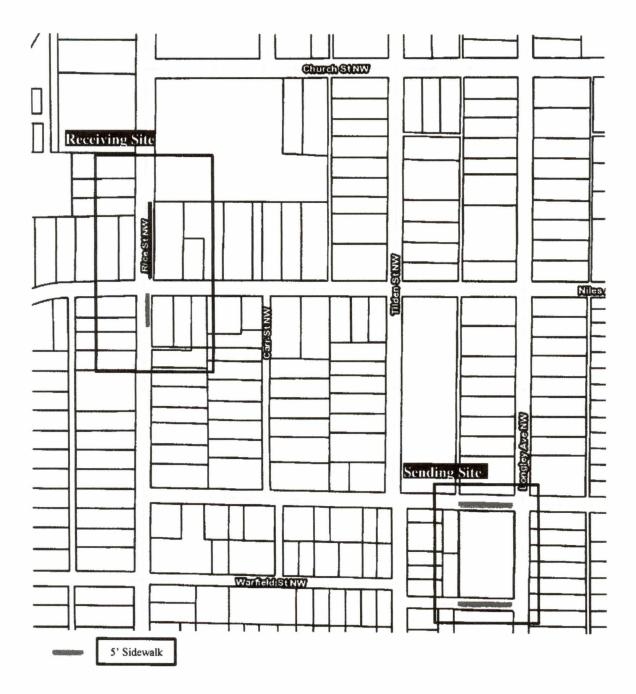
Finally, the Office of Zoning and Development is of the opinion that the public will be better served with improved pedestrian infrastructure adjacent to a large public open area / greenspace, as well as pedestrian safety at a location of increased need for the neighborhood. The Office of Zoning and Development has also sought input from the Office of Transportation and their comments are attached.

This memo as well as the attached correspondence should provide the background should you decide to introduce a resolution to allow the applicant for SD-18-040 to install sidewalks at the alternate location, as noted above.

Page 2 of 2

EXHIBIT B

٠





# CITY OF ATLANTA

KASIM REED MAYOR 55 TRINITY AVENUE, S.W. SUITE 4700, CITY HALL SOUTH ATLANTA, GEORGIA 30303-3531

> TEL. (404) 330-6240 FAX. (404) 658-7552

DEPARTMENT OF PUBLIC WORKS JAMES A. JACKSON, JR., Interim Commissioner

# **MEMORANDUM**

- TO: Council Member Michael Julian Bond Council District 3
- Department of Public Works
  - DATE: January 30, 2019

RE: Sidewalk Waiver Request for 933 Longley Avenue (SD-18-040)

A sidewalk waiver has been requested by the developer of 933 Longley Avenue NW per code section 15-09.003, which reads as follows:

#### Sidewalk and Curb Improvements

Except as provided herein, sidewalks shall be provided in each subdivision on both sides of existing and proposed streets. The city council may, through an appropriate resolution for each subdivision, waive the foregoing requirement in order to permit the developer of said subdivision to construct sidewalks of equal or greater length along adjoining streets; provided, however, that the city council may grant such a waiver only if the subdivision developer or the pertinent neighborhood planning unit has formally petitioned the city for said waiver, and only if the city council has received formal comments on said petition from the commissioner of public works and the commissioner of planning, development and neighborhood conservation.

The length of sidewalk required along the front of this subdivision is 282 feet. The Department of Public Works agrees to waive the sidewalk installation requirements along said frontage, provided that the developer constructs sidewalks of equal or greater length along adjoining streets.

In lieu of installing 282 feet of sidewalk required along 933 Longley Avenue, the applicant has proposed to install 282 feet or more of new sidewalk on Rice Street (east side of the street) from Knight Park to a point 282 feet south in addition they will include two ADA ramps in the intersection with Niles Avenue. The Department of Public Works approves of the proposed alternative location, which will provide for greater connectivity and pedestrian safety than the east side of the subject property.

Michael Julian Bond January 30, 2019 Page 2

Upon approval by Council Legislation, the applicant is required to submit construction plans for review/approval and to obtain a permit from the Department of Public Works prior to installation of the sidewalks. Such plans shall include pertinent standards as they appear at <a href="http://www.atlantaga.gov/index.aspx?page=895">http://www.atlantaga.gov/index.aspx?page=895</a>, and meet the Americans with Disability Act (ADA) requirements.

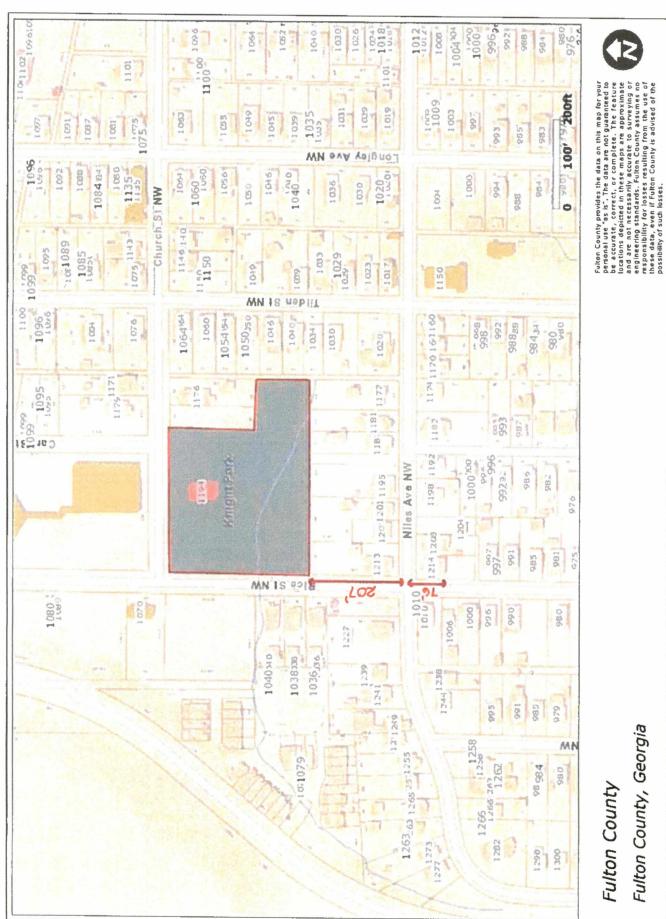
Work is not considered complete until signed off by assigned Inspector.

If you have any questions or concerns, please contact Ms. Cotena Alexander, Program Management Officer at (404) 865-8557 or via email: <u>ccalexander@atlantaga.gov</u>

c: Cotena Alexander, Department of Public Works Wahab Alabi, Department of Public Works Correspondence File

Print Layout

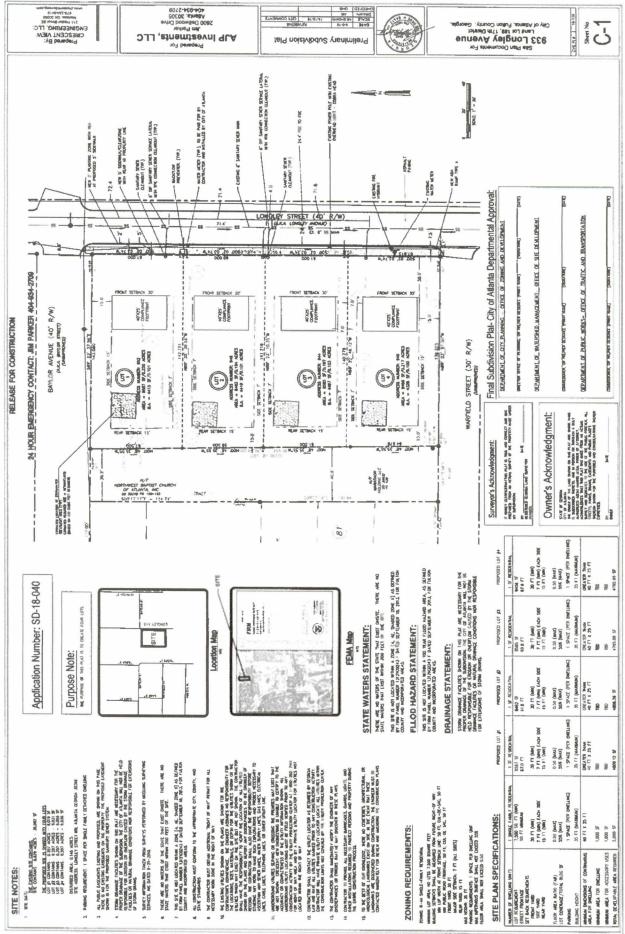
# https://gis.fultoncountyga.gov/Apps/MapViewer/print.php



# 1/16/2019, 12:09 PM

1 of 1

Fulton County, Georgia



SITE PLAN SPECIFICATIONS:



# City of Atlanta Department of Public Works James A. Jackson, Jr., Interim Commissioner

# LEGISLATIVE SUMMARY

Office:	Transportation Services
Committee:	Transportation
DPW Staffer:	Juan Rodriquez
Project:	Sidewalk Waiver for SD-18-040
Legislative #	19-R-XXXX

#### Caption:

AN ORDINANCE WAIVING THE SIDEWALK REQUIREMENTS OF SECTION 15-09.003 OF THE CITY OF ATLANTA CODE OF ORDINANCES FOR SUBDIVISION APPLICATION SD-18-040 (933 LONGLEY AVENUE NW); TO PROVIDE THAT IN LIEU OF CONSTRUCTING THE REQUIRED SIDEWALKS AT THE SUBDIVISION SITE, THE DEVELOPER OF THE SUBDIVISION SHALL CONSTRUCT APPROXIMATELY 282 LF OF SIDEWALK ALONG THE EAST SIDE OF RICE STREET STARTING ON KNIGHT PARK AND PROCEED SOUTH FOR A DISTANCE OF 282 FEET; AND FOR OTHER PURPOSES.

**Background:** Developer, Homegrown Capital & Realty, has formally petitioned for the waiver of the sidewalk requirement for subdivision application SD-18-040 (933 Longley Avenue);

**Results of Approval:** Construction of sidewalk along the frontage of Rice Street from Knight Park to a point 282 feet south.

**Consequences of Non-Approval:** Construction of sidewalks along the street frontage of SD-18-040 (933 Longley Avenue). May not benefit said area being that there are no existing sidewalks to serve as a connection

Council District / Member & NPU: 3th District, NPU

**Project Schedule and Budget:** 

Terms of Contract:

Scope Summary:

City of Atlanta, Department of Public Works | 55 Trinity Avenue, Atlanta, GA 30303 | Tel : (404) 330.6501 Email: <u>publicworks@atlantaga.gov</u> |

ELMS ID: 17286	FINAL COUNCIL ACTION	Consent V Visto DC Visto	A 4010	CERTIFIED											MAYOR'S ACTION										
1066	ading			Committee	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To	Committee	Date		Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To	
meile after	Committee First Reading	Date Chair	AREFERTED TO	Committee	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To	Committee	Date		Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To	
1 allower and and	19 10 10 10 10 10	Cletta,	rite Above The Line) / Warde	BY COUNCILMEMBER DUSTIN HILLING	SHA ZINCA	AN ØRDINANCE TO CREATE A NEW Section 914.3 Titled "Automated	EXTERNAL DEFIBRILLATORS" IN PART	ENDIX A (BUILDING ENDMENTS). CHAPTER	ON), (0	ALL CITY VEWTV	DINGS TO INSTAL	EXTERNAL DEFIBRILLATORS; AND FOR OTHER PURPOSES.		CONSENT REFER	REGULAR REPORT REFER	ADVERTISE & REFER	LI <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	IPPERSONAL PAPER REFER	01-01-0	Date Referred CDHS Referred To: CDHS	Date Referred	Referred To:	Date Referred:	Referred To:	

19 AN ORDINANCE **BY COUNCILMEMBER** 

AN ORDINANCE TO CREATE À NEW SECTION 914.3 TITLED "AUTOMATED EXTERNAL DEFIBRILLATORS" IN PART III (LAND DEVELOPMENT CODE), APPENDIX A (BUILDING CODE AMENDMENTS), CHAPTER 1 (ADMINISTRATION), OF THE CITY OF ATLANTA CODE OF ORDINANCES TO REQUIRE ALL CITY BUILDINGS AND ALL NEWLY CONSTRUCTED BUILDINGS TO INSTALL AUTOMATED EXTERNAL DEFIBRILLATORS; AND FOR OTHER PURPOSES.

WHEREAS, there are more than 356,000 out of hospital cardiac arrests annually in the US; and

**WHEREAS,** the estimated loss of a sudden cardiac arrest in the U.S. was 2 million years of potential life lost for males and 1.3 million potential life lost for females, accounting for 40-50% of the years of potential life lost from all cardiac diseases; and

**WHEREAS,** automated external defibrillators (AEDs) are portable electronic devices, approved by the United States Food and Drug Administration, which are capable of diagnosing cardiac arrhythmias and are able to re-establish effective cardiac rhythm; and

**WHEREAS,** the installation of AEDs in buildings would allow quick access to these devices in the instance a person is suffering a sudden cardiac arrest; and

**WHEREAS,** AEDs are intended for use by the general public and most AEDs use audible voice prompts to guide the user through the process; and

**WHEREAS,** it is in the interested of the citizens of the City of Atlanta to install AEDs in all City buildings and newly constructed buildings.

# NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS as follows:

**SECTION 1:** A new Section 914.3 titled Automated External Defibrillators will be created in Part III (Land Development Code), Appendix A (Building Code Amendments), Chapter 1 (Administration), of the City of Atlanta Code of Ordinances to read as follows:

#### Sec. 914.3. – Automated External Defibrillators

#### 914.3.1. – Definitions.

"Automated External Defibrillator" means a portable electronic device, approved by the United States Food and Drug Administration, that is capable of diagnosing cardiac arrhythmias and that uses defibrillation to reestablish an effective cardiac rhythm.

"City building" means any building or portion thereof that is owned or leased by the city and is occupied by city employees.

"Newly constructed building" means any building constructed on or after July 1, 2019 and with a public space or common area. For purposes of this definition, a building will be deemed to have been constructed on the earlier of: 1) the date of issuance of a certificate of occupancy for the building, or 2) the date of its first occupancy.

# 914.3.2. – Administering agency.

The Office of Buildings shall administer the provisions of this article.

# 914.3.3. - Notification.

Office of Buildings shall notify the Atlanta Fire Rescue Department of the existence, location, and type of automated external defibrillator installed in each city building or newly constructed building with occupancy groups that include (A, B, E, F, I, H, M, R-1, R-2, S-1 and S-2.) In multiple story buildings greater than seven stories, an automated external defibrillator shall be installed on the first / main floor and every fifth floor.

#### 914.3.4. - Inspection.

The Office of Buildings inspectors shall conduct an inspection of each automated external defibrillators during construction or installation of the defibrillator to ensure the device is installed per the manufacturer's installation standards in the designed location and according to the operation and maintenance guidelines set forth by the manufacturer.

# 914.3.5. - Maintenance.

The building owners shall conduct periodic inspections of all automated external defibrillators in their respective buildings to ensure that they are maintained in an operative condition, and are replaced or repaired where defective, all according to the operation and maintenance guidelines set forth by the manufacturer.

#### 914.3.5.1. – Maintenance Documentation.

The building owners shall provide the certification documentation to the Atlanta Fire Rescue Department annually and have this documentation available for review upon request by designated Office of Buildings staff.

**SECTION 2:** That the amendments reflected in this Ordinance shall become effective July 1, 2019.

**<u>SECTION 3:</u>** That the Atlanta Fire Rescue Department is requested to work with building owners to provide training to their staff on the use of automated external defibrillators.

**<u>SECTION 4</u>**: That all ordinances or parts thereof in conflict with this ordinance are hereby repealed to the extent of the conflict.

17240	FINAL COUNCIL ACTION	Readings	Consent V Vote RC Vote	CERTIFIED								MAYOR'S ACTION						
	ıding			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To
	First Reading Committee	Date	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To
ť.	19 0 1002 V	1		AN ORDINANCE BY COUNCILMEMBER JOYCE M. SHEPERD	AN ORDINANCE TO REZONE CERTAIN PROPERTIES ALONG A PORTION OF THE METROPOLITAN PARKWAY	CORRIDOR (ADAIR PARK AND PITTSBURGH NEIGHBORHOODS – BETWEEN THE CSX	RAILKUADIATLANIA BELILINE AND MAYLAND AVENUE SW FROM C-I/BL (COMMUNITY BUSINESS DISTRICT/BELTLINE OVERLAY) TO MRC-I/BL (MIXED RESIDENTIAL COMMERCIAL/BELTLINE OVERLAY) FROM C-I/BL (COMMUNITY BUSINESS DISTRICTY	BELILINE OVERLAY) TO MIK-2/BL (MIAED RESIDENTIAL COMMERCIAL/BELTLINE OVERLAY) AND FROM C-2-C/BL (COMMERCIAL SERVICE CONDITIONAL/BELTLINE OVERLAY) TO MRC-2/BL	(MIXED RESIDENTIAL COMMERCIAL/BELTLINE OVERLAY) IN WHICH TO IMPLEMENT CERTAIN RECOMMENDATIONS OF THE COUNCIL DISTRICT 12	NEIGHBORHOOD BLUEFKINT FLAN FOR ADAIR FARK, CAPITOL VIEW, CAPITOL VIEW MANOR, AND SYLVAN HILLS: THE BELTLINE MASTER PLAN SUBAREA 2: HERITAGE COMMUNITIES OF SOUTH ATLANTA AND THE ATLANTA CITY DESIGN PLAN; AND FOR OTHER PITROSES.	CONSENT REFER	<b>F</b> REGULAR REPORT REFER	□ ADVERTISE & REFER □ 1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	FPERSONAL PAPER REFER	Bate Referred To: ZRB + ZONing	Date Referred Referred To:	Date Referred:	Referred To:

#

# AN ORDINANCE BY COUNCILMEMBER JOYCE M. SHEPERD

AN ORDINANCE TO REZONE CERTAIN PROPERTIES ALONG A PORTION OF THE CORRIDOR (ADAIR PARK AND METROPOLITAN PARKWAY PITTSBURGH **NEIGHBORHOODS – BETWEEN THE CSX RAILROAD/ATLANTA BELTLINE AND** MAYLAND AVENUE SW FROM C-1/BL (COMMUNITY BUSINESS DISTRICT/BELTLINE OVERLAY) TO MRC-1/BL (MIXED **RESIDENTIAL COMMERCIAL/BELTLINE OVERLAY) FROM C-1/BL (COMMUNITY BUSINESS DISTRICT/ BELTLINE OVERLAY)** TO MRC-2/BL (MIXED RESIDENTIAL COMMERCIAL/BELTLINE OVERLAY) AND FROM C-2-C/BL (COMMERCIAL SERVICE CONDITIONAL/BELTLINE OVERLAY) TO MRC-2/BL (MIXED RESIDENTIAL COMMERCIAL/BELTLINE OVERLAY) IN WHICH TO IMPLEMENT CERTAIN RECOMMENDATIONS OF THE COUNCIL DISTRICT 12 NEIGHBORHOOD BLUEPRINT PLAN FOR ADAIR PARK, CAPITOL VIEW, CAPITOL VIEW MANOR, AND SYLVAN HILLS; THE BELTLINE MASTER PLAN SUBAREA 2: HERITAGE COMMUNITIES OF SOUTH ATLANTA AND THE ATLANTA CITY DESIGN PLAN; AND FOR OTHER PURPOSES.

**19,01067** Joure M. Sheper

WHEREAS, there are many locational advantages that should be leveraged in order to enhance the quality of life along the Metropolitan Parkway Corridor and its geographic area which has been included in several plans including Council District 12 Neighborhood Blueprint Plan for Adair Park, Capitol View, Capitol View Manor, and Sylvan Hills, the Metropolitan Parkway Redevelopment Plan and the Atlanta BeltLine Master Plan Subarea 2; and

**WHEREAS**, the Council District 12 Neighborhood Blueprint Plan "The Plan" focuses on the redevelopment potential at existing neighborhood commercial nodes.

**WHEREAS**, The Plan represents a collective vision, policies and strategies that will guide the development of the neighborhoods.

**WHEREAS**, to facilitate the development at the priority neighborhood redevelopment nodes, changes to Land use designations and zoning classifications for some parcels are recommended in The Plan.

**WHEREAS**, the BeltLine is one of the most comprehensive economic development efforts ever undertaken in the City of Atlanta and will combine greenspace, trails, transit and new development along 22 miles of historic rail segments that encircle the urban core; and

WHEREAS, the BeltLine Master Plan consists of ten separate sub-areas; and

WHEREAS, Subarea 2 of the BeltLine Master Plan, known as "Heritage Communities of South Atlanta," is partially located in NPU V and Council District 12; and

**WHEREAS**, the official zoning maps should be amended to include the properties within the Adair Park and Pittsburgh Neighborhoods as described in this document and shown on Attachments "A and B"; and

**WHEREAS**, the City Charter, at Section 1-102(b), provides that the City shall have all powers necessary and proper to promote the safety, health, peace, and general welfare of the City and its inhabitants; and

**WHEREAS**, this ordinance is adopted pursuant to Georgia Constitution Article IX, Section II, Paragraph IV which empowers the governing authority of each county and of each municipality to adopt plans and exercise the power of zoning; and

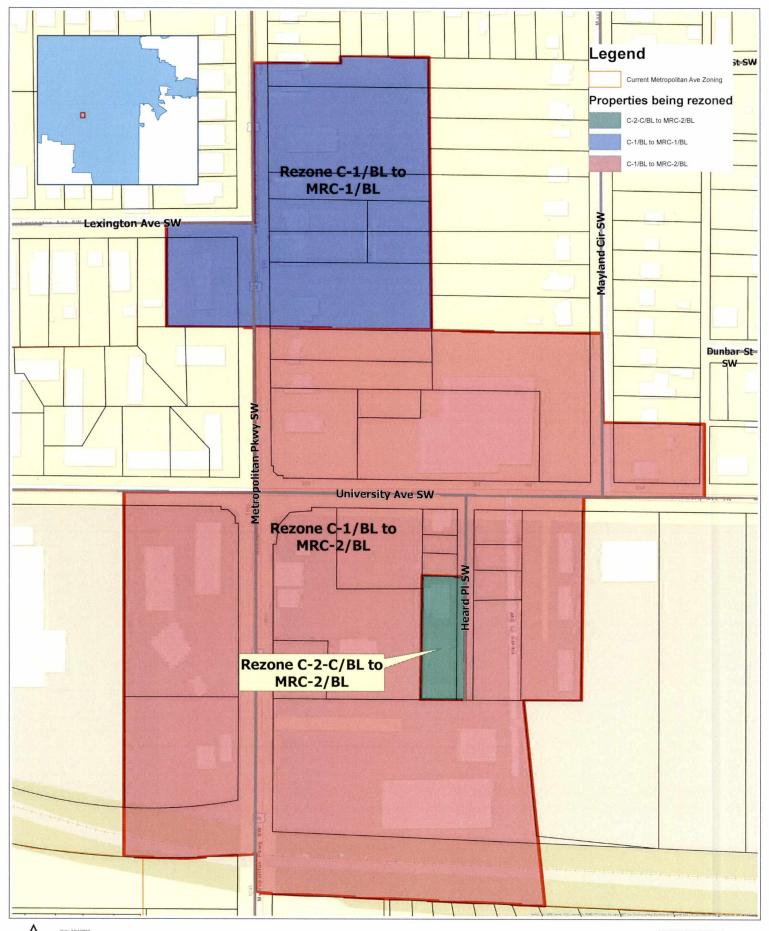
**WHEREAS**, the City Council of the City of Atlanta finds that this rezoning is in the best interest of the public health, safety, and welfare.

# NOW, THEREFORE, THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS, as follows:

SECTION 1: That the 1982 City of Atlanta Zoning Ordinance be amended and the official zoning maps established in connection therewith be changed to include the properties located along the Metropolitan Parkway corridor with the designations as shown on "Attachment 'A'" and "Attachment 'B'".

SECTION 2: That all ordinances or parts of ordinances in conflict with this ordinance shall be hereby repealed.

# Exhibit 'A'



0 0.006 0.01 0.02 0.03 0.04 Mies





THIS MAY IS INCULED AN A PUBLIC SERVICE The City of Alternatia has made innover that this Date contains innov errors and inconsiliencics. The City of Alterta in ne we assure regression to visuarments the accuracy and/or reliability of the Data and/or map products being developed. This use of the Data and or map products assumes all risk's had labilities which may artise from the information produced by Maps or Data formable to Us.

# Exhibit B

FID OBJECTID	LOWPARCELI	SITEADDRES	CurZoning	ProZoning
0	1 14 00870007150	1158 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
1	2 14 00870007139	<b>1190 METROPOLITAN PKWY SW</b>	C-1/BL	MRC-2/BL
2	3 14 00870007149	1184 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
3	4 14 00870007160	1152 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
4	5 14 00870007151	1150 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
5	6 14 00870007154	1128 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
6	7 14 00870007138	575 UNIVERSITY AVE SW	C-1/BL	MRC-2/BL
7	8 14 00870007111	0 STEWART AVE SW REAR	C-1/BL	MRC-1/BL
8	9 14 00870007153	1136 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
9	10 14 00870007140	0 STEWART AVE SW REAR	C-1/BL	MRC-2/BL
10	11 14 00870007159	1180 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
11	12 14 00870007113	0 STEWART AVE SW REAR	C-1/BL	MRC-1/BL
12	13 14 01060014020	1163 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
13	14 14 00870007157	1170 METROPOLITAN PKWY SW	C-1/BL	MRC-1/BL
14	15 14 01050004006	1241 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
15	16 14 01050004005	1217 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
16	17 14 00880001021	1232 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
17	18 14 00880001024	1214 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
18	19 14 00880001003	0 UNIVERSITY AVE SW	C-1/BL	MRC-2/BL
19	20 14 00880001023	1240 METROPOLITAN PKWY SW	C-1/BL	MRC-2/BL
20	21 14 00870007133	0 MAYFIELD CIR SW	C-1/BL	MRC-2/BL
21	22 14 00870007161	563 UNIVERSITY AVE SW	C-1/BL	MRC-2/BL
22	23 14 00880001010	0 UNIVERSITY AVE SW	C-1/BL	MRC-2/BL
23	24 14 00880001005	592 UNIVERSITY AVE SW	C-1/BL	MRC-2/BL
24	25 14 00880001014	566 UNIVERSITY AVE SW	C-1/BL	MRC-2/BL
25	26 14 00880001006	0 HEARD PL SW	C-1/BL	MRC-2/BL
26	27 14 00880001013	0 HEARD PL SW	C-1/BL	MRC-2/BL
27	28 14 00880001012	0 HEARD PL SW	C-1/BL	MRC-2/BL
28	29 14 00880001011	0 HEARD PL SW	C-1/BL	MRC-2/BL
29	30 14 00880001018	1215 HEARD PL SW	C-2-C/BL	MRC-2/BL
30	31 14 00880001007	1211 HEARD PL SW	C-1/BL	MRC-2/BL

1.1241	FINAL COUNCIL ACTION	Readings	Consent V Vote C RC Vote	CERTIFIED								MAVOD'S ACTION								
	ading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
	First Reading Committee	Date	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
	19 0 1068	SOUL O ET	(Do Not Write Above This Line) 1068	AN ORDINANCE BY COUNCILMEMBER / MARCI / COLLIER		AN ORDINANCE TO AMEND THE 1982 ATLANTA ZONING ORDINANCE, AS	AMENDED, BY AMENDING THE SPI-20 SUBAREA 4 (GREENBRIAR SPECIAL PUBLIC INTEREST DISTRICT SUBAREA 4) DISTRICT	TO ALLOW ASSISTED LIVING FACILITIES BY SPECIAL USE PERMIT; AND FOR OTHER PURPOSES.			1	CONSENT REFER	T ADVERTISE & REFER	<b>1</b> IST ADOPT 2 <sup>ND</sup> READ & REFER	FFERSONAL PAPER REFER	Date Referred 2-18-17V Referred To: 2RB+ ZDNing	Date Referred Referred To:	Date Referred:	Referred To:	

#

# AN ORDINANCE BY COUNCILMEMBER MARCI COLLIER OVERSTREET

# AN ORDINANCE TO AMEND THE 1982 ATLANTA ZONING ORDINANCE, AS AMENDED, BY AMENDING THE SPI-20 SUBAREA 4 (GREENBRIAR SPECIAL PUBLIC INTEREST DISTRICT SUBAREA 4) DISTRICT TO ALLOW ASSISTED LIVING FACILITIES BY SPECIAL USE PERMIT; AND FOR OTHER PURPOSES.

**WHEREAS**, the Greenbriar Special Public Interest District was created to implement provisions of the Comprehensive Development Plan and encourage a compatible mixture of residential, commercial, cultural and recreational uses; and

**WHEREAS**, the opportunities for residential and commercial economic development are numerous in the Greenbriar neighborhood; and

**WHEREAS**, the text amendment will positively impact the educational, cultural, and economic potential of the Greenbriar Special Public Interest District.

# NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

**SECTION 1.** So as to hereafter allow assisted living facilities by special use permit in the SPI-20, Subarea 4 Greenbriar Residential/Commercial Subarea, use table codified at City Code Sec. 16-18T.005 is amended to add to the table that assisted living facilities are permitted in Subarea 4 only by special use permit by the letters "SUP".

**SECTION 2.** This ordinance shall become effective immediately upon its approval by the City Council and signature by the Mayor or by operation of law.

1068

11000	FINAL COUNCIL ACTION	Readings	A ADIC -	CERTIFIED								MAYUKSACHUN							
	ading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav. Adv. Hold (see rev. side)	Other	Members			Refer To
	First Reading	Date Chair	Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav. Adv. Hold (see rev. side)	Other	Members			Refer To
+.	19 O 1060 1010	Hance	(Do Not Write Above This Line)	AN ORDINANCE BY ANG ANTH COUNCILMEMBERS CARLA SMITH	IH	AN ORDINANCE AUTHORIZING THE	TRANSFER OF TWO HUNDRED DOLLARS AND ZERO CENTS (\$200.00) FROM THE DISTRICT 2 CARRY FORWARD ACCOUNT TO THF	DISTRICT 2 DISTRIBUTION ACCOUNT TO MAKE CHARITABLE DONATIONS	PUBLIC GOOD; AND FOR OTHER PURPOSES.		CONSENT REFER	L REGULAR REPORT REFER T ANVERTISE & REFER	LIST ADOPT 2 <sup>ND</sup> READ & REFER	F PERSONAL PAPER REFER	2-18-19	Date Referred PIN./ EXEC.	Date Referred Referred To:	Date Referred:	Referred To:

11 #

19 0 1069

COUNCILMEMBER AMUR R. FAROKHI Calla

# AN ORDINANCE AUTHORIZING THE TRANSFER OF TWO HUNDRED DOLLARS AND ZERO CENTS (\$200.00) FROM THE DISTRICT 2 CARRY FORWARD ACCOUNT TO THE DISTRICT 2 DISTRIBUTION ACCOUNT TO MAKE CHARITABLE DONATIONS TO COMMUNITY PROJECTS AND ORGANIZATIONS THAT SERVE THE PUBLIC GOOD; AND FOR OTHER PURPOSES.

**WHEREAS,** pursuant to Section 2-39(a) of the City of Atlanta Code of Ordinances, councilmembers are permitted to utilize funds from their respective Council Distribution Account, to fund projects for the public good within their district or to donate funds for charitable purposes; and

**WHEREAS**, the District 2 Councilmember has supported and continues to support various community-based activities throughout the Atlanta community for the public good; and

**WHEREAS,** the District 2 Councilmember desires to transfer funds from the District 2 Carry Forward Account to the District 2 Distribution Account to make charitable donations to community projects and organizations that serve the public good.

# NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA GEORGIA, to be read as follows:

**SECTION 1:** That the Chief Financial Officer is authorized to amend the FY 2019 General Fund Budget as follows:

#### TRANSFER FROM APPROPRIATIONS

#### <u>\$200.00</u>

1001 (General Fund) 030202 (District 2) 5790001 (Contingency Fund – Unrestricted) 1110000 (Governing Body) Councilmember Amir R. Farokhi.

#### TRANSFER TO APPROPRIATIONS

#### <u>\$200.00</u>

1001 (General Fund) 030202 (District 2) 5730018 (Distribution) 1110000 (Governing Body) Councilmember Amir R. Farokhi.

**SECTION 2:** That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

开/1305	FINAL COUNCIL ACTION 2 <sup>nd</sup> 1 <sup>st</sup> & 2 <sup>nd</sup> 3 <sup>rd</sup> Boodinge	Consent V Vote RC Vote	CEDTIERN	CERTIFIED								MAYOR'S ACTION								
	lding		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
	First Reading Committee	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
	19 0 1070	(Do Not Write Above This Line) /D7D	AN ORDINANCE BY	FAROKHI, JENNIFER IDE, AND	MATT WESTMORELAND Level	AN ORDINANCE TO AMEND THE CITY OF ATLANTA CODE OF ORDINANCES SECTION 114-414	Er.	FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER A LEGAL	HOLIDAY FOR CITY EMPLOYEES COMMENCING ON NOVEMBER 3		CONSENT REFER	□ REGULAR REPORT REFER	ADVERTISE & REFER       1st anopt 3 <sup>ND</sup> read & refere	PERSONAL PAPER REFER		Date Referred 2-10-17 Referred To: FIN./ EXAC	Date Referred	Date Referred:	Referred To:	

1#

# AN ORDINANCE BY COUNCILMEMBERS AMUS FAROKHI, JENNIFER IDE, AND MATT WESTMORELAND

# AN ORDINANCE TO AMEND THE CITY OF ATLANTA CODE OF ORDINANCES SECTION 114-414, ENTITLED "HOLIDAYS" FOR THE PURPOSE DESIGNATING EVERY FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER A LEGAL HOLIDAY FOR CITY EMPLOYEES COMMENCING ON NOVEMBER 3, 2020; AND FOR OTHER PURPOSES.

**WHEREAS,** municipal general elections in the City of Atlanta ("City"), as well as federal general elections, are held the first Tuesday after the first Monday in November; and

**WHEREAS,** there has been growing debate nationwide to make election day a legal holiday to increase voting access; and

**WHEREAS,** language in House Resolution 1, introduced in the 116<sup>th</sup> Congress, would make the Tuesday after the first Monday in November 2020, and each even-numbered year thereafter a legal public holiday; and

**WHEREAS,** it is the best interest to encourage employees to participate in voting process by designating the first Tuesday after the first Monday of each November a legal holiday in the City.

# NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA GEORGIA, to be read as follows:

**<u>SECTION 1</u>**: That the first Tuesday after the first Monday of November be designated a legal holiday for City employees.

**SECTION 2:** That Section 114-414 ("Holidays") is hereby amended as follows (new language in bold):

#### Sec. 114-414. – Holidays.

(a) *Designation, effect.* The following days shall be legal holidays for employees of the city:

- (1) January 1, New Year's Day.
- (2) Third Monday in January, Martin Luther King, Jr.'s birthday.
- (3) Last Monday in May, Memorial Day.
- (4) July 4, Independence Day.
- (5) First Monday in September, Labor Day.
- (6) The first Tuesday after the first Monday in November, Election Day.
- (7) November 11, Veterans Day.
- (8) Fourth Thursday in November, Thanksgiving.
- (9) Day after Thanksgiving.
- (10) December 25, Christmas Day.

- (b) Holidays observed. Whenever any holiday shall fall on an employee's first normal weekly off-day, the preceding day will be taken as a holiday. If the designated holiday falls on an employee's regular second weekly off-day, the succeeding day will be taken as a holiday. All employees, except those who shall be necessary in order to carry on essential functions of the government of the city, shall receive a holiday on the days set forth in subsection (a) of this section. Those employees who are required to work on an observed holiday other than the designated holiday shall be given another day off within the calendar year for the holiday not observed.
- (c) Premium payment for holiday work performed. Employees shall be eligible for compensation for work performed on a holiday only if the employee works on the actual day designated as the holiday in subsection (a) of this section. For purposes of this section the holiday for premium pay purposes is the 24-hour period beginning at 12:01 a.m. and ending at 12:00 midnight of the designated day. Notwithstanding anything in this subsection, no employee may receive more than eight hours at premium pay rate for any one holiday, except for firefighters assigned to a 54-hour week, who may be paid premium pay for a maximum of 12 hours for each designated holiday worked.
- (d) Necessary workers. The department head shall determine those employees necessary to render service on a designated holiday. These employees who are required to work on a designated holiday as defined in subsection (a) of this section will be compensated as follows:
  - (1) Exempt employees. Exempt employees who do not receive a holiday on any of the holidays named in subsection (a) of this section because of the necessity of their remaining on duty shall receive some other day in lieu of the holiday not received, and such holiday shall be given affected employees within the calendar year of the holiday not observed.
  - (2) Nonexempt employees. All nonexempt employees who do not receive a holiday on any of the holidays named in subsection (a) of this section because of the necessity of their remaining on duty shall be paid at a premium holiday rate equal to their regular rate plus one and one-half times their regular rate of pay for each hour of work for that day.
- (e) *Eligibility requirements.* An employee shall be entitled to regular pay on any holiday, provided the employee has worked the regularly scheduled workday immediately before and the regularly scheduled workday immediately after the holiday or is on approved leave with pay on those days. Holidays which shall occur during the time that an employee is on annual or sick leave shall not be charged against such holidays based upon the number of hours that such employees normally work each day. Temporary employees shall not be paid for holidays not worked.
- (f) *Exceptions.* Those city employees who are housed in buildings of other governments will observe the holidays of that government.

**SECTION 3:** That the provisions of this ordinance shall take effect on Tuesday, November 3, 2020.

**<u>SECTION 4</u>**: That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

11xU	FINAL COUNCIL ACTION	Readings	Consent V Vote RC Vote	CEDITIEIED	CENTIFIED							MAYOR'S ACTION										
	ading			Committee	Date	Chair	Action Fav, Adv, Hold Other	Members		Refer To		COMMINEE	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To	
	First Reading Committee	Date	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold Other	Members		Refer To	Committee		Date	Chair	Action	rav, Adv, Hold Other	Members				Refer To	
		101 0 61	(Do Not Write Above This Line)	AN GRDINANCE BV COUNCIL MEMBER MARCI	F	AN ORDINANCE TO ADOPT	REIMAGINE GREENBRIAR - THE GREENBRIAR TOWN CENTER LCI PLAN UPDATE: TO AMEND THE 2016	COMPREHENSIVE DEVELOPMENT PLAN BY INCORPORATING BY	REFERENCE SAID PLAN; AND FOR OTHER PURPOSES.		CONCENT BEEED	RECHAR REPORT REFER	□ ADVERTISE & REFER	□ I <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	F PERSONAL PAPER REFER	Date Referred: 2-18-19	Referred To: CDHS	Date Referred: Referred To:	Date Referred:	Referred To:	Date Referred:	

12 . 13

9#

xuc

## AN ORDINANCE BY COUNCILMEMBER MARCI COLLIER OVERSTREET

# AN ORDINANCE TO ADOPT REIMAGINE GREENBRIAR - THE GREENBRIAR TOWN CENTER LCI PLAN UPDATE; TO AMEND THE 2016 COMPREHENSIVE DEVELOPMENT PLAN BY INCORPORATING BY REFERENCE SAID PLAN; AND FOR OTHER PURPOSES.

0 1071

**WHEREAS,** the Atlanta Regional Commission awarded the City of Atlanta a 2017 Livable Centers Initiative grant accepted per 17-O-1123 for a major update to the plan for the Greenbriar Town Center LCI study area; and

**WHEREAS**, pursuant to Resolution 18-R-3061, the City retained the firm of Sizemore Group to be the lead consultant on developing the LCI plan; and

**WHEREAS,** the Greenbriar area neighborhoods, NPUs P and R, government agencies, institutions, community organizations, residents, business and property owners worked with the Department of City Planning and the consultant team led by the Sizemore Group to develop goals and recommendations for future development, placemaking, trails and greenspace, and multi-modal connectivity in the study area for the LCI plan update entitled Reimagine Greenbriar; and

**WHEREAS** the 2016 Comprehensive Development Plan (CDP) serves as a comprehensive longterm guide to growth and development for the entire City of Atlanta; and

**WHEREAS**, chapter 9 of the CDP, entitled "Land Use" recognizes that planning for the City has taken many forms from redevelopment and corridor studies to livable center initiatives (LCI), small area and neighborhood plans; and

WHEREAS, said LCI or area-specific community plans contain findings and recommendations as to future actions which aid public policymaking, such as future land use and zoning, but do not impose any legally binding land use and zoning controls as such controls must be separately enacted after required local and state processes; and

**WHEREAS**, Councilmember Marci Collier Overstreet, the Department of City Planning and its planning consultant, residents, businesses and other stakeholders engaged in a planning process to develop a document entitled Reimagine Greenbriar; and

**WHEREAS**, it is in the public health, safety and welfare to incorporate by reference Reimagine Greenbriar into the CDP.

# NOW THEREFORE THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS AS FOLLOWS:

Section 1: Reimagine Greenbriar, attached hereto as Exhibit "A", is hereby adopted as a nonbinding guide to future growth and development. Any policy recommendations contained within the plan document are recommendations only. Any policy change, if any, based on these recommendations must be enacted by the city council through separate legislation.

**Section 2**: The 2016 Comprehensive Development Plan is hereby amended at chapter 9 to incorporate by reference Reimagine Greenbriar, attached hereto as Exhibit "A", as a community plan. This plan is attached to this ordinance and is also on file with the Department of City Planning as a public record available for public inspection.

Section 3: That all ordinances or parts of ordinances in conflict with the terms of this ordinance are hereby waived to the extent of the conflict.

17309	FINAL COUNCIL ACTION	Readings	Consent V Vote RC Vote	CERTIFIED									MAYOKSACTION							
	ading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To		Committee	Date	Chair	Action	Fav, Auv, Hold (see Fev. side) Other	Members			Refer To
	First Reading Committee	Date	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To		Committee	Date	Chair	Action	ray, Auy, Hold (see rey. side) Other	Members			Refer To
6.	1	7/01 0 6V	coboxe This Line) 1072	AN DRDINANCE BY COUNCILMEMBER MICHAEL JULIAN		AN ORDINANCE AUTHORIZING DONATIONS IN A TOTAL AMOUNT NOT TO	EXCEED FIVE THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) COLLECTIVELY FROM THE POST 1 AT-LARGE CARRY	UNIVERSITY, GEORGIA STATE	INSTITUTE, MOREHOUSE COLLEGE, MORRIS BROWN COLLEGE AND SPELMAN COLLEGE: AND FOR OTHER PURPOSES.		1	CONSENT REFER	C REGULAR REPORT REFER	LIST ADOPT 2 <sup>ND</sup> READ & REFER	IF PERSONAL PAPER REFER	7-18-19	Date Referred To: FIN./ EXEC	Date Referred Referred To:	Date Referred:	Referred To:

= #

19 **O** 1072 AN ORDINANCE BY COUNCILMEMBER MICHAEL JULIAN BOND

AN ORDINANCE AUTHORIZING DONATIONS IN A TOTAL AMOUNT NOT TO EXCEED FIVE THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) COLLECTIVELY FROM THE POST 1 AT-LARGE CARRY FORWARD ACCOUNT TO CLARK ATLANTA UNIVERSITY, GEORGIA STATE UNIVERSITY, GEORGIA TECHNOLOGICAL INSTITUTE, MOREHOUSE COLLEGE, MORRIS BROWN COLLEGE AND SPELMAN COLLEGE; AND FOR OTHER PURPOSES.

WHEREAS, the Post 1 At-Large Councilmember is dedicated to supporting various communitybased activities throughout the Atlanta community for the public good; and

WHEREAS, it is the desire of the Post 1 At-Large Councilmember to donate a total amount not to exceed Five Thousand Dollars and Zero Cents (\$5,000.00) collectively to support civic and community events at Clark Atlanta University, Georgia State University, Georgia Technological Institute, Morehouse College, Morris Brown College and Spelman College.

# NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA GEORGIA, to be read as follows:

**SECTION 1:** That the Chief Financial Officer is authorized to amend the FY 2019 General Fund Budget to remit donations in a total amount not to exceed Five Thousand Dollars and Zero Cents (\$5,000.00) collectively to Clark Atlanta University, Georgia State University, Georgia Technological Institute, Morehouse College, Morris Brown College and Spelman College to support civic and community events.

**SECTION 2:** That all payments shall be charged to and made from the following account: 1001 (General Fund) 030214 (CCN Council Post 1 At-Large) 5790001 (Contingency Fund – Unrestricted) 1110000 (Governing Body) Councilmember Michael Julian Bond.

**SECTION 3:** That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

1132	FINAL COUNCIL ACTION	sent $\Box$ V Vote $\Box$ R	CERTIFIED				MAYOR'S ACTION					
10 23	ading		Committee Date	Chair Action Fav, Adv, Hold (see rev. side) Other	Members	Refer To	Committee	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To
-ahume	Committee First Reading	Date Chair Referred To	Committee Date	Chair Action Fav, Adv, Hold (see rev. side) Other	Members	Refer To	Committee	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To
18. when all the there are a	North Col and North	c This March	AN ORDINANCE BY New COLUMN COUNCILMEMBER New MICHAEL	AN ORDINANCE REQUESTING THE COMMISSIONER OF THE DEPARTMENT OF HUMAN RESOURCES COMMISSIONER	INSTITUTE A POLICY AND ENSURE THAT ALL ELECTED OFFICIALS, MANAGEMENT, AND APPOINTED OFFICIALS OF THE CITY OF	ATLANTA ARE AWARE OF THE HOBBS ACT; AND FOR OTHER PURPOSES.	☐ CONSENT REFER ☐ REGULAR REPORT REFER	□ ADVERTISE & REFER □1 <sup>st</sup> ADOPT 2 <sup>ND</sup> READ & REFER	FPERSONAL PAPER REFER	Date Referred To: FIN./ EACC. Date Referred Referred To:	Date Referred:	Referred To:

AN ORDINANCE BY COUNCILMEMBER MICHAEL OULIAN BOND

# AN ORDINANCE REQUESTING THE COMMISSIONER OF THE DEPARTMENT OF HUMAN RESOURCES COMMISSIONER INSTITUTE A POLICY AND ENSURE THAT ALL ELECTED OFFICIALS, MANAGEMENT, AND APPOINTED OFFICIALS OF THE CITY OF ATLANTA ARE AWARE OF THE HOBBS ACT; AND FOR OTHER PURPOSES.

WHEREAS, the Hobbs Act provides whoever in any way or degree obstructs, delays, or affects commerce or the movement of any article or commodity in commerce, by robber or extortion or attempts or conspires so to do, or commits or threatens physical violence to any person or property in furtherance of a plan or purpose to do anything in violation of this section shall be fined under this title or imprisoned not more than twenty years or both; and

WHEREAS, extortion is defined by the Hobbs Act as "the obtaining of property from another, with his consent, induced by wrongful use of actual or threatened force, violence, or fear, or under color of official right"; and

**WHEREAS**, to ensure a climate of ethically and morally high standards all elected officials, management and appointed officials of the City of Atlanta should be aware of the Hobbs Act.

# NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA GEORGIA, to be read as follows:

**SECTION 1:** That the Commissioner of the Department of Human Resources Commissioner shall institute a policy and ensure that all elected officials, management, and appointed officials of the City of Atlanta are aware of the Hobbs Act.

**SECTION 2:** That the Commissioner of the Department of Human Resources Commissioner shall provide an update to the Finance/Executive Committee on the status of this policy within 60 days of adoption.

**SECTION 3:** That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

Ola I	NAL COUNCIL ACTIO	[]2 <sup>nd</sup> []1 <sup>st</sup> & 2 <sup>nd</sup> [] 3 <sup>rd</sup>	Readings	[] Consent [] V Vote [] RC Vote	CERTIFIED														MAYOR'S ACTION					
	ng				Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side Other	Members			Refer To			
	First Reading	Committee	Date	Chair	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side Other	Members			Refer To			
# 3.		(Do Not Write Aboly Othining)	5/0TO C-	Had all	AN ORDINANCE 12 C	BY COUNCILMEMBER HOWARD SHOOK	AN ORDINANCE ESTABLISHING A	Y	ADMINISTRATIVE PERMIT OR BULDING PERMIT FOR WHICH A VALID SPECIAL	ADMINISTRATIVE PERMIT HAS NOT	PPLIED FOR, INCLUDI BANCE PERMITS, FOR	ZONED SPI-9 BUCKHEAD VILLAGE SPECIAL PURI IC INTEREST DISTRICT:	AND FOR OTHER PURPOSES.						I] REGULAR REPORT REFER       I] ADVERTISE & REFER	1 1 <sup>st</sup> ADOPT 2 <sup>ND</sup> READ & REFER	ate F	P	Referred To: Date Referred	Point Articles Referred To:

## AN ORDINANCE HALL SU BY COUNCILMEMBER HOWARD SHOOK

SP Hatt

AN ORDINANCE ESTABLISHING A MORATORIUM ON THE ACCEPTANCE OF ANY APPLICATION FOR A SPECIAL ADMINISTRATIVE PERMIT OR BULDING PERMIT FOR WHICH A VALID SPECIAL ADMINISTRATIVE PERMIT HAS NOT BEEN APPLIED FOR, INCLUDING LAND DISTURBANCE PERMITS, FOR PARCELS ZONED SPI-9 BUCKHEAD VILLAGE SPECIAL PUBLIC INTEREST DISTRICT; AND FOR OTHER PURPOSES.

**WHEREAS**, in 2010 the City of Atlanta (the "City") passed Ordinance No. 10-O-1339 establishing the SPI-9 Buckhead Village Special Public Interest zoning district; and

**WHEREAS**, when Ordinance No. 10-O-1339 was passed the City desired that any zoning conditions associated with the previous zoning for any parcel within the SPI-9 zoning district shall continue in full force and effect; and

**WHEREAS**, the City desires a limited amount of time to conduct a zoning review to ensure that all previous zoning conditions were properly incorporated during the 2010 rezoning of the parcels within the SPI-9 zoning district and, if necessary, pass a rezoning ordinance incorporating the previous zoning conditions; and

**WHEREAS**, it is necessary to impose a moratorium to maintain the status quo while the zoning review is completed and while any rezoning ordinance is passed; and

**WHEREAS**, it is in the interest of the public health, safety and general welfare of the City's citizens to ensure the City complies with the State of Georgia's Zoning Procedures Law; and

WHEREAS, moratoria are a well-recognized and court-sanctioned land use tool in furtherance of local planning and zoning powers by preserving the status quo while the governing authority formulates a more permanent development strategy. <u>Tahoe-Sierra Preservation Council, Inc. v.</u> <u>Tahoe Regional Planning Agency</u>, 535 U.S. 302 (2002); <u>City of Roswell v. Outdoor Systems, Inc.,</u> 274 Ga. 130 (2001);

## NOW THEREFORE THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS AS FOLLOWS:

**SECTION 1**: A moratorium is imposed on, and the Director of the Office of Buildings and the Director of the Office of Zoning and Development shall not accept, applications for a special administrative permit, a land disturbance permit, or a building permit for proposed new construction on any parcel zoned SPI-9 Buckhead Village Special Public Interest District.

<u>SECTION 2</u>: For purposes of this ordinance, new construction shall be defined as any construction which would result in one or more new buildings, increased lot coverage, and/or modification of the existing footprint. Additions to existing buildings shall constitute new construction.

**SECTION 3:** The moratorium imposed by this ordinance will expire one hundred and eighty (180) days from the date this ordinance becomes effective. Notwithstanding the foregoing, if there is a final vote of the City Council on a rezoning ordinance incorporating the previous zoning conditions before the expiration of the one hundred and eighty (180) days, the moratorium will expire on the date when the rezoning ordinance becomes effective or when the City Council votes to deny the rezoning ordinance;

**<u>SECTION 4</u>**: This ordinance shall become effective immediately upon signing by the Mayor or as otherwise provided by the operation of law.

17317	FINAL COUNCIL ACTION	Readings	Consent     U Vote     Consent     Co	CERTIFIED												MAYOR'S ACTION						
	6u		Committee	Date	Chair	Action Fav, Adv, Hold (See rev.side) Other	Members			Refer To		Committee	Date	Chair	Action Fav, Adv, Hold (See rev.side) Other	Members					Refer To	
	First Reading Committee	Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (See rev.side) Other	Members			Refer To		Committee	Date	Chair	Action Fav, Adv, Hold (See rev.side) Other	Members					Refer To	
			x AN ORDINANCE BY DUSLY, Hills	AN OBDINANCE TO AMEND	APTER 114, PERS	ARTICLE "IV", CLASSIFICATION PLAN OF THE CODE OF ORDINANCES, CITY OF ATLANTA,	GEORGIA, SO AS TO PROVIDE FOR CERTAIN POSITION	MENTS, CF IFICATIONS,	POSITION TRANSFERS; POSITION FUNDING ALLOCATION CHANGES,	AND OTHER PERSONNEL ACTIONS IN LINE WITH THE 2019 BUDGET;	AND FOR OTHER PURPOSES.					1     ADVERTISE & REFER       1     1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	Date Referred 2-18-19	Referred To: FIN / EXEC.	Date Referred	Referred To:	Date Referred	Referred To:

#10.

AN ORDINANCE BY Dustin Hillis

ORDINANCE TO AMEND CHAPTER 114, PERSONNEL, ARTICLE AN "IV", CLASSIFICATION PLAN OF THE CODE OF ORDINANCES, CITY OF ATLANTA, GEORGIA, SO AS TO PROVIDE FOR CERTAIN POSITION ABOLISHMENTS, CREATIONS, RECLASSIFICATIONS, CLASS CREATIONS, ABOVE ENTRY AUTHORIZATIONS, **EMPLOYEE, POSITION TRANSFERS; POSITION FUNDING ALLOCATION CHANGES, AND** OTHER PERSONNEL ACTIONS IN LINE WITH THE 2019 BUDGET; AND FOR OTHER PURPOSES.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS that the Code of Ordinances, City of Atlanta, Georgia, be and the same is hereby amended as follows:

**SECTION 1 – EFFECTIVE DATE OF ACTIONS:** That the effective date for actions contained within this ordinance shall be the beginning date of the pay period following adoption or otherwise noted by Council and approval by the Mayor.

Committee Committee Date Committee Date Chair Chair Chair Refer To		Einet Dond		LICI I	-
Not Write Above This Line)     Committee Internation     Committee Internation       were internation internation internation of the internation of the internation o		CommitteeDate		FINAL COUNCIL ACTION	Sector 14
WARE     Committee     Committee     Committee       UNEAMER DUSTIN HILLS     UNEAMER DUSTIN HILLS     Committee     Committee       UNEAMER DUSTIN HILLS     Date     Date     Committee       THE CITY TO EXECURE THE MAXOR, ON     Crain     Chain     Chain       FOR THE ACOUNSTIONS WITH PROPERTY OR THE ACOUNSTIONS OF SUCH INTERESTS, AUTHORIZING     Fav, Adv, Hold Gee revisite)     Chain       Committee     Chain     Action     Fav, Adv, Hold Gee revisite)     Chain       Commitseis     Nembers     Members     Members       Interests, AuthORIZING THE MAXOR     Members     Members       Interests, AuthORIZING THE MAXOR     Chain     Fav, Adv, Hold Gee revisite)       Other     Constructions     Chain     Committee       ON OF TAKING THE MONICLION     Members     Members       Interests, AuthORIZING THE MAXOR     Committee     Committee       ON OF TAKING MELLOD, D.G.G.A. § 32- ON OF TAKING MELLIOD, D.G.G.A. § 32- ON OF TAKING MELLIOD OF ORONNANCES       MERESTS, AUTHORIZING THE MERIN, AND FOR OTHERE     Date <tr< th=""><th>- 7</th><th>Chair Referred To</th><th>e e</th><th>Readings</th><th>-</th></tr<>	- 7	Chair Referred To	e e	Readings	-
Interest not the mayor, on The City To Execute all DOCUMENTS     Date <ul> <li> <ul></ul></li></ul>	RDINANCE OF MUNICIPAL COLOR	Committee	Committee	Consent V Vote RC Vote	
THE CITY, TO EXECUTE ALL DOCUMENTS     Chair       ACTON     CERTAIN       INTERETS NECESSARY FOR THE HOVELL     Action       AD COMPLETE STREET PROJECT;     Action       NG NEGOTIATIONS WITH PROPERTY     Action       FOR THE ACQUISTION OF SUCH     Members       INTERESTS; AUTHORIZING THE MAYOR     Members       INTERESTS; AUTHORIZING THE MAYOR     Members       INTERESTS; AUTHORIZING THE ACQUISTION OF SUCH     Members       INTERESTS; AUTHORIZING THE MAYOR     Members       INTERESTS TO BE PAUD FROM ACCOUNT     Committee       INTERESTS TO BE PAUD FROM ACCOUNT     Members       MERET	DUNCIFICIENT DUSTIN HILLIS ACCURATE	Date	Date	CERTIFIED	1.00
INTERESTS IN RECESSARY FOR THE HOWELL       Action         AD       COMPLETE       STREET       PROJECT;         AD       COMPLETE       STREET       PROJECT;         AD       COMPLETE       STREET       PROJECT;         AD       COMPLETE       STREET       PROJECT;         FOR       THE       ACUUSTIONS       Other         AD       CONPLETE       STREET       PROJECT;         FOR       THE       ACUUSTIONS       Other         APPRAISALS, SURVEYS, AND ANY OTHER       APPRAISALS, SURVEYS, AND ANY OTHER       Members         APPRAISALS, SURVEYS, AND ANY OTHER       APPRAISALS, SURVEYS, AND ANY OTHER       Members         CITY       ATTONNEY, IN       THE EVENT       Members         ONS ARE UNSUCCESSEUL, IN INSTITUTE       MANOR       Members         ON OF TAKING METHODO, O.C.G.A. § 32-       J.       Members	LF OF THE CITY, TO EXECUTE ALL DOCUMENTS SSARY FOR THE ACQUISITION OF CERTAIN	Chair	Chair		
FOR THE ACQUISITION OF SUCH INTERESTS; AUTHORIZING TITLE APPRAJAGLS; AUTHORIZING TITLE ESSARY FOR THE ACQUISITION OF SUCH ESSARY FOR THE ACQUISITION OF SUCH INTERESTS; AUTHORIZING THE MAYOR CITY ATTORNEY, IN THE EVENT ONS ARE UNSUCCESSFUL, TO INSTITUTE ATION PROCEEDINGS PURSUANT TO THE ON OF TAKING METHOD, O.C.G.A. § 32- O. NO F TAKING METHOD, O.C.G.A. § 32- SACTED WORK AND PAYMENTS FOR INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER DATE       Members         NITERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER DATE       Committee       Date         NITERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER NITERESTS TO BE PAID FROM ACCOUNT COMMITTER       Date       Date         NITERESTS TO BE PAID REPORT REFER ADOPT 2 <sup>VID</sup> READ & REFER ADOPT 2 <sup>VID</sup> ADOPT 2 <sup>VID</sup>	RTY INTERESTS NECESSARY FOR THE H ROAD COMPLETE STREET PR DRIZING NEGOTIATIONS WITH PRC	Action Fav, Adv, Hold (See rev.side) Other	Action Fav, Adv, Hold (See rev.side) Other		
ESSARY FOR THE ACQUISITION OF SUCH INTERESTS; AUTHORIZING THE MAYOR CITY ATTORNEY, IN THE EVENT ONS ARE UNSUCCESSFUL, TO INSTITUTE ATION PROCEEDINGS PURSUANT TO THE ATION PROCEEDINGS PURSUANT TO THE ATION PROCEEDINGS PURSUANT TO THE ATION PROCEEDINGS PURSUANT TO THE ON OF TAKING METHOD, O.C.G.A. § 32- 3. WVING CERTAIN PROVISIONS OF REAL ESTATE AND PROCUEMENT CODE REAL ESTATE AND PROCUEMENT CODE REAL ESTATE AND PROVISIONS OF REAL ESTATE AND PROCUEMENT CODE INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER DATE ACTED WORK AND PAYMENTS FOR INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER DATE ACTED WORK AND PAYWENTS FOR INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER DATE ACTED WORK AND PAYWENTS FOR ACTED WORK AND PAYWENTS FOR ACT	ERS FOR THE ACQUISITION OF SUCH ERTY INTERESTS; AUTHORIZING TITLE CHES, APPRAISALS, SURVEYS, AND ANY OTHER	Members	Members		
CITY ATTORNEY, IN THE EVENT ONS ARE UNSUCCESSFUL, TO INSTITUTE ATION PROCEEDINGS PURSUANT TO THE ON OF TAKING METHOD, O.C.G.A. § 32- 3.; WAIVING CERTAIN PROVISIONS OF REALESTATE AND PROCUREMENT CODE TY OF ATLANTA CODE TY OF ATLANTA CODE TY OF ATLANTA FOR OTHER TO FATIANTA FOR ONTHER RACEED WORK AND PAYMENTS FOR INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER TISTED HEREIN; AND FOR OTHER LISTED HEREIN; AND FOR OTHER TO FATIANTA COPE TO FATIANTA TO FOR OTHER TO FATIANTA TO FOR OTHER TO FATIANTA COPE ADD T2 <sup>ND</sup> READ & REFER ADD T2 <sup>ND</sup> READ & REFER TO FATIANTA TO FOR OTHER ADD T2 <sup>ND</sup> READ & REFER RESONAL PAPER REFER RESONAL REFER RESONAL PAPER REFER RESONAL PAPER REFER RESONAL	S NECESSARY FOR THE ACQUISITION OF SUCH ERTY INTERESTS; AUTHORIZING THE MAYOR				
ATION PROCEEDINGS PURSUANT TO THE ON OF TAKING METHOD, O.C.G.A. § 32- 2.; WAIVING CERTAIN PROVISIONS OF REAL ESTATE AND PROVISIONS OF REAL ESTATE AND PROVISIONS OF RACTED WORK AND PAYMENTS FOR INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER NEED REFER ACOTING REFORM ACTION NSENT REFER ADOPT 2 <sup>ND</sup> REAFER ADOPT 2 <sup>ND</sup> REAFER ADOPT 2 <sup>ND</sup> REAFER ADOPT 2 <sup>ND</sup> REFER ADOPT 2 <sup>ND</sup> REFER ADOPT 2 <sup>ND</sup> REFER ADOPT 2 <sup>ND</sup> REFER ADOPT 2 <sup>ND</sup> REFER AFTING ACTION Refer TO Refer TO ACTION	THE CITY ATTORNEY, IN THE EVENT TIATIONS ARE UNSUCCESSFUL, TO INSTITUTE				
Real ESTATE AND PROCUREMENT CODE       Refer To         Racred work and payments For       Refer To         Nacred work and payments For       Neefer To         INTERESTS TO BE PAID FROM ACCOUNT       LISTED HEREIN; AND FOR OTHER         INTERESTS TO BE PAID FROM ACCOUNT       Committee         NSENT REFER       Date         CHAIT       Chair         Mondort Panets       Members         ADOPT 2 <sup>ND</sup> READ & REFER       Members	EMNATION PROCEEDINGS PURSUANT TO THE ARATION OF TAKING METHOD, O.C.G.A. § 32- T SEO: WAIVING CERTAIN PROVISIONS OF				
RACTED WORK AND PAYMENTS FOR INTERESTS TO BE PAID FROM ACCOUNT LISTED HEREIN; AND FOR OTHER Date Date Chair	LE X, REAL ESTATE AND PROCUREMENT CODE LE CITY OF ATLANTA CODE OF ORDINANCES;	Refer To	Refer To		
LISTED HEREIN; AND FOR OTHER       Committee         Date       Date         Date       Chair         NSENT REFER       Chair         SULAR REPORT REFER       Action         GULAR REPORT REFER       Action         ADOPT 2 <sup>ND</sup> READ & REFER       Members         Refer To       Refer To	CONTRACTED WORK AND PAYMENTS FOR				
Date       NSENT REFER       NSENT REFER       SULAR REPORT REFER       Gular REPORT REFER       Action       Fav, Adv, Hold (See rev.side)       Other       ADOPT 2 <sup>ND</sup> READ & REFER	ERS LISTED HEREIN; AND FOR OTHER	Committee	Committee		
NSENT REFER       Chair         NSENT REFER       Action         SULAR REPORT REFER       Action         SULAR REPORT REFER       Action         SULAR REPORT REFER       Members         ADOPT 2 <sup>ND</sup> REFER       Members	DSES.	Date	Date		MILL SA
NSENT REFER SULAR REPORT REFER SULAR REPORT REFER ADOPT 2 <sup>ND</sup> REFER ADOPT 2 <sup>ND</sup> REFER SONAL PAPER REFER a - 18 - 19 FIN / EXeC / FIN / EXeC / Refer To Refer To		Chair	Chair	4	
ADOPT 2 <sup>ND</sup> REFER ADOPT 2 <sup>ND</sup> READ & REFER ASONAL PAPER REFER 3 - 18 - 19 FIN / EXeC	CONSENT REFER REGULAR REPORT REFER	Action Fav, Adv, Hold (See rev.side) Other	Action Fav, Adv, Hold (See rev.side) Other		
a-18-19 FIN/EXEC.	ADVERTISE & REFER A <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	Members	Members		-
FIN/EXEC.	recound Paper Kerek $a - 18 - 19$ /			MATORS AUTION	
Refer To	FINIY				Consulting .
Refer To	ferred				
Refer To	I To:				
	ferred	Refer To	Refer To		
Referred To:	l To:				SER

#Ig.

**19 O 1076** 

Follo Andik **AN ORDINANCE** BY COUNCILMEMBER DUSTIN HILLIS

AN ORDINANCE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY, TO EXECUTE ALL DOCUMENTS NECESSARY FOR THE ACQUISITION OF CERTAIN PROPERTY INTERESTS NECESSARY FOR THE HOWELL MILL ROAD COMPLETE STREET PROJECT; AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR THE ACQUISITION OF SUCH PROPERTY INTERESTS; AUTHORIZING TITLE SEARCHES, APPRAISALS, SURVEYS, AND ANY OTHER ITEMS NECESSARY FOR THE ACQUISITION OF SUCH PROPERTY INTERESTS; AUTHORIZING THE MAYOR AND THE CITY ATTORNEY, IN THE EVENT NEGOTIATIONS ARE UNSUCCESSFUL, TO INSTITUTE CONDEMNATION PROCEEDINGS PURSUANT TO THE DECLARATION OF TAKING METHOD, O.C.G.A. § 32-3-1 ET SEQ.; WAIVING CERTAIN PROVISIONS OF ARTICLE X, REAL ESTATE AND PROCUREMENT CODE OF THE CITY OF ATLANTA CODE OF ORDINANCES; ALL CONTRACTED WORK AND PAYMENTS FOR PROPERTY INTERESTS TO BE PAID FROM ACCOUNT NUMBERS LISTED HEREIN; AND FOR OTHER PURPOSES.

WHEREAS, Resolution 14-R-4374, which was unanimously adopted by the Atlanta City Council on January 5, 2015 and approved by signature of the Mayor on January 5, 2015, called for a Special Election asking voters to authorize the issuance of a \$250,000,000.00 General Obligation Infrastructure Bond (the "Renew Atlanta Bonds"); and

WHEREAS, Atlanta voters subsequently authorized the Renew Atlanta Bonds at the March 17, 2015 Special Election; and

WHEREAS, the City of Atlanta ("City") through its Renew Atlanta Bonds program ("Renew Atlanta") created a list of City-wide projects for the expenditure of the Renew Atlanta Bonds, which projects were vetted by local communities in a series of town hall meetings and public hearings across Atlanta (the "Renew Atlanta Project List"), and this list was approved by Resolution 15-R-3527, adopted by the Atlanta City Council on May 4, 2015 and approved by operation of law on May 13, 2015; and

**WHEREAS**, one of the projects on the Renew Atlanta Project List is known as the Howell Mill Road Complete Street Project (the "**Project**"); and

WHEREAS, in order to complete and maintain the Project, the City must acquire certain easements, rights-ofway and other property interests (collectively, "**Property Interests**") on, over, under, or through certain parcels depicted on the map attached hereto as **Exhibit** "A" and incorporated herein by this reference, including but not limited to those parcels listed on **Exhibit** "B" attached hereto and incorporated herein by this reference (collectively, the "**Properties**"); and

**WHEREAS**, should the City's good faith negotiations be unsuccessful for the purchase of any Property Interests, it will be necessary for the City to acquire the Property Interests through condemnation proceedings and specifically to use the Declaration of Takings Method pursuant to O.C.G.A. § 32-3-1 et seq., in order to timely and efficiently complete the Project.

## THEREFORE, THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS AS FOLLOWS:

**SECTION 1**: The Atlanta City Council finds that the Property Interests, including but not limited to Property Interests in those parcels depicted on the map attached hereto as **Exhibit "A"** and incorporated herein by this reference, including but not limited to those parcels listed on **Exhibit "B"** attached hereto and incorporated herein by this reference, are necessary and useful to the City for the purpose of completing and maintaining the Project.

**SECTION 2**: The Chief Procurement Officer or her designee is authorized to obtain environmental reports, title reports and title certificates, appraisals, surveys and such other due diligence items as may be necessary or desirable for the acquisition of the Property Interests needed to complete the Project.

**SECTION 3**: The Chief Procurement Officer or her designee is authorized on behalf of the City to negotiate with the affected parties to acquire the Property Interests in those parcels depicted on the map attached hereto as **Exhibit "A"** and incorporated herein by this reference, including but not limited to those parcels listed on **Exhibit "B"** attached hereto and incorporated herein by this reference.

**SECTION 4**: The requirements of Division 14, Article X, Real Estate and Procurement Code of the City Code of Ordinances, including but not limited to Sections 2-1517, 2-1541, and 2-1545, are hereby waived to the extent applicable, including a waiver of the requirement of setting forth the legal descriptions of the Properties herein, so that the City may determine the legal descriptions of the Properties by survey, and may acquire the Property Interests without the requirement of entering into option agreements, and without prior or further authorization by the Atlanta City Council, in order to timely acquire all Property Interests needed to complete the Project.

**SECTION 5**: The Chief Procurement Officer, his designee or consultant, is authorized to settle

those acquisitions of property at an amount not to exceed ten percent (10%) or Two Hundred Fifty Dollars (\$250.00), whichever is greater, above the estimated just compensation. The Chief Procurement Officer is authorized to administratively settle, without further authorization of City Council, those acquisitions which exceed this limit. However, in no event shall the Chief Procurement Officer's authority to administratively negotiate or settle such acquisitions without Council authorization exceed twenty percent (20%) or Five Hundred Dollars (\$500.00), whichever is greater, above the estimated just compensation for each property.

**<u>SECTION 6</u>**: The Mayor is authorized to execute all documents as may be necessary or desirable to acquire the Property Interests, complete the Project and effectuate the purposes of this Ordinance.

**SECTION 7**: The City Attorney, or her designee, is authorized to take all actions necessary or desirable to monitor, supervise and conduct proceedings for the closing of the transactions for the acquisition of the Property Interests needed to complete the Project.

**SECTION 8**: If good faith negotiations with affected parties are unsuccessful for the acquisitions of any Property Interest needed to complete the Project, then it shall be necessary to initiate condemnation proceedings pursuant to the Declaration of Takings Method, O.C.G.A. § 32-3-1, et seq., and the City Attorney, or her designee, is authorized to institute condemnation proceedings pursuant to the Declaration of Takings Method, O.C.G.A. § 32-3-1, et seq., to acquire the Property Interests needed to complete the Project, and the City Attorney, or her designee is authorized to engage outside counsel to conduct the same.

**SECTION 9**: That the costs associated with this Ordinance shall be charged to and paid from Fund Department Organization and Account Number:

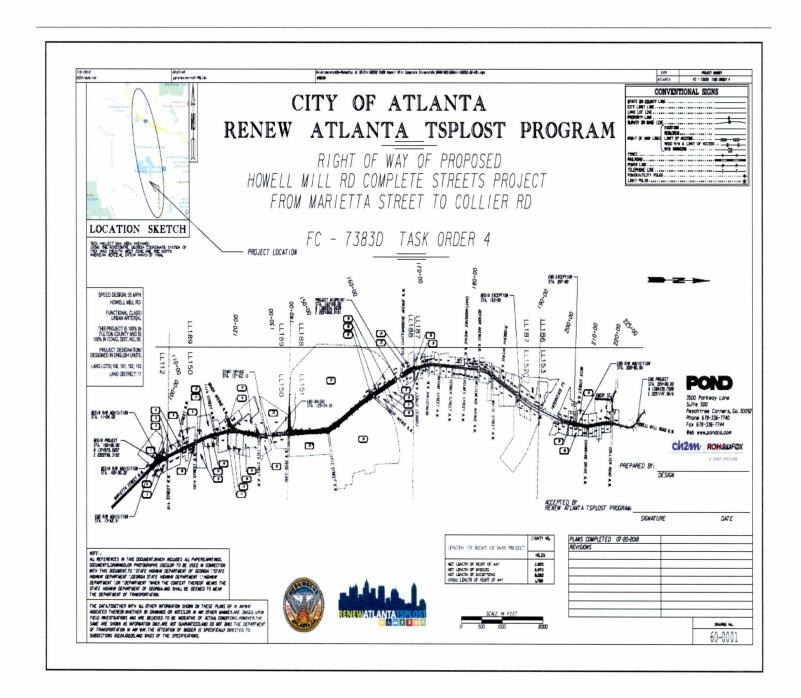
3147 (2015 Infrastructure Bond Fund) 130308 (DPW Transportation design) 4270000 (Traffic Engineering) 5999999 (Projects and Grants Budget Summary) 13112184 (Citywide Transportation) 201.07 (Howell Mill Road) 22280 (Infrastructure Bond-DPW)

**SECTION 10**: That all ordinances or parts of ordinances in conflict with this Ordinance are waived for the purposes of this Ordinance only, and only to the extent of the conflict.

#### Exhibit "A"

#### **Map of Project Area**

[Attached]



### Exhibit "B"

List of Parcels Containing Property Some of Whose Property Interests May be Required for Project

Fulton County Tax Parcel Numbers:

#	Parcel ID	Owner
1	14 011200020277	BRICKWORKS ATLANTA LLC
2	14 011200020434	973 MARIETTA STREET, LLC
3	14 011200020434	891 HOWELL MILL RD, LLC
4	14 011200020053	MARTIN/ROHRIG-PHASE II
5	17 015000050387	MARTIN/ROHRIG-PHASE I
6	17 01500005C01	TAMA III LLC
7	17 015000080087	BROWN MEMORIAL CHURCH PSNGE
8	17 015000050171	954 HOWELL MILL ROAD, LLC
9	17 015000050148	748 10TH STREET
10	17 015000080103	GEORGE & DANA LLC
11	17 015000040149	THE RODGER A. MUCUCH REVOCABLE TRUST
12	17 015000071557	ATLANTA HUMANE SOCIETY
13	17 015000040412	BEL HOWELL MILL HOLDINGS LLC
14	17 015000071037	TUNA BRIGGS LLC
15	17 015000070443	GLORIA A CARLISLE IRREVOCABLE TRUST THE
16	17 015000040420	RUTH ELLYN WEBB & THOMAS BUTLER, JR.
17	17 015000090656	DAVID L. KUNIANSKY ET AL
18	17 015000090144	1071 WB LLC
19	17 0150 LLC06	WHITE PROVISION REDEVELOPMENT, L.P.
20	17 015000090136	IRONWORKS WESTSIDE LLC
21	17 015000090649	VLP TWO LLC
22	17 01500010C01	NULL
23	17 0150LL0375	WESTSIDE ATLANTA RETAIL LLC
24	17 0151 LL0127	CITY OF ATLANTA
25	17 0151 LL0465	CITY OF ATLANTA
26	17 0151 LL0531	CITY OF ATLANTA
27	17 0151 LL0473	JULIA R. CHABANNES & JAMES C. COOK
28	17 0151 LL0481	MIDLAND HOSPITAL PROPERTIES LLC.
29	17 015100050063	B & M ENTERPRISES INC.
30	17 0151 LL0168	SUNBELT RENTALS INC
31	17 015100050220	CSA MARAND INC
32	17 015100050022	CARTEL PROPERTIES II LLC
33	17 015100010091	SANDRA SERRANO
34	17 015100010109	GRACE ELZEY
35	17 015100010265	PUBLIC STORAGE INC
36	17 015200090183	ZALMAN LLC
37	17 015200100289	KORAY MEHMET AYDIN
38	17 015200090357	KELLY M ROSLYN
39	17 015300110741	MAHEK PROPERTIES, LLC
40	17 015300080431	HOWELL MILL JOINT VENTURE

## List of Parcels Containing Property Some of Whose Property Interests May be Required for Project

continued

Fulton County Tax Parcel Numbers:

#	Parcel ID	Owner
41	17 015300080563	WMGHM LLC
42	17 015300130020	MCW RC GA HOWELL MILL VILLAGE, LLC.
43	17 015300130038	MCW RC GA HOWELL MILL VILLAGE, LLC. LESSOR
44	17 015300060433	MCW RC GA HOWELL MILL VILLAGE, LLC.
45	17 015300080530	CAPITAL CITY LAND LLC.
46	17 015300130012	MCW RC GA HOWELL MILL VILLAGE, LLC. LESSOR

#9.				QP1,1
		First Reading CommitteeDate	ling	FINAL COUNCIL ACTION
	(Do Not With Along Ind Sine) 31 83	Chair Referred To		Readings
		Committee	Committee	Consent     U Vote     C Vote     C Vote
	A RESOLUTION BY	Date	Date	CERTIFIED
	do-	Chair	Chair	
	A RESOLUTION CORRECTING RESOLUTION 18-R-4443 ADOPTED BY ATLANTA CITY COUNCIL ON	Action Fav, Adv, Hold (See rev.side) Other	Action Fav, Adv, Hold (See rev.side) Other	
	DECEMBER 3, 2018 AND APPROVED AS PER CITY CHARTER SECTION 2-	Members	Members	
	403 ON DECEMBER 12, 2018 FOR			
	11 111			
	GL PROJECT CODE IN VARIOUS ACCOUNTS; AND FOR OTHER			
		Refer To	Refer To	
		Committee	Committee	
		Date	Date	
		Chair	Chair	
		Action Fav, Adv, Hold (See rev.side) Other	Action Fav, Adv, Hold (See rev.side) Other	
	ADVERTISE & REFER     ADOPT 2 <sup>ND</sup> READ & REFER	Members	Members	
				MAYOR'S ACTION
	Date Referred 2/18/19			
	Referred To: CD HS			
	Date Referred			
	Referred To:			
	Date Referred	Refer To	Refer To	
	Referred To:			

A RESOLUTION BY Granen Surve

19 R 3183

#### A RESOLUTION CORRECTING RESOLUTION 18-R-4443 ADOPTED BY ATLANTA CITY COUNCIL ON DECEMBER 3, 2018 AND APPROVED AS PER CITY CHARTER SECTION 2-403 ON DECEMBER 12, 2018 FOR THE PURPOSE OF CORRECTING THE GL FUNDING SOURCES AND GL PROJECT CODE IN VARIOUS ACCOUNTS; AND FOR OTHER PURPOSES.

**WHEREAS**, Resolution 18-R-4443 was adopted by Atlanta City Council on December 3, 2018 and approved as per City Charter Section 2-403 on December 12, 2018; and

WHEREAS, Resolution 18-R-4443 corrected the GL Project code from 18-R-3145; and

**WHEREAS**, this legislation corrects Resolution 18-R-4443 by correcting two of the GL Funding Sources and one of the GL Project codes for the contractual agreement with SUMMECH Community Development Corporation; and

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES**, Resolution 18-R-4443 adopted by the City Council on December 3, 2018 and approved as per City Charter Section 2-403 on December 12, 2018 is hereby amended to correct the GL Funding Sources and GL Project Code for SUMMECH Community Development Corporation as follows.

			GL	Exp	Function	GL Project	GL Funding
Sub-Recipient	Amount	Fund	Dept #	Acct.	Activity#	#	Source
SUMMECH Community							
Development Corporation	334.00	2504	250305	599999	7310000	211275	32041
SUMMECH Community							
Development Corporation	229,643.00	2504	250305	599999	7310000	212413	32328*
SUMMECH Community Development Corporation	85,621.06	2504	250305	599999	7310000	213030	31738
Development Corporation	85,021.00	2304	230303	399999	7310000	213030	51750
SUMMECH Community							
Development Corporation	94,378.94	2504	250305	599999	7310000	213030*	31743*
T - 4 - 1	¢ 400 077 00						

Total

\$409,977.00

\*Denotes Corrections

BE IT FINALLY RESOLVED, All other provisions of 18-R-4443 shall remain the same.

ELMS- 17282

ELMS ID: 17285		Consent V Vote RC Vote		CERTIFIED	MAYOR'S ACTION
	ding			Committee Date Date Chair Chair Action Fav, Adv, Hold (see rev. side) Other Members Refer To Refer To	Committee Date Date Chair Action Fav, Adv, Hold (see rev. side) Other Members Refer To
	First Keading Committee	DateChair	Referred To	Committee Date Date Chair Kav, Adv, Hold (see rev. side) Other Members Refer To Refer To	Committee Date Date Chair Action Fav, Adv, Hold (see rev. side) Other Members Refer To Refer To
		19 R 3184 21 51		A RESOLUTION BY COUNCLLMEMBER DUSTIN HILLIS ADD REQUESTING HOSPITALS, URGENT CARE FACILITIES, AND ANY OTHER SIMILAR HEALTHCARE INSTITUTIONS TO SUBMIT SCOOTER-RELATED INJURY DATA TO THE CITY OF ATLANTA ON A QUARTERLY BASIS; AND FOR OTHER PURPOSES.	CONSENT REFER CONSENT REFER REGULAR REPORT REFER DAVERTISE & REFER I st ADOPT 2 <sup>ND</sup> READ & REFER FER PERSONAL PAPER REFER PAPER REFER Date Referred Referred To: Date Referred Referred To: Date Referred Referred To: Bate Referred Referred To: Date Referred Referred To: Date Referred Referred To:

949

-

BY COUNCILMEMBER DUSTIN HILLIS

A RESOLUTION REQUESTING HOSPITALS, URGENT CARE FACILITIES, AND ANY OTHER SIMILAR HEALTHCARE INSTITUTIONS TO SUBMIT SCOOTER-RELATED INJURY DATA TO THE CITY OF ATLANTA ON A QUARTERLY BASIS; AND FOR OTHER PURPOSES.

**WHEREAS**, shareable dockless mobility devices, also referred to as shareable scooters, became prevalent within the City of Atlanta in early 2018; and

**WHEREAS**, at the time, shareable scooters were a new mode of transportation within the City and, as such, were not regulated; and

**WHEREAS,** Ordinance 18-O-1322, adopted on January 7, 2019 by the Atlanta City Council and approved by operation of law on January 16, 2019, established regulations for the operation and use of shareable scooters within the City; and

**WHEREAS,** while an innovative and environmentally-safe mode of transportation, several members of the public discussed the public hazard shareable scooters pose during discussions of Ordinance 18-O-1322; and

**WHEREAS,** shareable scooters are dockless devices and do not have a dedicated area where they are kept when not in use which can result in these types of devices being left anywhere at the hazard of pedestrians and other users of sidewalks; and

**WHEREAS**, additionally, there is no requirement for users of shareable scooters to wear helmets or any other protective gear which puts them at risk for serious injuries; and

**WHEREAS,** as this is still a new form of transportation within the City, data to track its effectiveness, as well as its risks to the public, must be maintained so as to ensure that the City is fostering innovation in a way that is in the best interest of the health and welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE ATLANTA CITY COUNCIL,** that hospitals, urgent care facilities, and any other similar healthcare institutions are requested to submit scooter-related injury data to the City of Atlanta on a quarterly basis.

**BE IT FURTHER RESOLVED,** that the data should include, but not be limited to, the number of incidents within the designated timeframe, type of incident, injuries sustained, number of people involved, and if the incident was a fatality.

**BE IT FURTHER RESOLVED,** these quarterly reports should be submitted to the Research and Policy Office of the Atlanta City Council located at 55 Trinity Avenue, SW, Atlanta, GA, 30303 and can be reached at 404.330.6030 or <u>atlantacouncil@atlantaga.gov</u>.

**BE IT FURTHER RESOLVED,** that hospitals, urgent care facilities, and other similar healthcare institutions are requested to compile and maintain scooter-related injury data as it may assist other jurisdictions in regulating these types of devices.

**BE IT FURTHER RESOLVED,** that upon passage of this resolution, the Municipal Clerk shall provide copies to all hospitals, urgent care facilities, and other similar healthcare institutions within the City of Atlanta.

**BE IT FURTHER RESOLVED,** a list of hospitals, urgent care facilities, and other similar healthcare institutions is attached as Exhibit A but should the Municipal Clerk identify other institutions within the City of Atlanta not listed, copies should also be provided to them.

**BE IT FINALLY RESOLVED,** that all resolutions and parts of resolutions, in conflict herewith are hereby waived to the extent of the conflict.

Medical Facilities	Address	Contact Phone Number	Website
Grady Hospital	80 Jesse Hill Jr Dr SE, Atlanta, GA 30303	404-616-1000	https://www.gradyhealth.org/
Select Specialty Hospital	705 Juniper St NE, Atlanta, GA 30308	404-873-1871	https://midtownatlanta.selectspecialtyhospitals.com/
Emory Hospital	3000 West Peachtree Street Northwest, Atlanta, GA 30308	404-778-9729	https://www.emoryhealthcare.org/
Piedmont Atlanta Hospital	1968 Peachtree Rd NW, Atlanta, GA 30309	404-605-5000	https://www.piedmont.org/locations/piedmont-atlanta/pah- home?utm_source=local- listing&utm_medium=organic&utm_campaign=website-link
Emory University Hospital Midtown	550 Peachtree St NE, Atlanta, GA 30308	404-686-4411	https://www.emoryhealthcare.org/locations/hospitals/emory- university-hospital-midtown/
Emory University Hospital at Wesley Woods	1821 E Clifton Rd NE, Atlanta, GA 30329	404-728-6200	https://www.emoryhealthcare.org/locations/hospitals/emory- university-hospital-wesley-woods/
Children's Healthcare of Atlanta – Hughes Spalding Hospital	35 Jesse Hill Jr Dr SE, Atlanta, GA 30303	404-785-5437	https://www.choa.org/hughesspalding
Wellstar Atlanta Medical Center	303 Parkway Dr NE, Atlanta, GA 30312	404-265-4000	https://www.wellstar.org/locations/pages/wellstar-atlanta-medical- center.aspx
Southside Medical	Georgia State Capitol, Atlanta, GA 30334	404-688-1350	https://southsidemedical.net/

1

## EXHIBIT A

Atlanta Medical	1801 Peachtree St	404-620-5229	https://www.atlantamedicalclinic.com/?utm_source=GMBlisting&ut m_medium=organic
Clinic	NW #250, Atlanta, GA 30309		m_medium organie
Mercy Care	424 Decatur St SE, Atlanta, GA 30312	678-843-8600	https://www.mercyatlanta.org/
JenCare Senior Medical Center	1325 Ralph David Abernathy Blvd SW, Atlanta, GA 30310	404-836-0136	https://www.jencaremed.com/find-a-location/atlanta-georgia
Wellstar Medical Group Family Medicine	141 Piedmont Ave NE D, Atlanta, GA 30303	404-413-1930	https://www.wellstar.org/locations/pages/practice- detail.aspx?lid=1FAFCC90-DDD7-4C9F-87CC-669D311EC2DC
Mercy Care at City of Refuge	1300 Joseph E. Boone Blvd NW, Atlanta, GA 30314	678-843-9790	https://www.mercyatlanta.org/
Wellstar Outpatient Rehab Services	261 Parkway Dr NE, Atlanta, GA 30312	404-265-4634	https://www.wellstar.org/locations/pages/wellstar-outpatient-rehab- atlanta.aspx
Kirkwood Health Center	1863 Memorial Dr SE, Atlanta, GA 30317	404-616-9304	https://www.gradyhealth.org/specialty/kirkwood-health-center/
WellStar Atlanta Medical Center	303 Parkway Dr NE, Atlanta, GA 30312	404-265-4000	https://www.wellstar.org/locations/pages/wellstar-atlanta-medical- center.aspx
Laurel Heights Hospital	934 Briarcliff Rd NE, Atlanta, GA 30306	404-888-7860	https://www.laurelheightshospital.com/
Mercy Care at Gateway Center	275 Pryor St SW,	678-843-8600	https://www.mercyatlanta.org/LOCATION_GATEWAY_CENTER

	Atlanta, GA 30303		
The Family Health Centers of Georgia, Inc.	868 York Ave SW, Atlanta, GA 30310	404-752-1400	http://fhcga.org/#modal
Linden Medical Center	121 Linden Ave NE # 107, Atlanta, GA 30308	404-578-2777	N/A
Children Medical Services	2 Peachtree St NW # 11- 205, Atlanta, GA 30303	404-657-2850	N/A
QTC Medical Services (Suite 139)	501 Pulliam St SW, Atlanta, GA 30312	1-800-382-9701	N/A
Grady Walk- In Center	56 Jesse Hill Jr Dr SE, Atlanta, GA 30303	404-616-2440	https://www.gradyhealth.org/specialty/walk-in-center/
Sheffield Healthcare Center	265 Boulevard NE, Atlanta, GA 30312	404-265-4940	https://www.wellstar.org/pages/default.aspx
Midtown Medical Center LLC	197 14th St NW, Atlanta, GA 30318	(404) 343-1649	N/A
Atlanta Medical Clinic	1801 Peachtree St NW #250, Atlanta, GA 30309	404-620-5229	https://www.atlantamedicalclinic.com/contact/
Caduceus Occupational Medicine	145 North Avenue NE, Atlanta, GA 30308	404-607-7677	N/A
The Kaufmann Clinic	550 Peachtree St NE # 1700, Atlanta, GA 30308	404-881-9727	http://www.kaufmanninternalmedicine.com/index.php

3

## EXHIBIT A

Grady Health – Ponce de Leon Center	341 Ponce De Leon Ave NE, Atlanta, GA 30308	404-616-2440	https://www.gradyhealth.org/specialty/ponce-de-leon-center/
ASA G Yancey Health Center	1247 Donald Lee Hollowell Pkwy NW, Atlanta, GA 30318	404-616-2265	https://www.gradyhealth.org/specialty/asa-g-yancey-health-center/
Southside Medical Center	1046 Ridge Ave SW, Atlanta, GA 30315	404-688-1350	https://southsidemedical.net/
Neighborhoo d Union Health Center	186 Sunset Ave NW # 186, Atlanta, GA 30314	<u>(</u> 404) 612-4665	N/A
West End Medical Center Inc	868 York Ave SW, Atlanta, GA 3031	404-752-1400	http://fhcga.org/#
Good Samaritan Health Center	1015 Donald Lee Hollowell Pkwy NW, Atlanta, GA 30318	404-523-6571	https://goodsamatlanta.org/
Southside Medical Center - Gresham	2578 Gresham Rd S E, Atlanta, GA 30316	404-341-6686	https://southsidemedical.net/
Emory Clinic at Old Fourth Ward	740 Ralph McGill Blvd NE, Atlanta, GA 30312	(404) 251-1740	https://www.emoryhealthcare.org/locations/primary-care/emory- clinic-at-old-fourth-ward/index.html
Fort McPherson VA Clinic	1701 Hardee Ave SW, Atlanta, GA 30310	(404) 321-6111	https://www.atlanta.va.gov/locations/eastpointclinic.asp
Kaiser Permanente	1175 Cascade	1-800-611-1811	https://healthy.kaiserpermanente.org/georgia/facilities/Kaiser- Permanente-Cascade-Medical-Center-100462

- ,
gmb
medium=Orga
620Link
spx
emory-clinic-at-
linory-clinic-at-

	Atlanta, GA 30309		
Peachtree Immediate Care	450 14th St NW, Atlanta, GA 30318	404-480-9797	https://www.peachtreemed.com/location/midtown/
Piedmont Urgent Care – Virginia Highlands	882 Ponce De Leon Ave NE, Atlanta, GA 30306	770-809-3034	https://www.wellstreet.com/office-locations/virginia- highlands/?utm_source=google- local&utm_medium=organic&utm_campaign=local-seo
Urgent Care 24/7 Centennial Park	285 Centennial Olympic Park Dr NW CU-2A, Atlanta, GA 30313	404-721-0444	https://www.urgentcare247atlanta.com/
Concentra Urgent Care	688 Spring St NW, Atlanta, GA 30308	404-881-1155	https://www.concentra.com/?utm_source=Yext&utm_medium=Orga nic%20Search&utm_campaign=Homepage%20Link
Peachtree Immediate Care – Edgwood	1220 Caroline St NE A-230, Atlanta, GA 30307	678-710-3980	https://www.peachtreemed.com/location/edgewood/
Piedmont Urgent Care – Buckhead South	2292 Peachtree Rd, Atlanta, GA 30309	404-382-9941	https://www.wellstreet.com/office-locations/buckhead- south/?utm_source=google- local&utm_medium=organic&utm_campaign=local-seo
Highland Urgent Care & Family Medicine	920 Ponce De Leon Ave NE, Atlanta, GA 30306	404-815-1957	https://www.hucfm.com/
American Family Care Buckhead	1800 Howell Mill Rd NW #130, Atlanta, GA 30318	404-800-9571	https://www.afcurgentcare.com/buckhead/?utm_source=GMB&utm_ medium=organic&utm_campaign=atlanta
Piedmont Urgent Care – Buckhead North	3617 Roswell Rd a, Atlanta, GA 30305	404-996-0196	https://www.wellstreet.com/office-locations/buckhead- north/?utm_source=google- local&utm_medium=organic&utm_campaign=local-seo

### EXHIBIT A

Piedmont	2521	404-237-1755	http://www.pmeclinic.com/?utm_source=gmb_auth
Minor	Piedmont		
Emergency	Rd NE,		
Clinic	Atlanta, GA		
	30324		
Northside	1110 West	404-575-2000	https://northsideurgentcare.com/
Family	Peachtree		
Medicine and	Street		
Urgent Care	Northwest		
-	#200,		
	Atlanta, GA		
	30309		
Piedmont	2700	404-327-8744	https://www.wellstreet.com/office-locations/druid-hills-urgent-
Urgent Care	Clairmont		care/?utm_source=google-
– Druid Hills	Rd, Atlanta,		local&utm_medium=organic&utm_campaign=local-seo
	GA 30329		
Atlanta	1720	678-771-6969	
Accident	Peachtree St		
Doctors	NW #140,		
	Atlanta, GA		
	30309		
Georgia Act	5926, 2049	770-329-7339	https://accidentdoctor.org/car-accident-doctor-atlanta/
and	Metropolita	2 	
Healthcare	n Pkwy SW,		
Services	Atlanta, GA		
	30315		
Absolutecare	2140	404-231-4431	https://atlanta.absolutecare.com/
Medical	Peachtree		
Center &	Rd NW		
Pharmacy	#232,		
	Atlanta, GA		
	30309		
Piedmont	1072	404-253-3660	N/A
Urgent Care	Peachtree St		
	NE, Atlanta,		
	GA 30309		

rred To: Refer To Refer To

#13.

Henslon 19 R 318

### A RESOLUTION CORRECTING RESOLUTION 19-R-3013 ADOPTED BY ATLANTA CITY COUNCIL ON JANUARY 22, 2019 AND APPROVED AS PER CITY CHARTER SECTION 2-403 ON JANUARY 31, 2019 FOR THE PURPOSE OF CORRECTING THE PROJECT NUMBER ON ONE ACCOUNT; AND FOR OTHER PURPOSES.

**WHEREAS,** Resolution 19-R-3013 was adopted by Atlanta City Council on January 22, 2019 and approved as per City Charter Section 2-403 on January 31, 2019; and

WHEREAS, Resolution 19-R-3013 authorized the Mayor or her designee to amend the contractual agreement with Quest Community Development Organization, Inc. to 1) increase the not to exceed amount to Two Million, Ninety-Five Thousand, Eight Hundred and Twelve Dollars and Seventy-Nine Cents (\$2,095,812.79) under the HOME Investment Partnerships Program (HOME); and 2) extend the contract term to December 31, 2019; and

**WHEREAS**, this legislation corrects Resolution 19-R-3013 by correcting the Project number for one account from 25211587 to 25211581; and

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES**, Resolution 19-R-3013 adopted by the City Council on January 22, 2019 and approved as per City Charter Section 2-403 on January 31, 2019 is hereby amended to correct the Project number for one account from 25211587 to 25211581 as follows.

Project	Award	Expense	Organization	Amount
25213287	250432202	5239004	COA	500,000.00
25213287	250432328	5239004	COA	264,506.18
25211581*	250432115	5239004	COA	384,437.45
25212185	250431969	5239004	COA	468,300.00
25212185	250431900	5239004	COA	98,813.00
25212185	250432041	5239004	COA	25,000.00
25212185	250431735	5239004	COA	149,774.84
25212185	250431766	5239004	COA	40,256.50
25211847	250432202	5239004	COA	55,724.82
25212894	250432456	5239004	COA	109,000.00
	•		Total	\$2,095,812.79

#### \*Denotes Corrections

BE IT FINALLY RESOLVED, all other provisions of 19-R-3013 shall remain the same.

11/2014	FINAL COUNCIL ACTION	Readings	Consent V Vote RC Vote	CERTIFIED									MAYOKSACHON								
	ading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To
0	First Reading	Date	Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action	Fav, Adv, Hold (see rev. side) Other	Members				Refer To
All a	19 R 210 M	6	(Do Not Write Above This Line) 3/8/6	A RESOLUTION BY COUNCILMEMBER ANDREA L	NE Gab Gan	UTION AUTHORIZING 1	MAYOR, OR HER DESIGNEE, TO INSTALL A STREETLIGHT AT 1173 CASCADE CIRCLE S.W., ATLANTA, GEORGIA 30311 NEAR GREENWOOD		LUNCOLO NOS			CONSENT REFER	REGULAR REPORT REFER	L ADVERTISE & REFER LIST ANODT JND DE AD & DEEED	PERSONAL PAPER REFER	-1-1-	Date Referred 2/13/17 Referred To: Transport	Date Referred	Referred To:	Date Referred:	Referred To:

ren L. Bosny A RESOLUTION BY **COUNCILMEMBER ANDREA L. BOONE** 

### A RESOLUTION AUTHORIZING THE MAYOR, OR HER DESIGNEE, TO ÍNSTALL A STREETLIGHT AT 1173 CASCADE CIRCLE S.W., ATLANTA, GEORGIA, 30311, NEAR GREENWOOD CEMETERY; AND FOR OTHER PURPOSES.

WHEREAS, there are sections of Cascade Circle S.W. that are dark and not illuminated due to the absence of a street light; and

WHEREAS, a street light was present on this road 6 to 8 years ago and needs to be replaced; and

WHEREAS, the road is not illuminated thereby compromising the safety and comfort of the road users, riding public and residents in the neighborhood; and

WHEREAS, installing a streetlight would increase the safety of residents in this area.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor, or her designee is authorized to install a streetlight at 1173 Cascade Circle S.W., Atlanta, Georgia, 30311, near Greenwood Cemetery.

**BE IT FURTHER RESOLVED**, that the Department of Public Works is authorized to install a streetlight at 1173 Cascade Circle S.W.

**BE IT FINALLY RESOLVED,** that all resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed.

17311	FINAL COUNCIL ACTION	Readings	Consent V Vote RC Vote	CERTIFIED								MAYOR'S ACTION							
	ading			Committee	Date	Chair	Action Fav. Adv. Hold	Other	Members	Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side)	Other			Refer To	
	First Reading Committee	Date	Referred To	Committee	Date	Chair	Action Fav. Adv. Hold	Other	Members	Refer To	Committee	Date	Chair	Action Fav, Adv, Hold	Other			Refer To	
	19 R 3187	USIS INTO IN	(Do Not Write Above This Line)	A RESOLUTION BY MSO CONNELLING	1 Pula	A RESOLUTION ESTABLISHING A	DAY OF SERVICE IN THE CITY OF	FEDERAL GENERAL ELECTION	DAYS TO ENCOURAGE PUBLIC PARTICIPATION IN LOCAL COMMUNITY SERVICE PROJECTS; AND FOR OTHER PURPOSES		CONSENT REFER	☐ REGULAR REPORT REFER ☐ ADVERTISE & REFER	<b>15T ADOPT 2ND READ &amp; REFER</b>	Prersonal Paper Refer	Date Referred: 0-10-11	Date Referred: Referred To:	Date Referred:	Referred To: Date Referred:	Referred To:

#10

# A RESOLUTION BY

### A RESOLUTION ESTABLISHING A DAY OF SERVICE IN THE CITY OF ATLANTA ON ALL MUNICIPAL AND FEDERAL GENERAL ELECTION DAYS TO ENCOURAGE PUBLIC PARTICIPATION IN LOCAL COMMUNITY SERVICE PROJECTS; AND FOR OTHER PURPOSES.

**WHEREAS,** the City of Atlanta ("City") has a proud history of volunteer service as part of the Martin Luther King, Jr. national holiday; and

**WHEREAS,** residents and visitors take part in public service across the City in honor of the work of our hometown Civil Rights icon; and

WHEREAS, community service empowers individuals, strengthens neighborhoods, bridges barriers, creates solutions to social problems, and moves us closer to Dr. King's vision of a "Beloved Community;" and

**WHEREAS,** the City should lead in encouraging a day of service on municipal and federal general election days.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA**, that the first Tuesday after the first Monday in November of each year be declared a Day of Service.

**BE IT FURTHER RESOLVED,** that the City will engage with local non-profit and community organizations to identify service projects across the city for the public.

**BE IT FURTHER RESOLVED,** that government entities such as the State of Georgia, Fulton and DeKalb counties, the Atlanta Independent School System, and private corporations are encouraged to allow their employees to participate in the Day of Service.

**BE IT FINALLY RESOLVED,** that upon adoption of this resolution, the Municipal Clerk shall transmit a copy to all government entities provided in the legislation.

FINAL COUNCIL ACTION 2 <sup>nd</sup> 1 <sup>st &amp; 2<sup>nd</sup> 3<sup>rd</sup></sup>	Readings		CERTIFIED								MAYOR'S ACTION										
eading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members				Refer To		
First Reading	Date Chair Referred To		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members				Refer To		
		8Q10	A RESOLUTION	BY: DUSTIN R. HILLIS	1	A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A LIVABLE CENTERS INITIATIVE (LCI) STUDY GRANT FROM THE ATLANTA	AMOUNT NOT TO EXCEED ONE HUNDRED	AND FIFTY THOUSAND DOLLARS (\$150,000) IN ORDER TO CONDUCT A MAJOR UPDATE FOR	INITIAVE (LCI); AND FOR OTHER PURPOSES.					CONSENT REFER REGULAR REPORT REFER ADVERTISE & REFER	□ 1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ &REFER	Poten Defended	1-	Date Referred:	Referred To:	Date Referred:	Referred To:

A RESOLUTION BY: Dustin R. Hillis

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A LIVABLE CENTERS INITIATIVE (LCI) STUDY GRANT FROM THE ATLANTA REGIONAL COMMISSION (ARC) IN AN AMOUNT NOT TO EXCEED ONE HUNDRED AND FIFTY THOUSAND DOLLARS (\$150,000) IN ORDER TO CONDUCT A MAJOR UPDATE FOR THE BOLTON/MOORES MILL LIVABLE CENTERS INITIAVE (LCI); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta participates in the Atlanta Regional Commission's (ARC) Livable Communities Initiative (LCI) program; and

WHEREAS, the purpose of the LCI program is to prepare plans for the enhancement of existing centers and corridors consistent with regional development policies; and

WHEREAS, in 2002 the Atlanta Regional Commission awarded funding to the City of Atlanta to conduct the Bolton/ Moores Mill Livable Centers Initiative study and concept plan and the LCI was adopted, 05-O-0904; and

WHEREAS, the Atlanta Regional Commission has issued a new framework for its LCI program-LC12.0: (Re)Focus on Transit and Town Centers and the new study types are catalytic, tactical and experimental; and

WHEREAS, the City has received notification from the ARC that the 2019 Community Development Call for Ideas application, including for Projects in LCI Communities, is now open; and

WHEREAS, the City of Atlanta desires to apply for a grant from the ARC, in an amount not to exceed One Hundred and Fifty Thousand Dollars (\$150,000) in order to conduct a Catalytic Study in the Bolton/Moores Mill LCI study area; and

WHEREAS, in the event that the City receives said grant, the ARC requires 20% matching funds for the grant amount approved by the ARC;

WHEREAS, matching funds for this study will be provided by the City of Atlanta and:

WHEREAS, The City of Atlanta will work diligently to consider and implement the Bolton/ Moores LCI study recommendations

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

**BE IT FURTHER RESOLVED:** That the Mayor is hereby authorized to apply for a Livable Centers Initiative (LCI) grant from the Atlanta Regional Commission (ARC) in an amount not to exceed \$150,000 for the Bolton/ Moores Mill LCI Study; and

**BE IT FINALLY RESOLVED,** that the Bolton/ Moores Mill LCI Study will require 20% in matching funds to be provided by the City of Atlanta.

## COMMUNICATIONS

## REFERRED

# FEB 18, 2019

411770	FINAL COUNCIL ACTION	Readings	Consent Vote RC Vote		CERTIFIED							MAYOR'S ACTION											
	ading			Committae		Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side)	Other	Members				Refer To		
	Committee First Reading	Date	Chair Referred To		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side)	Other	Members				Refer To		
			0700-0-ET				A COMMUNICATION FROM COINCILMEMBERS DUSTIN HILLIS,	DISTRICT 9. ANDREA BOONE, DISTRICT 10 AND ANDRE DICKENS, POST 3 AT- LARGE SUBMITTING THE APPOINTMENT	OF MS. ASHLEY RIVERA TO THE ZONING REVIEW ROARD. THIS APPOINTMENT IS	FOR A TERM OF TWO (2) YEARS.					CONSENT REFER	ADVERTISE & REFER	□ 1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ &REFER	DERSONAL PAPER REFER	Referred To: ZONING + CDC	1 	Referred To:	Date Referred:	Referred To:





2019 FEB 12 PM 2: 32

## **CITY OF ATLANTA**

ATLANTA CITY COUNCIL 55 Trinity Ave., SW Suite 2900 Atlanta, Georgia 30303 (404) 330-6044

February 12, 2019

City Council President Felicia A. Moore Atlanta City Councilmembers 55 Trinity Avenue, SW Suite 2900 Atlanta, GA 30303

**RE: Zoning Review Board** 

Dear President Moore and Councilmembers:

We are pleased to appoint Ms. Ashley Rivera as the District 9, District 10, and Post 3-At-Large nominee to the Zoning Review Board. Ms. Rivera is a resident of the City of Atlanta, living in the Riverside Community. She has been active in the community for number of years including serving as the Riverside President from 2013-2104. The ZRB appointment is for a term of two (2) years and will begin upon Council approval.

Based on her experience and commitment to the community, we are confident that Ms. Rivera I will serve the City of Atlanta and the Zoning Review Board with integrity and dedication. A copy of her resume is attached for your review.

Sincerely,

Andre Dickens, Post 3 At Large

Dustin R. Hillis, District 9

Andrea Boone, District 10

**DUSTIN HILLIS** Councilmember, District 9

#### Ashley Caron Rivera

Education Master of Science in Public Policy 5/2010 Master of City and Regional Planning 5/2010 Economic Development Specialization *Georgia Institute of Technology* 

#### Bachelor of Arts in Economics 5/2001 Agnes Scott College

#### Experience Atlanta Regional Commission Atlanta, GA

Economic & Community Development Program Manager 5/2010 - 12/2018

#### Community Choices Program Intern 5/2009 – 11/2009

Responsible for administering leadership, community and economic development programs and providing direct implementation assistance for Local Governments in the Atlanta region. Responsibilities include:

### Community Redevelopment Implementation Assistance Projects:

- Design Guideline development City of Auburn
- · Zoning Overlay District development DeKalb County Hidden Hills neighborhood

• Sign Ordinance revision – City of Avondale Estate; City of Stockbridge

- Urban Redevelopment Area plan audit and visioning Rockdale County
- · Lilburn-Norcross Multi Use Trail ROW acquisition study Livable Centers Initiative

**Economic Development Programming:** Manage all aspects of ARC's economic development program

Coordinate development of and annual reporting for Regional Economic Development
Strategy

- Engage local government staff and state/federal partners to connect ARC's member Counties and Cities to federal funding opportunities
- Serve as staff lead for Strategy Implementation
  Committee
- Engage regional stakeholders by giving presentations at various meetings, visiting key partners, distributing informational materials, attending networking events

Ashley Caron Rivera

ashleycaronrivera@gmail.com 404.844.9492 Page 2

Local Government Administration Technical Assistance Projects:

• Pay and Classification studies – City of Stockbridge, City of Jonesboro, City of Canton, City of Lawrenceville, City of Suwanee

• Workforce Analysis – City of Stockbridge; City of Duluth Public Work/Parks depts.

 Personnel Manual revision – City of Avondale Estates

#### Leadership and

#### Networking:

• Manage program development for ARC's two annual leadership development programs, LINK and RLI;

• Coordinates networking and knowledge sharing events among local government staff;

• Represent ARC at regional meetings, networking with local government management staff/elected officials.

Experience **Georgia Institute of Technology** Atlanta, GA Teaching Assistant, Economic Analysis, School of City and Regional Planning 8/2008 – 5/2009

Georgia Innovative Economic Development Intern 5/2008 – 8/2008

Graduate Research Assistant – Enterprise Innovation Institute 8/2007 – 5/2008

CoCard Merchant Services Decatur, GA 8/2005 - 6/2007 Business Development Manager

• Managed existing partner relationship to increase lead referrals by 30%;

• Streamlined price-setting practices to ensure efficiency and revenue margins;

• Developed sales training program, increasing lead closure rate from 20% to 50%.

Close Up Foundation Washington, DC 1/2005 - 6/2005 Program Instructor

• Conducted week-long civics education programs for high school students using Washington, DC's monuments, governmental and non-profit organizations as a classroom;

• Developed public speaking skills in front of 150+ people by leading large group activities designed to teach students about the US democratic process;

• Elected by peers for Shirley Willis Award for outstanding Instructor.

**United States Peace Corps** Mykolayiv, Ukraine 9/2002 – 11/2004 Business Education Volunteer – European University of Mykolayiv

• Developed 12 different courses and taught 150 individual students during 2-yr tenure;

• Improved local capacity by developing best practices and planning manual for Ukrainian colleagues.

Activities

Riverside Neighborhood Association - President 2013 & 2014

Alliance for Innovation Transform Local Government 2013 Annual Conference Planning Committee Innovation Tours Committee Chair

# 17204	FINAL COUNCIL ACTION	Doodinaa	Neauings	Consent Vote RC Vote	CERTIFIED							MAYOR'S ACTION									
	eading				Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members				Refer To	
	First Reading Committee	Date	Chair	Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members				Refer To	
		10 0 001	1200-0-61				A COMMUNICATION FROM MAYOK KEISHA LANCE BOTTOMS APPOINTING	MS. SARA REDD TO SERVE AS A MEMBER OF THE ATLANTA COMMISSION ON WOMEN. THIS	(2) YEARS, SCHEDULED TO BEGIN ON	THE DATE OF COUNCIL CONFIRMATION.					CONSENT KEFEK      REGULAR REPORT REFER      ADVERTISE & REFER	1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ &REFER	Date Referred: 2 - 18 - 19	Referred To: COC	Date Referred:	Referred To:	Date Keterred: Referred To:





2019 FEB -8 PM 2: 55

#### CITY OF ATLANTA

KEISHA LANCE BOTTOMS MAYOR

55 TRINITY AVENUE, S.W. SUITE 2400 ATLANTA, GEORGIA 30303-0300 TEL (404) 330-6100

February 8, 2019

**Council President Felicia Moore and** Atlanta City Councilmembers 55 Trinity Avenue, S.W. Atlanta, Georgia 30303

Re: Appointment to Atlanta Commission on Women

Dear President Moore and Members of the Council:

It is my pleasure to appoint Ms. Sara Redd to serve as a member of Atlanta Commission on Women. I know Ms. Redd will be a valuable contributor to the Commission and will share her exceptional communication, leadership and organizational abilities. A copy of her qualifications is attached for your review. I am sure that she will provide purposeful and enlightened service to this commission.

Sincerely,

Keisha Lance Bottoms

#### SARA R. REDD, MBA

EDUCATION	
SIMMONS SCHOOL OF MANAGEMENT, Boston, MA	May 2011
Masters of Business Administration	
SPELMAN COLLEGE, Atlanta, GA	May 2007
Bachelor of Arts in Political Science	
President of Senior Class & Captain of the Tennis Team (2004-2007)	1
AUSTRALIA NATIONAL UNIVERSITY, Canberra, Australia	August 2005-December 2005
Study Abroad Experience BOSTON LATIN SCHOOL, Boston, MA	May 2003
PROFESSIONAL EXPERIENCE	Way 2005
OFFICE OF MAYOR KEISHA LANCE BOTTOMS	January 2018 - Present
Executive Coordinator & Member of the Advance Team	January 2018 - Present
<ul> <li>Responsible for performing all scheduling needs of the Mayor's Office including: respon projects, and organizational needs. Utilizing proper protocol to manage constituent needs.</li> <li>Handling logistics for travel, meetings, and appointments for the Mayor.</li> <li>Working directly with the members of the Mayor's Cabinet, Executive Offices and gover</li> </ul>	and concerns.
KEISHA LANCE BOTTOMS FOR MAYOR, Atlanta, GA	June 2017 - December 2017
Campaign Events Manager/Staffer	
<ul> <li>Led the coordination, planning, and execution for all events, fundraisers, and donor relate</li> <li>Served as campaign liaison between business owners, community leaders, and other polit</li> <li>Organized budgets and utilized technology to promote and increase voter participation.</li> <li>Staffed KLB at many key events around Atlanta and in the neighborhoods of Fulton Cour</li> <li>BIOGEN, Cambridge, MA</li> <li><i>Executive Grants Coordinator, Grants Office (Contractor)</i></li> <li>Assisted the grants department and external organizations with all grant requests and functions and policies followed compliance. Developed and leverage to complete all projects. Completed all aspects of grant review process by working direct</li> </ul>	ticians to gain supporters. nty. nuary 2014 - December 2016 ding approval by analyzing and d partnerships (internal/external) ly with legal, public affairs,
<ul> <li>salesforce, and medical affairs team at Biogen along with external organizations and heal</li> <li>Effectively communicated between for-profit and nonprofit organizations and the Biogen and achieve maximum productivity.</li> </ul>	
	ember 2011 - December 2013
<ul> <li>USPTR Head Women's Tennis Coach, NCAA Division III/Instructor</li> <li>Built a successful women's team by recruiting top national players and organized all aspected and used budgets to plan and carry out all team logistics for competitions and the Samuel as a successful and the statement of the Student Athlate A duite</li> </ul>	eam travel.
<ul> <li>Served as a mentor for student-athletes and served as chair of the Student-Athlete Adviso athletes with a voice on campus. Corresponded with the Athletic Director, other head coa the college to educate students for the athletic department.</li> </ul>	
SPORTSMEN'S TENNIS AND ENRICHMENT CENTER, Boston, MA	January 2009 - August 2011
Assistant to Chief Development Officer/Head Coach	
• Planned a \$50K tennis tournament with professional players. Monitored and assessed all	tournament needs from start to
finish. Taught tennis and created interactive programs for hundreds of youth and adults.	
ORGANIZATIONS	
<ul> <li>United States Tennis Association, Member (1994-Present)</li> <li>National Black MBA Association (2011-Present)</li> <li>Professional Tennis Registry- Certified Tennis Coach (2008-Present)</li> </ul>	

• Association of Fundraising Professionals, Diversity Fellow (2014-2016)

#### SKILLS

- Exceptional communication, leadership and organizational abilities with a strong capacity to build relationships.
- Analytical and critical thinking capabilities. Extensive public speaking experience.
- Creative problem solving and passion for executing ideas and being a visionary.

# 17213	FINAL COUNCIL ACTION	Dadinas		Consent Vote RC Vote	CERTIFIED									MAYOR'S ACTION								
	eading				Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
	Eirst Reading Committee	Date	Chair	Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To		Committee	Date	Chair	Action       Fav, Adv, Hold (see rev. side)       Other	Members			Refer To	
		and a second sec	T3-C-0042			A COMMUNICATION EDOM	COUNCILMEMBERS DUSTIN HILLIS,	DISTRICT 9, ANDREA BOONE, DISTRICT 10, MARCI COLLIER OVERSTREET, DISTRICT 11, JOYCE SHEPERD, DISTRICT	LARGE TO PRESIDENT FELICIA MOORE	AND ALL MEMBERS OF COUNCIL, APPOINTING MRS. DORAETTA HAYES	PARKER TO THE ATLANTA BELILINE TAX ALLOCATION DISTRICT (TAD)	ADVISORY COMMITTEE. THIS APPOINTMENT IS FOR A TERM OF TWO	(2) IEAKS.				<ul> <li>CONSENT REFER</li> <li>REGULAR REPORT REFER</li> <li>ADVERTISE &amp; REFER</li> </ul>	□ 1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	Date Referred: 2-18-19	Referred To: CUHS + COC Date Referred	Referred To:	Date Referred: Referred To:



19-C-0022

#### CITY OF ATLANTA

MARCI COLLIER OVERSTREET COUNCILMEMBER, DISTRICT 11 ATLANTA CITY COUNCIL 55 TRINITY AVE., SW SUITE 2900 ATLANTA, GEORGIA 30303 (404) 330-6054

#### **MEMORANDUM**

Date: January 9, 2019

To: Felicia A. Moore, Atlanta City Council President Atlanta City Councilmembers & Staff

From: Marci Collier Overstreet, Atlanta City Councilmember, District 11

Re: BACE Appointment for Beltline Tax Advisory Committee District 11

Dear Council President Moore:

I am pleased to nominate Mrs. Doretta Hayes Parker, a resident of District 11 for the vacant position of the Beltline Tax Advisory Committee to represent Districts 9, 10, 11, 12 and Post **3** At-Large. Ms. Hayes Parker has shown interest in participating on the board, and I am confident she will serve with dedication and integrity. I strongly recommend Mrs. Hayes to represent the joint districts as I am sure she will be a great asset to the Beltline Tax Advisory Committee.

Sincerely,

Usim Hillis **Dustin Hillis** Councilmember District,9 Lan. LA Andrea Boone Councilmember District 10 Marci Collier Overst Councilmember Distric Joyce M. Sheperd Councilmember Pristrict J Andre Dickens

Post 3 At-Large Councilmember

#### Doraetta Hayes-Parker

#### Career Objectives and Summary

Employment in a challenging position where my extensive Educational, Organizational and Counseling experience will be utilized to advance the objective of my employer.

Proven track record of over 25 years of administrative, teaching and counseling interaction with public and private institutions and community programs.

#### Work History

Director, Anybody Can Succeed Institute For Better Living Inc. (ABC) Preschool (K-8), ABC Elementary and William Parker Senior High School, Jersey City, New Jersey (4/72 - 8/95)

- Responsible for overseeing the daily operations of the Faculty, students and administrative personnel
- Supervised all financial operations and developed fundraising activities for the school and school
  related community projects
- Counseled students, parents, and teacher on solving problems and planing for the future
- Managed resource center that served other schools, public and private throughout the area, including but not limited to: Urban League, NAACP, and Jersey City State College
- Conducted Early Childhood (K-8 and 9-12), Community Awareness, Urban Studies, and Psychology Workshops for the college community
- Conducted After School and Summer Programs for ABC school and the Jersey City community.

#### Education

Completed Georgia Substitute Teacher Certifications training, Sept. 12, 1997.

New Jersey Teacher's Certification: Reg. 06/78 - Teacher of Social Studies Reg. 06/78 - Teacher of Reading

Graduate Level Work in Reading Study Skills and Sociology 1978-1980 Jersey City State College, Jersey City, New Jersey

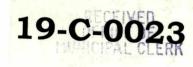
Bachelor of Arts Degree in Urban Studies Completed 1978 Jersey City State College, Jersey City, New Jersey

#### Notable Achievements, Awards and Recognition

- Noted by Citation from the Mayor as an Outstanding Educator and Christian Service, Jersey City, New Jersey, Anthony Cucci, 1986
- First African-American Chairman of the Jersey City, N. J. Parking Authority 1985-1987
- Director and Cofounder of ABC Preschool and Elementary Schools in Jersey City, N.J. 1972-present
- Cofounder and Principal of William Parker Senior High School 1982-86
- Recognized repeatedly as an Outstanding Soloist
- Outstanding performance in Singing Award, Awarded by the New Life Christian Bookstore Douglasville, Georgia August 1997

# 17230	FINAL COUNCIL ACTION	Readings	Consent Vote RC Vote	CERTIFIED							MAYOR'S ACTION									
	First Reading			Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			E	Keler 10	
	nittee	Date Chair	Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members		Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			E	Keler 10	
		19-C-0023			A COMMUNICATION EDAMANA VOD	KEISHA LANCE BOTTOMS APPOINTING	MS. CHRISTINA CUMMINGS TO SERVE AS A MEMBER OF THE HOUSING COMMISSION. THIS APPOINTMENT IS	FOR A TERM OF THREE (3) YEARS.						CONSENT REFER  REGULAR REPORT REFER  ADVERTISE & REFER	1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ & REFER	Date Referred: 2 - 18 - 19	Referred To: CDHS + COC	Date Referred: Referred To:	Date Referred:	Referred To:





#### 2019 FEB 12 PM 4: 13

CITY OF ATLANTA

KEISHA LANCE BOTTOMS

55 TRINITY AVENUE, S.W. SUITE 2400 ATLANTA, GEORGIA 30303-0300 TEL (404) 330-6100

February 8, 2019

Council President Felicia Moore and Atlanta City Councilmembers 55 Trinity Avenue, S.W. Atlanta, Georgia 30303

Re: Appointment to Housing Commission

Dear President Moore and Members of the Council:

It is my pleasure to appoint Ms. Christina Cummings to serve as a member of the Housing Commission pursuant to Ordinance 17-0-1569 (adopted as amended by the City Council on October 2, 2017 and approved as per City Charter Section 2-403 on October 11, 2017). Ms. Cummings currently serves as Interim Director of the Office of Housing and Community Development in the Department of City Planning and will replace the previous appointment of Ms. Valerie Bernado. A copy of her qualifications is attached for your review. I am sure that she will provide purposeful service to this commission.

Sincerely,

Keisha Lance Bottoms

## CHRISTINA CUMMINGS, MPA

#### SKILLS

 A flexible and highly adaptive leader who excels in community outreach and engagement strategies for diverse stakeholders. An expert in capacity building, program design and implementation across multiple sectors.

#### OBJECTIVE

To train and develop organizational leaders who understand the importance of planning in an urban context. Leverage my soft and technical skills to build organizational capacity by convening information and resources appropriately.

#### EXPERIENCE

#### Interim Director OHCD | City of Atlanta | Present

- Recently appointed to serve as the Interim Director for the Office of Housing and Community Development.
- Advance Affordable Housing priorities for the City of Atlanta.
- Leads the strategy and resource deployment for the OHCD.
- Management of Federal Programs, Economic Development and Neighborhood Revitalization strategies.
- Works with various stakeholders to spur investment activities in the Atlanta.

#### EDUCATION

Georgia State University Master of Public Administration-May 2011 Andrew Young School of Policy Studies

Georgia State University Graduate Certificate Gerontology-December 2012

Georgia State University Bachelor of Arts-January 2010 College of Arts and Science



LinkedIn URL

Twitter handle

www.christinacares.org

#### LEADERSHIP

Atlanta Regional Commission (**ARC**) Economic Development Steering Committee – 2017

ARC Regional Video https://vimeo.com/143670898

Meals on Wheels Advisory Board 2015-Present

Ladies of Favor, Inc. Board of Directors 2014-2016

#### RELEVANT EXPERIENCE

#### ChristinaCARES Consulting, LLC - Jonesboro, GA

March 2015 – March 2017

Principal Owner

<u>ARC Project Lead for Team 3</u>: Served as the Atlanta Regional Commission (ARC) Millennial Advisory Panel team lead for Healthy Food Access · Drafted and pitched mobile grocery concept for the Atlanta Region · Profiled in the ARC New Voices Video that received national awards · Regional Leadership Institute Graduate 2016 · Project management and process improvements · Delivered projects on time and under budget · Conducted survey evaluations for planning.

<u>UGA / Clayton Extension Fresh Market Coordinator</u>: Designed and implement the Clayton FRESH Mobile Market program. In its inaugural year, the Clayton Fresh Mobile Market will bring locallygrown, fresh fruit and vegetables, and nutrition education directly to communities that would otherwise lack access to these healthy foods. Recruit program participants · Conduct program evaluations · Site selection · Marketing and Communications · Drafted operations manual.

<u>MARTA Public Engagement / Outreach Consultant</u>: Currently working to expand high capacity transit options in Clayton County through public meetings and outreach activities · Plan and draft outreach strategies · Outreach management · Scoping and Site Selections · Host informational meetings and collect survey data.

<u>Dekalb County Office of Senior Affairs</u>: Awarded a 3-year contract with DeKalb County to manage the Retired Senior Volunteer Program (RSVP) · Recruit, train and maintain 30 active volunteers · Led training sessions and orientations for seniors on various ARC curriculum for seniors · Meet all contractual obligations for Dekalb County Office of Aging · Monthly reporting and program compliance.

#### EventsbyCGS, LLC, & Café Good Spot Catering- Jonesboro, GA

#### Owner Operator

Owned and Operated 2 restaurant locations · Maintained business and regulatory compliance with excellent food safety and sanitation scores · Cultivated and nurtured successful business relationships with clients · Hired and trained a highly qualified and competent team · Ensured financial resources were available to meet all business obligations · Prepared contract bids, memorandums of understanding and strategic plans.

#### House of Representatives District 75- Jonesboro, GA

January 2016 – May 2016

January 2009 - July 2016

Legislative Aide

Prepare legislative position papers and policy analysis · Plan and organize community outreach events · Collect data at committee meetings and prepare reports on legislative votes and priorities · Market and promote upcoming events for constituents · Build good will and nurture community relationships · Promote civic engagement and training for citizens.

#### Clayton County Chamber of Commerce- Jonesboro, GA

Director of Membership Services

Worked with the Clayton County Economic Development Office and other key stakeholders on business recruitment, workforce development, and business retention strategies · Responsible for project management and process improvements · Delivered projects on time and under budget Negotiated with vendors to secure the most profitable outcomes for the Chamber · Developed a new value based membership plan with flex pay for small businesses · Performed data analysis and sales forecast · Planned, implemented, and evaluated profit generating events · Collected over \$45,000 in membership revenue in October · Led business recruitment and expansion initiatives · Conducted survey evaluations for planning.

#### Georgia State University- Atlanta, GA

Public Housing Researcher and Student Affairs Officer

- <u>Researcher</u>: Tracked 387 residents and their transition from Public Housing (Specialized with seniors from Palmer House and Cosby Spears) · Published and presented on public housing policy in Atlanta · Conducted in depth interviews about the relocation process and mapped relocation patterns · Made policy recommendations based on relocation results.
- <u>Student Affairs Officer</u>: Served as the staff advisor for the Adopt-a-Grandparent Program @ GSU · Organized and Managed Student Volunteers for the Annual Alzheimer's Walk · Increased student enrollment by 300% in three years · Drafted and implemented recruitment plans to increase student diversity · Maintained compliance with the State Board of Regents · Completed annual graduation audits and supervised internship placements · Planned and organized a Health Fair that served over 350+ seniors annually · Built and maintained relationships with university donors and alumni to grow endowments and scholarship funds · Helped students find jobs in Gerontology with a 95% success rate.

#### **Applebee's** |**Popeye's** |**Fuddruckers** |**Olive Garden Restaurants** Certified Training Manager · General Manager · Culinary Manager

Held several senior level management positions with progressive leadership duties · Accountable for budgets and company assets in excess of \$5 million annually · Supervised of 140 employees at one location · Profit and loss management · Maintained compliance and training standards · Completed employee evaluations and wrote professional development plans · Certified Food Safety Manager and trainer.

#### United States Marine Corps- Marietta, GA

Financial Analyst Received a Navy Achievement Medal for exceptional performance of duties. Supervised the administrative section and prepared reports for regular inspection. Ensured pay and travel claims were accurate and timely. Prepared monthly budget and personnel reports--all of which were 100% accurate.

#### **Technology Proficiency**

- Microsoft Office
- SPSS
- Micros
- Neighborhood
- Nexus • Banner
- Lexis Nexus
  Quick Books
  - ADP

References Available Upon Request

DISH

December 1995 - December 2003

- Square POS
- Weblink

January 1999 - January 2009

September 2009 - April 2013

July 2016 – November 2016

# AN ORDINANCE

#### BY COUNCILMEMBER NATALYN ARCHIBONG AS SUBSTITUTED AND AMENDED BY COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

# AN ORDINANCE TO AMEND ARTICLE I, CHAPTER 54, SECTION 3 OF THE ATLANTA CODE OF ORDINANCES SO AS TO CREATE A NEW SECTION ENTITLED "HOUSING COMMISSION"; AND FOR OTHER PURPOSES.

WHEREAS, Affordable housing has become more important than ever as the real estate values in the City of Atlanta ("the City") continue to escalate; and

WHEREAS, there are many immediate and long-term challenges facing lower income property owners and renters impacted by rising property value in the City; and

**WHEREAS**, the City should develop an innovative citywide policy to further develop and sustain various affordable housing options; and

**WHEREAS**, the City of Atlanta seeks to expand and promote the production capability of both for-profit and non-profit developers and redevelopers of housing; and

WHEREAS, the Housing Committee was established in 1993 by Ordinance 93-O-0280 and is no longer seated and has not met to report to the City Council in several years; and

WHEREAS, there is no evidence in the ordinance establishing the Housing Committee that it was ever codified in the Charter of the City of Atlanta; and

WHEREAS, it would be wise to codify the Housing Commission in the Atlanta City Code; and

**WHEREAS**, in order to facilitate the foregoing goals, it is necessary to reestablish and update the Housing Committee to assist the City in these efforts.

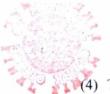
# NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

**SECTION 1**: The Code of Ordinances, City of Atlanta, Georgia, is hereby amended by adding a new section in Article I, Chapter 54, "Community Development" to be numbered as Section 54-3, entitled "Housing Commission" such that it shall read as follows:

#### Sec. 54-3(a). - "Purpose"

The purpose of the Housing Commission shall be:

- (1) To review the housing policies of the city with an emphasis on affordable housing; and
- (2) To review the City's permitting procedures related to the construction and rehabilitation of housing; and
- (3) To explore creative methods of financing affordable housing; and



(4) To review housing policies, practices and procedures of other jurisdictions.

#### Sec. 54-3(b) - "Composition"

The Housing Commission shall be comprised of the following eleven (11) members:

- One (1) member from the Urban Residential Finance Authority (URFA) to be appointed by the Mayor
- One (1) member from the Atlanta Housing Authority to be appointed by Mayor
- One (1) member from the Office of Housing and Community Development to be appointed by the Mayor
- One (1) member shall be a resident in a City of Atlanta Housing program to be appointed by Council Members from Districts 1,2,3,4, and post 1
- One (1) member who is actively engaged as an advocate for low-income persons in connection with affordable housing to be appointed by Council Members from Districts 5,6,7,8 and post 2
- One (1) member from the Atlanta Continuum of Care to be appointed by Council Members from Districts 9,10,11,12, and post 3
- One (1) member from the for-profit development community to be appointed by the Council President
- One (1) member from the non-profit development community to be appointed by the Council President
- One (1) member from the mortgage lending community to be appointed by the Council President
- One (1) member from the Atlanta Beltline, Inc.
- One (1) member from the non-profit Georgia ACT

#### Sec. 54-3(c) - "Meeting, Reports, and Recommendations"

The Housing Commission shall meet at least once per quarter and shall produce a report on its work and shall make recommendations to the Mayor and City Council at least once annually.

#### Sec. 54-3(d) - "Terms of Office"

The terms of office shall be for a two-year period with the exception of the Mayoral and Presidential appointees who will serve three-year period.



#### Sec. 54-3(b) - "Composition"

The Housing Commission shall be comprised of the following eleven (11) members:

- One (1) member from the Urban Residential Finance Authority (URFA) to be appointed by the Mayor
- One (1) member from the Atlanta Housing Authority to be appointed by Mayor
- One (1) member from the Office of Housing and Community Development to be appointed by the Mayor
- One (1) member shall be a resident in a City of Atlanta Housing program to be appointed by Council Members from Districts 1,2,3,4, and post 1
- One (1) member who is actively engaged as an advocate for low-income persons in connection with affordable housing to be appointed by Council Members from Districts 5,6,7,8 and post 2
- One (1) member from the Atlanta Continuum of Care to be appointed by Council Members from Districts 9,10,11,12, and post 3
- One (1) member from the for-profit development community to be appointed by the Council President
- One (1) member from the non-profit development community to be appointed by the Council President
- One (1) member from the mortgage lending community to be appointed by the Council President
- One (1) member from the Atlanta Beltline, Inc.
- One (1) member from the non-profit Georgia ACT

#### Sec. 54-3(c) - "Meeting, Reports, and Recommendations"

The Housing Commission shall meet at least once per quarter and shall produce a report on its work and shall make recommendations to the Mayor and City Council at least once annually.

#### Sec. 54-3(d) - "Terms of Office"

The terms of office shall be for a two-year period with the exception of the Mayoral and Presidential appointees who will serve three-year period.

17-0-1569



#### Sec 54-3(e) - "Compensation"

Each member of the Commission, except those who are City of Atlanta employees, shall be paid \$50.00 as compensation for each meeting of the commission the member attends, but in no event shall the total amount to be paid to any member exceed the sum of \$250.00 in any one calendar year.

SECTION 2: This ordinance shall become effective when signed by the Mayor or as otherwise provided by law.

SECTION 3: That all ordinances and parts of ordinances in conflict herewith are hereby waived to the extent of the conflict only.

A true copy, Rhonka Dauphin Johnson

ADOPTED as amended by the Atlanta City Council

OCT 02, 2017 OCT 11, 2017

RCS# 3347 10/02/17 5:27 PM

Atlanta City Council

17-0-1569

\*

1

#### AMEND ORDINANCE 93-0-0280:MAKE CHANGES TO THE HOUSING COMMISSION ADOPT\SUB\AMEND

YEAS:	14
NAYS:	0

NAID:	0

ABSTENTIONS: 0

NOT VOTING: 1

EXCUSED: 1

ABSENT 0

Y	Smith	Y	Archibong	Y	Moore	Y	Bond
Y	Hall	Y	Wan	Y	Martin	Y	Norwood
Y	Young	Y	Shook	Y	Bottoms	E	Dickens
Y	Winslow	Y	Adrean	Y	Sheperd	NV	Mitchell

17-0-1569

FINAL COUNCIL ACTION	Consent V Vote RC Vote	CERTIFIEDED.	ATLANIA CITY COUNCIL PRESIDENT	CERTIFIED oct or 2017	Red Burding School	MAYOR'S ACTION	APPROVED 0CT 11 2017	BY OPERATION OF LAW
First Rcading Committee Date	Chair Referred To	Gommittee Co	Fav. Adv. Hold (see rev. side) Other	melos Milita		Committee Committee Date Date Chair Chair	, Action Fav, Adv, Hold (see rev. side) Other Members Members	Refer To Refer To
17 0 1569	(Do Not Write Above This Line) 1569	AN ORDINANCE BY COUNCILMEMBER NATALYN ARCHIBONG	AN ORDINANCE TO AMEND ORDINANCE 93-0-0280 FOR	THE PURPOSE OF CHANGING THE MEMBERSHIP STRUCTURE, THE METHOD OF APPOINTMENT, AND STAFFING OF THE HOUSING	ses. Singlet ADDERED	CONSENT REFER           CONSENT REFER         0.01         0.2         2           REGULAR REPORT REFER         COUNCIL         1.2         2           ADVERTISE & REFER         COUNCIL         1.5         1.5	PERSONAL PAPER REFER Date Referred 9/18/17 Referred To: CD/HS	Date Referred Referred To: Date Referred: Referred To:

ŝ



### 17-O-1569 Adopted by the Atlanta City Council October 2, 2017

# APPROVED

OCT 11 2017 WITHOUT SIGNATURE BY OPERATION OF LAW

**MAYOR'S ACTION** 

# 17249	FINAL COUNCIL ACTION	Readings	CERTIFIED							,	MAYOR'S ACTION								
	eading		Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
	First Reading	Date Chair Referred To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	Committee	Date	Chair	Action Fav, Adv, Hold (see rev. side) Other	Members			Refer To	
		19-C-0024		A COMMUNICATION EDOM	COUNCIL MEMBERS DUSTIN HILLIS,	DISTRICT 9, ANDREA BOONE, DISTRICT 10, MARCI COLLIER OVERSTREET, DISTRICT 11, JOYCE SHEPERD, DISTRICT	IZ AND ANDRE DICKENS, POST 3 A1- LARGE TO PRESIDENT FELICIA MOORE	AND ALL MEMBERS OF COUNCIL, APPOINTING MR. PAUL STURDIVANT TO	SERVE AS A MEMBER OF THE KEEP ATLANTA BEAUTIFUL COMMISSION.	THIS APPOINTMENT IS FOR A TERM OF TWO (2) YEARS.				CONSENT REFER  REGULAR REPORT REFER  ADVERTISE & REFER	1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ &REFER	Date Referred: 2 - 18 - 19	Date Referred:	Referred To:	Date Referred: Referred To:

### 19-C-0024

January 30, 2019

President Felicia A. Moore and All Members of Council Atlanta City Council 55 Trinity Avenue, Suite 2900 Atlanta, Georgia 30303

Re: Keep Atlanta Beautiful Commission appointment

Dear President Felicia A. Moore and All Members of Council,

It is with great pleasure that I, District 12 Councilmember Joyce M. Sheperd, along with my colleagues representing Districts 9, 10, 11, and Post 3 At-Large jointly appoint Mr. Paul Sturdivant to serve on the Keep Atlanta Beautiful Commission. Mr. Sturdivant is a seasoned professional that resides within District 12 in the Pittsburgh community serving as Treasurer for the Pittsburgh Neighborhood Association and participating in various community service activities that enhance the lives of those within the Pittsburgh neighborhood.

Mr. Sturdivant is committed to serving the Keep Atlanta Beautiful Commission with integrity and dedication and I am sure that he will be a great addition.

A copy of his resume is attached for your review.

Best regards,

Councilmember Joyce M. Sheperd District 12

Councilmember Andrea Boone District 10

Councilmember Andre Dickens Post 3 At-Large

Colincilmember Marci Collier Overstreet District 11

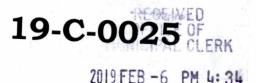
Councilmember Dustin Hillis District 9

# PAUL R. STURDIVANT

OBJECTIVE	I look forward to serving as a member of The Keep Atlanta Beautiful Commission. would like to help make Atlanta a clean and safe City. I have some ideas that I think would help eliminate -some of Atlanta's trash problems. I am proud to be an Atlanta native, I Love this city.
VOLUNTEER WORK	<ul> <li>Treasurer for The Pittsburgh Neighborhood Association</li> <li>Pittsburgh Reunion Committee</li> <li>Chairperson for The L.J. Price High Class of 69 50th Reunion Committee</li> <li>Keep Atlanta Beautiful Commission in the Pittsburgh Community</li> </ul>
PROFESSIONAL EXPERIENCE	MSC Industrial Supply Company Warehouse Associate 2005-Present The Institute of Paper Science and Technology Mail and Stockroom Supervisor - 1989-2003 The Federal Reserve Bank of Atlanta Shipping and Receiving Supervisor - 1969-1989
EDUCATION	<ul> <li>Atlanta Technical College,2005-2006, Construction 1&amp;2</li> <li>Elkins Institute of Broadcasting and Technology, graduated 1987.</li> <li>L.J. Price High School of Atlanta, graduated 1969.</li> </ul>

			# 17205
	nittee	First Reading	FINAL COUNCIL ACTION 2nd 1st & 2nd 3rd
19-C-0025	Date		Readings
	Referred To		Consent Vote RC Vote
	Committee	Committee	CERTIFIED
	Date	Date	
A COMMUNICATION FROM COUNCIL MEMBERS NATALYN ARCHIBONG,	Chair	Chair	
DISTRICT 5, JENNIFER IDE, DISTRICT 6, AND MATT WESTMORELAND, POST 2 AT- LARGE TO PRESIDENT FELICIA MOORE	Action Fav, Adv, Hold (see rev. side) Other	Action Fav, Adv, Hold (see rev. side) Other	
AND ALL MEMBERS OF COUNCIL, APPOINTING MS ROSANNE MALTESE TO	Members	Members	
SERVE AS A MEMBER OF THE WATER AND SEWER APPEALS BOARD. THIS			
APPOINTMENT IS FOR A TERM OF THREE (3) YEARS.			
	Refer To	Refer To	
	Committee	Committee	MAYOR'S ACTION
•	Date	Date	
	Chair	Chair	
CONSENT KEFEK      REGULAR REPORT REFER      ADVERTISE & REFER	Action Fav, Adv, Hold (see rev. side) Other	Action Fav, Adv, Hold (see rev. side) Other	
1ST ADOPT 2ND READ & REFER       DEPECINAL DADED DEFED	Members	Members	
Date Referred: $a - 18 - 19$			
Date Referred:			
Referred To:	Refer To	Refer To	
Date Referred: Referred To:			





#### ATLANTA CITY COUNCIL

February 5, 2019

The Honorable Felicia A. Moore, President Atlanta City Council 55 Trinity Ave. SW Atlanta, Georgia 30303

#### Re: Appointment of Ms. Rosanne B. Maltese to the City of Atlanta Water and Sewer Appeals Board

Dear President Moore,

It is our honor to submit Ms. Rosanne B. Maltese as the District 5, District 6 and Post 2 At-large nominee to the Atlanta Water and Sewer Appeals Board. With over four decades of experience advocating for children and the elderly and an active resident-leader in her community, we know Ms. Maltese will be a valuable contributor to the Board. She has expressed great enthusiasm for this appointment and her reputation as a dedicated community servant precedes her.

A copy of Ms. Maltese's resume and her BACE form is enclosed with this letter. We look forward to the contributions of Ms. Rosanne B. Maltese and appreciate the ongoing service of the entire Water and Sewer Appeals Board.

Sincerely,

Hon. Natalyn Archibong, District 5

Jonnifer N. Ide MSC

Hon. Jennifer Ide, District 6

Hon. Matt Westmoreland, Post 2 At-large

#### **ROSANNE B. MALTESE, LMSW**

#### Licensed Master Social Worker

#### EDUCATION

- Master in Social Work, Clark Atlanta University.
- Postgraduate studies in Criminal Justice, Georgia State University.
- Bachelor of Arts, International Relations, Sociology, Georgia State University.

#### WORK EXPERIENCE

#### Joseph and Evelyn Lowery Institute for Justice and Human Rights, Atlanta, GA, August 2014 to present, Part-time.

• Supervise Clark Atlanta University BSW/MSW Practicum students in their placement with Lowery Institute and Atlanta Public School assignment.

#### Lutheran Services of Georgia, Atlanta, GA, June 2006-April 2010.

- State Manager for Foster Care Programming.

#### Twin Cedars Youth Services, Inc., LaGrange, GA, February 2004-May 2006.

• Program Coordinator, Therapeutic Foster Care.

### DeKalb County Department of Family and Children Services, Decatur, GA, February 1989 to August 2003; Retired.

• Social Services Supervisor; Child Protective Services Case Manager; Foster Care Case Manager.

•

#### Disability Adjudication Section, Decatur, GA, 1981 to 1987.

Senior Disability Adjudicator.

### Fulton County Department of Family and Children Services, Atlanta, GA, 1973 to 1981.

- Assistant Children's Home Superintendent, Oak Hill Homes, 1978-1981.
- Social Services Coordinator, Project Propinguity, Cities in Schools, 1976-1978.
- Child Protective Services Case Worker, 1973-1976.

#### ADDITIONAL EXPERIENCE AND TRAINING

- Board Member, Youth Success Services.
- Secretary, Capitol View Community Garden.
- Treasurer, After5 Summer Youth Program, 2011 to present.
- Volunteer, Reese Equine Therapy Center, 2009 to present.
- Anti-Defamation League Trainer, Peer Diversity Training, 2005.
- Envoy to The Gambia, Atlanta Committee for Olympic Games Envoy Program, 1994 to 1996.
- Peace Corps, Liberia, West Africa, 1967 to 1971.
- Continuing Education Credits and training in social services supervision, staff development, group processing, team building, investigative interviewing, drug counseling, family and individual counseling mediation; diversity training; computer literacy.

Classifier     Classifier     Redined     Redined     Redined       Visit     Crassifier     Committee     Committee     Vote       Visit     Crassifier     Date     Date     Vote       Visit     Chair     Date     Date     Vote       NG A PERFORMANCE AUDIT     Date     Date     Date     Chair     Vote       NG A PERFORMANCE AUDIT     Date     Chair     Date     Chair     Vote       NG A PERFORMANCE AUDIT     Reformed for other     Chair     Date     Chair     Vote       NG A PERFORMANCE AUDIT     Reformed for other     Nonhers     Note     Chair     Note       NG A PERFORMANCE AUDIT     Reformed for other     Nonhers     Nonhers     Nonhers     Nonhers       NG A PERFORMANCE AUDIT     Reformation     Reformation     Reformation     Chair     NonNCRSACI       NG A PERFORMANCE AUDIT     Reformation     Reformation     Nonhers     MATORSACI       NATORY     REFORMANCE     Mather     Nonhers     MATORSACI       A REFORMANCE     Mather		First Reading Committee	eading	FINAL COUNCIL ACTION
CINICATION FROM MARION     Committee     Committee       V., CPA, CHAIR, AUDIT     Date     Date     Date       EE:     Chair     Date     Date       NG A PERFORMANCE AUDIT     Chair     Chair     Chair       NG A PERFORMANCE AUDIT     Members     Members     Members       NG A PERFORMANCE AUDIT     Members     Members     Members       NFERER     Members     Members     Members       Action     Refer To     Refer To     Refer To       TREFER     Members     Members     Members       Other     Date     Date     Date       Date     Date     Date     Date       Committee     Members     Members	19-C-0026	Chair Chair Referred To		
E.     Date     Date       Reference AUDIT     Chair     Date       NG A PERFORMANCE AUDIT     Chair     Chair       NG A PERFORMANCE AUDIT     Chair     Date       NG A PERFORMANCE AUDIT     Chair     Chair       NG A PERFORMANCE AUDIT     Chair     Chair       NG A PERFORMANCE AUDIT     Chair     Chair       Refeator     Other     Chair       Members     Members     Members       Meter To     Refer To     Refer To       Members     Members     Members       Members     Members     Members       Meter To     Refer To     Refer To	COMMUNICATION FROM M	Committee	Committee	CERTIFIED
NG A PERFORMANCE AUDIT REGARDING CITYWIDE     Chair     Chair       E.     Action Other     Fay, Adv, Hold (see rev. side)     Pay, Adv, Hold (see rev. side)       Fay, Adv, Hold (see rev. side)     Other     Members       Members     Members     Members       Meter To     Refer To     Refer To       Matter     Date     Committee     Committee       Date     Date     Members     Members       Matter     Members     Members     Members       Members     Members     Meter To     Meter To	UFA, URAIR,	Date	Date	
REGARDING     CITWIDE     Action Doter     Action Protection     Action Protection       Pay, Add, Hold (see rev. side)     Pay, Add, Hold (see rev. side)     Pay, Add, Hold (see rev. side)       Members     Members     Members       Members     Refer To     Refer To       REFER     Date     Date       Date     Date     Date       Members     Members     Members       di     2 <sup>on</sup> REFER     Members       di     2 <sup>on</sup> REFER     Members	A PERFORMAN	Chair	Chair	
Members         Members         Members           Members         Members         Members           Refer To         Refer To         Refer To           Refer To         Refer To         Refer To           Refer To         Refer To         Refer To           REFER         Date         Date           Attion         Eav, Adv, Hold (see rev. side)         Other           Other         Other         Other           d:         Attion         Fav, Adv, Hold (see rev. side)           d:         Attion         Fav, Adv, Hold (see rev. side)           Other         Other         Members           d:         Action         Fav, Adv, Hold (see rev. side)           Other         Other         Members           d:         Action         Fav, Adv, Hold (see rev. side)           dit         Members         Members	REGARDING	Action Fav, Adv, Hold (see rev. side) Other	Action Fav, Adv, Hold (see rev. side) Other	
TREFEX     Refer To       TREFEX     Committee       Other     Committee       Committee     Committee       TREFEX     Committee       TREFEX     Committee       Committee     Date       Date     Date       Committee     Committee       Committee     Committee       Committee     Date       Committee     Committee       Committee <td< th=""><th></th><th>Members</th><th>Members</th><th></th></td<>		Members	Members	
Refer To     Refer To       Refer To     Refer To       Refer To     Refer To       Refer To     Refer To       Refer To     Date       Date     Other       Chair     Chair       Attion     Reformate       Date     Other       Date     Other       Date     Members       Members     Members       di     Members       di     Refer To				
Refer To     Refer To       Refer To     Refer To       Refer To     Refer To       Refer To     Refer To       Refer To     Date       Date     Date       Action     Fav, Adv, Hold (see rev. side)       ITSE & REFER     Members       Mathers     Members       di     Action       di     Members       di     Refer To       Refer To     Refer To				
Refer To     Refer To       The To     Committee       The TeR     Committee       The TeR     Date       The TeR     Date       The Terr     Date       The Torr     Chair				
Committee     Committee       VT REFER     Date     Committee       VT REFER     Date     Date       VT REFER     Date     Date       VT REFER     Date     Date       VT REFER     Chair     Date       VT REFER     Chair     Date       VT REFER     Chair     Date       VT REFER     Chair     Chair       VT REFER     Action     Fav, Adv, Hold (see rev. side)       VT PAPER REFER     Members     Members       d:     Zabers     Members       d:     Members     Members		Refer To	Refer To	
Committee     Committee       NT REFER     Date     Date       NT REFER     Date     Date       NT REFER     Chair     Date       NT REFER     Chair     Date       NT REPORT REFER     Chair     Chair       NT SE & REFER     Fav, Adv, Hold (see rev. side)     Other       PT 2 <sup>ND</sup> READ & REFER     Members     Members       d:     Z-S     Members       d:     Z-N     Members				
Date       VT REFER       VT REFER       VT REFER       VR REPORT REFER       VR REPORT REFER       Fav, Adv, Hold (see rev. side)       Other       AL PAPER REFER       d:       D:       d:       D:       d:       d:       d:       d:		Committee	Committee	MAYOR'S ACTION
TREFER       Chair         TREFER       Action         RREPORT REFER       Action         Fav, Adv, Hold (see rev. side)       Other         PT 2 <sup>ND</sup> READ & REFER       Members         AL PAPER REFER       Members         d:       Z - 18 - 19         d:       Z - 18 - 19         d:       Members         d:       Z - 18 - 19         d:       Refer To		Date	Date	
Action       Action         VR REPORT REFER       Action         Fav, Adv, Hold (see rev. side)       Other         PT 2 <sup>ND</sup> READ & REFER       Members         AL PAPER REFER       Members         d:       2 - 18 - 19         d:       7 - 18 - 10		Chair	Chair	
PT $2^{ND}$ READ & REFER       Members         AL PAPER REFER       Members         d: $a = 18 - 19$	CONSENT REFER      REGULAR REPORT REFER      ADVERTISE & REFER	Action Fav, Adv, Hold (see rev. side) Other	Action Fav, Adv, Hold (see rev. side) Other	
AL PAPER REFERd: $a - 18 - 19$ d: $F - 18 - 19$ d: $F - 18 - 19$ d: $r - 18 - 19$	□ 1 <sup>ST</sup> ADOPT 2 <sup>ND</sup> READ &REFER	Members	Members	
d: d: Refer To	L PAPER REFER $2 - 18 - 11$			
d: d: Refer To	FIN./			
d: Refer To	Date Referred:			
Referred To:	Referred 10: Date Referred:	Refer To	Refer To	
	Referred To:		No. 1 No.	

# 19-C-0026



CITY OF ATLANTA

AMANDA NOBLE City Auditor anoble@atlantaga.gov

STEPHANIE JACKSON Deputy City Auditor sjackson@atlantaga.gov CITY AUDITOR'S OFFICE 68 MITCHELL STREET SW, SUITE 12100 ATLANTA, GEORGIA 30303-0312 http://www.atlaudit.org (404) 330-6452 FAX: (404) 658-6077 AUDIT COMMITTEE Marion Cameron, CPA, Chair Daniel Ebersole Danielle Hampton Amanda Beck, Ph.D.

Report Fraud, Waste, and Abuse online or call 1-800-884-0911

TO: Honorable Mayor Lance Bottoms, President Moore, and City Council members

Marion Cameron

FROM: Marion Cameron, CPA, Chair Audit Committee

**DATE:** February 18, 2019

#### SUBJECT: Performance Audit Report: Citywide Overtime

The report listed above is attached for your review. Feel free to contact Amanda Noble, City Auditor, if you have questions or want to discuss the report.

Cc:

Erika Shields, APD Chief of Police Randall Slaughter, Fire Chief Kishia Powell, Commissioner, Watershed Management James A. Jackson, Jr., Interim Commissioner, Public Works Patrick LaBat, Chief, Corrections John Selden, Airport General Manager Richard Cox, Chief Operating Officer Jon Keen, Deputy Chief Operating Officer Kristin Wilson, Deputy Chief Operating Officer Joshua Williams, Deputy Chief Operating Officer Marva Lewis, Chief of Staff Winfield Ward Murray, Deputy Chief of Staff Melissa Mullinax, Senior Advisor Keith Whitney, Director of Communications Michael Smith, Communications Manager Page 2 Performance Audit Report: Citywide Overtime February 18, 2019

Nicole Forman, Press Secretary Jalal Slade, Senior Policy Advisor Nina Hickson, City Attorney David L. Wilson, II, Chief Procurement Officer Roosevelt Council Jr., Chief Financial Officer John Gaffney, Deputy Chief Financial Officer Youlanda Carr, Controller, Finance Chukwufumnanya Johnson, Deputy Controller, Finance Shawn Gabriel, Interim Budget Chief, Finance Jabu Sengova, Ethics Officer Foris Webb, Municipal Clerk Theo Pace, Council Staff Director Reggie Grant, Council Staff Dexter Chambers, Director, City Council Office of Communications David Johnson, FEC Legislative Assistant Audit Committee

Performance Audit: Citywide Overtime

February 2019

City Auditor's Office

City of Atlanta

File #18.03



#### CITY OF ATLANTA

City Auditor's Office Amanda Noble, City Auditor 404.330.6750

#### Why We Did This Audit

We undertook this audit because the city spent \$54.2 million on overtime in fiscal year 2017, double the amount spent in 2013. We assessed overtime spending patterns and examined controls over the use and distribution of overtime.

#### What We Recommended

To continue to reduce and manage overtime expenses, ensure the city follows federal labor laws and city code regarding overtime administration, and improve transparency and efficiency, we recommend:

The chief operating officer:

 enforce the monitoring and reporting of overtime expenses compared to budgeted amounts and require departments to report the information to City Council during quarterly updates

The police chief:

- monitor overtime hours worked by police sergeants and ensure they comply with current policies and procedures
- enforce FLSA and city policies by paying sworn officers for premium overtime after employees have worked 171 hours

The human resources commissioner:

 verify that all FLSA statuses are accurate in Oracle according to the job classification table and FLSA

The human resources commissioner work with the chief information officer to:

 create controls within Oracle to standardize FLSA statuses based on job positions

The chief operating officer and the human resources commissioner compel departments to:

- maintain documentation to support prior approval and justification of overtime
- develop and implement transparent processes to ensure employees doing the same work have an equal opportunity for overtime

For more information regarding this report, please use the "contact" link on our website at www.atlaudit.org

# Performance Audit:

#### **Citywide Overtime**

#### What We Found

The city's overtime spending increased each year over the past six years, exceeding \$58 million in fiscal year 2018, more than doubling that of fiscal year 2013. Atlanta does not use historical spending to estimate future overtime, relying instead on position vacancies to cover costs. Six departments were responsible for 98% of the citywide overtime expense in fiscal year 2018. The police department accounted for 43% of the citywide overtime during 2018. Five other departments—fire, watershed management, public works, corrections, and aviation—accounted for an additional 55% of the overtime expenses.

The citywide trend in monthly overtime spending from between January 2015 and December 2018 does not support the explanation from city officials that overtime was driven by special events. We also did not find a relationship between vacancies and overtime, except in the fire department. Although the police department's overtime expenses increased markedly since 2015, the department significantly decreased overtime spending beginning February 2018, showing that overtime costs can be appropriately managed and reduced.

The Atlanta Police Department paid employees more generous overtime rates than the FLSA (Fair Labor Standards Act) requires. The department pays some officers overtime rates after working 160 hours, rather than after the 171-hour threshold established by the FLSA. The department also allows leave time to count toward hours worked to reach the overtime threshold. According to the law department, these practices do not violate the FLSA, but counting paid leave toward the overtime threshold is improper according to city code and departmental standard operating procedures.

The city incorrectly classified the FLSA statuses of 144 employees—24 non-exempt employees were incorrectly classified as exempt—who were not compensated with overtime. An additional 120 employees were incorrectly classified as non-exempt and were paid almost \$1 million in overtime during 2017.

### Management Responses to Audit Recommendations

Recommendation #1:	We recommend the chief operating officer enforce the monitoring and reporting of overtime expenses compared to budgeted amounts and required departments to report the information to City Council during their quarter updates.		
Response & Proposed Action:	Legislation was passed in 2018 that requires the CFO to provide a report to FEC of all overtime worked, and the amount of hours paid by every City department on a quarterly basis. APD created a unit in June 2018 to closely monitor overtime and to track overtime expenses. APD's OT has been reduced 60% from July-November 2018. The COO will work with the CFO and departments to ensure this information is captured and conveyed not only to FEC, but to all of City Council during quarterly updates.	Agree	
Timeframe:	March 2019		
Recommendation #2:	We recommend the police chief monitor overtime hours worked by police sergeants and ensure employees comply with current overtime policy and procedures.		
Response & Proposed Action: Timeframe:	APD created a unit in June 2018 to closely monitor overtime and to track overtime expenses. OT has been reduced 60% from July-November 2018. June 2018	Agree	
Recommendation #3:	We recommend the police chief enforce the new policy to measure productivity associated with overtime hours approved and earned and manage the use of overtime.		
Response & Proposed Action:	APD developed a new policy to address overtime productivity (APD.SOP.2052 Overtime Accountability and Tracking). The policy is very detailed, and there are multiple checks and balances to ensure compliance.	Agree	
Timeframe:	July 17, 2018		
Recommendation #4:	We recommend the police chief enforce FLSA and city polices by paying sworn officers for premium overtime after employees meets the 171 hours worked.		
	a. The overtime calculation should not include leave taken as how worked.	urs	
Response & Proposed Action:	APD has created a specific unit to track overtime, and overtime has been utilized in a manner that ensures consistent and comprehensive coverage throughout the City to ensure the safety of the public.	Agree	
Timeframe:	Ongoing		

Recommendation #5:	We recommend the police chief work with human resources and the chief information officer to configure work schedules in Kronos and enforce the rules once in place.	
Response & Proposed Action:	APD schedules change daily, for example: attending court, staying late for a 911 call, SWAT call backs, special crime fighting details, and major crime investigations. For non-exempt employees a set schedule is impractical as it requires too many adjustments. HR will explore capabilities in relationship between new ATL Cloud and Kronos systems and will work with the police chief to determine feasibility of the recommendation.	Partially Agree
Timeframe:	Ongoing/HR research completed by 3/1/19	
Recommendation #6:	We recommend the human resources commissioner verify that all FLSA statuses are accurate in Oracle according to the job classification table and FLSA requirements.	
Response & Proposed Action: Timeframe:	This recommendation is currently underway; Department of Human Resources is currently running reports of all positions to ensure accuracy in the new ATL Cloud system. 3/1/19	Agree
Recommendation #7:	We recommend the human resources commissioner work with the chief information officer to create controls within Oracle to standardize FLSA status based on job positions.	
Response & Proposed Action: Timeframe:	The Chief Information Officer will work with the HR Commissioner to implement controls within Oracle that standardize FLSA status to City job positions. The HR Commissioner will provide information on City job positions so that AIM can ensure accuracy in Oracle once implemented. March 2019	Agree
Recommendation #8:	We recommend the chief operating officer and the human resource commissioner compel departments to maintain documentation to prior approval and justification of overtime hours.	
Response & Proposed Action: Timeframe:	The HR Commissioner will develop an SOP to be utilized across the city that will require all departments to submit documentation for prior approval for all overtime hours. Included in the SOP will be instructions to provide for a streamlined process of submission across the city. The COO will ensure all departments are aware of the SOP and are clear on its purpose and use. 3/18/19	Agree
Recommendation #9:	We recommend the chief operating officer and the human resources commissioner compel departments to develop and implement transparent processes to ensure employees doing the same work have an equal opportunity for overtime.	
Response & Proposed Action: Timeframe:	Include in comprehensive SOP as described in Recommendation #8 3/18/19	Agree



CITY OF ATLANTA

AMANDA NOBLE City Auditor anoble@atlantaga.gov

STEPHANIE JACKSON Deputy City Auditor sjackson@atlantaga.gov CITY AUDITOR'S OFFICE 68 MITCHELL STREET SW, SUITE 12100 ATLANTA, GEORGIA 30303-0312 http://www.atlaudit.org (404) 330-6452 FAX: (404) 658-6077 AUDIT COMMITTEE Marion Cameron, CPA, Chair Daniel Ebersole Danielle Hampton Amanda Beck, PhD

February 18, 2019

Honorable Mayor and Members of the City Council:

We undertook this audit because the city spent \$54.2 million on overtime in fiscal year 2017, double what it spent in fiscal year 2013. We focused on patterns in overtime spending by department and employee and examined controls over the use and distribution of overtime. We completed an interim memorandum for this audit in May 2018, in response to a request from City Council's chair of the Finance/Executive Committee for use during budget deliberations. The results of that memo are incorporated into this report.

The Audit Committee has reviewed this report and is releasing it in accordance with Article 2, Chapter 6 of the City Charter. We appreciate the courtesy and cooperation of city staff throughout the audit. The team for this project was Micheal Jones, Coia Walker and Diana Lynn.

arza

Amanda Noble City Auditor

Marion Cameron

Marion Cameron Chair, Audit Committee

# **Citywide Overtime**

# **Table of Contents**

Introduction1
Background1
FLSA Governs Which Employees Are Eligible for Paid Overtime
Most City Employees Must be Paid for Overtime Hours Worked
Public Safety Employees Earn Overtime Differently Than Other Employees2
The City's Classification Plan Identifies Employee Pay and FLSA Status
Human Resources Established Policies to Govern Overtime
Overtime Earnings Do Not Affect Retirement Benefits4
Atlanta Uses Two Systems to Process Payroll4
Both Kronos and Oracle Are Being Upgraded5
Audit Objectives
Scope and Methodology6
Findings and Analysis
Citywide Overtime Spending Is High Compared to Budget and Peer Cities
Citywide Overtime Expenses Have More Than Doubled10
Atlanta's Overtime Spending Was Higher Than Peer Cities
Public Safety Drove Overtime Increases13
Overall Overtime Trend is Inconsistent with Special Events and Position Vacancies17
Recent Reductions in Police Overtime Indicate Costs Can Be Managed21
FLSA Inconsistencies Are Costly23
FLSA Status Was Incorrect For 144 Employees24
Police Department Pays More Generously Than the FLSA Requires
Poor Recordkeeping Makes Overtime Vulnerable to Abuse
Most Departments Lacked Records to Show Overtime Was Approved in Advance26
Departments Lack Processes to Ensure Equal Opportunity for Overtime29
Recommendations
Appendices
Appendix A: Management Review and Response to Audit Recommendations

## List of Exhibits

Exhibit 1: Most City Employees Are Non-Exempt Under the FLSA
Exhibit 2: Employee Time Is Moved from Kronos to Oracle
Exhibit 3: Citywide Overtime Has Doubled While Budgeted Amounts Remain Flat10
Exhibit 4: Atlanta and Peer Cities Budgeted 2-6% of Personnel Costs on Overtime11
Exhibit 5: Atlanta's Overtime Spending Outpaced Peer Cities12
Exhibit 6: Atlanta Had Highest Variance of Budgeted and Actual Overtime12
Exhibit 7: Public Safety Drove Overtime Increases14
Exhibit 8: APD Spent 43% of Citywide Overtime Expense During FY1814
Exhibit 9: Overtime Expenses Increased by 2%-343% Over Six Years15
Exhibit 10: Over 12% of FY18 Personnel Expenses Was Paid in Overtime for Public Safety15
Exhibit 11: Nine of the Top Ten Positions Paid Overtime in CY17 Worked in Public Safety16
Exhibit 12: Over 60% of Sergeants Earned More Than 15% of Their Annual Salary in Overtime 17
Exhibit 13: Citywide Overtime Increased through January 201818
Exhibit 14: Police Overtime Dropped After February 2018 While Staffing Continued to Decline
Exhibit 15: Overtime Increased as the Fire Department Lost Employees20
Exhibit 16: Officers Answered One Call for Every Two Hours of Overtime22
Exhibit 17: Only Half of Overtime Hours Earned Showed Documented Approvals27
Exhibit 18: Some Employees Averaged More Than 20 Hours of Overtime Every Week30

## Introduction

We undertook this audit because the city spent \$54.2 million on overtime in fiscal year 2017, double what it spent in fiscal year 2013. We focused on patterns in overtime spending by department and employee and examined controls over the use and distribution of overtime. We completed an interim memorandum for this audit in May, in response to a request from City Council's chair of the Finance/Executive Committee for use during budget deliberations. The results of that memo are incorporated into this report.

We were unable to assess the relationship between overtime and productivity within city departments, in part, because city systems were unavailable after the March cyberattack and due to insufficient operational data prior to the cyberattack.

We released three previous audit reports in recent years related to employee work hours and pay: Timekeeping, issued May 2015, Compensation, issued October 2015, and Payroll Processing, released June 2018.

### Background

The FLSA (Fair Labor Standards Act) of 1938, as amended, provides guidance for the city to compensate employees. FLSA includes information for employers to administer allowable labor practices and protection for employees, as well as penalties against employers who engage in unfair labor practices. The act establishes a minimum wage, sets overtime compensation at time and one-half of the employee's regular rate, and defines which employees are entitled to overtime compensation. It also specifies that the employer is responsible for documenting wages and hours for review.

The commissioner of human resources has the primary responsibility for ensuring compliance with applicable labor laws. Section 114-133 of the city code requires the city's chief financial officer to pay employees for overtime work in accordance with federal labor laws.

#### FLSA Governs Which Employees Are Eligible for Paid Overtime

Employees governed by FLSA are either "exempt" or "non-exempt." Non-exempt employees are entitled to overtime pay and exempt employees are not. FLSA requires public employers to:

- pay at least one and one-half times non-exempt employees' regular rates of pay for all hours worked over 40 in the workweek
- under certain conditions, provide non-exempt employees with compensatory time off at one and one-half hours for each hour worked instead of overtime pay
- · comply with recordkeeping requirements

Under FLSA, the city is required to maintain records for each nonexempt employee's hours worked and wages earned. The records should include hours worked each day, straight-time earnings on a daily or weekly basis, and overtime earnings for the workweek.

#### Most City Employees Must be Paid for Overtime Hours Worked

Using guidance from FLSA, the Department of Human Resources has designated the majority of city employees (72%) as "non-exempt" employees, as shown in Exhibit 1. These employees are covered under the requirements of the FLSA and required to be paid for overtime hours worked.

FLSA Status	Number of Employees	Percent
Exempt	2,500	28%
Non-Exempt	6,465	72%

#### Exhibit 1: Most City Employees Are Non-Exempt Under the FLSA

Source: Auditor's analysis of active employee list as of February 2018

Professional, executive, and administrative employees are exempt from FLSA and, therefore, are not subject to the federal wage and hour requirements. Although exempt employees are ineligible for paid overtime under FLSA, the city code provides that these employees may be given compensatory time for each hour worked beyond the regular work period.

#### Public Safety Employees Earn Overtime Differently Than Other Employees

Most employees who are eligible for paid overtime begin to earn overtime after 40 hours of regular work; however, FLSA offers special provisions for public safety employees. FLSA allows employees engaged in fire protection and law enforcement activities to be paid overtime after 212 (fire protection) or 171 (law enforcement) hours worked in a 28-day work period. The hours worked includes actual hours worked for all employees; leave hours taken during the work period do not count toward hours worked to reach the overtime threshold.

# The City's Classification Plan Identifies Employee Pay and FLSA Status

The city's pay and classification plan establishes base pay. It also identifies employees as exempt or non-exempt under FLSA. The plan is the city's formal system for classifying positions and compensating employees. It groups like jobs into classifications and assigns each class of positions to an appropriate pay grade. Classifications within a pay grade are intended to have similar duties and require similar levels of training, competencies, knowledge, skills, and abilities. The city code establishes rules and definitions related to compensation, including the pay and classification plan. The commissioner of human resources is primarily responsible for administering and maintaining the classification plan. All changes to the plan, including the reclassification, creation, abolishment, or salary adjustment of a position, must be approved by City Council through ordinances.

#### Human Resources Established Policies to Govern Overtime

The Department of Human Resources has developed policies that govern attendance and timekeeping, overtime, and compensatory time. The policies are intended to guide departments in applying related city code and other laws and regulations, and are as follows:

Attendance and Timekeeping

- standard workweek is 40 hours, except for most sworn members of the fire department, who work a 53-hour week
- work schedules are determined by the department head in conjunction with the commissioner of human resources and approved by the Mayor

#### Overtime

- leave used during the 40-hour workweek will not be counted toward the hours worked and cannot be included in the calculation of overtime
- sworn, non-exempt corrections and police employees are compensated at the overtime rate for hours worked over 171 hours within a 28-day work period

- sworn, non-exempt fire employees are compensated at the overtime rate for hours worked more than 212 hours in a 28-day work period
- sworn, non-exempt employees who have worked more than 160, but no more than 171 hours, are compensated at the regular rate with either compensatory time or regular pay
- exempt employees are not eligible for overtime pay

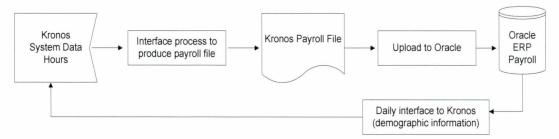
#### **Overtime Earnings Do Not Affect Retirement Benefits**

Although some cities allow employees to boost retirement pay by increasing overtime earnings, Atlanta does not. Retirement benefits are calculated using the average of the monthly earnings of the employee's highest three consecutive years' salary, according to Section 6-2 (d)(4)(i)(c) of the city code. According to Sections 6-91, 6-248, and 6-390, overtime pay is excluded from calculation of benefits. The city code provides that "average monthly earnings," "total salary or earnings," and "total salary" exclude overtime pay, salary, or compensation from the calculation of pension benefits and employee contributions to the pension fund.

#### Atlanta Uses Two Systems to Process Payroll

The city uses two systems to process employee pay—Kronos and Oracle. Kronos is the system of record for timekeeping. Employee timecards are stored in Kronos for collecting time, which is carried out by city departments. Oracle is the city's financial system and system of record for payroll. Human resource employees enter demographic information into Oracle, including name, status, position, pay location, and compensation rate. A system interface between Oracle and Kronos transfers the demographic information back to Kronos daily, which updates the information (see Exhibit 2). To process payroll on a biweekly basis, payroll employees use an interface to transfer timecard data from Kronos to a payroll file and then upload the file to Oracle.

#### Exhibit 2: Employee Time Is Moved from Kronos to Oracle



Source: Review of the Oracle ERP First Payroll Run, City Auditor's Office, April 2008

#### Both Kronos and Oracle Are Being Upgraded

The Kronos system was upgraded to version 8 in June 2016. The city also implemented enhanced features starting in February 2017, in which the direct supervisors, rather than timekeepers, are set up in Kronos to manage time for their assigned staff, including entering work schedules, making corrections, and approving time each pay period, including overtime. Many city departments have moved to the new process for timekeeping. As of November 2018, watershed management and public works, as well as public safety departments (fire, police, and corrections), were not using the enhanced features due to the complexities of their schedules.

Some departments operate on 24-hour schedules and have multiple shifts that begin at various times of the day. Also, some of those shifts include the opportunity to earn a shift differential, which is a premium paid for each hour worked outside of normal business hours. The Kronos upgrade includes the ability to automate the tallying of hours associated with a 24-hour schedule and allocate shift differentials. AIM (Atlanta Information Management) staff is working with the remaining departments to transition to the new system.

The city is also in the process of upgrading Oracle to a cloud-based version with an anticipated go-live date of January 2019. Goals for this upgrade include reducing manual transactions, creating more automated workflows, centralizing reporting, and improving processing times.

### Audit Objectives

This report addresses the following objectives:

- How much does the city spend on overtime, and how is the overtime expense distributed across departments?
- Does the city comply with FLSA, city code, and departmental policies regarding overtime use and approval of overtime?
- Does the city ensure that eligible employees have an equal opportunity to receive overtime?

## Scope and Methodology

We conducted this audit in accordance with generally accepted government auditing standards. We primarily focused on overtime and earnings information for city employees from July 2014 through June 2018.

Our audit methods included:

- Reviewing federal labor laws to understand the provisions of the Fair Labor Standards Act and interviewing staff from the law department to confirm our understanding of its meaning and applicability
- Reviewing city code, human resource policies, and departmental policies to understand processes the city has in place to ensure compliance with the Fair Labor Standards Act
- Interviewing subject matter experts from the six departments with the highest overtime earnings to obtain information on how overtime is approved and allocated
- Analyzing trial balance information from fiscal years 2013-2018 to determine how much the city spent on overtime annually
- Analyzing budget documentation from the city and six peer cities to compare the amounts of overtime budgeted and spent in fiscal years 2015-2017
- Comparing Kronos records to computer-aided dispatch (CAD) records for August 2017 to determine whether the five police officers who earned the highest amounts of overtime in 2017 were responding to or initiating dispatches during overtime hours
- Researching best practices for overtime usage, approval, and allocation
- Matching Kronos records to overtime approval documentation from August 2017 for the five highest overtime earners in each of the six departments with the highest overtime earnings in 2017
- Comparing Oracle reports in February 2018 to the Job Classification Plan from December 2017 to determine exempt status
- Analyzing Balance Classification Reports from January 2015 through December 2018 to determine monthly overtime spending

Generally accepted government auditing standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Citywide Overtime

# **Findings and Analysis**

## Citywide Overtime Spending Is High Compared to Budget and Peer Cities

The city's overtime spending increased each year over the past six years, reaching over \$58 million by fiscal year 2018, which is more than double that of fiscal year 2013. Between fiscal years 2015 and 2017, the increase in Atlanta's overtime spending outpaced six of its peer cities (Houston, Dallas, Philadelphia, Miami, Phoenix, and Washington, D.C.) over the three-year period. The city consistently under-budgeted and overspent compared to the peer cities. Atlanta does not use historical spending to estimate future overtime relying instead on position vacancies to cover costs.

Six departments, driven primarily by public safety, were responsible for 98% of the citywide overtime expense in fiscal year 2018. The police department accounted for 43% of the citywide overtime during 2018. Five other departments—fire, watershed management, public works, corrections, and aviation—accounted for an additional 55% of the overtime expenses.

The citywide trend in monthly overtime spending between January 2015 and December 2018 does not support the explanation from city officials that overtime was driven by special events. We also did not find a relationship between vacancies and overtime, except in the fire department. While vacancies in the police department increased, most of the growth in overtime preceded the decreased staffing level.

Although the police department's overtime expenses had increased markedly since 2015, the department significantly decreased overtime spending beginning February 2018. Police department staff told us they implemented new policies to help manage overtime more effectively and responsibly. The department's efforts show that overtime costs can be appropriately managed and reduced.

We recommend that the city begin to monitor and report overtime expenses compared to budgeted amounts and require departments to report the information to City Council during their quarterly updates. We also recommend that the Atlanta Police Department monitor the overtime hours worked by police sergeants and ensure employees comply with current overtime policy and procedures.

#### Citywide Overtime Expenses Have More Than Doubled

The city's overtime spending has increased each year over the past six years, more than doubling from fiscal year 2013 to fiscal year 2018, reaching over \$58 million in fiscal year 2018 (see Exhibit 3). The city's overtime expenses grew an average of 18% each year. The largest growth in overtime expenses was a \$12.5 million increase (40%) that occurred between fiscal years 2015 and 2016.

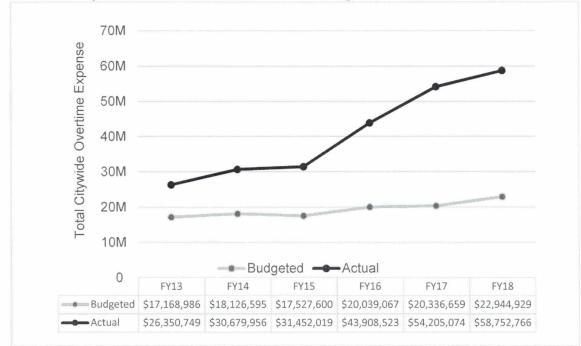


Exhibit 3: Citywide Overtime Has Doubled While Budgeted Amounts Remain Flat

Source: Auditor's analysis of Funds Available reports from fiscal years 2013 to 2018

The city does not appear to consider historical actuals when budgeting for future overtime expenses. Over the six-year period, the budgeted amounts increased 34% from fiscal year 2013 to fiscal year 2018, while overtime expenses increased 123% during the same period. As shown in Exhibit 3, the gap between budgeted and actual overtime has grown larger each year. Finance department staff told us that the city does not budget for overtime based on prior expenses because departments expect that the amounts budgeted for unfilled positions and vacancies from attrition would cover the overtime expense. Most departments budget vacant positions at 50% of the midpoint salary; police and fire budget vacant positions at 91%.

#### Atlanta's Overtime Spending Was Higher Than Peer Cities

Between fiscal years 2015 and 2017, Atlanta and six of its peer cities— Houston, Dallas, Philadelphia, Miami, Phoenix, and Washington, D.C. budgeted between 2% and 6% of personnel costs for overtime. Almost all cities spent more than budgeted during the period, but Atlanta's variance between budgeted and actual overtime was the highest of all seven cities, reaching a high of 156% in 2017. The increase in Atlanta's overtime spending outpaced all other peer cities over the three-year period. We recommend that the city begin to monitor and report overtime expenses compared to budgeted amounts and require departments to report the information to City Council during their quarterly updates.

Atlanta and its peer cities budgeted between 2% and 6% of personnel costs on overtime between fiscal years 2015 and 2017. We compared the percent of personnel costs budgeted for overtime in Atlanta to six cities that were similar in metropolitan area population. As shown in Exhibit 4, all cities budgeted overtime expenses during the three years, from 1.8% to 6.1% of personnel costs. The average budgeted cost of overtime ranged between 3.2% and 3.6% among the six cities over the three years, with Houston budgeting the highest amount of overtime. All seven cities budgeted an average increase of 2.4% from fiscal year 2015 to 2017. Philadelphia budgeted the highest increase of 15.9% from fiscal year 2015 to fiscal year 2017.

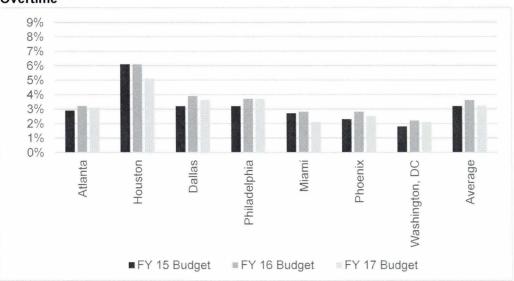


Exhibit 4: Atlanta and Peer Cities Budgeted 2–6% of Personnel Costs on Overtime

Source: Auditor's analysis of budget reports from seven cities for fiscal years 2015–2017

Atlanta spent 8% of its personnel budget on overtime in FY17, compared to an average of 4.8% among the seven cities. Although Houston spent more of its personnel budget on overtime than Atlanta in fiscal years 2015 and 2016, Houston's overtime expense decreased in 2017. The increase in Atlanta's overtime expense outpaced Houston and all the other peer cities over the three-year period (see Exhibit 5).

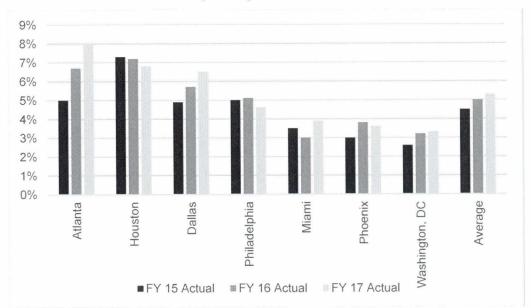


Exhibit 5: Atlanta's Overtime Spending Outpaced Peer Cities

Source: Auditor's analysis of budget reports from seven cities for fiscal years 2015-2017

All cities overspent their overtime budgets, but Atlanta had the highest variance. Atlanta's variance increased each year (see Exhibit 6).

City	Variance Betwee	n Overtime Budget ar	nd Overtime Expense
City	FY 15	FY 16	FY 17
Atlanta	68%	105%	156%
Houston	15%	14%	30%
Dallas	54%	45%	75%
Philadelphia	32%	36%	27%
Miami	-3%	-4%	64%
Phoenix	26%	35%	40%
Washington, DC	60%	68%	86%
Average Peer Cities	30.5%	32.5%	53.6%
Median Peer Cities	29.0%	35.7%	52.1%

Exhibit 6: Atlanta Had Highest Variance of Budgeted and Actual Overtime

Source: Auditor's analysis of adopted budgets for fiscal years 2015–2017

As shown in Exhibit 6, six of the seven cities experienced an increase in the variance between budgeted versus actual overtime expense during fiscal year 2017. While the average variance for the peer cities in fiscal year 2017 was 53.6%, the difference between Atlanta's budgeted overtime and actual expense was almost three times that amount, reaching 156%. While departments have been able to use salary savings from funding vacant positions to pay for increases in overtime expenses, the recent growth is unsustainable.

In September 2018, City Council approved legislation that requires the chief financial officer to provide a report of all overtime paid on a monthly basis and a list of employees who received more than 40 hours of overtime per month. We recommend the city enforce the ordinance and begin to monitor and report overtime expenses compared to budgeted amounts and require departments to report the information to City Council during their quarterly updates.

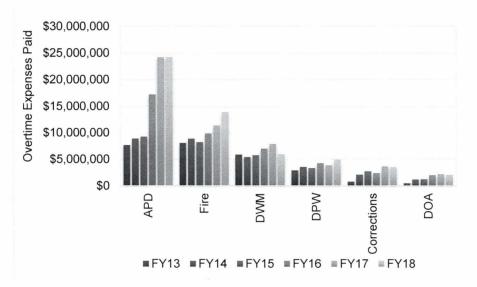
#### Public Safety Drove Overtime Increases

While six departments were responsible for 98% of the overtime expenses for the city, public safety departments (Police, Fire, and Corrections) spent the most. The Atlanta Police Department was responsible for over \$24 million during each of the last two fiscal years, which was 45% and 43% of the citywide overtime respectively. From July 2012 to June 2018, police's overtime expenses more than tripled; the department increased overtime from \$7.6 million in fiscal year 2013 to \$24.2 million in fiscal year 2018. The department's overtime spending increased 87% between fiscal years 2015 and 2016, increasing by almost \$8 million in one year.

During calendar year 2017, ten positions in the city accounted for almost 68% of all overtime earnings. Nine of the top ten positions earning overtime worked in public safety departments and made up 65.2% of all overtime earnings paid. Police sergeants accounted for over \$4.7 million in overtime expenses. Over 60% of police sergeants had overtime earnings that exceeded 15% of their base annual salaries, which may have been inconsistent with an ordinance the city passed in 2015 to limit overtime to no more than 15% of their annual salary.

Almost all the overtime expense occurred in six city departments, led by public safety departments. Citywide overtime expenses increased in most departments between fiscal years 2013 and 2018. Six departments accounted for 97.8% of overtime expense in fiscal year 2018 (see Exhibit 7). All six of these departments have operations that can run 24 hours per day, seven days per week.

Exhibit 7: Public Safety Drove Overtime Increases



Source: Auditor's analysis of overtime expenses from the Trial Balance report for fiscal years 2013–2018

Leading the overtime spending was the Atlanta Police Department for which expenses were the highest in the city during each of the six years except fiscal year 2013. The Atlanta Police Department spent over \$24 million on overtime during each of the last two fiscal years; it accounted for 43% of the citywide overtime during 2018 (see Exhibit 8). Five other departments—Atlanta Fire and Rescue and the Departments of Watershed Management, Public Works, Corrections, and Aviation accounted for an additional 55% of the overtime expenses.

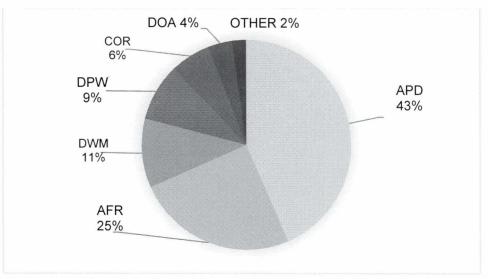


Exhibit 8: APD Spent 43% of Citywide Overtime Expense During FY18

Source: Auditor's analysis of overtime expenses from the Trial Balance report for fiscal year 2018

The Atlanta Police Department's overtime expenses more than tripled from fiscal years 2013 to 2018, increasing from \$7.6 million in fiscal year 2013 to \$24.2 million in fiscal year 2018. The department's overtime spending increased 87% between fiscal years 2015 and 2016, increasing by almost \$8 million in one year (see Exhibit 9).

The remaining departments with the highest overtime expense had increases ranging from 2% to 343% over the same period. The Departments of Corrections and Aviation increased overtime spending by \$2.7 million (343%) and \$1.6 million (333%), respectively. Watershed management significantly decreased overtime expenses from fiscal year 2017 to fiscal year 2018, for a total decrease of almost \$90,000 (2%) over the six years but uses contracted resources to complete routine work.

	Overtime Expenses				% Change		
Department	FY13	FY14	FY15	FY16	FY17	FY18	FY13 to FY18
Police Department	\$7,634,736	\$8,844,298	\$9,217,590	\$17,210,193	\$24,186,400	\$24,225,602	217%
Atlanta Fire Rescue	\$8,045,116	\$8,826,160	\$8,200,887	\$9,828,057	\$11,292,175	\$13,851,831	72%
Watershed Management	\$5,849,106	\$5,406,761	\$5,753,039	\$6,949,238	\$7,854,486	\$5,938,806	2%
Public Works	\$2,885,003	\$3,511,231	\$3,323,817	\$4,254,125	\$3,813,386	\$4,945,517	71%
Corrections	\$785,375	\$2,070,870	\$2,722,141	\$2,383,675	\$3,617,439	\$3,480,372	343%
Aviation	\$478,398	\$1,207,988	\$1,243,637	\$1,977,935	\$2,215,918	\$2,069,685	333%

#### Exhibit 9: Overtime Expenses Increased by 2%-343% Over Six Years

Source: Auditor's analysis of overtime expenses from the Trial Balance report for fiscal years 2013–2018

Overtime expenses were between 12% and 14% of total personnel costs in public safety departments—police, fire, and corrections—during fiscal year 2018 (see Exhibit 10). In comparison, overtime was 7% of personnel costs in the Department of Watershed Management, 8% in the Department of Public Works, and 4% in the Department of Aviation.

#### Exhibit 10: Over 12% of FY18 Personnel Expenses Was Paid in Overtime for Public Safety

Department	Overtime Expenses	Personnel Expenses	Overtime as % of Personnel Expense
Police Department	\$24,225,602	\$201,257,061	12%
Atlanta Fire Rescue	\$13,851,831	\$104,127,120	13%
Watershed Management	\$5,938,806	\$88,027,798	7%
Public Works	\$4,945,517	\$63,125,782	8%
Corrections	\$3,480,372	\$24,903,327	14%
Aviation	\$2,069,685	\$47,721,553	4%

Source: Auditor's analysis of overtime expenses from the Trial Balance report for fiscal year 2018

Public safety positions accounted for 9 of 10 positions with the highest overtime in 2017. Of more than 900 different position titles within the city, ten positions accounted for almost 68% of all overtime earnings during calendar year 2017. Nine of the top ten positions earning overtime worked in public safety departments (see Exhibit 11).

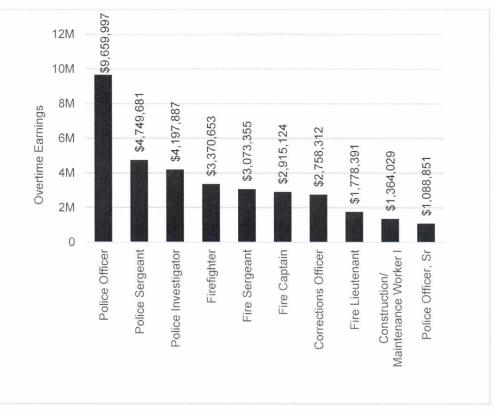


Exhibit 11: Nine of the Top Ten Positions Paid Overtime in CY17 Worked in Public Safety

Source: Auditor's analysis of overtime earnings from the Balance Classification report for calendar year 2017

Public safety positions accounted for 65% of all overtime earnings paid during the year. Employees in the position of police officer earned over \$9.6 million in overtime, which accounted for almost 19% of all overtime. The position of construction/maintenance worker I is used by watershed management, public works, parks and recreation, and executive offices. We found that most of the overtime paid for this position (83%) was associated with the Department of Watershed Management.

## Over 60% of police sergeants earned overtime amounts that

exceeded 15% of their base annual salaries. In 2017, 139 of 227 police sergeants earned more overtime than allowed by an ordinance that caps overtime earnings at 15% of their annual salary (see Exhibit 12). Twelve

sergeants earned more than 75% of their annual salaries in overtime, including one who earned almost 110%. According to an interview with police staff, the department was not formally monitoring overtime to ensure compliance with the ordinance.

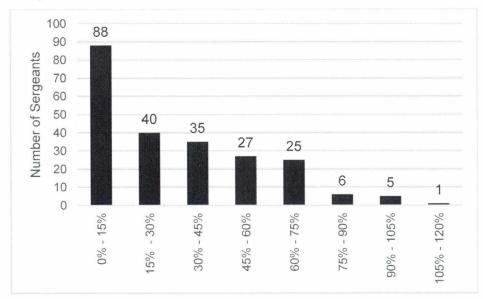


Exhibit 12: Over 60% of Sergeants Earned More Than 15% of Their Annual Salary in Overtime

Source: Auditor's analysis of overtime earnings from the Balance Classification report for calendar year 2017

Ordinance 15-O-1555 states that sergeants shall not be approved to work overtime that would result in payments of more than 15% of their annual base salary, unless management determines that there is a short-term need for overtime. In May 2018, the police chief sent an email to all sergeants stating that the sergeant overtime expenditures were markedly high without supporting documentation.

We recommend that the Atlanta Police Department monitor overtime hours worked by police sergeants and ensure employees comply with current overtime policy and procedures.

# Overall Overtime Trend is Inconsistent with Special Events and Position Vacancies

With the exception of January 2018, the citywide trend in monthly overtime spending from January 2015 to August 2018 does not support the explanation from city officials that overtime was driven by special events. City officials have stated that specific events, such as protests, sporting events, and visits from presidential candidates, caused an increase in overtime; however, only in January 2018 does this explanation appear to be supported. Some department managers have also attributed overtime increases to position vacancies; we found little correlation between position vacancies and overtime, except in the fire department. Police and corrections experienced high overtime without decreased staff, indicating that other factors may have influenced the increased overtime. Paid leave contributed to overtime in watershed management but was not strongly correlated to overtime in other departments.

Citywide overtime as a percent of payroll generally increased beginning January 2015, before beginning to decrease in May 2018. Overtime, as a percent of payroll, was 6.6% in August 2018, the lowest it has been since mid-2015 (see Exhibit 13).

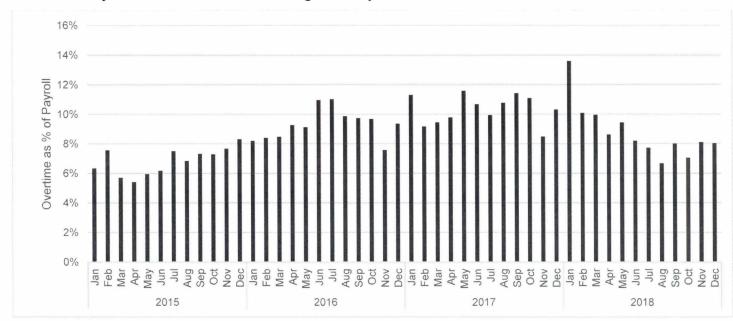


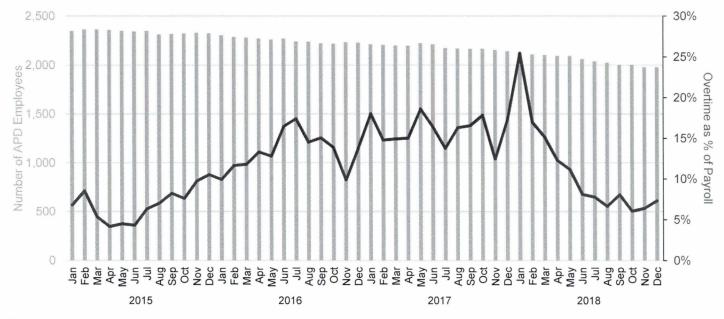
Exhibit 13: Citywide Overtime Increased through January 2018

Source: Auditor's analysis of overtime earnings from the Balance Classification report for CY15 through CY18

The spike in overtime in January 2018 can likely be attributed to a combination of events occurring in December 2017 and throughout the month of January 2018, which caused longer work hours or required additional staffing for repairs or increased public safety response. The Hartsfield-Jackson Atlanta International Airport lost power for about 11 hours due to a fire in December 2017. In January 2018, the city hosted the annual Peach Drop Celebration, the College Football Playoff National Championship, a presidential visit, and the March for Social Justice and Women and it experienced major water main break repairs and three inclement weather closure days.

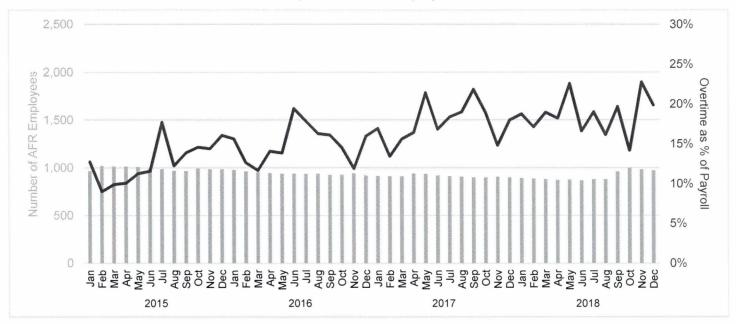
Atlanta Police Department overtime growth preceded staffing drop. The department experienced an increase in overtime from July 2015 through January 2018 as staffing decreased 15.7% between January 2015 and December 2018. Because most of growth in overtime preceded the staffing decrease, it suggests that factors other than vacancies contributed to increased overtime. Police Department staff told us they relaxed the overtime policy to provide resources for specific crime initiatives. Monthly overtime dropped sharply after February 2018, when staffing was consistently declining (see Exhibit 14). Overtime as a percent of payroll ranged from 4.2% in April 2015 to 25% in January 2018.

Exhibit 14: Police Overtime Dropped After February 2018 While Staffing Continued to Decline



Source: Auditor's analysis of overtime earnings from the Balance Classification report for calendar years 2015 through 2018

Atlanta Fire and Rescue Department staffing decreases appear to have increased overtime. The department's staffing decreased 9.2% from January 2015 through August 2018, before increasing in September 2018 (see Exhibit 15). Fire department overtime as a percent of payroll ranged from 9% in February 2015 to 23% in November 2018. Fire officials have publicly stated that they have had difficulty filling positions and have used overtime to fill staffing needs. We found that position vacancies do appear to explain increased overtime in this department. Because of vacancies, the fire chief has recently implemented a mandatory overtime policy to meet resource needs and prevent employee burnout.



#### Exhibit 15: Overtime Increased as the Fire Department Lost Employees

Source: Auditor's analysis of overtime earnings from the Balance Classification report for calendar years 2015 through 2018

The Department of Corrections also saw a decrease in overtime expenses after January 2018. While staffing remained consistent, showing a 1.2% change from January 2015 to August 2018, overtime expenses declined from 22% in June 2016 to 4% in August 2018. Corrections management told us that the mayor's elimination of ICE (U.S. Immigration and Customs Enforcement) program responsibilities, as well as the department being fully staffed, reduced overtime costs to historically low levels. Staff told us that as of November 2018 they had 90 vacancies and anticipated overtime expenses to increase back to the previous levels. Overtime was 9% of payroll in December 2018.

We found little correlation between monthly staff vacancies and overtime. Despite public statements from management suggesting that vacancies caused the rise in overtime earnings in departments with the highest overtime spending, we found no direct relationship between vacancies and overtime in five out of six of those departments. Both overtime and staffing increased in the Department of Watershed Management. The police department increased overtime before experiencing staffing decreases. In contrast, the fire department's overtime usage appears directly related to staffing shortages; overtime spikes in the Department of Public Works seem consistent with inclement weather and special events. Paid leave contributed to overtime in watershed management but was not strongly correlated in other departments. We found that the Department of Watershed Management exhibited patterns that indicate that leave time may have directly contributed to overtime expenses. We found moderate relationships between overtime and paid leave in corrections, public works, and aviation, but little to no correlation in police and fire.

#### Recent Reductions in Police Overtime Indicate Costs Can Be Managed

While the Atlanta Police Department's overtime expenses have increased since 2015, the department had a general decline in overtime in February 2018. Police department staff told us they implemented new policies to help manage overtime more effectively and responsibly. The new policy addresses measuring overtime productivity, which we found may have been lacking for some top overtime earners within the department. The department's efforts show that overtime costs can be controlled.

Atlanta Police Department overtime decreased by more than 50% since the beginning of 2018. While the department's overtime spending had generally increased since June 2015 and hit a high of 25.5% of personnel costs in January 2018, overtime approval initiatives implemented since the beginning of the year have resulted in a 57% decrease in overtime expenses. Monthly police overtime hit a three-year low of 6.1% of personnel costs in October 2018 (see Exhibit 14).

The police department implemented a new policy to improve accountability. In August 2018, the police department finalized a new policy regarding the accountability and tracking of overtime. According to the policy, the newly created Centralized Overtime Tracking Unit (COTU) will effectively manage the use of overtime to ensure that each sworn employee uses overtime in a responsible and judicious manner. Overtime work performed by sworn employees will be used to enhance the mission of the department in compliance with the city's civil service rules and regulations, other city ordinances, departmental policies, and the FLSA. The policy specifically addresses overtime productivity, stating that sworn employees who are approved to work overtime must at a minimum conduct one proactive action per hour of overtime worked. The policy defines these activities as proactive actions:

- field interview
- traffic stop
- traffic citation
- parking ticket

- directed patrol (with prior approved plan of action or an emergency situation)
- calls for service (if assigned to a beat car or umbrella car)
- vehicle impound
- vehicle recovery
- physical arrest
- copy of charges (arrests)

Our analysis of the top five overtime earners in the department in 2017 suggests that this standard was not always met prior to the new policy. The five officers we reviewed responded to or initiated an average of one CAD (computer-aided dispatch) call for about every two hours of overtime earned in August 2017 (see Exhibit 16). Overtime approval sheets showed these officers worked only crime initiative overtime during the period under review. One of the officers responded to or initiated only one call in 135 hours of overtime worked in the month.

Top Five Officers	Number of CAD Calls Answered	Number of Overtime Hours
Officer 1	105	124.0
Officer 2	1	135.5
Officer 3	121	136.0
Officer 4	22	133.4
Officer 5	106	130.4
Average	71	131.9

Exhibit 16: Officers Answered One Call for Every Two Hours of Overtime

**Source:** Auditor's analysis of CAD dispatch records and the Kronos Time Detail report for August 2017.

According to police staff, officers may not have dispatch records associated with their badge numbers during overtime shifts depending on their assignments during the overtime. Most officers on overtime are not dispatched to calls for service but are instead assigned to patrol certain areas. They may call in self-initiated activities. The on-call, scheduled officers are generally responsible for answering dispatched calls.

We recommend that the department enforce the new policy to measure productivity associated with approved and earned overtime hours and manage the use of overtime. The use of a secondary tracking system may add risk to overtime accountability. Police department staff are recording overtime hours in a database to track compliance with the new productivity requirements. While we commend the department's efforts to better manage overtime, tracking hours outside of the city's timekeeping system may make it difficult to ensure accuracy. The department's policy requires the tracking unit to review accumulated overtime hour totals from the Kronos and Oracle systems.

### **FLSA** Inconsistencies Are Costly

The city incorrectly classified FLSA (Fair Labor Standards Act) statuses for 144 employees—24 non-exempt employees were incorrectly classified as exempt, and were not compensated with overtime, which FLSA requires if the employee works more than 40 hours per week. An additional 120 employees were incorrectly classified as non-exempt and were paid almost \$1 million in overtime during 2017. While this is not a violation of the FLSA, the practice does not comply with the city's overtime policy.

The Atlanta Police Department paid employees more generous overtime rates than FLSA requires. The department pays some officers overtime rates after working 160 hours, rather than after the 171 hours worked threshold established by FLSA. The department also allows leave time to count toward hours worked to reach the overtime threshold. Police department staff told us they have allowed the more generous practices because officers would not volunteer for overtime otherwise. According to the Law Department, these practices do not violate FLSA, but counting paid leave toward the overtime threshold is improper according to city code and departmental standard operating procedures.

We recommend that the human resources commissioner verify that all FLSA statuses are accurate in Oracle according to the job classification table and FLSA requirements. We also recommend that the human resources commissioner work with the chief information officer to create controls in Oracle to standardize FLSA statuses based on job positions. The police chief should enforce the FLSA and city polices by paying sworn officers for premium overtime (time and one-half) after the employee meets the 171 hours worked threshold to reduce overtime costs. The overtime calculation should not include leave as hours worked. The police chief should work with human resources and the chief information officer to configure work schedules in Kronos and enforce the rules once in place.

#### FLSA Status Was Incorrect For 144 Employees

The city incorrectly classified FLSA (Fair Labor Standards Act) statuses for 144 employees—24 non-exempt employees were classified as exempt, and were not compensated with overtime, which is required by the FLSA. An additional 120 employees were incorrectly classified as non-exempt and were paid almost \$1 million in overtime during 2017. While not a violation of the FLSA, the practice does not comply with the city's overtime policy.

We identified 24 non-exempt employees incorrectly classified as exempt, which appears to violate FLSA provisions. Twenty-four employees, working in 12 positions throughout the city, were not compensated with overtime. Law department staff told us that employees working in non-exempt positions who were incorrectly classified as exempt and did not earn overtime could be a violation of the FLSA. We found that 3% of positions held by active employees had a FLSA status that did not match that of the job classification plan and another 16% were not listed in the job classification plan. The pay and classification plan are the city's formal system for classifying positions and compensating employees. The commissioner of human resources is primarily responsible for administering and maintaining the classification plan.

The FLSA requires employers to compensate non-exempt employees who work over 40 hours in a week at least one and one-half times the employee's regular rate. City code and human resources polices further stipulate that the city pays employees in accordance with the FLSA and other applicable rules and regulations.

We identified 120 employees who were incorrectly classified as nonexempt and earned \$927,000 in overtime in 2017. Although this is not a violation of the FLSA, the practice is inconsistent with the human resources overtime policy for the city. The city paid almost \$1 million in 2017 to employees who were not eligible to receive paid overtime.

We recommend that the Department of Human Resources should verify that all FLSA statuses are accurate in Oracle according to the job classification plan and FLSA requirements. We also recommend that the Department of Human Resources work with Atlanta Information Management to create controls within Oracle to standardize the FLSA statuses based on job positions.

#### Police Department Pays More Generously Than the FLSA Requires

The Atlanta Police Department compensates employees by paying overtime more generously than the FLSA requires. We found that the department paid employees overtime at 160 hours worked instead of the 171 hours worked threshold established by the FLSA. The department has also included non-working hours, such as vacation and sick leave, to calculate overtime pay. According to law department staff, this practice does not violate the FLSA, but using non-work hours to reach the overtime pay threshold is inconsistent with city code and human resources procedures.

The Atlanta Police Department includes paid time off as hours worked to calculate overtime pay. Payroll records we reviewed from 2014 to 2017 for 25 high overtime earners in the police department showed that paid leave hours were counted as hours worked in computing overtime for at least some pay cycles for all the employees over the period. We are unsure when the practice started. Police timekeepers told us that crime initiative overtime does not require police officers to physically work the hours required to meet the overtime threshold. While paying employees more generously than the FLSA requires is not a violation of the FLSA, it may create the appearance of an inequitable overtime policy throughout the city.

The FLSA provides that sworn non-exempt employees earn overtime rates after the employee has worked 171 hours in a 28-day work period; the Police Department's standard operating procedure aligns with this provision. The department's timekeeping policy states that annual leave time is not used to compute overtime for nonexempt employees. According to human resources staff, the police department is still using the former Kronos system and processes overtime manually. The system has no built-in controls to prevent paying overtime more generously than required. Human resources staff do not monitor the old Kronos system to ensure accuracy.

Officers begin accruing overtime after 160 hours worked in a 28-day pay cycle rather than after 171 hours worked. The payroll records we reviewed from 2014 to 2017 also showed that high overtime earners received overtime premium rates after 160 hours rather than 171. In December 2014, police staff told timekeepers that waiving the 171-hour rule was allowable and the department could pay overtime premiums at 160 hours, based on advice from central human resources staff. Police staff told us they did not enforce the 11-hour requirement for straight time because officers would not volunteer for overtime if they had to work the 171-hour requirement. According to human resources policy 3.30, nonexempt sworn police personnel who work more than 171 hours within a 28-day pay period shall be compensated for hours worked between 160 and 171 in cash at the regular rate of pay and may be granted compensatory time or cash at one and one-half times the regular rate of pay for hours worked over 171.

We recommend that the department reduce overtime costs through enforcing the FLSA and city polices related to paying sworn officers for premium overtime after the employee meets the 171 hours worked threshold. Overtime calculations should not include leave taken as hours worked. The police chief should work with human resources and the chief information officer to configure work schedules in Kronos and enforce the rules once in place.

### Poor Recordkeeping Makes Overtime Vulnerable to Abuse

The six departments with the highest overtime earnings lacked supporting documentation for 50% of the overtime hours recorded in Kronos for selected employees in August 2017. Departments are required to maintain support to show that the overtime hours were approved. Poor recordkeeping makes overtime use vulnerable to abuse and makes it difficult for departments to document compliance with the city code provision that requires all employees in a department working in similar jobs to have an equal opportunity to earn overtime. We recommend that departments maintain documents that demonstrate prior approval of overtime hours and develop transparent processes to ensure equitable overtime allocation.

# Most Departments Lacked Records to Show Overtime Was Approved in Advance

Half of the overtime hours that we reviewed from August 2017, which were recorded by the top six overtime-earning departments, lacked documentation of justification and approval. Completeness of records varied by department. While the Atlanta Police Department had nearly complete records, the Department of Watershed Management could provide documents to support only 6% of the overtime its sampled employees worked in the month. Human resources timekeeping policy requires department heads to keep complete attendance, tardy, and payroll records, including annual leave, sick leave, and overtime. Poor recordkeeping practices leave the city open to overtime abuse. City code states that employees within each department who normally perform the same type of work shall receive equal opportunity for overtime work, but the lack of documentation made it impossible to determine whether overtime opportunities were equitably allocated. Overtime by employee was unevenly distributed.

Most departments lacked records to demonstrate overtime approval. We reviewed departmental overtime records from August 2017 for a sample of 30 employees—the five top overtime earners in 2017 for each of the six departments with the highest overtime spending. We matched the documents to timekeeping records in Kronos. Overall, the departments could provide support for 50% of the 4,000 overtime hours the sampled employees worked in the month. The Atlanta Police Department had nearly complete records, missing 30 minutes of 659 hours of overtime worked, while the Department of Watershed Management could provide documents to support only 40 of the 704 overtime hours worked (see Exhibit 17). We interviewed department staff about how they track and approve overtime. Most described a manual process including documents such as sign-up sheets, overtime rosters, overtime request forms, overtime approval slips and emails.

Department	OT Hours Supported by Documentation	OT Hours in Kronos	Percent of Overtime Hours Approved
Atlanta Police Department	658.9	659.3	99.9%
Atlanta Fire and Rescue	368.0	947.0	38.9%
Department of Corrections	529.8	564.1	93.9%
Department of Aviation	59.5	537.9	11.1%
Department of Public Works	354.5	588.1	60.3%
Department of Watershed Management	40.0	704.1	5.7%
Total	2,010.7	4,000.4	50.3%

Source: Auditor's analysis from overtime approval documentation from the top six overtime earning departments and the Kronos Time Detail Report for August 2017

Human resources' timekeeping policies require department heads to maintain complete attendance records, including overtime. Poor recordkeeping practices leave the city open to overtime abuse. Also, Section 114-133 of the city code requires that employees within each department who normally perform the same type of work shall receive equal opportunity to earn overtime; however, the lack of documentation made it impossible to determine whether departments were complying with the provision.

Police department staff provided overtime approval sheets for each of the five employees as required by the department's internal timekeeping policy. The policy requires division commanders to approve overtime in advance. We could not determine the pre-approval status of overtime documentation because the form did not have a date for each approval signature. We recommend the department clearly document the evidence of pre-approvals, as required by its internal policy.

Fire department staff was able to produce support for 39% of overtime hours worked. The department used TeleStaff in August 2017, but the software was inaccessible due to the cyberattack in March 2018. TeleStaff is an automated system that the fire department uses to schedule employees for overtime work.

Corrections staff provided documentation to support 94% of the overtime hours recorded in Kronos for all five employees. The department did not consistently document pre-approval, but at least one level of approval was documented. The department was unable to locate overtime sign-up sheets for the five employees from August 1<sup>st</sup> through August 10<sup>th</sup>, 2017.

Public works staff provided documentation to confirm approval for 60% of the hours recorded in Kronos. The department was unable to provide consistent pre-approvals for overtime, as required by its internal policies. We found that overtime request forms were signed after hours were worked by employees. While department staff told us they use sign-up sheets to document overtime volunteers, they were unable to provide the forms to indicate pre-approval of overtime hours.

Watershed management staff was able to provide documentation for only 6% of the overtime hours worked and recorded in Kronos for the five employees we sampled. Supervisors request permission for crews to work overtime and directors approve the requests. The policy states that "overtime rosters are displayed for employees to see, e.g. installation bulletin boards." Interviews suggested supervisors also email overtime pre-approvals from managers. Management suggested the cyberattack was responsible for the missing documentation, although Atlanta Information Management officials confirmed that city emails were not affected by the cyberattack that occurred in March 2018. According to the watershed staff, management was aware that overtime was not consistently pre-approved as required by policy and they began formally reprimanding supervisors.

According to watershed management staff, once the overtime is approved, supervisors post sign-up sheets by time clocks for employees to volunteer. Standby crews rotate for overtime opportunities. We noted that the spreadsheets that the department used to request and document overtime did not consistently show that it was pre-approved. To ensure accuracy and transparency, we recommend that the department implement policies that detail how overtime hours should be approved.

Department of Aviation staff provided documentation to support 11% of the overtime hours recorded in Kronos for the five employees we sampled. The Department of Aviation's records were not complete, nor were they organized or stored in a central location. The department does not have formal policies or procedures for overtime management in certain divisions and cannot ensure that employees have an equal opportunity to earn overtime. One division within aviation has a policy of mandatory holdovers for employees and supervisors working overtime and filling-in for absent dispatchers as needed. The practice of using supervisors to fill in for employees could explain why some employees earn significant overtime. Another division with the highest earners primarily authorized overtime at the crew supervisor level, but the crew supervisors do not currently have management access in Kronos to monitor overtime or leave. When project-related overtime is necessary, the division uses a sign-up sheet to document volunteers.

#### Departments Lack Processes to Ensure Equal Opportunity for Overtime

Overtime was unevenly distributed. The city has received multiple employee complaints of unfair overtime practices since 2015, alleging favoritism when allocating it or using access to overtime as a form of retaliation. Over 500 city employees earned more than \$20,000 each in overtime pay during 2016 and almost 70 employees each earned more than 1,040 hours of overtime in both 2016 and 2017. We recommend that departments develop documented and transparent processes for equitable overtime management.

From April 2015 to September 2017, the city's integrity hotline received 16 complaints related to overtime from seven departments. The complaints involve overtime theft and abuse by city employees; several complaints involve bribery and management abusing its power in assigning overtime hours. We substantiated an allegation in aviation during 2018 in which an employee was unfairly allocating overtime to family members over other employees. City code Section 114-133 states that employees who normally perform the same type of work shall receive equal opportunity for overtime work.

During calendar year 2017, 758 employees earned more than \$20,000 each in overtime. Overall, 6,465 employees earned overtime ranging from \$0.02 to \$100,373; 1,828 employees earned up to \$1,000 in overtime during the year. Similarly, during calendar year 2016, 546

employees earned more than \$20,000 in overtime, with 2,157 employees earning up to \$1,000. Overtime earnings by employee in calendar year 2016 ranged from \$0.01 to \$95,586.

In both calendar years 2016 and 2017, 69 employees worked more than 1,040 hours of overtime. We identified 113 employees with more than 1,040 hours of overtime during calendar year 2016 and 210 employees with more than 1,040 hours of overtime during calendar year 2017 (see Exhibit 18). The distribution of overtime was not equal for all employees within the same positions.

Department	# of Employees Averaging More Than 20 Hours of Overtime per Week		
	CY16	CY17	
Atlanta Fire Rescue	42	81	
Atlanta Police Department	39	64	
Watershed Management	9	33	
Corrections	3	20	
Aviation	17	3	
Public Works	3	9	
Total	113	210	

Exhibit 18: Some Employees Averaged More Than 20 Hours of Overtime Every Week

**Source:** Auditor's analysis of overtime hours from Balance Classification reports for calendar years 2016–2017.

We recommend that the chief operating officer and the human resources commissioner compel departments to maintain records to support prior approval of overtime hours and develop transparent processes to ensure employees doing the same work have an equal opportunity for overtime.

# Recommendations

To continue to reduce and manage overtime expenses, we recommend that the chief operating officer:

1. Enforce the monitoring and reporting of overtime expenses compared to budgeted amounts and require departments to report the information to City Council during their quarterly updates.

To continue to reduce and manage overtime expenses and ensure that the city follows federal labor laws and city code regarding overtime administration, we recommend that the police chief:

- 2. Monitor overtime hours worked by police sergeants and ensure employees comply with current overtime policy and procedures.
- 3. Enforce the new policy to measure productivity associated with overtime approved and earned hours and manage the use of overtime.
- 4. Enforce the FLSA and city polices by paying sworn officers for premium overtime after employees has worked 171 hours.
  - a. The overtime calculation should not include leave taken as hours worked.

To improve transparency and efficiency and ensure that the city follows federal labor laws and city code regarding overtime administration, we recommend the police chief work with human resources and the chief information officer to:

5. Configure work schedules in Kronos and enforce the rules once in place.

To promote accuracy and ensure that the city follows federal labor laws and city code regarding overtime administration, we recommend that the human resources commissioner:

6. Verify that all FLSA statuses are accurate in Oracle according to the job classification table and FLSA requirements.

To encourage accuracy and efficiency, while ensuring that the city follows federal labor laws and city code regarding overtime administration, we recommend that the human resources commissioner work with the chief information officer to:

7. Create controls within Oracle to standardize FLSA statuses based on job positions.

To ensure the city follows city code regarding overtime administration, we recommend that the chief operating officer and the human resources commissioner compel departments to:

- 8. Maintain documentation to support prior approval and justification of overtime hours
- 9. Develop and implement transparent processes to ensure employees doing the same work have an equal opportunity for overtime.

# Appendices

Citywide Overtime

## Appendix A: Management Review and Response to Audit Recommendations

Report # 18.06 Performance Audit: Citywide Overtime	Date: 1/2019
Recommendation 1:	
We recommend the chief operating officer enforce the monitoring and reporting of o budgeted amounts and require departments to report the information to City Counci	
Proposed Action:	Response:
Legislation was passed in 2018 that requires the CFO to provide a report to FEC of all overtime worked, and the amount of hours paid by every City department on a quarterly basis. In addition, some departments, including APD, also currently include this information in their quarterly reports to committees. APD created a unit in June 2018 to closely monitor overtime and to track overtime expenses. APD's OT has been reduced 60% from July–November 2018. The COO will work with the CFO and departments to ensure this information is captured and conveyed not only to FEC, but to all of City Council during quarterly updates.	Agree
Person Responsible:	Implementation Date:
COO Richard Cox	March 2019
Recommendation 2:	
We recommend the police chief monitor overtime hours worked by police sergeants comply with current overtime policy and procedures.	and ensure employees
Proposed Action:	Response:
APD created a unit in June 2018 to closely monitor overtime and to track overtime expenses. OT has been reduced 60% from July–November 2018.	Agree
Person Responsible:	Implementation Date:
Chief Erika Shields and the Centralized Overtime Tracking Unit (Lt. M. Graham).	June 2018
Recommendation 3:	
We recommend the police chief enforce the new policy to measure productivity asso approved and earned and manage the use of overtime.	ociated with overtime hours
Proposed Action:	Response:
APD developed a new policy to address overtime productivity (APD.SOP.2052 Overtime Accountability and Tracking). The policy is very detailed, and there are multiple checks and balances to ensure compliance.	Agree
Person Responsible:	Implementation Date:
Chief Erika Shields and the Centralized Overtime Tracking Unit (Lt. M. Graham).	07/17/2018

Recommendation 4:	
We recommend the police chief enforce FLSA and city polices by paying sworn office employees meets the 171 hours worked.	ers for premium overtime after
a. The overtime calculation should not include leave taken as hours worked.	
Proposed Action:	Response:
APD has created a specific unit to track overtime, and overtime has been utilized in a manner that ensures consistent and comprehensive coverage throughout the City to ensure the safety of the public. The police chief will work with HR to ensure consistent communication on this issue, to determine ways to best to attain success.	Agree
Person Responsible:	Implementation Date:
Chief Erika Shields and DHR Commissioner Marian Woods	Ongoing
Recommendation 5:	
We recommend the police chief work with human resources and the chief information schedules in Kronos and enforce the rules once in place.	officer to configure work
Proposed Action:	Response:
APD schedules change daily, for example: attending court, staying late for a 911 call, SWAT call backs, special crime fighting details, and major crime investigations. For non-exempt employees a set schedule is impractical as it requires too many adjustments. A hard-coded schedule is doable for exempt personnel (lieutenant and above).	Partially Agree
HR will explore capabilities in relationship between new ATL Cloud and Kronos systems and will work with the police chief to determine feasibility of the recommendation. Kronos currently complies with FLSA rules but provides the ability to override these rules. AIM will work with HR and Police to implement any new rules agreed on based on City policy.	
Person Responsible:	Implementation Date:
Chief Erika Shields, Elaine Gooden, Director of HRIS, and Gary Brantley, CIO	Ongoing HR research completed by 3/1/19
Recommendation 6:	
We recommend the human resources commissioner verify that all FLSA statuses are to the job classification table and FLSA requirements.	accurate in Oracle according
Proposed Action:	Response:
This recommendation is currently underway; Department of Human Resources is currently running reports of all positions to ensure accuracy in the new ATL Cloud system.	Agree
Person Responsible:	Implementation Date:
Elaine Gooden, Director of HRIS	3/1/19

Recommendation 7:		
We recommend the human resources commissioner work with the chief information of within Oracle to standardize FLSA status based on job positions.	officer to create controls	
Proposed Action:	Response:	
The Chief Information Officer will work with the HR Commissioner to implement controls within Oracle that standardize FLSA status to City job positions. The HR Commissioner will provide information on City job positions so that AIM can ensure accuracy in Oracle once implemented	Agree	
Person Responsible:	Implementation Date:	
CIO Gary Brantley and DHR Commissioner Marian Woods	March 2019	
Recommendation 8:		
We recommend the chief operating officer and the human resources commissioner c maintain documentation to support prior approval and justification of overtime hours.	ompel departments to	
Proposed Action:	Response:	
The HR Commissioner will develop an SOP to be utilized across the city that will require all departments to submit documentation for prior approval for all overtime hours. Included in the SOP will be instructions to provide for a streamlined process of submission across the city. The COO will ensure all departments are aware of the SOP and are clear on its purpose and use.	Agree	
Person Responsible:	Implementation Date:	
DHR Commissioner Marian Woods (develop); COO Richard Cox (enforce)	3/18/19	
Recommendation 9:		
We recommend the chief operating officer and the human resources commissioner c develop and implement transparent processes to ensure employees doing the same opportunity for overtime.		
Proposed Action:	Response:	
Include in comprehensive SOP as described in Recommendation #8	Agree	
Person Responsible:	Implementation Date:	
DHR Commissioner Marian Woods (develop); COO Richard Cox (enforce)	3/18/19	

# Appendix B: Overtime Spending by Department, FY13-FY18

Department	FY13	FY14	FY15	FY16	FY17	FY18
Atlanta Police Department	\$7,634,736	\$8,844,298	\$9,217,590	\$17,210,193	\$24,186,400	\$24,225,60
Atlanta Fire and Rescue	\$8,045,116	\$8,826,160	\$8,200,887	\$9,828,057	\$11,292,175	\$13,851,83
Department of Watershed Management	\$5,849,106	\$5,406,761	\$5,753,039	\$6,949,238	\$7,854,486	\$5,938,806
Department of Public Works	\$2,885,003	\$3,511,231	\$3,323,817	\$4,254,125	\$3,813,386	\$4,945,517
Department of Corrections	\$785,375	\$2,070,870	\$2,722,141	\$2,383,675	\$3,617,439	\$3,480,372
Department of Aviation	\$478,398	\$1,207,988	\$1,243,637	\$1,977,935	\$2,215,918	\$2,069,685
Department of Parks and Recreation	\$593,739	\$668,185	\$771,479	\$1,005,203	\$955,492	\$881,552
Executive Offices	\$25,396	\$66,004	\$79,302	\$128,608	\$155,440	\$196,255
Judicial Agencies	\$1,657	\$1,023	\$72,425	\$87,509	\$45,535	\$44,284
Department of Human Resources	\$40,577	\$62,101	\$39,603	\$32,575	\$26,946	\$19,687
Department of Finance	\$6,274	\$10,046	\$15,111	\$19,134	\$25,619	\$33,06
Department of City Planning	\$3,520	\$1,229	\$9,628	\$12,926	\$6,464	\$5,48
Department of Procurement	\$402	\$261	\$400	\$8,698	\$4,678	\$168
Atlanta Information Management	\$455	\$2,476	\$107	\$9,929	\$4,367	\$16,500
Public Defender's Office	\$0	\$0	\$562	\$0	\$449	\$263
Atlanta Citizen's Review Board	\$0	\$0	\$0	\$0	\$216	
Department of Law	\$245	\$315	\$912	\$475	\$64	\$12
City Auditor's Office	\$0	\$0	\$135	\$0	\$0	
Solicitor's Office	\$0	\$616	\$1,243	\$244	\$0	\$89
City Council	\$751	\$392	\$2	\$0	\$0	
Department of Ethics	\$0	\$0	\$0	\$0	\$0	
Citywide	\$26,350,749	\$30,679,956	\$31,452,019	\$43,908,523	\$54,205,074	\$55,710,09

Source: Auditor's analysis of Trial Balance reports from fiscal years 2013 through 2018