

**PERSONAL PAPERS
and
COMMUNICATIONS
PACKAGE**

JAN 21, 2020

PERSONAL PAPERS

REFERRED

JAN 21, 2020

23

1/31

20729

20 - O - 1131

AN ORDINANCE AUTHORIZING THE TRANSFER OF TWO THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) FROM THE COUNCIL DISTRICT 9 CARRY FORWARD ACCOUNT TO THE COUNCIL DISTRICT 9 DISTRIBUTION ACCOUNT TO CONTINUE SERVING THE ATLANTA COMMUNITY FOR THE PUBLIC GOOD; AND FOR OTHER PURPOSES.

[Signature]

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1ST ADOPT 2ND READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred: 1/21/2020

Referred To: FEC

Date Referred:

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First Reading

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

Committee	Committee
Date	Date
Chair	Chair
Action Fav, Adv, Hold (see rev. side)	Action Fav, Adv, Hold (see rev. side)
Other	Other
Members	Members
Refer To	Refer To

CERTIFIED

Committee	Committee
Date	Date
Chair	Chair
Action Fav, Adv, Hold (see rev. side)	Action Fav, Adv, Hold (see rev. side)
Other	Other
Members	Members
Refer To	Refer To

MAYOR'S ACTION

AN ORDINANCE
BY COUNCILMEMBER DUSTIN HILLIS

AN ORDINANCE AUTHORIZING THE TRANSFER OF FIVE THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) FROM THE COUNCIL DISTRICT 9 CARRY FORWARD ACCOUNT TO THE COUNCIL DISTRICT 9 DISTRIBUTION ACCOUNT TO CONTINUE SERVING THE ATLANTA COMMUNITY FOR THE PUBLIC GOOD; AND FOR OTHER PURPOSES.

WHEREAS, pursuant to Section 2-39(a) of the City of Atlanta Code of Ordinances, councilmembers are permitted to utilize funds from their respective Council Distribution Account, to fund projects for the public good within their district or donate funds for charitable purposes; and

WHEREAS, the District 9 Councilmember has supported and continues to support various community-based activities throughout the City of Atlanta for the public good; and

WHEREAS, the District 9 Councilmember desires to transfer funds from the District 9 Carry Forward Account to the District 9 Distribution Account to make charitable donations to community projects and organizations that serve the public good.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS
as follows:

SECTION 1: That the Chief Financial Officer is authorized to amend the FY19 General Fund Budget as follows:

TRANSFER FROM APPROPRIATIONS

\$5,000.00

1001 (General Fund) 030209 (CCN Council District 9) 5790001 (Contingency Fund – Unrestricted) 1110000 (Governing Body) Councilmember Hillis.

TRANSFER TO APPROPRIATIONS

\$5,000.00

1001 (General Fund) 030209 (CCN Council District 9) 5730018 (Distribution) 1110000 (Governing Body) Councilmember Hillis.

SECTION 2: That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

20 - O - 1132

(Do Not Write Above This Line)

AN ORDINANCE AUTHORIZING THE MAYOR, OR HER DESIGNEE, TO MAKE THE INTERSECTION OF HILLPINE DRIVE, MARSTEVAN DRIVE, NORTHVIEW AVENUE, AND WAYNE AVENUE AN ALL-WAY STOP CONTROLLED INTERSECTION; TO AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO INSTALL STOP SIGNS AT THE INTERSECTION; AND FOR OTHER PURPOSES.

First Reading

Committee _____
Date _____
Chair _____
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Action _____
Fav, Adv, Hold (see rev. side) _____
Other _____
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Other _____
Members _____

Refer To _____

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd
Readings
☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

☐ CONSENT REFER

☐ REGULAR REPORT REFER

☐ ADVERTISE & REFER

☐ 1ST ADOPT 2ND READ & REFER

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Fav, Adv, Hold (see rev. side) _____
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Date _____

Chair _____

Action _____

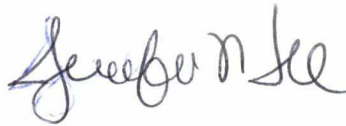
Fav, Adv, Hold (see rev. side) _____
Other _____

Members _____

Refer To _____

MAYOR'S ACTION

AN ORDINANCE
BY COUNCILMEMBER JENNIFER N. IDE



AN ORDINANCE AUTHORIZING THE MAYOR, OR HER DESIGNEE, TO MAKE THE INTERSECTION OF HILLPINE DR NE, MARSTEVAN DR NE, NORTHVIEW AVE NE, AND WAYNE AVE NE AN ALL-WAY STOP CONTROLLED INTERSECTION; TO AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO INSTALL STOP SIGNS AT THE INTERSECTION; AND FOR OTHER PURPOSES.

WHEREAS, making the intersection of Hillpine Dr NE, Marstevan Dr NE, Northview Ave NE, and Wayne Ave NE an all-way stop controlled intersection would increase the safety of residents in the area and better protect the pedestrians of Morningside who have experienced an increase in speeding cut-through traffic along the Hillpine corridor.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, as follows:

SECTION 1: That the intersection of Hillpine Dr NE, Marstevan Dr NE, Northview Ave NE, and Wayne Ave NE be made an all-way stop controlled intersection.

SECTION 2: That the Department of Public Works is authorized to install stop signs on all approaches of the intersection of Hillpine Dr NE, Marstevan Dr NE, Northview Ave NE, and Wayne Ave NE.

SECTION 3: The signs shall be installed within sixty (60) days from the date that the Mayor signs or fails to veto this legislation post-adoption.

SECTION 4: That all ordinances and parts of ordinances in conflict herewith be and the same are hereby repealed.

ELMS ID#
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<p>20 - O - 1133</p> <p>(Do Not Write Above This Line)</p> <p>AN ORDINANCE BY COUNCILMEMBER HOWARD SHOOK <i>and SLU</i></p> <p>AN ORDINANCE AUTHORIZING A DONATION IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) FROM THE DISTRICT 7 CARRY FORWARD ACCOUNT TO THE BLUE HERON NATURE PRESERVE TO ASSIST WITH THE BLUEWAY TRAIL INITIATIVE PROJECT; AND FOR OTHER PURPOSES.</p>	<p>Committee _____ Date _____ Chair _____ Referred To _____</p>	<p>First Reading</p>	<p>Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold Other _____ Members _____ Refer To _____</p>	<p>Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold Other _____ Members _____ Refer To _____</p>	<p>FINAL COUNCIL ACTION</p> <p><input type="checkbox"/> 2nd <input type="checkbox"/> 1st & 2nd <input type="checkbox"/> 3rd</p> <p>Readings</p> <p><input type="checkbox"/> Consent <input type="checkbox"/> V Vote <input type="checkbox"/> RC Vote</p> <p>CERTIFIED</p>
<p><input type="checkbox"/> CONSENT REFER</p> <p><input type="checkbox"/> REGULAR REPORT REFER</p> <p><input type="checkbox"/> ADVERTISE & REFER</p> <p><input type="checkbox"/> 1ST ADOPT 2ND READ & REFER</p> <p><input type="checkbox"/> PERSONAL PAPER REFER</p> <p>Date Referred: <i>1/21/2020</i> Referred To: <i>FEC</i></p> <p>Date Referred: _____ Referred To: _____</p> <p>Date Referred: _____ Referred To: _____</p> <p>Date Referred: _____ Referred To: _____</p>	<p>Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold Other _____ Members _____ Refer To _____</p>	<p>MAYOR'S ACTION</p>			

AN ORDINANCE BY
COUNCILMEMBER HOWARD SHOOK



AN ORDINANCE AUTHORIZING A DONATION IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00) FROM THE DISTRICT 7 CARRY FORWARD ACCOUNT TO THE BLUE HERON NATURE PRESERVE TO ASSIST WITH THE BLUEWAY TRAIL INITIATIVE PROJECT; AND FOR OTHER PURPOSES.

WHEREAS, Blue Heron Nature Preserve is an independently operated park dedicated to maintaining 30 acres of green space in Atlanta; and

WHEREAS, they strive to create a personal experience with nature through conservation, education, research and advocacy; and

WHEREAS, Blue Heron is made up of three parcels of land: Woodland Loop, Emma Wetlands and Land O Lakes; and

WHEREAS, the Blueway Trail Initiative Project will connect all 30 acres of the preserve; and

WHEREAS, it is the desire of the District 7 Councilmember to donate Five Thousand Dollars and Zero Cents (\$5,000.00) to support the Blueway Trail Initiative Project.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS as follows:

SECTION 1: That the Chief Financial Officer is authorized to amend the FY 2020 General Fund Budget to remit a donation in an amount not to exceed Five Thousand Dollars and Zero Cents (\$5,000.00) to Blue Heron Nature Preserve to support the Blueway Trail Initiative Project.

SECTION 2: That all payments shall be charged to and made from the following account: 1001 (General Fund) 030207 (CCN Council District 7) 5790001 (Contingency Fund – Unrestricted) 1110000 (Governing Body) Councilmember Howard Shook.

SECTION 3: That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

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<p>20 - 0 - 1134</p> <p>(Do Not Write Above This Line)</p> <p>AN ORDINANCE BY COUNCILMEMBER <u>AMIR R.</u> FAROKHI <u>AFR</u></p> <p>AN ORDINANCE AUTHORIZING THE TRANSFER OF TWO THOUSAND DOLLARS AND ZERO CENTS (\$2,000.00) FROM THE DISTRICT 2 CARRY FORWARD ACCOUNT TO THE DISTRICT 2 DISTRIBUTION ACCOUNT TO MAKE CHARITABLE DONATIONS TO COMMUNITY PROJECTS AND ORGANIZATIONS THAT SERVE THE PUBLIC GOOD; AND FOR OTHER PURPOSES.</p>	<p>Committee _____ Date _____ Chair _____ Referred To _____</p>	<p>FINAL COUNCIL ACTION</p> <p><input type="checkbox"/> 2nd <input type="checkbox"/> 1st & 2nd <input type="checkbox"/> 3rd</p> <p>Readings</p> <p><input type="checkbox"/> Consent <input type="checkbox"/> V Vote <input type="checkbox"/> RC Vote</p>
	<p>Committee</p> <p>_____</p> <p>Date _____</p> <p>Chair _____</p> <p>Action _____</p> <p>Fav, Adv, Hold _____</p> <p>Other _____</p> <p>Members _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Refer To _____</p>	<p>Committee</p> <p>_____</p> <p>Date _____</p> <p>Chair _____</p> <p>Action _____</p> <p>Fav, Adv, Hold _____</p> <p>Other _____</p> <p>Members _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Refer To _____</p>
<p><input type="checkbox"/> CONSENT REFER</p> <p><input type="checkbox"/> REGULAR REPORT REFER</p> <p><input type="checkbox"/> ADVERTISE & REFER</p> <p><input type="checkbox"/> 1ST ADOPT 2ND READ & REFER</p> <p><input type="checkbox"/> PERSONAL PAPER REFER</p> <p>Date Referred: <u>1/21/2000</u> Referred To: <u>FEC</u></p> <p>Date Referred: _____ Referred To: _____</p> <p>Date Referred: _____ Referred To: _____</p> <p>Date Referred: _____ Referred To: _____</p>	<p>Committee</p> <p>_____</p> <p>Date _____</p> <p>Chair _____</p> <p>Action _____</p> <p>Fav, Adv, Hold _____</p> <p>Other _____</p> <p>Members _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Refer To _____</p>	<p>Committee</p> <p>_____</p> <p>Date _____</p> <p>Chair _____</p> <p>Action _____</p> <p>Fav, Adv, Hold (see rev. side) _____</p> <p>Other _____</p> <p>Members _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Refer To _____</p>
<p>MAYOR'S ACTION</p>		

AN ORDINANCE BY
COUNCILMEMBER AMIR R. FAROKHI



AN ORDINANCE AUTHORIZING THE TRANSFER OF TWO THOUSAND DOLLARS AND ZERO CENTS (\$2,000.00) FROM THE DISTRICT 2 CARRY FORWARD ACCOUNT TO THE DISTRICT 2 DISTRIBUTION ACCOUNT TO MAKE CHARITABLE DONATIONS TO COMMUNITY PROJECTS AND ORGANIZATIONS THAT SERVE THE PUBLIC GOOD; AND FOR OTHER PURPOSES.

WHEREAS, pursuant to Section 2-39(a) of the City of Atlanta Code of Ordinances, councilmembers are permitted to utilize funds from their respective Council Distribution Account, to fund projects for the public good within their district or to donate funds for charitable purposes; and

WHEREAS, the District 2 Councilmember has supported and continues to support various community-based activities throughout the Atlanta community for the public good; and

WHEREAS, the District 2 Councilmember desires to transfer funds from the District 2 Carry Forward Account to the District 2 Distribution Account to make charitable donations to community projects and organizations that serve the public good.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS as follows:

SECTION 1: That the Chief Financial Officer is authorized to amend the FY 2020 General Fund Budget as follows:

TRANSFER FROM APPROPRIATIONS

\$2,000.00

1001 (General Fund) 030202 (District 2) 5790001 (Contingency Fund – Unrestricted) 1110000 (Governing Body) Councilmember Amir R. Farokhi.

TRANSFER TO APPROPRIATIONS

\$2,000.00

1001 (General Fund) 030202 (District 2) 5730018 (Distribution) 1110000 (Governing Body) Councilmember Amir R. Farokhi.

SECTION 2: That all ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of this ordinance only and only to the extent of the conflict.

20 - O - 1135

(Do Not Write Above This Line)

AN ORDINANCE BY *Jayce M. Stephens*
COUNCILMEMBER *DUSTIN HIGGINS*
ARTICLE "IV",
CLASSIFICATION PLAN OF THE CODE OF
ORDINANCES, CITY OF ATLANTA,
GEORGIA, SO AS TO PROVIDE FOR
CERTAIN POSITION ABOLISHMENTS,
CREATIONS, RECLASSIFICATIONS, CLASS
CREATIONS, ABOVE ENTRY
AUTHORIZATIONS, EMPLOYEE, POSITION
TRANSFERS; POSITION FUNDING
ALLOCATION CHANGES, AND OTHER
PERSONNEL ACTIONS IN LINE WITH THE
2020 BUDGET AND TO AUTHORIZE THE
UPDATE TO THE SALARY STRUCTURE FOR
THE ATLANTA FIRE RESCUE DEPARTMENT,
RETROACTIVELY TO JANUARY 1, 2020;
AND FOR OTHER PURPOSES.

- ☐ CONSENT REFER
☐ REGULAR REPORT REFER
☐ ADVERTISE & REFER
☐ 1ST ADOPT 2ND READ & REFER
☐ PERSONAL PAPER REFER

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1/21/2020
FEC ✓

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Other

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Action
Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

Committee

Date

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Action
Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

FINAL COUNCIL ACTION

☐ 2ND ☐ 1ST & 2ND ☐ 3RD

Readings

☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION

AN ORDINANCE BY
COUNCILMEMBER

DUSTIN HILLIS
[Signature]

Joyce M. Shepherd

AN ORDINANCE TO AMEND CHAPTER 114, PERSONNEL, ARTICLE "IV", CLASSIFICATION PLAN OF THE CODE OF ORDINANCES, CITY OF ATLANTA, GEORGIA, SO AS TO PROVIDE FOR CERTAIN POSITION ABOLISHMENTS, CREATIONS, RECLASSIFICATIONS, CLASS CREATIONS, ABOVE ENTRY AUTHORIZATIONS, EMPLOYEE, POSITION TRANSFERS; POSITION FUNDING ALLOCATION CHANGES, AND OTHER PERSONNEL ACTIONS IN LINE WITH THE 2020 BUDGET AND TO AUTHORIZE THE UPDATE TO THE SALARY STRUCTURE FOR THE ATLANTA FIRE RESCUE DEPARTMENT, RETROACTIVELY TO JANUARY 1, 2020; AND FOR OTHER PURPOSES.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS that the Code of Ordinances, City of Atlanta, Georgia, be and the same is hereby amended as follows:

SECTION 1: EFFECTIVE DATE OF ACTIONS: That the effective date for actions contained within this ordinance shall be the beginning date of the pay period following adoption or otherwise noted by Council and approval by the Mayor.

SECTION 2: AUDIT

No Personnel Actions

SECTION 3: AVIATION

No Personnel Actions

SECTION 4: ATLANTA WORKSOURCE

No Personnel Actions

SECTION 5: CITIZENS REVIEW BOARD

No Personnel Actions

SECTION 6: CITY COUNCIL

No Personnel Actions

SECTION 7: CORRECTIONS

No Personnel Actions

SECTION 8: CUSTOMER SERVICE/311

No Personnel Actions

SECTION 9: ENTERPRISE ASSET MANAGEMENT

No Personnel Actions

SECTION 10: ETHICS

No Personnel Actions

SECTION 11: EXECUTIVE OFFICES

No Personnel Actions

SECTION 12: FINANCE

No Personnel Actions

SECTION 13: FIRE

No Personnel Actions

SECTION 14: HUMAN RESOURCES

No Personnel Actions

SECTION 15: INFORMATION MANAGEMENT

No Personnel Actions

SECTION 16: JUDICIAL

No Personnel Actions

SECTION 17: LAW

No Personnel Actions

SECTION 18: PARKS AND RECREATION

No Personnel Actions

SECTION 19: PLANNING

No Personnel Actions

SECTION 20: POLICE

No Personnel Actions

SECTION 21: PROCUREMENT

No Personnel Actions

SECTION 22: PUBLIC DEFENDERS OFFICE

No Personnel Actions

SECTION 23: PUBLIC WORKS

No Personnel Actions

SECTION 24: RENEW ATL

No Personnel Actions

SECTION 25: SOLICITOR

No Personnel Actions

SECTION 26: WATERSHED MANAGMENT

No Personnel Actions

SECTION 27: The following structure will replace the current compensation program for classification within the Atlanta Fire Rescue Department effective retroactively January 1, 2020.

Rank / Classification	AFRD New Tier Structure	New Base Pay as of January 1, 2020
Deputy Chief	Tier 2 – 60 months + 1 day	\$ 116,859
Deputy Chief	Tier 1 – Promotion date through 60 months	\$ 113,300
Assistant Chief	Tier 3 – 120 months + 1 day	\$ 110,000
Assistant Chief	Tier 2 – 60 months + 1 day through 120 months	\$ 105,000
Assistant Chief	Tier 1 – Promotion date through 60 months	\$ 101,000
Section Chief	Tier 3 – 120 months + 1 day	\$ 96,000
Section Chief	Tier 2 – 48 months + 1 day through 120 months	\$ 92,000
Section Chief	Tier 1 – Promotion date through 48 months	\$ 88,000

Battalion Chief	Tier 3 – 120 months + 1 day	\$ 96,000
Battalion Chief	Tier 2 – 48 months + 1 day through 120 months	\$ 92,000
Battalion Chief	Tier 1 – Promotion date through 48 months	\$ 88,000
Captain	Tier 3 – 120 months + 1 day	\$ 77,500
Captain	Tier 2 – 48 months + 1 day through 120 months	\$ 74,145
Captain	Tier 1 – Promotion date through 48 months	\$ 70,789
Lieutenant	Tier 3 – 120 months + 1 day	\$ 67,890
Lieutenant	Tier 2 – 48 months + 1 day through 120 months	\$ 65,667
Lieutenant	Tier 1 – Promotion date through 48 months	\$ 63,444
Sergeant	Tier 3 – 120 months + 1 day	\$ 60,684
Sergeant	Tier 2 – 48 months + 1 day through 120 months	\$ 57,174
Sergeant	Tier 1 – Promotion Date through 48 months	\$ 54,472
Command Tech	Tier 3 – 120 months + 1 day	\$ 60,684
Command Tech	Tier 2 – 48 months + 1 day through 120 months	\$ 57,174
Command Tech	Tier 1 – Promotion Date through 48 months	\$ 54,472
Firefighter	Tier 4 – 120 months + 1 day	\$ 51,469
Firefighter	Tier 3 – 60 months + 1 day through 120 months	\$ 47,904
Firefighter	Tier 2 – 48 months + 1 day through 60 months	\$ 45,215
Firefighter	Tier 1 – Sworn date through 48 months	\$ 43,400
Recruit	Tier 0	\$ 40,000

SECTION 28: That the Commissioner of Human Resources is authorized to make any necessary administrative personnel adjustments.

SECTION 29: That all ordinances and parts of ordinances in conflict herewith are hereby waived to the extent of the conflict.

20 - O - 1136

(Do Not Write Above This Line)

AN ORDINANCE BY
COUNCILMEMBER ANDREA BOONE

AN ORDINANCE AMENDING 19-O-1578
BY CORRECTING THE FUNDING
SOURCE NUMBERS FOR MULTIPLE
PROJECTS UNDER THE HOUSING
OPPORTUNITIES FOR PERSONS WITH
AIDS GRANT (HOPWA) TO
ANTICIPATIONS AND TRANSFERRING
TO AND FROM APPROPRIATIONS IN
THE AMOUNT OF \$3,906,839.72; FOR THE
PURPOSE OF REPROGRAMMING
HOPWA FOR INCLUSION IN THE 2019
ANNUAL ACTION PLAN OF THE 2015-
2019 CONSOLIDATED PLAN; AND FOR
OTHER PURPOSES.

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1ST ADOPT 2ND READ & REFER
- ☐ PERSONAL PAPER REFER

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Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

FINAL COUNCIL ACTION

☐ 2ND

☐ 1ST & 2ND

☐ 3RD

Readings

☐ Consent

☐ V Vote

☐ RC Vote

CERTIFIED

MAYOR'S ACTION

AN ORDINANCE BY
COUNCILMEMBER ANDREA BOONE



AN ORDINANCE AMENDING 19-O-1578 BY CORRECTING THE FUNDING SOURCE NUMBERS FOR MULTIPLE PROJECTS UNDER THE HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS GRANT (HOPWA) TO ANTICIPATIONS AND TRANSFERRING TO AND FROM APPROPRIATIONS IN THE AMOUNT OF \$3,906,839.72; FOR THE PURPOSE OF REPROGRAMMING HOPWA FOR INCLUSION IN THE 2019 ANNUAL ACTION PLAN OF THE 2015-2019 CONSOLIDATED PLAN; AND FOR OTHER PURPOSES.

WHEREAS, the following projects are ready for immediate implementation and require the following funding:

<u>Project</u>	<u>Allocations</u>
AID Atlanta 2017	450,000.00
Covenant House 2017	99,558.52
Jerusalem House SS1 2017	121,850.10
Jerusalem House SS2 2017	2,265,000.00
Edgewood Supportive Services – Mercy Care 2017	93,429.49
YAGC 2017	100,000.00
HOPE Atlanta (Travelers Aid) 2018	2,801,460.00
Positive Impact Health Centers 2018	328,378.11
Making A Way Housing 2018	58,500.00
NAESM 2018	80,250.00

WHEREAS, the following projects are complete or not feasible to be implemented, ready for closeout or change:

<u>Project</u>	<u>Allocations</u>
HOPE Atlanta (Travelers Aid) 2018	2,801,460.00
Positive Impact Health Centers 2018	328,378.11
Living Room 2018	3,268,588.11
Jerusalem House SS1 2017	17,951.30
Jerusalem House SS2 2017	593,226.12
YAGC 2017	47,773.85

WHEREAS, Ordinance 19-O-1578 was adopted by the City Council on November 4, 2019 and approved with the Mayor's signature on November 5, 2019 and is attached hereto as Exhibit A (the "Ordinance"); and

WHEREAS, various HOPWA projects are assigned to the Office of the Mayor, Office of Human Services; and

WHEREAS, the necessary environmental clearances have been obtained from the U.S. Department of Housing and Urban Development; and

WHEREAS, the Ordinance had incorrect funding sources listed for HOPWA funded projects; and

WHEREAS, it is now necessary to amend the Ordinance by correcting the portions of the legislation by including Attachment 1 **Corrected** with the correct funding sources; and

WHEREAS, it is now necessary to amend the 2019 Community Development Budget to reprogram funds from completed or not feasible projects to projects that are immediately ready to fund and are in line with the City's current ConPlan listed in Attachment 1 **Corrected** and designated with an (*).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS, as follows:

Section 1: That the 2017 and 2018 Housing Opportunities for Person with Aids (HOPWA) projects are hereby amended as shown on the Attachments.

Section 2: That all ordinances and parts of ordinances in conflict with this ordinance are hereby waived to the extent of the conflict.

STEPS TO CORRECTION:

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

REDUCE ANTICIPATIONS (HOPWA REVENUE)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	3311101	5410000	213212	32457	2,801,460.00
2501	040208	3311101	5410000	213211	32457	328,378.11
						\$ 3,129,838.11

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

REDUCE APPROPRIATIONS (HOPWA BUDGET)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	5999999	5410000	213212	32457	2,801,460.00
2501	040208	5999999	5410000	213211	32457	328,378.11
						\$ 3,129,838.11

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

ADD TO ANTICIPATIONS (HOPWA REVENUE)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	3311101	5410000	212869	32457	450,000.00
2501	040208	3311101	5410000	212871	32457	99,558.52
2501	040208	3311101	5410000	212882	32457	121,850.10
2501	040208	3311101	5410000	212883	32457	2,265,000.00
2501	040208	3311101	5410000	212892	32457	93,429.49
2501	040208	3311101	5410000	212893	32457	100,000.00
						\$ 3,129,838.11

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

ADD TO APPROPRIATIONS (HOPWA BUDGET)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	5999999	5410000	212869	32457	450,000.00
2501	040208	5999999	5410000	212871	32457	99,558.52
2501	040208	5999999	5410000	212882	32457	121,850.10
2501	040208	5999999	5410000	212883	32457	2,265,000.00
2501	040208	5999999	5410000	212892	32457	93,429.49
2501	040208	5999999	5410000	212893	32457	100,000.00
						\$ 3,129,838.11

ATTACHMENT 2 (CORRECTION)

HOPE Atlanta (Travelers Aid) 2018 HP (EXE DIR Human Services/Welfare Admin)*
Positive Impact Health Centers 2018 HP (EXE DIR Human Services/Welfare Admin)*

HOPE Atlanta (Travelers Aid) 2018 HP (EXE DIR Human Services/Welfare Admin)*
Positive Impact Health Centers 2018 HP (EXE DIR Human Services/Welfare Admin)*

AIDS Atlanta 2017 HP (EXE DIR Human Services/Welfare Admin)*
Covenant House 2017 HP (EXE DIR Human Services/Welfare Admin)*
Jerusalem House SSI 2017 HP (EXE Dir Human Services/Welfare Admin)*
Jerusalem House SSII 2017 HP (EXE Dir Human Services/Welfare Admin)*
Edgewood Supportive Services – Mercy Care 2017 ((EXE Dir Human Services/Welfare Admin)*
YAGC 2017 HP (EXE DIR Human Services Welfare Admin)*

AIDS Atlanta 2017 HP (EXE DIR Human Services/Welfare Admin)*
Covenant House 2017 HP (EXE DIR Human Services/Welfare Admin)*
Jerusalem House SSI 2017 HP (EXE Dir Human Services/Welfare Admin)*
Jerusalem House SSII 2017 HP (EXE Dir Human Services/Welfare Admin)*
Edgewood Supportive Services – Mercy Care 2017 ((EXE Dir Human Services/Welfare Admin)*
YAGC 2017 HP (EXE DIR Human Services Welfare Admin)*

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

REDUCE ANTICIPATIONS (HOPWA REVENUE)

Fund	Org	Account	Func Act	Project	Fd Source
2501	040208	3311101	5410000	213206	32511

Amount
3,268,588.11
3,268,588.11

\$

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

REDUCE APPROPRIATIONS (HOPWA BUDGET)

Fund	Org	Account	Func Act	Project	Fd Source
2501	040208	5999999	5410000	213206	32511

Amount
3,268,588.11
3,268,588.11

\$

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

ADD TO ANTICIPATIONS (HOPWA REVENUE)

Fund	Org	Account	Func Act	Project	Fd Source
2501	040208	3311101	5410000	213212	32511
2501	040208	3311101	5410000	213211	32511
2501	040208	3311101	5410000	213207	32511
2501	040208	3311101	5410000	213209	32511

Amount
2,801,460.00
328,378.11
58,500.00
80,250.00
3,268,588.11

\$

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

ADD TO APPROPRIATIONS (HOPWA BUDGET)

Fund	Org	Account	Func Act	Project	Fd Source
2501	040208	5999999	5410000	213212	32511
2501	040208	5999999	5410000	213211	32511
2501	040208	5999999	5410000	213207	32511
2501	040208	5999999	5410000	213209	32511

Amount
2,801,460.00
328,378.11
58,500.00
80,250.00
\$3,268,588.11

ATTACHMENT 3 (Correction)

Living Room 2018 HP (EXE DIR Human Services/Welfare Admin)

Living Room 2018 HP (EXE DIR Human Services/Welfare Admin)

HOPE Atlanta (Travelers Aid) 2018 HP (EXE DIR Human Services/Welfare Admin)
Positive Impact Health Centers 2018 HP (EXE DIR Human Services/Welfare Admin)
Making A Way Housing 2018 HP (EXE Dir Human Services/Welfare Admin)
NAESM 2018 HP (EXE Dir Human Services/Welfare Admin)

HOPE Atlanta (Travelers Aid) 2018 HP (EXE DIR Human Services/Welfare Admin)
Positive Impact Health Centers 2018 HP (EXE DIR Human Services/Welfare Admin)
Making A Way Housing 2018 HP (EXE Dir Human Services/Welfare Admin)
NAESM 2018 HP (EXE Dir Human Services/Welfare Admin)

1. Reprogram Jerusalem House SS1, Jerusalem House SS2, and YAGC to Jerusalem House Adults and Jerusalem House Family.

ATTACHMENT 4 (Correction)

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

REDUCE ANTICIPATIONS (HOPWA REVENUE)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	3311101	5410000	212882	32457	17,951.30
2501	040208	3311101	5410000	212883	32457	593,226.12
2501	040208	3311101	5410000	212893	32457	47,773.85
						658,951.27

Jerusalem House SS1 2017 HP (EXE DIR Human Services/Welfare Admin)
Jerusalem House SS2 2017 HP (EXE DIR Human Services/Welfare Admin)
YAGC 2017 HP (EXE DIR Human Services/Welfare Admin)

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

REDUCE APPROPRIATIONS (HOPWA BUDGET)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	3311101	5410000	212882	32457	17,951.30
2501	040208	3311101	5410000	212883	32457	593,226.12
2501	040208	3311101	5410000	212893	32457	47,773.85
						658,951.27

Jerusalem House SS1 2017 HP (EXE DIR Human Services/Welfare Admin)
Jerusalem House SS2 2017 HP (EXE DIR Human Services/Welfare Admin)
YAGC 2017 HP (EXE DIR Human Services/Welfare Admin)

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

ADD TO ANTICIPATIONS (HOPWA REVENUE)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	3311101	5410000	212881	32457	359,526.60
2501	040208	3311101	5410000	212880	32457	299,424.67
						658,951.27

Jerusalem House Adults 2017 HP (EXE DIR Human Services/Welfare Admin)
Jerusalem House Family 2017 HP (EXE DIR Human Services/Welfare Admin)

2020 INTERGOVERNMENTAL GRANT FUND BUDGET

ADD TO APPROPRIATIONS (HOPWA BUDGET)

Fund	Org	Account	Func Act	Project	Fd Source	Amount
2501	040208	5999999	5410000	212881	32457	359,526.60
2501	040208	5999999	5410000	212880	32457	299,424.67
						\$658,951.27

Jerusalem House Adults 2017 HP (EXE DIR Human Services/Welfare Admin)
Jerusalem House Family 2017 HP (EXE DIR Human Services/Welfare Admin)

1137

20 - O - 1137

(Do Not Write Above This Line)

AN ORDINANCE
BY COUNCILMEMBER MARCI COLLIER
OVERSTREET

AN ORDINANCE AMENDING 19-O-1215 BY
CORRECTING FUNDING SOURCE NUMBERS
FOR MULTIPLE PROJECTS UNDER THE
EMERGENCY SOLUTIONS GRANT AND
COMMUNITY DEVELOPMENT BLOCK GRANT
AMENDING THE 2019 EMERGENCY SOLUTIONS
PORTION IN THE AMOUNT OF \$71,679 AND FOR
THE PURPOSE OF FUNDING VARIOUS
PROJECTS THAT ARE ASSIGNED TO THE
OFFICE OF THE MAYOR, OFFICE OF HUMAN
SERVICES. CORRECTING THE TOTAL FUNDING
AMOUNT FOR THE HOME INVESTMENT TRUST
FUND GRANT BY REDUCING FUNDING TO
\$1,967,828.00 AND ADJUSTING MULTIPLE
PROJECTS AND INCLUDED IN THE 2019
ANNUAL ACTION PLAN OF THE 2015-2019
CONSOLIDATED PLAN; AND FOR OTHER
PURPOSES.

- ☐ CONSENT REFER
☐ REGULAR REPORT REFER
☐ ADVERTISE & REFER
☐ 1ST ADOPT 2ND READ & REFER
☐ PERSONAL PAPER REFER

Date Referred

Referred To:

Date Referred

Referred To:

Date Referred

Referred To:

1137

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

Committee

Date

Chair

Action

Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (See rev.side)
Other

Members

Refer To

20738

FINAL COUNCIL ACTION

☐ 2ND ☐ 1ST & 2ND ☐ 3RD

Readings

☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION



AN ORDINANCE AMENDING 19-O-1215 BY CORRECTING FUNDING SOURCE NUMBERS FOR MULTIPLE PROJECTS UNDER THE EMERGENCY SOLUTIONS GRANT AND COMMUNITY DEVELOPMENT BLOCK GRANT AMENDING THE 2019 EMERGENCY SOLUTIONS PORTION IN THE AMOUNT OF \$71,679 AND FOR THE PURPOSE OF FUNDING VARIOUS PROJECTS THAT ARE ASSIGNED TO THE OFFICE OF THE MAYOR, OFFICE OF HUMAN SERVICES. CORRECTING THE TOTAL FUNDING AMOUNT FOR THE HOME INVESTMENT TRUST FUND GRANT BY REDUCING FUNDING TO \$1,967,828.00 AND ADJUSTING MULTIPLE PROJECTS AND INCLUDED IN THE 2019 ANNUAL ACTION PLAN OF THE 2015-2019 CONSOLIDATED PLAN; AND FOR OTHER PURPOSES.

WHEREAS, Ordinance 19-O-1215 was adopted by the City Council on August 5, 2019 and approved with the Mayor's signature on September 26, 2018 and is attached hereto as Exhibit A (the "Ordinance"); and

WHEREAS, various CDBG, ESG, and HOME projects are assigned to the Office of the Mayor, Office of Human Services and Department of Community and Development; and

WHEREAS, the necessary environmental clearances have been obtained from the U.S. Department of Housing and Urban Development; and

WHEREAS, the Ordinance had funding source numbers listed for multiple Emergency Solutions Grant (ESG) projects that need to be changed to Community Development Block Grant (CDBG) to remain in compliance with ESG regulations and to facilitate the reduction of the total funding for HOME; and

WHEREAS, it is now necessary to correct the Ordinance by correcting the Emergency Solutions, Community Development and HOME Investment Trust Fund portion of the legislation by including Attachment 2 with the correct project numbers; and

WHEREAS, the correct project numbers are on Attachment 2 and further identified with an asterisk (*);

THE COUNCIL OF THE CITY OF ATLANTA HEREBY ORDAINS AS FOLLOWS:

Section 1: That the original Attachment is hereby attached and incorporated into this Ordinance as Exhibit A Attachment 1.

Section 2: That the amended Attachment is hereby corrected, attached and incorporated into the Ordinance as Attachment 2 showing the corrected funding sources numbers and funding amounts.

Section 3: The Attachment 2 includes only corrected projects listed in Attachment 2 indicating the corrected funding source numbers identified with an asterisk (*).

Section 4: That all ordinances and parts of ordinances in conflict herewith are waived to the extent of the conflict only.

Exhibit A

2020 COMMUNITY DEVELOPMENT FUND BUDGET

ADD TO ANTICIPATIONS (CDBG REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	3311101	5410000	300123	32553
2201	040208	3311101	5410000	300124	32553
2201	040208	3311101	5410000	300125	32553
2201	040208	3311101	5410000	300126	32553
2201	040208	3311101	5410000	300127	32553
2201	040208	3311101	5410000	300128	32553
2201	040208	3311101	5410000	300039	32553
2201	040208	3311101	5410000	300129	32553
2201	040208	3311101	5410000	300131	32553
2201	040208	3311101	5410000	300167	32553
2201	040208	3311101	5410000	300132	32553
2201	040208	3311101	5410000	300133	32553
2201	040208	3311101	5410000	300134	32553
2201	040208	3311101	5410000	300135	32553
2201	040208	3311101	5410000	300136	32553
2201	040208	3311101	5410000	300137	32553
2201	040208	3311101	5410000	300138	32553
2201	040208	3311101	5410000	300139	32553
2201	040208	3311101	5410000	300140	32553
2201	040208	3311101	5410000	300141	32553
2201	040208	3311101	5410000	300142	32553
2201	040208	3311101	5410000	300144	32553
2201	040208	3311101	5410000	300145	32553
2201	040208	3311101	5410000	300146	32553
2201	040208	3311101	5410000	300147	32553
2201	040208	3311101	5410000	300149	32553
2201	040208	3311101	5410000	300159	32553

\$ 1,222,491.00

2020 COMMUNITY DEVELOPMENT FUND BUDGET

ADD TO APPROPRIATIONS (CDBG BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	5999999	5410000	300123	32553
2201	040208	5999999	5410000	300124	32553
2201	040208	5999999	5410000	300125	32553
2201	040208	5999999	5410000	300126	32553
2201	040208	5999999	5410000	300127	32553
2201	040208	5999999	5410000	300128	32553
2201	040208	5999999	5410000	300039	32553
2201	040208	5999999	5410000	300129	32553
2201	040208	5999999	5410000	300131	32553
2201	040208	5999999	5410000	300167	32553
2201	040208	5999999	5410000	300132	32553
2201	040208	5999999	5410000	300133	32553
2201	040208	5999999	5410000	300134	32553
2201	040208	5999999	5410000	300135	32553
2201	040208	5999999	5410000	300136	32553
2201	040208	5999999	5410000	300137	32553
2201	040208	5999999	5410000	300138	32553
2201	040208	5999999	5410000	300139	32553

Amount
66,379.00
30,000.00
58,000.00
40,000.00
40,000.00
40,000.00
130,000.00
37,287.00
25,000.00
34,368.00
30,000.00
12,311.00
15,588.00
25,000.00
65,632.00
12,000.00
45,000.00
45,000.00

ACA Permanent Supportive Housing 2019 CD (EXE DIR Human Services/Welfare Admin)
CFI Homeless Outreach Program 2019 CD (EXE DIR Human Services/Welfare Admin)
CAP Nurses 2019 CD (EXE DIR Human Services/Welfare Admin)
Career Works 2019 CD (EXE DIR Human Services/Welfare Admin)
Caring Works Hope House2019 CD (EXE DIR Human Services/Welfare Admin)
Caring Works Permanent Supp Hsg 2019 CD (EXE DIR Human Services/Welfare Admin)
CDBG Prog. Admin OHS 2019 CD (EXE DIR Human Services/Welfare Admin)
ClearPath Coordinated Entry 2019 CD (EXE DIR Human Services/Welfare Admin)
Gilegal 2019 CD (EXE DIR Human Services/Welfare Admin)
HTHD Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)
HTHD Villa of Hope 2019 CD (EXE DIR Human Services/Welfare Admin)
Homeless Prev Ed. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)
Hope Atlanta Resettlement 2019 CD (EXE DIR Human Services/Welfare Admin)
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)
Legal Services Hmls Prev 2019 CD (EXE DIR Human Services/Welfare Admin)
Main Frame Job 2019 CD (EXE DIR Human Services/Welfare Admin)
Meals on Wheels Adult Day 2019 CD (EXE DIR Human Services/Welfare Admin)
Meals on Wheels 2019 CD (EXE DIR Human Services/Welfare Admin)
Nicholas House Boulevard, 2019 CD (EXE DIR Human Services/Welfare Admin)
Nicholas Hmls Prev 2019 CD (EXE DIR Human Services/Welfare Admin)
Nicholas TBRA Case Mgmt 2019 CD (EXE DIR Human Services/Welfare Admin)
Our House Childcare 2019 CD (EXE DIR Human Services/Welfare Admin)
PADV 2019 CD (EXE DIR Human Services/Welfare Admin)
Red Shield 2019 ES/CD (EXE DIR Human Services/Welfare Admin)
Shelter A Family 2019 CD (EXE DIR Human Services/Welfare Admin)
VED Transitional Assessment Housing 2019 CD (EXE DIR Human Services/Welfare Admin)
WestCare Georgia CIC Renovations 2019 CD (EXE DIR Human Services/Welfare Admin)

ACA Permanent Supportive Housing 2019 CD (EXE DIR Human Services/Welfare Admin)
CFI Homeless Outreach Program 2019 CD (EXE DIR Human Services/Welfare Admin)
CAP Nurses 2019 CD (EXE DIR Human Services/Welfare Admin)
Career Works 2019 CD (EXE DIR Human Services/Welfare Admin)
Caring Works Hope House2019 CD (EXE DIR Human Services/Welfare Admin)
Caring Works Permanent Supp Hsg 2019 CD (EXE DIR Human Services/Welfare Admin)
CDBG Prog. Admin OHS 2019 CD (EXE DIR Human Services/Welfare Admin)
ClearPath Coordinated Entry 2019 CD (EXE DIR Human Services/Welfare Admin)
Gilegal 2019 CD (EXE DIR Human Services/Welfare Admin)
HTHD Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)
HTHD Villa of Hope 2019 CD (EXE DIR Human Services/Welfare Admin)
Homeless Prev Ed. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)
Hope Atlanta Resettlement 2019 CD (EXE DIR Human Services/Welfare Admin)
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)
Legal Services Hmls Prev 2019 CD (EXE DIR Human Services/Welfare Admin)
Main Frame Job 2019 CD (EXE DIR Human Services/Welfare Admin)
Meals on Wheels Adult Day 2019 CD (EXE DIR Human Services/Welfare Admin)
Meals on Wheels 2019 CD (EXE DIR Human Services/Welfare Admin)

2201	040208	5999999	5410000	300140	32553	10,000.00
2201	040208	5999999	5410000	300141	32553	54,368.00
2201	040208	5999999	5410000	300142	32553	72,851.00
2201	040208	5999999	5410000	300144	32553	75,000.00
2201	040208	5999999	5410000	300145	32553	50,000.00
2201	040208	5999999	5410000	300146	32553	10,000.00
2201	040208	5999999	5410000	300147	32553	40,000.00
2201	040208	5999999	5410000	300149	32553	50,000.00
2201	040208	5999999	5410000	300159	32553	108,707.00
						\$ 1,222,491.00

Nicholas House Boulevard, 2019 CD (EXE DIR Human Services/Welfare Admin)
 Nicholas Hmis Prev 2019 CD (EXE DIR Human Services/Welfare Admin)
 Nicholas TBRA Case Mgmt 2019 CD (EXE DIR Human Services/Welfare Admin)
 Our House Childcare 2019 CD (EXE DIR Human Services/Welfare Admin)
 PADV 2019 CD (EXE DIR Human Services/Welfare Admin)
 Red Shield 2019 ES/CD (EXE DIR Human Services/Welfare Admin)
 Shelter A Family 2019 CD (EXE Dir Human Services/Welfare Admin)
 VEO Transitional Assessment Housing 2019 CD (EXE DIR Human Services/Welfare Admin)
 WestCare Georgia CIC Renovations 2019 CD (EXE DIR Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET						
ADD TO ANTICIPATIONS (CDBG REVENUE)						
Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	3311101	5410000	300034	32553	29,460.00
2201	040208	3311101	5410000	300033	32553	42,500.00
2201	040208	3311101	5410000	300157	32553	66,500.00
						\$138,460.00

Point in Time Count 2019 CD (EXE DIR Human Services/Welfare Admin)
 Hmis User Fees 2019 CD (EXE DIR Human Services/Welfare Admin)
 Hmis Data Support 2019 CD (EXE DIR Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET						
ADD TO APPROPRIATIONS (CDBG BUDGET)						
Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	5999999	5410000	300034	32553	29,460.00
2201	040208	5999999	5410000	300033	32553	42,500.00
2201	040208	5999999	5410000	300157	32553	66,500.00
						\$138,460.00

Point in Time Count 2019 CD (EXE DIR Human Services/Welfare Admin)
 Hmis User Fees 2019 CD (EXE DIR Human Services/Welfare Admin)
 Hmis Data Support 2019 CD (EXE DIR Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET						
ADD TO ANTICIPATIONS (ESG REVENUE)						
Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	3311101	5410000	300150	32556	30,000.00
2201	040208	3311101	5410000	300151	32556	50,000.00
2201	040208	3311101	5410000	300152	32556	119,140.00
2201	040208	3311101	5410000	300153	32556	118,150.00
2201	040208	3311101	5410000	300158	32556	129,512.00
2201	040208	3311101	5410000	300154	32556	53,417.00
2201	040208	3311101	5410000	300155	32556	63,726.00
						\$563,945.00

Project Connect 2019 ES
 Damascus Inn Supportive Services 2019 ES (EXE Dir Human Services/Welfare Admin)
 Salvation Army Red Shield 2019 ES/CD (EXE Dir Human Services/Welfare Admin)
 Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)
 HOPE Atl Resettlement 2019 ES/CD
 HOPE Atlanta Outreach 2019 ES
 Nicholas: Boulevard 2019 ES

2020 COMMUNITY DEVELOPMENT FUND BUDGET						
ADD TO APPROPRIATIONS (ESG BUDGET)						
Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	5999999	5410000	300150	32556	30,000.00
2201	040208	5999999	5410000	300151	32556	50,000.00
2201	040208	5999999	5410000	300152	32556	119,140.00
2201	040208	5999999	5410000	300153	32556	118,150.00
2201	040208	5999999	5410000	300158	32556	129,512.00
2201	040208	5999999	5410000	300154	32556	53,417.00
2201	040208	5999999	5410000	300155	32556	63,726.00
						\$563,945.00

Project Connect 2019 ES
 Damascus Inn Supportive Services 2019 ES (EXE Dir Human Services/Welfare Admin)
 Salvation Army Red Shield 2019 ES/CD (EXE Dir Human Services/Welfare Admin)
 Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)
 HOPE Atl Resettlement 2019 ES/CD
 HOPE Atlanta Outreach 2019 ES
 Nicholas: Boulevard 2019 ES

2020 HOME INVESTMENT FUND BUDGET
ADD TO ANTICIPATIONS (HOME REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	3311101	5410000	300156	32555

Amount
274,887.00
274,887.00

Nicholas House TBRA 2019 HM

2020 HOME INVESTMENT FUND BUDGET
ADD TO APPROPRIATIONS (HOME BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	5999999	5410000	300156	32555

Amount
274,887.00
274,887.00

Nicholas House TBRA 2019 HM

2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO ANTICIPATIONS (CDBG REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	250305	3311101	7310000	300100	32553
2201	250305	3311101	7310000	300101	32553
2201	250305	3311101	7310000	300020	32553
2201	250305	3311101	7310000	300102	32553
2201	250305	3311101	7310000	300040	32553
2201	250305	3311101	7310000	300103	32553
2201	250305	3311101	7310000	300104	32553
2201	250305	3311101	7310000	300105	32553
2201	250305	3311101	7310000	300106	32553
2201	250305	3311101	7310000	300166	32553

Amount
150,000.00
60,743.00
200,000.00
180,000.00
100,000.00
150,000.00
75,000.00
200,000.00
53,809.00
75,000.00
\$1,244,552.00

Green & Healthy Homes Project, 2019 CD (PCD Housing Finance)
BILF Admin 2019 CD (PCD Housing Finance)
CDBG Prog. Admin Hsg 2019 CD (PCD Housing Finance)
Hope for Historical Homes 2019 CD (PCD Housing Finance)
Housing Rehab Admin 2019 CD (PCD Housing Finance)
Off of Hsg Diversion Pgm 2019 CD (PCD Housing Finance)
Storefront Improvement 2019 CD (PCD Housing Finance)
Uni Choice Neighborhood 2019 (PCD Housing Finance)
Women's Econ Sft-Suff Prg 2019 CD (PCD Housing Finance)
COA Microenterprise Accelerator 2019 Cd (PCD Housing Finance)

2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO APPROPRIATIONS (CDBG BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	250305	5999999	7310000	300100	32553
2201	250305	5999999	7310000	300101	32553
2201	250305	5999999	7310000	300020	32553
2201	250305	5999999	7310000	300102	32553
2201	250305	5999999	7310000	300040	32553
2201	250305	5999999	7310000	300103	32553
2201	250305	5999999	7310000	300104	32553
2201	250305	5999999	7310000	300105	32553
2201	250305	5999999	7310000	300106	32553
2201	250305	5999999	7310000	300166	32553

Amount
150,000.00
60,743.00
200,000.00
180,000.00
100,000.00
150,000.00
75,000.00
200,000.00
53,809.00
75,000.00
\$1,244,552.00

Green & Healthy Homes Project, 2019 CD (PCD Housing Finance)
BILF Admin 2019 CD (PCD Housing Finance)
CDBG Prog. Admin Hsg 2019 CD (PCD Housing Finance)
Hope for Historical Homes 2019 CD (PCD Housing Finance)
Housing Rehab Admin 2019 CD (PCD Housing Finance)
Off of Hsg Diversion Pgm 2019 CD (PCD Housing Finance)
Storefront Improvement 2019 CD (PCD Housing Finance)
Uni Choice Neighborhood 2019 (PCD Housing Finance)
Women's Econ Sft-Suff Prg 2019 CD (PCD Housing Finance)
COA Microenterprise Accelerator 2019 Cd (PCD Housing Finance)

2020 HOME INVESTMENT FUND BUDGET
ADD TO ANTICIPATIONS (HOME REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	3311101	7310000	300107	32555
2504	250305	3311101	7310000	300108	32555
2504	250305	3311101	7310000	300109	32555
2504	250305	3311101	7310000	300110	32555

Amount
385,174.00
128,391.00
256,782.00
1,522,594.00
\$2,292,941.00

CHDO Set Aside 2019 HM (PCD Housing Finance)
CHDO Operating Assistance 2019 HM (PCD Housing Finance)
HOME Administration HM 2019 (PCD Housing Finance)
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance)

2020 HOME INVESTMENT FUND BUDGET
ADD TO APPROPRIATIONS (HOME BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	59999999	7310000	300107	32555
2504	250305	59999999	7310000	300108	32555
2504	250305	59999999	7310000	300109	32555
2504	250305	59999999	7310000	300110	32555

\$

Amount
385,174.00
128,391.00
256,782.00
1,522,594.00
2,292,941.00

CHDO Set Aside 2019 HM (PCD Housing Finance)
CHDO Operating Assistance 2019 HM (PCD Housing Finance)
HOME Administration HM 2019 (PCD Housing Finance)
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	3311101	5410000	300123	32553
2201	040208	3311101	5410000	300124	32553
2201	040208	3311101	5410000	300125	32553
2201	040208	3311101	5410000	300126	32553
2201	040208	3311101	5410000	300127	32553
2201	040208	3311101	5410000	300128	32553
2201	040208	3311101	5410000	300039	32553
2201	040208	3311101	5410000	300129	32553
2201	040208	3311101	5410000	300131	32553
2201	040208	3311101	5410000	300167	32553
2201	040208	3311101	5410000	300132	32553
2201	040208	3311101	5410000	300133	32553
2201	040208	3311101	5410000	300134	32553
2201	040208	3311101	5410000	300135	32553
2201	040208	3311101	5410000	300136	32553
2201	040208	3311101	5410000	300137	32553
2201	040208	3311101	5410000	300138	32553
2201	040208	3311101	5410000	300139	32553
2201	040208	3311101	5410000	300140	32553
2201	040208	3311101	5410000	300141	32553
2201	040208	3311101	5410000	300142	32553
2201	040208	3311101	5410000	300144	32553
2201	040208	3311101	5410000	300145	32553
2201	040208	3311101	5410000	300146	32553
2201	040208	3311101	5410000	300147	32553
2201	040208	3311101	5410000	300149	32553
2201	040208	3311101	5410000	300159	32553

\$ 1,222,491.00

ADD TO APPROPRIATIONS (CDBG BUDGET

Amount
66,379.00
30,000.00
58,000.00
40,000.00
40,000.00
40,000.00
130,000.00
37,287.00
25,000.00
34,368.00
30,000.00
12,311.00
15,588.00
25,000.00
65,632.00
12,000.00
45,000.00
45,000.00
10,000.00

\$ 1,222,491.00

ACA Permanent Supportive Housing 2019 CD (EXE DIR Human Services/Welfare Admin)
 CEI Homeless Outreach Program 2019 CD (EXE DIR Human Services/Welfare Admin)
 CAP Nurses 2019 CD (EXE DIR Human Services/Welfare Admin)
 Career Works 2019 CD (EXE DIR Human Services/Welfare Admin)
 Caring Works Hope House 2019 CD (EXE DIR Human Services/Welfare Admin)
 Caring Works Permanent Supp Hsg 2019 CD (EXE DIR Human Services/Welfare Admin)
 CDBG Prog. Admin OHS 2019 CD (EXE DIR Human Services/Welfare Admin)
 ClearPath Coordinated Entry 2019 CD (EXE DIR Human Services/Welfare Admin)
 Gilgal 2019 CD (EXE DIR Human Services/Welfare Admin)
 FIFTH Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)*
 HTDI Villa of Hope 2019 CD (EXE DIR Human Services/Welfare Admin)
 Homeless Prev Td. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)*
 Hope Atlanta Resettlement 2019 CD (EXE DIR Human Services/Welfare Admin)
 Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)*
 Legal Services HmIs Prev 2019 CD (EXE DIR Human Services/Welfare Admin)
 Main Frame Job 2019 CD (EXE DIR Human Services/Welfare Admin)
 Meals on Wheels Adult Day 2019 CD (EXE DIR Human Services/Welfare Admin)
 Meals on Wheels 2019 CD (EXE DIR Human Services/Welfare Admin)
 Nicholas House Boulevard, 2019 CD (EXE DIR Human Services/Welfare Admin)

2201	040208	5999999	5410000	300141	32553	54,368.00
2201	040208	5999999	5410000	300142	32553	72,851.00
2201	040208	5999999	5410000	300144	32553	75,000.00
2201	040208	5999999	5410000	300145	32553	50,000.00
2201	040208	5999999	5410000	300146	32553	10,000.00
2201	040208	5999999	5410000	300147	32553	40,000.00
2201	040208	5999999	5410000	300149	32553	50,000.00
2201	040208	5999999	5410000	300159	32553	108,707.00
						\$ 1,222,491.00

Nicholas Hmls Prev 2019 CD (EXE DIR Human Services/Welfare Admin)
Nicholas TBRA Case Mgmt 2019 CD (EXE DIR Human Services/Welfare Admin)
Our House Childcare 2019 CD (EXE DIR Human Services/Welfare Admin)
PADV 2019 CD (EXE DIR Human Services/Welfare Admin)
Red Shield 2019 ES/CD (EXE DIR Human Services/Welfare Admin)
Shelter A Family 2019 CD (EXE Dir Human Services/Welfare Admin)
VEO Transitional Assessment Housing 2019 CD (EXE DIR Human Services/Welfare Admin)
WestCare Georgia CIC Renovations 2019 CD (EXE DIR Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO ANTICIPATIONS (CDBG REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	3311101	5410000	300034	32553	29,460.00
2201	040208	3311101	5410000	300033	32553	42,500.00
2201	040208	3311101	5410000	300157	32553	66,500.00
						\$138,460.00

Point in Time Count 2019 CD (EXE DIR Human Services/Welfare Admin)
HMS User Fees 2019 CD (EXE DIR Human Services/Welfare Admin)
HMS Data Support 2019 CD (EXE DIR Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO APPROPRIATIONS (CDBG BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	5999999	5410000	300034	32553	29,460.00
2201	040208	5999999	5410000	300033	32553	42,500.00
2201	040208	5999999	5410000	300157	32553	66,500.00
						\$138,460.00

Point in Time Count 2019 CD (EXE DIR Human Services/Welfare Admin)
HMS User Fees 2019 CD (EXE DIR Human Services/Welfare Admin)
HMS Data Support 2019 CD (EXE DIR Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO ANTICIPATIONS (ESG REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	3311101	5410000	300150	32556	30,000.00
2201	040208	3311101	5410000	300151	32556	50,000.00
2201	040208	3311101	5410000	300152	32556	119,140.00
2201	040208	3311101	5410000	300153	32556	118,150.00
2201	040208	3311101	5410000	300158	32556	129,512.00
2201	040208	3311101	5410000	300154	32556	53,417.00
2201	040208	3311101	5410000	300155	32556	63,726.00
						\$563,945.00

Project Connect 2019 ES
Damascus Inn Supportive Services 2019 ES (EXE Dir Human Services/Welfare Admin)
Salvation Army Red Shield 2019 ES/CD (EXE Dir Human Services/Welfare Admin)
Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)*
HOPE Atl Resettlement 2019 ES/CD
HOPE Atlanta Outreach 2019 ES
Nicholas: Boulevard 2019 ES

2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO APPROPRIATIONS (ESG BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source	Amount
2201	040208	5999999	5410000	300150	32556	30,000.00
2201	040208	5999999	5410000	300151	32556	50,000.00
2201	040208	5999999	5410000	300152	32556	119,140.00
2201	040208	5999999	5410000	300153	32556	118,150.00
2201	040208	5999999	5410000	300158	32556	129,512.00
2201	040208	5999999	5410000	300154	32556	53,417.00
2201	040208	5999999	5410000	300155	32556	63,726.00
						\$563,945.00

Project Connect 2019 ES
Damascus Inn Supportive Services 2019 ES (EXE Dir Human Services/Welfare Admin)
Salvation Army Red Shield 2019 ES/CD (EXE Dir Human Services/Welfare Admin)
Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)*
HOPE Atl Resettlement 2019 ES/CD
HOPE Atlanta Outreach 2019 ES
Nicholas: Boulevard 2019 ES

2020 HOME INVESTMENT FUND BUDGET
ADD TO ANTICIPATIONS (HOME REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	3311101	5410000	300156	32555

Amount
274,887.00
274,887.00

Nicholas House TBRA 2019 HM*

2020 HOME INVESTMENT FUND BUDGET
ADD TO APPROPRIATIONS (HOME BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	5999999	5410000	300156	32555

Amount
274,887.00
274,887.00

Nicholas House TBRA 2019 HM*

2020 COMMUNITY DEVELOPMENT FUND BUDGET

ADD TO ANTICIPATIONS (CDBG REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	250305	3311101	7310000	300100	32553
2201	250305	3311101	7310000	300101	32553
2201	250305	3311101	7310000	300020	32553
2201	250305	3311101	7310000	300102	32553
2201	250305	3311101	7310000	300040	32553
2201	250305	3311101	7310000	300103	32553
2201	250305	3311101	7310000	300104	32553
2201	250305	3311101	7310000	300105	32553
2201	250305	3311101	7310000	300106	32553
2201	250305	3311101	7310000	300166	32553

Amount
150,000.00
60,743.00
200,000.00
180,000.00
100,000.00
150,000.00
75,000.00
200,000.00
53,809.00
75,000.00
\$1,244,552.00

Green & Healthy Homes Project, 2019 CD (PCD Housing Finance)
Blf Admin 2019 CD (PCD Housing Finance)
CDBG Prog. Admin Hsg 2019 CD (PCD Housing Finance)
Hope for Historical Homes 2019 CD (PCD Housing Finance)
Housing Rehab Admin 2019 CD (PCD Housing Finance)
Off of Hsg Diversion Pgm 2019 CD (PCD Housing Finance)
Storefront Improvement 2019 CD (PCD Housing Finance)
Uni Choice Neighborhood 2019 (PCD Housing Finance)
Women's Econ Sif Suff Prg 2019 CD (PCD Housing Finance)
COA Microenterprise Accelerator 2019 Cd (PCD Housing Finance)

2020 COMMUNITY DEVELOPMENT FUND BUDGET

ADD TO APPROPRIATIONS (CDBG BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2201	250305	5999999	7310000	300100	32553
2201	250305	5999999	7310000	300101	32553
2201	250305	5999999	7310000	300020	32553
2201	250305	5999999	7310000	300102	32553
2201	250305	5999999	7310000	300040	32553
2201	250305	5999999	7310000	300103	32553
2201	250305	5999999	7310000	300104	32553
2201	250305	5999999	7310000	300105	32553
2201	250305	5999999	7310000	300106	32553
2201	250305	5999999	7310000	300166	32553

Amount
150,000.00
60,743.00
200,000.00
180,000.00
100,000.00
150,000.00
75,000.00
200,000.00
53,809.00
75,000.00
\$1,244,552.00

Green & Healthy Homes Project, 2019 CD (PCD Housing Finance)
Blf Admin 2019 CD (PCD Housing Finance)
CDBG Prog. Admin Hsg 2019 CD (PCD Housing Finance)
Hope for Historical Homes 2019 CD (PCD Housing Finance)
Housing Rehab Admin 2019 CD (PCD Housing Finance)
Off of Hsg Diversion Pgm 2019 CD (PCD Housing Finance)
Storefront Improvement 2019 CD (PCD Housing Finance)
Uni Choice Neighborhood 2019 (PCD Housing Finance)
Women's Econ Sif Suff Prg 2019 CD (PCD Housing Finance)
COA Microenterprise Accelerator 2019 Cd (PCD Housing Finance)

2020 HOME INVESTMENT FUND BUDGET
ADD TO ANTICIPATIONS (HOME REVENUE)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	3311101	7310000	300107	32555
2504	250305	3311101	7310000	300108	32555
2504	250305	3311101	7310000	300109	32555
2504	250305	3311101	7310000	300110	32555

Amount
385,174.00
128,391.00
256,782.00
1,522,594.00
\$2,292,941.00

CHDO Set Aside 2019 HM (PCD Housing Finance) *
CHDO Operating Assistance 2019 HM (PCD Housing Finance) *
HOME Administration HM 2019 (PCD Housing Finance) *
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance) *

2020 HOME INVESTMENT FUND BUDGET
ADD TO APPROPRIATIONS (HOME BUDGET)

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	5999999	7310000	300107	32555
2504	250305	5999999	7310000	300108	32555
2504	250305	5999999	7310000	300109	32555
2504	250305	5999999	7310000	300110	32555

Amount
385,174.00
128,391.00
256,782.00
1,522,594.00
\$2,292,941.00

CHDO Set Aside 2019 HM (PCD Housing Finance) *
CHDO Operating Assistance 2019 HM (PCD Housing Finance) *
HOME Administration HM 2019 (PCD Housing Finance)
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance) *

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
REDUCE FROM ANTICIPATIONS (CDBG REVENUE)**

2201	040208	3311101	5410000	300167	32553
2201	040208	3311101	5410000	300133	32553
2201	040208	3311101	5410000	300135	32553

34,368.00
12,311.00
25,000.00
\$ **71,679.00**

HFTH Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)*
Homeless Prev Ed. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)*
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
TRANSFER FROM APPROPRIATIONS (CDBG REVENUE)**

2201	040208	3311101	5410000	300167	32553
2201	040208	3311101	5410000	300133	32553
2201	040208	3311101	5410000	300135	32553

34,368.00
12,311.00
25,000.00
\$ **71,679.00**

HFTH Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)*
Homeless Prev Ed. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)*
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
REDUCE FROM ANTICIPATIONS (ESG REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	3311101	5410000	300153	32556

Amount
71,679.00

Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
TRANSFER FROM ANTICIPATIONS (ESG REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	3311101	5410000	300153	32556

Amount
71,679.00

Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO ANTICIPATIONS (CDBG REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	3311101	5410000	300153	32553

Amount
71,679.00

Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO APPROPRIATIONS (CDBG BUDGET)**

Fund	Org	Account	Func. Act	Project	Fd Source
2201	040208	3311101	5410000	300153	32553

Amount
71,679.00

Covenant House 2019 ES (EXE Dir Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO ANTICIPATIONS (ESG REVENUE)**

2201	040208	3311101	5410000	300167	32556
2201	040208	3311101	5410000	300133	32556
2201	040208	3311101	5410000	300135	32556

34,368.00
12,311.00
25,000.00
\$ **71,679.00**

HFTH Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)*
Homeless Prev Ed. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)*
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)*

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
ADD TO APPROPRIATIONS (ESG REVENUE)**

2201	040208	3311101	5410000	300167	32556
2201	040208	3311101	5410000	300133	32556
2201	040208	3311101	5410000	300135	32556

34,368.00
12,311.00
25,000.00
\$ **71,679.00**

HFTH Homeless Prevention 2019 CD (EXE DIR Human Services/Welfare Admin)*
Homeless Prev Ed. & Outreach 2019 CD (EXE DIR Human Services/Welfare Admin)*
Lakewood FSC Emerg Financial Asst. 2019 CD (EXE DIR Human Services/Welfare Admin)*

**2020 HOME INVESTMENT FUND BUDGET
REDUCE FROM ANTICIPATIONS (HOME REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	3311101	7310000	300107	32555
2504	250305	3311101	7310000	300108	32555
2504	250305	3311101	7310000	300109	32555
2504	250305	3311101	7310000	300110	32555

Amount
385,174.00
128,391.00
256,782.00
1,522,594.00
\$2,292,941.00

CHDO Set Aside 2019 HM (PCD Housing Finance)*
CHDO Operating Assistance 2019 HM (PCD Housing Finance)*
HOME Administration HM 2019 (PCD Housing Finance)*
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance)*

**2020 HOME INVESTMENT FUND BUDGET
TRANSFER FROM APPROPRIATIONS (HOME BUDGET)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	5999999	7310000	300107	32555
2504	250305	5999999	7310000	300108	32555
2504	250305	5999999	7310000	300109	32555
2504	250305	5999999	7310000	300110	32555

Amount
385,174.00
128,391.00
256,782.00
1,522,594.00
2,292,941.00

CHDO Set Aside 2019 HM (PCD Housing Finance)*
CHDO Operating Assistance 2019 HM (PCD Housing Finance)*
HOME Administration HM 2019 (PCD Housing Finance)
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance)*

**2020 HOME INVESTMENT FUND BUDGET
REDUCE TO ANTICIPATIONS (HOME REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	3311101	5410000	300156	32555

Amount
274,887.00
274,887.00

Nicholas House TBRA 2019 HM*

**2020 HOME INVESTMENT FUND BUDGET
TRANSFER FROM APPROPRIATIONS (HOME BUDGET)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	5999999	5410000	300156	32555

Amount
274,887.00
274,887.00

Nicholas House TBRA 2019 HM*

**2020 HOME INVESTMENT FUND BUDGET
ADD TO ANTICIPATIONS (HOME REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	3311101	7310000	300107	32555
2504	250305	3311101	7310000	300108	32555
2504	250305	3311101	7310000	300109	32555
2504	250305	3311101	7310000	300110	32555

Amount
295,174.00
98,391.00
196,783.00
1,112,040.00
\$1,702,388.00

CHDO Set Aside 2019 HM (PCD Housing Finance)*
CHDO Operating Assistance 2019 HM (PCD Housing Finance)*
HOME Administration HM 2019 (PCD Housing Finance)*
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance)*

**2020 HOME INVESTMENT FUND BUDGET
ADD TO APPROPRIATIONS (HOME BUDGET)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	250305	5999999	7310000	300107	32555
2504	250305	5999999	7310000	300108	32555
2504	250305	5999999	7310000	300109	32555
2504	250305	5999999	7310000	300110	32555

Amount
295,174.00
98,391.00
196,783.00
1,112,040.00
1,702,388.00

CHDO Set Aside 2019 HM (PCD Housing Finance)*
CHDO Operating Assistance 2019 HM (PCD Housing Finance)*
HOME Administration HM 2019 (PCD Housing Finance)
Housing Developing Loan Pool, 2019 HM (PCD Housing Finance)*

**2020 HOME INVESTMENT FUND BUDGET
ADD TO ANTICIPATIONS (HOME REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	3311101	5410000	300156	32555

Amount
265,440.00
265,440.00

Nicholas House TBRA 2019 HM*

**2020 HOME INVESTMENT FUND BUDGET
ADD TO APPROPRIATIONS (HOME BUDGET)**

Fund	Org	Account	Func. Act	Project	Fd Source
2504	040208	5999999	5410000	300156	32555

Amount
264,440.00
264,440.00

Nicholas House TBRA 2019 HM*

20 - O - 1138 (Do Not Write Above This Line)		Committee _____ Date _____ Chair _____ Referred To _____		First Reading		FINAL COUNCIL ACTION <input type="checkbox"/> 2 ND <input type="checkbox"/> 1 ST & 2 ND <input type="checkbox"/> 3 RD Readings <input type="checkbox"/> Consent <input type="checkbox"/> V Vote <input type="checkbox"/> RC Vote	
AN ORDINANCE BY COUNCILMEMBER <i>Chelle Anderson</i> AN ORDINANCE TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO GUARANTEE REIMBURSEMENT OF EXPENSES IN THE AMOUNT NOT TO EXCEED TWO HUNDRED SIX THOUSAND SIX HUNDRED SEVENTY-THREE DOLLARS AND FIFTY SEVEN CENTS (\$206,673.57), TO MEALS ON WHEELS ATLANTA, TO ASSIST WITH CONTINUED SERVICES TO HOUSING OPPORTUNITY FOR PEOPLE WITH AIDS (HOPWA) ELIGIBLE CLIENTS; AND FOR OTHER PURPOSES.		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____		CERTIFIED	
		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____			
		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____			
		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____		Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (See rev.side) Other _____ Members _____ Refer To _____			
<input type="checkbox"/> CONSENT REFER <input type="checkbox"/> REGULAR REPORT REFER <input type="checkbox"/> ADVERTISE & REFER <input type="checkbox"/> 1 ST ADOPT 2 ND READ & REFER <input type="checkbox"/> PERSONAL PAPER REFER		Date Referred <u>1/21/2020</u> Referred To: <u>CDHS</u> Date Referred _____ Referred To: _____ Date Referred _____ Referred To: _____		MAYOR'S ACTION			

AN ORDINANCE
BY COUNCILMEMBER



AN ORDINANCE TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO GUARANTEE REIMBURSEMENT OF EXPENSES IN THE AMOUNT NOT TO EXCEED TWO HUNDRED SIX THOUSAND SIX HUNDRED SEVENTY-THREE DOLLARS AND FIFTY SEVEN CENTS (\$206,673.57), TO MEALS ON WHEELS ATLANTA, TO ASSIST WITH CONTINUED SERVICES TO HOUSING OPPORTUNITY FOR PEOPLE WITH AIDS (HOPWA) ELIGIBLE CLIENTS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") is home to one of the largest populations in the United States of people living with HIV; and

WHEREAS, the City administers the distribution of the federal grant program Housing Opportunity for People with AIDS (HOPWA); and

WHEREAS, Meals on Wheels Atlanta ("MWA") is an organization that provides meals to HOPWA eligible clients; and

WHEREAS, MWA receives funding from the HOPWA grant program; and

WHEREAS, because of a delay in the City's receipt of Fiscal Year 19 HOPWA funding from the U.S. Department of Housing and Urban Development (HUD), the City has not been able to reimburse expenses under the program; and

WHEREAS, MWA depends on HOPWA funding to provide services to eligible HOPWA clients; and

WHEREAS, the City would like for MWA to continue to provide services to the HOPWA population; and

WHEREAS, MWA is requesting that the City guarantee reimburse expenses incurred through December 31st, 2019 to continue providing services until the City receives FY19 HOPWA funding in an amount not to exceed Two Hundred Six Thousand Six Hundred Seventy-Three Dollars and Fifty-Seven Cents (\$206,673.57).

NOW, THEREFORE, THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS AS FOLLOWS:

SECTION 1: That the Mayor or her designee provides a letter guaranteeing the reimbursement of expenses to Meals on Wheels Atlanta, in the amount not to exceed Two Hundred Six Thousand Six Hundred Seventy-Three Dollars and Fifty-Seven Cents (\$206,673.57). to assist with provision of services to HOPWA clients.

SECTION 2: Reimbursements shall be paid from the account numbers listed: 1001 (General Fund) 200101 (NDP Reservation of Fund Appropriations) 5212001 (Consulting Professional

Services) 1512000 (Accounting Function Activity)

SECTION 3: The City Attorney is hereby directed to prepare a letter between Meals on Wheels Atlanta and the City of Atlanta for execution by the Mayor.

SECTION 4: All ordinances and parts of ordinances in conflict herewith are hereby waived for the purposes of this Ordinance only, and to the extent of the conflict.

1139
20-0-1139
(Do Not Write Above This Line)

AN ORDINANCE
BY COUNCILMEMBER MARCI COLLIER
OVERSTREET

AN ORDINANCE AMENDING THE 2020
COMMUNITY DEVELOPMENT FUND
BUDGET BY ADDING TO ANTICIPATIONS
AND APPROPRIATIONS OF \$2,089,227 AND
TRANSFERRING FROM ANTICIPATION
AND APPROPRIATIONS IN THE AMOUNT
OF \$1,471,369.28 AND ALLOCATING
UNCOMMITTED CDBG FUND OF
\$617,857.72 FOR THE PURPOSE OF
REPROGRAMMING COMMUNITY
DEVELOPMENT BLOCK GRANT ("CDBG")
PROJECTS APPROVED IN ANNUAL
ACTION PLANS OF THE 2015-2019
CONSOLIDATED PLAN; AND FOR OTHER
PURPOSES.

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1ST ADOPT 2ND READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred 1/21/2020
Referred To: CDHS

Date Referred
Referred To:
Date Referred
Referred To:
Date Referred
Referred To:

Committee _____
Date _____
Chair _____
Referred To _____

First Reading

Committee	Committee
Date _____	Date _____
Chair _____	Chair _____
Action _____	Action _____
Fav, Adv, Hold (See rev.side) _____	Fav, Adv, Hold (See rev.side) _____
Other _____	Other _____
Members _____	Members _____
Refer To _____	Refer To _____

Committee	Committee
Date _____	Date _____
Chair _____	Chair _____
Action _____	Action _____
Fav, Adv, Hold (See rev.side) _____	Fav, Adv, Hold (See rev.side) _____
Other _____	Other _____
Members _____	Members _____
Refer To _____	Refer To _____

FINAL COUNCIL ACTION
☐ 2ND ☐ 1ST & 2ND ☐ 3RD
Readings
☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION

AN ORDINANCE BY
COUNCILMEMBER MARCI COLLIER OVERSTREET

20 - O - 1139

Marci Collier Overstreet

AN ORDINANCE AMENDING THE 2020 COMMUNITY DEVELOPMENT FUND BUDGET BY ADDING TO ANTICIPATIONS AND APPROPRIATIONS OF \$2,089,227 AND TRANSFERRING FROM ANTICIPATION AND APPROPRIATIONS IN THE AMOUNT OF \$1,471,369.28 AND ALLOCATING UNCOMMITTED CDBG FUND OF \$617,857.72 FOR THE PURPOSE OF REPROGRAMMING COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROJECTS APPROVED IN ANNUAL ACTION PLANS OF THE 2015-2019 CONSOLIDATED PLAN; AND FOR OTHER PURPOSES.

WHEREAS, the Atlanta City Council adopted Ordinance 19-O-1215 on August 5, 2019 and approved without signature by operation of Law on August 5, 2019, the 2019 Annual Action Plan of the Consolidated Plan (hereafter known as the "Plan") which set forth projects and allocations for projects funded by the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG) and the Home Investment Partnership (HOME) Programs;

WHEREAS, various Community Development Block Grant ("CDBG") projects are assigned to the Office of the Mayor, Office of Human Services, Office of Housing and Community Development, Office of Grants Management and other departments;

WHEREAS, the necessary environmental clearances have been obtained from the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, the following projects are ready for immediate implementation and require the following funding:

<u>Project</u>	<u>Allocations</u>
BILF 2019	\$ 200,000.00
Carrie Pitts Steele 2018	25,353.00
Limited Repair 2019	967,502.00
Rebuilding Together 2018	275,000.00
University Choice 2017	200,000.00
University Choice 2018	200,000.00
Women Economic 2018	21,372.00
Westside Promise Zone 2018	<u>200,000.00</u>
	\$2,089,227.00

WHEREAS, the following projects are no longer feasible to be implemented, completed, ready for closeout or changed:

<u>Project</u>	<u>Allocations</u>
Anderson Sidewalk 2018	480,447.96
Campbellton Rd Sidewalk 2018	450,484.00
AFC Homeless Prevention 2018	3,679.97
Odyssey III 2018	.32
PADV 2018	7,854.90
Meals on Wheels 2018	3,902.13
Green and Healthy Homes 2019	150,000.00
Hope for Historical Homes 2019	180,000.00
Meals on Wheels Adult Day 2019	45,000.00
Office of Housing Diversion 2019	<u>150,000.00</u>
	\$1,471,369.28

WHEREAS, it is now necessary to amend the 2020 Community Development Budget to reprogram funds from completed or not feasible projects to projects that are immediately ready to fund and are in line with the City's current Consolidated Plan listed in Attachment 1.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS, AS FOLLOWS:

Section 1: That the 2020 Community Development Budget is hereby amended as shown on the Attachment 1.

Section 2: That all ordinances and parts of ordinances in conflict with this ordinance are hereby waived to the extent of the conflict.

ATTACHMENT 1

**2020 COMMUNITY DEVELOPMENT FUND BUDGET
REDUCE FROM ANTICIPATIONS (CDBG REVENUE)**

Fund	Org	Account	Func. Act	Project	Fd Source
2201	130308	3311101	4270000	300020	32249
2201	130308	3311101	4270000	300020	32387
2201	130308	3311101	4270000	300020	32318
2201	130308	3311101	4270000	300021	32318
2201	130308	3311101	4270000	300021	32483
2201	250305	3311101	7310000	300100	32553
2201	250305	3311101	7310000	300102	32553
2201	250305	3311101	7310000	300103	32553
2201	040208	3311101	5410000	213160	32483
2201	040208	3311101	5410000	213160	32483
2201	040208	3311101	5410000	213172	32483
2201	040208	3311101	5410000	213217	32483
2201	040208	3311101	5410000	300138	32553

\$1,471,369.28

Fund	Org	Account	Func. Act	Project	Fd Source
2201	130308	3311101	4270000	300020	32249
2201	130308	3311101	4270000	300020	32387
2201	130308	3311101	4270000	300020	32318
2201	130308	3311101	4270000	300021	32318
2201	130308	3311101	4270000	300021	32483
2201	250305	3311101	7310000	300100	32553
2201	250305	3311101	7310000	300102	32553
2201	250305	3311101	7310000	300103	32553
2201	040208	3311101	5410000	213160	32483
2201	040208	3311101	5410000	213160	32483

Amount
224,346.96
184,023.00
72,078.00
138,670.00
311,814.00
150,000.00
180,000.00
150,000.00
180,000.00
150,000.00
3,679.97
3,902.13
45,000.00
32
32

Anderson Avenue Sidewalk Project 2018 CD (Public Works)
Anderson Avenue Sidewalk Project 2018 CD (Public Works)
Anderson Avenue Sidewalk Project 2018 CD (Public Works)
Anderson Avenue Sidewalk Project 2018 CD (Public Works)
Anderson Avenue Sidewalk Project 2018 CD (Public Works)
Campbellton Road Sidewalk Project 2018 CD (Public Works)
Campbellton Road Sidewalk Project 2018 CD (Public Works)
Campbellton Road Sidewalk Project 2018 CD (Public Works)
Green and Healthy Homes 2019 CD (PCD Housing Finance)
Hope for Historical Homes 2019 CD (PCD Housing Finance)
Office of Housing Diversion 2019 CD (PCD Housing Finance)
AFC Homeless Prevention 2018 CD (EXE Dir Human Services/Welfare Admin)
Meals on Wheels Adult Day 2018 CD (EXE Dir Human Services/Welfare Admin)
Meals on Wheels Adult Day 2019 CD (EXE Dir Human Services/Welfare Admin)
Odyssey III 2018 CD (EXE Dir Human Services/Welfare Admin)
PADV 2018 CD (EXE Dir Human Services/Welfare Admin)
Odyssey III 2018 CD (EXE Dir Human Services/Welfare Admin)
Meals on Wheels Adult Day 2018 CD (EXE Dir Human Services/Welfare Admin)
Meals on Wheels Adult Day 2019 CD (EXE Dir Human Services/Welfare Admin)
Odyssey III 2018 CD (EXE Dir Human Services/Welfare Admin)
Odyssey III 2018 CD (EXE Dir Human Services/Welfare Admin)

2201	040208	3311101	5410000	213172	32483
2201	040208	3311101	5410000	213217	32483
2201	040208	3311101	5410000	300138	32553

7,854.90
3,902.13
45,000.00
\$1,471,369.28

PADV 2018 CD (EXE Dir Human Services/Welfare Amin)
Meals on Wheels Adult Day 2018 CD (EXE Dir Human Services/Welfare Admin)
Meals on Wheels Adult Day 2019 CD (EXE Dir Human Services/Welfare Admin)

2020 COMMUNITY DEVELOPMENT FUND BUDGET ADD TO ANTICIPATIONS (CDBG REVENUE)					
Fund	Org	Account	Func. Act	Project	Fd Source
2201	250305	3311101	7310000	300201	32483
2201	250305	3311101	7310000	213142	32249
2201	250305	3311101	7310000	300197	32553
2201	250205	3311101	7310000	300197	32318
2201	250205	3311101	7310000	300197	32249
2201	250305	3311101	7310000	213139	32387
2201	250305	3311101	7310000	212937	32387
2201	250305	3311101	7310000	213136	32483
2201	250305	3311101	7310000	213141	32483
2201	250305	3311101	7310000	213146	32318
2201	250305	3311101	7310000	213146	32249

\$2,089,227.00

Business Improvement Loan Fund 2019 CD (PCD) Housing Finance)
Carrie-Steele-Pitts 2018 CD (PCD Housing Finance)
Limited Repair Program 2019 CD (PCD Housing Finance)
Limited Repair Program 2019 CD (PCD Housing Finance)
Roof Replacement Program 2018 CD (PCD Housing Finance)
University Choice 2017 CD (PCD Housing Finance)
University Choice 2018 CD (PCD Housing Finance)
Women Economic 2018 CD (PCD Housing Finance)
Westside Promise Zone 2018 CD (PCD Housing Finance)
Westside Promise Zone 2018 CD (PCD Housing Finance)

2020 COMMUNITY DEVELOPMENT FUND BUDGET ADD TO APPROPRIATIONS (CDBG BUDGET)					
Fund	Org	Account	Func. Act	Project	Fd Source
2201	250305	5999999	7310000	300201	32483
2201	250305	5999999	7310000	213142	32249
2201	250305	5999999	7310000	300197	32553
2201	250205	5999999	7310000	300197	32318
2201	250205	5999999	7310000	300197	32249
2201	250305	5999999	7310000	213139	32387
2201	250305	5999999	7310000	212937	32387
2201	250305	5999999	7310000	213136	32483
2201	250305	5999999	7310000	213141	32483

Amount
200,000.00
25,353.00
525,000.00
320,000.00
122,502.00
275,000.00
200,000.00
200,000.00
200,000.00
21,372.00

Business Improvement Loan Fund 2019 CD (PCD) Housing Finance)
Carrie-Steele-Pitts 2018 CD (PCD Housing Finance)
Limited Repair Program 2019 CD (PCD Housing Finance)
Limited Repair Program 2019 CD (PCD Housing Finance)
Limited Repair Program 2019 CD (PCD Housing Finance)
Roof Replacement Program 2018 CD (PCD Housing Finance)
University Choice 2017 CD (PCD Housing Finance)
University Choice 2018 CD (PCD Housing Finance)
University Choice 2018 CD (PCD Housing Finance)
Women Economic 2018 CD (PCD Housing Finance)

2201	250305	5999999	7310000	213146	32318
2201	250305	5999999	7310000	213146	32249

123,508.04

76,491.96

\$2,089,227.00

Westside Promise Zone 2018 CD (PCD Housing Finance)

Westside Promise Zone 2018 CD (PCD Housing Finance)

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1140
M. Cantelmo

20 - O - 1140

AN ORDINANCE BY COUNCILMEMBER MARCI COLLIER OVERSTREET
AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION,
ARTICLE V - ADMINISTRATIVE ORGANIZATION OF EXECUTIVE
BRANCH, OF THE CITY OF ATLANTA CODE OF ORDINANCES
CREATING THE DEPARTMENT OF GRANTS AND COMMUNITY
DEVELOPMENT BY MERGING THE OFFICE OF HUMAN SERVICES
AND THE OFFICE OF GRANTS MANAGEMENT UNDER THE
EXECUTIVE BRANCH; AMENDING SECTIONS 2-370 AND 2-374 OF
CHAPTER 2 - ADMINISTRATION, ARTICLE VI - DEPARTMENTS,
DIVISION 2, TO THE CITY OF ATLANTA CODE OF ORDINANCES
FOR THE PURPOSE OF REMOVING THE OFFICE OF GRANTS
MANAGEMENT FROM THE DEPARTMENT OF FINANCE;
AMENDING SECTION 2-135 OF CHAPTER 2 - ADMINISTRATION,
ARTICLE II - COUNCIL, DIVISION 3 - STANDING AND OTHER
COMMITTEES, SUBDIVISION 1 - STANDING COMMITTEES, OF
THE CITY OF ATLANTA CODE OF ORDINANCES TO REMOVE THE
OFFICE OF HUMAN SERVICES AND OFFICE OF GRANTS
MANAGEMENT AND ADD DEPARTMENT OF GRANTS AND
COMMUNITY DEVELOPMENT; AMENDING SECTION 2-190 OF
CHAPTER 2 - ADMINISTRATION, ARTICLE III - MAYOR,
DIVISION 1 - GENERALLY, OF THE CITY OF ATLANTA CODE OF
ORDINANCES TO REMOVE THE OFFICE OF HUMAN SERVICES;
AMENDING SECTION 2-196, OF CHAPTER 2 - ADMINISTRATION,
ARTICLE IV - EXECUTIVE BRANCH OFFICES OF THE CITY OF
ATLANTA CODE OF ORDINANCES TO REMOVE OFFICE OF
HUMAN SERVICES FROM THE DEPARTMENT OF THE MAYOR;
AMENDING SECTION 16-29.001 OF PART III - CODE OF
ORDINANCES - LAND DEVELOPMENT CODE, PART 16 - ZONING,
CHAPTER 29 - DEFINITIONS, OF THE CITY OF ATLANTA CODE
OF ORDINANCES TO CHANGE FROM OFFICE OF HUMAN
SERVICES TO DEPARTMENT OF GRANTS AND COMMUNITY
DEVELOPMENT; AMENDING SECTION 150-137 OF CHAPTER 150 -
TRAFFIC AND VEHICLES, ARTICLE IV STOPPING, STANDING
AND PARKING, DIVISION 3 - PARKING METERS, OF THE CITY OF
ATLANTA CODE OF ORDINANCES TO CHANGE FROM OFFICE OF
HUMAN SERVICES TO DEPARTMENT OF GRANTS AND
COMMUNITY DEVELOPMENT; AMENDING SECTION 2-1469 OF
CHAPTER 2 - ADMINISTRATION, ARTICLE X - PROCUREMENT
AND REAL ESTATE CODE, DIVISION 12 - EQUAL BUSINESS
OPPORTUNITY, SUBDIVISION II - VENDOR RELATIONS OF THE
CITY OF ATLANTA CODE OF ORDINANCES TO CHANGE FROM
OFFICE OF GRANTS MANAGEMENT TO DEPARTMENT OF
GRANTS AND COMMUNITY DEVELOPMENT; AND AMENDING
SECTION 2-192 OF CHAPTER 2 - ADMINISTRATION, ARTICLE IV -

- ☐ CONSENT REFER
☐ REGULAR REPORT REFER
☐ ADVERTISE & REFER
☐ 1ST ADOPT 2ND READ & REFER
☐ PERSONAL PAPER REFER

Date Referred 1/21/2020
Referred To: CHS/FEC/ZC/TC
Date Referred _____
Referred To: _____
Date Referred _____
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First Reading

Committee _____
Date _____
Chair _____
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Committee

Date _____
Chair _____
Action _____
Fav, Adv, Hold (See rev.side) _____
Other _____
Members _____

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FINAL COUNCIL ACTION

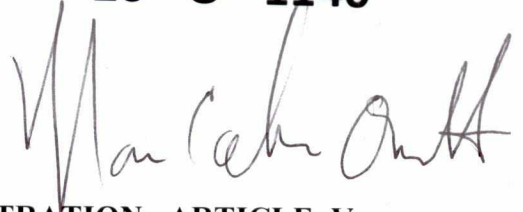
- ☐ 2ND ☐ 1ST & 2ND ☐ 3RD
Readings

- ☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION

**AN ORDINANCE
BY COUNCILMEMBER MARCI COLLIER OVERSTREET**



AN ORDINANCE AMENDING CHAPTER 2 - ADMINISTRATION, ARTICLE V. - ADMINISTRATIVE ORGANIZATION OF EXECUTIVE BRANCH, OF THE CITY OF ATLANTA CODE OF ORDINANCES CREATING THE DEPARTMENT OF GRANTS AND COMMUNITY DEVELOPMENT BY MERGING THE OFFICE OF HUMAN SERVICES AND THE OFFICE OF GRANTS MANAGEMENT UNDER THE EXECUTIVE BRANCH; AMENDING SECTIONS 2-370 AND 2-374 OF CHAPTER 2 - ADMINISTRATION, ARTICLE VI.- DEPARTMENTS, DIVISION 2, TO THE CITY OF ATLANTA CODE OF ORDINANCES FOR THE PURPOSE OF REMOVING THE OFFICE OF GRANTS MANAGEMENT FROM THE DEPARTMENT OF FINANCE; AMENDING SECTION 2-135 OF CHAPTER 2 - ADMINISTRATION, ARTICLE II - COUNCIL, DIVISION 3 - STANDING AND OTHER COMMITTEES, SUBDIVISION I - STANDING COMMITTEES, OF THE CITY OF ATLANTA CODE OF ORDINANCES TO REMOVE THE OFFICE OF HUMAN SERVICES AND OFFICE OF GRANTS MANAGEMENT AND ADD DEPARTMENT OF GRANTS AND COMMUNITY DEVELOPMENT; AMENDING SECTION 2-190 OF CHAPTER 2 - ADMINISTRATION, ARTICLE III - MAYOR, DIVISION 1 - GENERALLY, OF THE CITY OF ATLANTA CODE OF ORDINANCES TO REMOVE THE OFFICE OF HUMAN SERVICES; AMENDING SECTION 2-196, OF CHAPTER 2 - ADMINISTRATION, ARTICLE IV - EXECUTIVE BRANCH OFFICES OF THE CITY OF ATLANTA CODE OF ORDINANCES TO REMOVE OFFICE OF HUMAN SERVICES FROM THE DEPARTMENT OF THE MAYOR; AMENDING SECTION 16-29.001 OF PART III - CODE OF ORDINANCES - LAND DEVELOPMENT CODE, PART 16 - ZONING, CHAPTER 29 - DEFINITIONS, OF THE CITY OF ATLANTA CODE OF ORDINANCES TO CHANGE FROM OFFICE OF HUMAN SERVICES TO DEPARTMENT OF GRANTS AND COMMUNITY DEVELOPMENT; AMENDING SECTION 150-137 OF CHAPTER 150 - TRAFFIC AND VEHICLES, ARTICLE IV STOPPING, STANDING AND PARKING, DIVISION 3 - PARKING METERS, OF THE CITY OF ATLANTA CODE OF ORDINANCES TO CHANGE FROM OFFICE OF HUMAN SERVICES TO DEPARTMENT OF GRANTS AND COMMUNITY DEVELOPMENT; AMENDING SECTION 2-1469 OF CHAPTER 2 - ADMINISTRATION, ARTICLE X - PROCUREMENT AND REAL ESTATE CODE, DIVISION 12 - EQUAL BUSINESS OPPORTUNITY, SUBDIVISION II - VENDOR RELATIONS OF THE CITY OF ATLANTA CODE OF ORDINANCES TO CHANGE FROM OFFICE OF GRANTS MANAGEMENT TO DEPARTMENT OF GRANTS AND COMMUNITY DEVELOPMENT; AND AMENDING SECTION 2-192 OF CHAPTER 2 - ADMINISTRATION, ARTICLE IV - EXECUTIVE BRANCH OFFICES, OF THE CITY OF ATLANTA CODE OF ORDINANCES TO ADD FUNCTIONS TO THE OFFICE OF CONSTITUENT SERVICES ; AND FOR OTHER PURPOSES.

WHEREAS, the Atlanta City Charter ("Charter") provides the Mayor with discretion to reorganize City of Atlanta ("City") departments, specifically Charter § 3-302 and § 3-104(12); and

WHEREAS, the Charter provides that a reorganization plan must be presented to the Atlanta City Council through a proposed ordinance; and

WHEREAS, the Office of Human Services (“OHS”) is currently under the Executive Office of the Mayor; and

WHEREAS, the Office of Grant Management (“OGM”) is currently under the Department of Finance; and

WHEREAS, OHS functions and duties include (1) planning, coordination, monitoring and evaluating the delivery of various social services, including, but not limited to, poverty programs, economic opportunity resources, programs for the homeless, the Summer Food Service Program, and the Aging Commission; (2) Coordination of activities to ameliorate the condition of homelessness on behalf of city government; (3) improving the delivery of human services to citizens of Atlanta through advocacy, resource development, mobilization, collaboration and coordination of resources; and (4) coordinating and staffing the city’s volunteer programs for city employees; and

WHEREAS, OGM manages a citywide grants program inclusive of all federal entitlement and competitive grants, foundation, state and pass-through grants, including but not limited to the coordination and assistance with the application process for new grants and renewals from federal and state government, as well as foundations and private entities; and

WHEREAS, to better identify budgetary funding, spending, and executive office functions, it is necessary to remove OHS as an office in the Department of the Mayor; and

WHEREAS, to better identify budgetary funding, spending, and finance office functions, it is necessary to remove OGM as an office in the Department of the Finance; and

WHEREAS, the Mayor has determined that the City can serve the public more effectively and efficiently by merging both OHS and OGM and creating the Department of Grants and Community Development.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS as follows:

SECTION 1: That the City of Atlanta Code of Ordinances shall be amended to remove the Office of Human Services from the Executive Office of the Mayor and remove the Office of Grants Management from the Department of Finance to create the Department of Grants and Community Development.

SECTION 2: That Chapter 2 – Administration, Article V. – Administrative Organization of the Executive Branch, of the City of Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 20-220. - Departments divided into bureaus or offices.

- (a) Departments operating under the executive branch may be divided into bureaus or offices. A deputy commissioner, director or manager meeting the qualifications set forth in section 2-221 shall head each bureau or office.
- (b) Commissioners of departments shall have the power and duty to appoint deputy commissioners, bureau directors and office heads to the unclassified civil service. Bureau heads shall be subject to the detailed direction and supervision by the department head of each department. Offices organized within departments shall report to that department head. Every other office head shall report to the chief of staff, or the chief operating officer, as directed by administrative order of the mayor. As provided in Charter Section 3-305(c), commissioners may remove deputy commissioners, bureau directors and office heads.
- (c) The provisions on appointment and removal shall not apply to the Director of the Atlanta-Fulton County Office of Emergency Management Services.

Sec. 2-221. - Qualifications of heads of departments, bureaus and offices.

- (a) Each official who is the head of a department, bureau or office shall meet the following general qualifications:
 - (1) Have earned a baccalaureate degree from an accredited institution;
 - (2) Have at least one year in graduate study in business or public administration or in a professional field related to the work of the department, bureau or office;
 - (3) Possess experience at a management level in a field of work related to the essential functions of the department, bureau or office which may be substituted for the requirement of subsections (1) and (2) above on a year-for-year basis;
 - (4) In addition to the requirements set forth above, possess three years of supervisory experience in a public or private agency;
 - (5) Demonstrate ability in prior work of effective cost management, improving performance of employees, introducing modern organization and procedural concepts, improving relations with the public, or improving customer service; and
 - (6) Demonstrate qualities of leadership and supervision, manifest an understanding of the processes of budgeting, personnel management, planning and reporting within the sphere of government.
- (b) The council may prescribe by ordinance additional specific qualifications for each official who is the head of a department, bureau or office.

(Ord. No. 2002-71, § 19, 9-16-02)

Sec. 2-222. - Organization of executive branch.

There shall exist in the executive branch of government, in addition to the executive office of the mayor, the following departments, bureaus and offices:

- (1) Department of aviation, to be headed by an aviation general manager; said department to be composed of the following:

- a. Bureau of airport administration;
 - b. Bureau of airport business and finance;
 - c. Bureau of airport maintenance, operations, and safety;
 - d. Bureau of airport planning and development; and
 - e. Office of airport information services;
- (2) Department of corrections, to be headed by a chief of corrections;
- (3) Department of customer service, to be headed by the commissioner of customer service;
- (4) Department of enterprise assets management, to be headed by the commissioner of enterprise assets management; and said department to be composed of the following offices:
- a. Office of real estate;
 - b. Office of technical services; and
 - c. Office of building operations.
- (5) Department of finance, to be headed by the chief financial officer;
- (6) Department of fire, to be headed by a fire chief;
- (7) Department of grants and community development to be headed by the commissioner of grants and community development; said department to be composed of the following offices each of which shall be headed by a director:
- a. Office of the commissioner
 - b. Office of planning and program operations
 - c. Office of administrative and technical services
- ~~(7)~~(8) Department of human resources, to be headed by a commissioner of human resources;
- ~~(8)~~(9) Department of Atlanta Information Management ("AIM") to be headed by a chief information officer;
- ~~(9)~~(10) Department of law, to be headed by the city attorney;
- ~~(10)~~(11) Department of parks and recreation, to be headed by a commissioner of parks and recreation; and said department to be composed of the following offices, each of which shall be headed by a director:
- a. Office of parks; and
 - b. Office of recreation.
- ~~(11)~~(12) Department of city planning to be headed by a commissioner of city planning; and said department to be composed of the following offices:
- a. Office of buildings;
 - b. Office of zoning and development;

- c. Office of mobility planning;
- d. Office of housing and community development; and
- e. Office of design.

~~(12)~~(13) Department of police, to be headed by a chief of police;

~~(13)~~(14) Department of procurement to be headed by a chief procurement officer;

~~(14)~~(15) Department of public works, to be headed by a commissioner of public works; said department to be composed of the following offices:

- a. Office of transportation;
- b. Office of solid waste services; and
- c. Office of fleet services.

~~(15)~~(16) Department of watershed management to be headed by a commissioner of watershed management; said department to be composed of the following offices:

- a. Office of engineering services;
- b. Office of water treatment and reclamation;
- c. Office of watershed protection;
- d. Office of the commissioner of watershed management;
- e. Office of financial administration;
- f. Office of linear infrastructure operations; and
- g. Office of customer care and billing.

~~(16)~~(17) Department of transportation to be headed by a commissioner of transportation; said department to be composed of the following offices:

- a. Office of the commissioner;
- b. Office of mobility strategy, planning, and performance;
- c. Office of capital project delivery; and
- d. Office of operations and maintenance.

Sec. 2-223. - Department of aviation.

The organizational structure of the department of aviation shall be codified in chapter 22 of the Code of Ordinances.

(Ord. No. 2002-71, § 21, 9-16-02)

Sec. 2-224. - Department of corrections.

The organizational structure of the department of corrections shall be as codified in chapter 98 of the Code of Ordinances.

(Ord. No. 2002-71, § 22, 9-16-02)

Sec. 2-225. - Functions and duties of the department of customer service.

The functions and duties of the department of customer service shall include:

- (1) Strategic and operational management of ATL311, the city's non-emergency contact center, including:
 - a. The ATL311 call center;
 - b. The ATL311 portal;
 - c. The ATL311 mobile app;
 - d. All ATL311 social media support and communication channels; and
 - e. The NotifyATL mass notification system.
- (2) Providing performance management reports and analysis for city services delivered by departments that utilize ATL311.
- (3) Sponsoring and participating in community engagement and outreach activities including those in support of other city departments and members of Atlanta City Council.
- (4) Collaborating with and assisting other agencies/departments in the city on matters relating to customer service, including development of customer service strategies and delivery of customer service improvements as needed.

Sec. 2-226. - Offices in the department of enterprise assets management.

The department of enterprise assets management shall consist of the following offices:

- (1) Office of real estate;
- (2) Office technical services; and
- (3) Office building operations.

Sec. 2-227. - Functions and duties of the department of enterprise assets management.

The functions and duties of the department of enterprise assets management shall include:

- (1) Providing strategic oversight, direction, construction and management of city real estate asset holdings, facilities and enterprise assets;
- (2) Providing safe, clean, well maintained and sustainable facilities;
- (3) Providing efficient management of leases and property acquisitions; and
- (4) Maximizing revenue and utilization of enterprise assets.

Sec. 2-228. - Department of fire.

The organizational structure of the department of fire shall be as codified in chapter 78 of the Code of Ordinances.

(Ord. No. 2002-71, § 23, 9-16-02;

Sec. 2-229. - Department of finance.

The structure, duties and functions of the department of finance shall be as those codified in Articles 3 and 6 of the Charter and Articles VI and IX of chapter 2 of the Code of Ordinances.

(Ord. No. 2002-71, § 24, 9-16-02;

Sec. 2-230. Department of grants and community development.

The Department of grants and community development to be headed by the commissioner of grants management; said department to be composed of the following offices:

- (1) Office of the commissioner
- (2) Office of planning and program operations
- (3) Office of administrative and technical services

Sec. 2-231. – Functions and duties of the department of grants and community development

The functions and duties of the department of grants and community development shall include:

- (1) Managing a citywide grants program inclusive of all federal entitlement and competitive grants, foundation, state and pass-through grants;
- (2) Coordinating and assisting with the application process for new grants and renewals from federal and state governments, as well as foundations and private entities;
- (3) Managing compliance of grants with applicable laws and regulations through coordination of regular monitoring of agencies;
- (4) Reviewing all grant applications;
- (5) Managing the financial and reporting aspects of grants;
- (6) Providing grants services;
- (7) Planning, coordinating, monitoring and evaluating the delivery of various social service grant programs, including, but not limited to, poverty programs, economic opportunity resources, and programs for the homeless;
- (8) Improving the delivery of human services to citizens of Atlanta through advocacy, resource development, mobilization, collaboration and coordination of resources; and
- (9) Assistance in financing city-initiated housing and development programs;
- (10) Provision of assistance to builders and developers in various aspects of housing construction, rehabilitation and financing in the city;
- (11) Administration, implementation and execution of housing redevelopment, renewal and conservation programs;
- (12) Provision of relocation assistance to displaced persons and provision of community services and property management in conjunction with the programs and projects for which these services are required;

Sec. ~~2-230~~. 2.232. - Additional qualifications of commissioner of department of human resources.

In addition to the general qualifications in section 2-221, the commissioner of the department of human resources shall possess public or private employment experience in at least two of the following fields at a management level for a minimum of two years: workforce planning, affirmative action/ diversity, recruitment, classification and compensation, employee development and training, employee and labor relations, management, policy development, human resource information systems, or employee assistance.

Sec. ~~2-231~~. 2.233 - Additional duties of commissioner of department of human resources.

In addition to the duties related to the administration of the department, the commissioner of human resources shall also provide direction for:

- (1) Human resources support to all departments of city government;
- (2) Planning, implementing and evaluating employee career development and training activities;
- (3) Planning and implementing new or revised human resource programs, policies and processes, including the establishment of a compensation philosophy;
- (4) Coordinating the activities of the Atlanta Civil Service Board;
- (5) Developing, validating and managing the public safety promotional testing process;
- (6) Administering the employee relations provisions of the Atlanta Code of Ordinances;
- (7) Administering and coordinating employee assistance services and programs for employees and their families;
- (8) Providing psychological pre-employment screening for public safety applicants;
- (9) Ensuring that City of Atlanta employment policies and practices provide equal opportunity for all qualified persons regardless of race, sex, sexual orientation, gender identity, age, creed, color, national origin or disability; and
- (10) Administering and accounting for health, life and disability insurance plans for employees, retirees and elected officials.

Sec. ~~2-232~~. 2.234. - Functions and duties of the department of information technology.

The functions and duties of the Department of Atlanta Information Management ("AIM") shall include:

- (1) Overseeing the development of the citywide information and technology strategy;
- (2) Coordinating all telephony, voice and data equipment and communications to and from city facilities;
- (3) Coordinating development of information technology-related policies and operational procedures and the standards for the city's information technology infrastructure and architecture;
- (4) Managing large-scale system implementation projects and other efforts in regard to information technology; and

- (5) Maintaining the integrity of all data warehouses and systems.

Sec. 2-232.1. 2.234.1. - Data handling policy.

This policy applies to all Department of Atlanta Information Management ("AIM") and city employees, contractors/vendors, and partners that provide IT services to the City of Atlanta government, have access to electronic discovery resources or that have access to City of Atlanta privileged information. Collectively for the purpose of this section ("data employees").

This policy should be regularly reviewed in conjunction with City of Atlanta Information Classification Policy; City of Atlanta Records Management Policy; City of Atlanta Electronic Retention Policy; introduction of new software and City of Atlanta Electronic Communications Policy.

All data employees shall adhere to and are responsible for the following:

- (1) All City of Atlanta business related data stored in electronic or printed form shall be treated as confidential, unless otherwise stated by the data owner(s).
- (2) Data employees shall be personally and professionally responsible for maintaining the security and confidentiality of all information within the care of this department and shall take all reasonable and appropriate steps to safeguard this trust.
- (3) All data stored in electronic form must not be transmitted, copied, displayed or discussed except in the course of your duties and as authorized in writing by the application owning department/agency and your immediate supervisor or manager unless for official business (open records request, discovery or other mandated disclosure).
- (4) Data employees with access to resources that allow for the remote review, copy or downloading shall not do so unless first contacting the creator, custodian, or owner of the information unless collection is part of an official investigation or prohibited by law.
- (5) Data residing on tapes or other portable media shall not leave the data center except as authorized in writing by Department of Atlanta Information Management ("AIM") management or application owning department/agency.
- (6) Any magnetic media being removed from service in the data center shall be rendered unreadable in a manner designated by Department of Atlanta Information Management ("AIM") policies and procedures.
- (7) All printed materials shall be released only to the application owning department/agency or to the application owning department/agency's authorized courier unless otherwise required by law.
- (8) Any spoiled or unclaimed printed materials shall be disposed of in a manner designated by Department of Atlanta Information Management ("AIM") policies, procedures and state law.

All employees, contractors/vendors, and partners shall report any infraction or suspected infraction of this standard to their supervisor and division director and chief security officer immediately.

All employees, contractors/vendors and partners shall be subject to disciplinary action, up to and including dismissal, termination of contract, in conformance with the provisions of the Code of Ordinances of the City of Atlanta, Georgia for failure to conform to this policy. Violations of

this policy may also serve as grounds for revocation of the privilege to use one or more of the resources. In addition, if applicable, violations of this policy may be referred to the appropriate authorities for criminal/civil prosecution.

Sec. ~~2-233~~. 2.235. - Additional qualifications of chief technology officer.

In addition to the general qualifications in section 2-221, the chief information officer shall possess a master's degree in business or public administration, computer science, information technology or a closely related field and five years of progressively responsible supervisory experience in information technology management or an equivalent combination of education, training, and experience.

Sec. ~~2-234~~. 2.236 - Department of law.

The structure, duties and functions of the law department shall be as prescribed in Article 3 of the Charter and article VI, division 3 of chapter 2 of the Code of Ordinances.

Secs. ~~2-235—2-237~~. 2.237 Reserved.

Sec. 2-238. - Additional qualifications of commissioner of department of city planning; additional duties.

- (a) In addition to the general qualifications provided in section 2-221, the commissioner of the department of city planning shall possess public or private employment experience in at least two of the following fields at a supervisory level for a minimum of two years: commercial and building code enforcement; economic and community development; urban renewal planning; planning for land use; planning for economic and social development; comprehensive and strategic planning.
- (b) In addition to the duties related to the administration of the department of city planning, the commissioner shall also be responsible to:
 - (1) Manage the city's impact fee program;
 - (2) Provide neighborhood planning coordination;
 - (3) Manage special projects and initiatives; and
 - (4) Administer fair housing procedures;
 - (5) Develop and maintain a geographic information system which shall contain a series of computerized base maps, thematic maps, and administrative maps for the city along with a parcel-level attribute database linked to said maps.

Sec.-2-239. - Offices in the department of city planning.

The department of city planning shall consist of the following offices:

- (1) Office of buildings;
- (2) Office of zoning and development;
- (3) Office of mobility planning;
- (4) Office of housing and community development; and
- (5) Office of design.

Sec. 2-240. - Functions and duties of the office of buildings.

The functions and duties of the office of buildings shall include:

- (1) Enforcing all state minimum codes and other codes of the city relating to the construction and renovation of buildings and associated accessory structures, the demolition of buildings and associated accessory structures, and the disturbance of land, including, but not limited to building, plumbing, electrical, heating and air conditioning, building regulations, mechanical, fuel gas, fire, grading and drainage of sites, and tree ordinance;
- (2) Cooperate with such other agencies of the city as may be charged with the enforcement of building maintenance codes and enforcing ordinances and other laws related the condition of existing structures and vacant or undeveloped real property;
- (3) Supervising elevator regulations and ordinances either under the authority of the city or in coordination with agencies of the state;
- (4) Supervising and administering the Georgia Fire Safety Law in cooperation with the Atlanta Fire Rescue Department;
- (5) Administering the permit process and issuing permits for construction related activity, the demolition of structures, the disturbance of land and other related activities even if such activity is not specifically listed herein but is necessary for the convenience of city operations and the health safety and welfare of citizens and visitors, provided however that this authority shall not relieve an applicant from receiving approvals from other city agencies, including, without limitation, the office of planning, the urban design commission, the department of watershed management and the department of parks recreation and cultural affairs, as may be required by other parts of the City Code;
- (6) Providing assistance and advice to the trade examining boards; keeping all codes up to date with assistance of advisory boards;
- (7) Issuing street numbers;
- (8) Assisting builders and developers with their plans through the various city systems;
- (9) Processing of development impact and building permit fees;
- (10) Perform its accounting functions as an enterprise fund as directed by the department of finance as to method under which that this system of accounting is to be adopted;
- (11) Coordinate the approval of plans with the office of transportation planning and the department of public works for the ingress and egress of vehicular traffic in a manner that best accommodates the orderly and safe flow of such traffic onto city rights-of-way and provides for the safety of pedestrians and bicyclists;
- (12) Coordinate the approval of plans and the enforcement of ordinances related to the discharge of stormwater from building sites and other parcels with the department of watershed management when necessary to protect and the health safety and welfare of citizens and visitors; and
- (13) Perform and/or, delegate to other agencies of the city, such tasks as may be necessary in order to perform the functions and duties set forth herein; regulate construction and demolition related activity; regulate the repair or/reconstruction of existing structures for safe occupancy and the performance of all work in a safe and clean condition so as not to be a nuisance to neighboring properties or the general public. In the general performance

of such functions and duties set forth herein, the director is also authorized to receive the delegation of authority from other agencies.

Sec. 2-241. - Functions and duties of the office of zoning and development.

The functions and duties of the office of zoning and development shall include:

- (1) Providing information and advice to the mayor and city council, and other city officials in order to assist the growth and development of the city;
- (2) Preparing and revising the city's five-year and 15-year comprehensive development plan in accordance with the requirements set forth in sections 3-60 1, 3-602, and 3-603 of the Charter; preparing the master plan and the official map required by section 3-603 of the Charter;
- (3) Making comments and recommendations on annexation petitions;
- (4) Reviewing the city's proposed capital improvements program as prepared by the department of finance and certifying it as to conformance with the city's adopted comprehensive development plan;
- (5) Preparing reports on the status of all projects set forth in the city's adopted comprehensive development plan;
- (6) Assisting builders and developers in assuring that building and development plans are in keeping with the city's overall comprehensive development plan;
- (7) Conducting long-range, strategic planning studies on a broad range of urban issues including demographic and economic trends, financial resources, education, economic development, housing, human services, public safety, transportation, environmental quality, parks, recreation, cultural affairs, and urban design; and
- (8) Preparing, administering, interpreting, and enforcing the zoning ordinance, including the sign ordinance;
- (9) Preparing, administering, interpreting, and enforcing the subdivision ordinance in conformance with the city's adopted comprehensive development plan;
- (10) Preparing, administering, interpreting, and enforcing other land development regulations;
- (11) Zoning plan review and approval as part of the permitting process and certification;
- (12) Processing and facilitating all matters that come before the Zoning Review Board; and
- (13) Processing and facilitating all matters that comes before the Board of Zoning Adjustment; and
- (14) Coordinating the city's neighborhood planning system including neighborhood impact and engagement.

Sec. 2-242. - Functions and duties of office of mobility planning.

The functions and duties of the office of mobility planning shall include:

- (1) Transportation planning, including congestion mitigation;
- (2) Streets and streetscape planning;
- (3) Bicycle and pedestrian transit; and

- (4) Coordinate, in collaboration with the Department of Public Works, local and regional transportation planning, including rapid transit system planning, design, construction and operation on behalf of the city; coordination of the city's activities with the Atlanta Regional Commission (ARC) and the Georgia Regional Transportation Authority (GRTA); administration of TEA-21 grants, and bicycle plan implementation.

Sec. 2-243. - Functions and duties of office of housing and community development.

The functions and duties of the office of housing and community development shall include:

- (1) Initiation and operation of programs to improve aesthetics conditions within the city, including elimination of unsightly conditions that affect the urban environment;
- (2) Conducting the Affordable housing impact analysis pursuant to City Code Sec. 54-2;
- (3) Creating place-based community development strategies focused on improving livability at the neighborhood level;
- (4) Designing and implementing housing solutions that increase and diversify the City's housing stock;
- (5) Strengthening neighborhood scale economies to ensure preservation and equitable growth through initiatives including Atlanta Main Street, Public Vending, and Storefront Façade Improvement;
- (6) Spurring sustainable redevelopment in areas of the city that have historically lacked investment through initiatives including Urban Enterprise Zone and surplus properties;
- (7) Managing the City's food systems planning and programs, including fresh food access strategy, AgLanta Grown, and Grows-A-Lot;

Sec. 2-243.1. - Reserved.

Sec. 2-244. - Office of design.

The functions and duties of the office of design shall include:

- (1) Develop the physical design of the city to ensure a vibrant public realm and to enable landscape and architecture representative of Atlanta as a place;
- (2) Operation of an urban design studio to review important civic projects for consistency with the design of the city and a vibrant public realm; and
- (3) Administration of the city's historic preservation laws, including staffing to the Atlanta Urban Design Commission; coordination with local, state and national preservation authorities and organizations; historic review of projects funded with federal funds.

Sec. 2-245. - Department of police.

The structure, duties and functions of the police department, shall be as prescribed in chapter 98 of the Code of Ordinances.

Secs. 2.246 to 2-2.249. - Reserved.

Sec. 2.250. - Functions and duties of the department of procurement.

The functions and duties of the department of procurement and the chief procurement officer shall include:

- (1) Serving as the principal public purchasing official for this city;
- (2) Developing and implementing the procurement strategy for the city;
- (3) Ensuring that the city maximizes the value it receives on its spending; effectively executing the public policy goals of the city related to purchasing;
- (4) Overseeing the procurement of and maintaining programs for specifications development, contract administration and inspection and acceptance of supplies, services, and professional and consultant services in accordance with the charter and code, as well as the management and disposal of surplus supplies;
- (5) Negotiating leases in connection with the needs of the programs and projects of the city when authorized or required by law;
- (6) Assisting in the preparation of contracts for all branches and agencies of the city government;
- (7) Establishing a program for the general control of all inventories of supplies belonging to this city;
- (8) Adopting operational procedures relating to the execution of the chief procurement officer's duties. These operating procedures shall be set forth in a contracting and procurement manual and shall be consistent with financial reporting requirements as provided by this Code;
- (9) Unless otherwise provided, preparing all necessary resolutions or ordinances for adoption by the city council and approval by the mayor, authorizing the city to enter into contracts under this article; and
- (10) Delivering all original executed contracts, together with all exhibits, bonds and certificates of insurance, to the chief financial officer for retention in the official records of the city.

Sec. 2-251. - Additional qualifications of the chief procurement officer.

In addition to the general qualifications specified in section 2-221, the chief procurement officer shall possess a master's degree in business administration, public administration or marketing; five years prior experience as a chief procurement officer or a deputy chief procurement officer in a contracting or procurement system of comparable size and scope. The requirement of a master's degree may be substituted by a bachelor's degree in the same field(s), plus ten year's managerial experience in public or corporate purchasing operations, marketing, or contract administration.

Sec. 2-252. - Bond of chief procurement officer.

The chief procurement officer and the chief procurement officer's signatory designee shall individually give a bond in the sum of \$150,000.00 payable to the city, conditioned upon the faithful performance by the official of all duties devolved upon such official and for the faithful accounting to the city for all goods and money that may come into the hands of such official and to indemnify and hold the city harmless for and on account of all the acts of such official in the performance of such official's duties. This bond shall be given by the official before entering upon the discharge of duties and shall be maintained by the official during the official's term of office. The city shall pay the premium on the bond.

Secs. 2-253—2-260. - Reserved.

Sec. 2-261. - Offices in the department of public works.

The department of public works shall be composed of the following offices:

- (1) Office of transportation; and
- (2) Office of solid waste services.
- (3) Office of fleet services.

Sec. 2-262. - Additional qualifications of commissioner of department of public works; additional duties.

- (a) In addition to the general qualifications for set forth in section 2-221, the commissioner of the department of public works shall possess a degree in engineering or public administration with five years experience at a senior supervisory level in at least one or in a combination of the following fields: traffic engineering, street and highway construction and maintenance, or solid waste collection and treatment. Such experience may be in either private employment or previous government employment.
- (b) In addition to the duties related to the administration of the department, the commissioner of public works shall also be responsible for:
 - (1) Engineering reviews and design and construction management services on capital improvements projects in the department of public works; and
 - (2) Engineering services, including but not limited to the furnishing of lines and grades, the preparation of maps, plans and other lands records; when appropriate, maintain an up-to-date file of engineering maps and plans governing streets, easements and rights-of-way.

Sec. 2-263. - Functions and duties of the office of transportation.

The functions and duties of the office of transportation shall include:

- (1) Designing, constructing, installing, maintaining, repairing, and cleaning public streets, public alleys, sidewalks, bridges, viaducts and other related structures in the city's right-of-way;
- (2) Determining the location, time and method of making an opening or excavation in the city's right-of-way, or the installation of any underground street structure and of the repair required because of such opening, excavation and installation;
- (3) Developing, designing, implementing and maintaining the city's traffic management network which will include but not be limited to a system of traffic signals, street and highway illumination, street marking, lane controls and other traffic management devices;
- (4) Conducting traffic engineering investigations of existing and anticipated vehicular and pedestrian movement problems;
- (5) Regulating rights-of-way as it pertains to movement of vehicular and pedestrian traffic and managing uses in the right-of-way;
- (6) Conducting traffic planning research and evaluations;
- (7) Developing initiatives, policies and programs to ensure adequate on-street and off-street parking;

- (8) Coordinating the city's transportation planning process with other city departments and local, regional, state and federal agencies;
- (9) Reviewing all actions and activities which may affect the city's traffic and transportation management programs;
- (10) Constructing, install and maintain street name signs, traffic signs and signals; and
- (11) Placing of poles and wires of the city and appropriate utility companies in public places so as to cause as little obstruction as possible; compelling the removal of superfluous poles where not consistent with any existing franchises or other agreements.

Sec. 2-264. - Functions and duties of the office of solid waste services.

The functions and duties of the office of solid waste services are to:

- (1) Collect and dispose of garbage and waste matter and operate facilities for such purposes; and
- (2) Clean the streets, sidewalks and public alleys.

Sec. 2-265. - Functions and duties of the office of fleet services.

- (1) Managing, conserving, maintaining, repairing and monitoring all motorized vehicles and related parts, supplies and inventory owned by the City of Atlanta; and
- (2) Managing, conserving, maintaining, repairing and monitoring all motorized equipment and related parts, supplies and inventory owned by the City of Atlanta.

Secs. 2-266—2-279. - Reserved.

Sec. 2-280. - Department of watershed management.

(a) The department of watershed management shall be composed of the following offices;

- (1) Office of engineering services;
- (2) Office of water treatment and reclamation;
- (3) Office of watershed protection;
- (4) Office of the commissioner of watershed management;
- (5) Office of financial administration;
- (6) Office of linear infrastructure operations; and
- (7) Office of customer care and billing."

(b) The functions and duties of the department of watershed management shall be those prescribed in chapter 154 of the Code of Ordinances.

Sec. 2-281. - Department of transportation.

(a) The department of transportation shall consist of the following offices:

- (1) Office of the commissioner;
- (2) Office of mobility strategy, planning, and performance;
- (3) Office of capital project delivery; and
- (4) Office of operations and maintenance.

- (b) The functions and duties of the department of transportation shall include:
- (1) Develop a comprehensive multimodal transportation plan that provides residents, commuters, and visitors safe access within and to the City of Atlanta;
 - (2) Coordinate transportation operations, funding, and project delivery with partnering jurisdictions and agencies to improve mobility;
 - (3) Plan, design, manage, and execute transportation projects to improve mobility for residents, commuters, and visitors;
 - (4) Conduct maintenance and operations on existing transportation assets to maintain an efficient and effective transportation system for the City of Atlanta;
 - (5) Manage the use of transportation funding to plan or execute enhancements to the City of Atlanta transportation network; and
 - (6) Other transportation functions and duties which are under the purview of the department of public works, the department of city of planning, and Renew Atlanta which may be transferred to the department of transportation.
- (c) Commissioner of the department of transportation:
- (1) The department of transportation shall be led by the commissioner of the department of transportation who shall be responsible for the administration and direction of the affairs and operations of the department and shall exercise general management and control thereof.
 - (2) The mayor, pursuant to section 6-401 of the City of Atlanta Code of Ordinances is authorized and hereby designates the commissioner of the department of transportation as the Mayor's designee to execute certain contracts and purchase orders for projects relating to the transportation system of the City of Atlanta approved in accordance with the requirements set forth in city code section 2-1190 (Small Purchases).

Secs. 2-282—2-300. - Reserved.

SECTION 3: That Section 2-135, Chapter 2 - Administration, Article II.- Council, Division 3 – Standing and Other Committees, Subdivision I – Standing Committees, of the City of the City of Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 2-135. - Jurisdiction of standing committees.

Each of the standing committees may, on a quarterly basis, conduct a review of the department/agencies over which it has jurisdiction. Such review may include, but not be limited to review of management objectives, cost control mechanisms (i.e. financial-related audits, compliance audits, contractor/vendor audits, electronic data processing audits, performance audits and other special audits as needed) employee performance appraisal, and other areas that maybe of concern. The standing committees of the council shall have jurisdiction as follows:

- (a) *Committee on public safety and legal administration.*
- (1) The public safety, generally.

- (2) Department of police, including matters related to code enforcement.
 - (3) Department of fire and rescue.
 - (4) Department of corrections, including matters related to code enforcement.
 - (5) Office of emergency management services.
 - (6) Licenses issued under the police powers of the city (i.e. vending, alcohol.)
 - (7) All matters pertaining to findings of discrimination under the human relations ordinances of the city.
 - (8) All matters pertaining to the drafting, implementation and supervision of all penal ordinances of the city.
 - (9) All matters pertaining to municipal court operations, the number of municipal court judges and their salaries.
 - (10) Duties and number of solicitors, and the salaries of the solicitor and assistant solicitors.
 - (11) The duties, number and salaries of public defenders and assistant public defenders.
 - (12) The number and salaries of court officers pro hac vice.
 - (13) The law department.
 - (14) All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.
- (b) *Committee on transportation.*
- (1) Matters pertaining to transportation generally;
 - (2) Aviation and Hartsfield-Jackson Atlanta International Airport.
 - (3) Department of public works, related to transportation, engineering, operations, planning, streetcar, and capital projects, including traffic engineering and control, bridges, roads, pedestrian facilities, sidewalk waivers, paths, trails and bike facilities.
 - (4) Parking facilities.
 - (5) Metropolitan Atlanta Rapid Transit Authority.
 - (6) Atlanta Regional Commission.
 - (7) Department of city planning activities related to transportation planning.
 - (8) Infrastructure bond issues and other capital funding related to transportation projects.
 - (9) Renew Atlanta related to transportation infrastructure.
 - (10) Atlanta Streetcar/Beltline transit and trails.
 - (11) All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.
- (c) *Committee on city utilities.*
- (1) Solid waste, sanitation and recycling.

- (2) Sewage, solid waste, bulk waste, construction, and inert waste disposal.
 - (3) Matters pertaining to cable television, and the mayor's office of communications.
 - (4) Department of Watershed Management.
 - (5) Department of Public Works, and matters related to solid waste enforcement/services, street cleaning, and fleet management.
 - (6) Metropolitan Atlanta River Protection Act (ensuring any public hearing is held by the committee on zoning).
 - (7) Office of resilience.
 - (8) City franchise agreements including those related to public access television.
 - (9) Street lighting, banners, utility and other public right of way matters.
 - (10) Street naming, street abandonment, street dispositions.
 - (11) Matters related to the Atlanta Fulton Water Resources Commission, Keep Atlanta Beautiful Commission, public access television management, Solid Waste Management Authority, Water & Sewer Appeals Board, and other boards and bodies with subject matter under the purview of this committee.
 - (12) Encroachment and easement agreements.
 - (13) All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.
- (d) *Committee on community development and human services.*
- (1) Department of city planning, office of housing, design, and the planning functions of the city.
 - (2) Comprehensive development plans, and land use plans.
 - (3) Matters pertaining to the reformulation and development of neighborhoods and neighborhood structures within the city including but not limited to the community and urban redevelopment programs Invest Atlanta, tax allocation districts and related boards.
 - (4) Economic development matters.
 - (5) Office of buildings, including zoning and building code enforcement.
 - (6) Department of parks and recreation.
 - (7) Reserved.
 - (8) Office of special events.
 - (9) Reserved.
 - ~~(10) —Office of human services.~~
 - ~~(11) —Office of grants management.~~
 - (10) Department of grants and community development.
 - ~~(12)-(11)~~ Office of film and entertainment.

- ~~(13)~~~~(12)~~ Capital Improvement Program (CIP).
- ~~(14)~~~~(13)~~ Development impact fee matters (parks, transportation and public safety).
- ~~(15)~~~~(14)~~ Women's Entrepreneurial Initiative.
- ~~(16)~~~~(15)~~ Urban farming initiatives
- ~~(17)~~~~(16)~~ Consolidated plan.
- ~~(18)~~~~(17)~~ Community Development Block Grant funding.
- ~~(19)~~~~(18)~~ Atlanta Housing Authority.
- ~~(20)~~~~(19)~~ Atlanta Workforce Development Agency.
- ~~(21)~~~~(20)~~ Matters pertaining to health, education and welfare.
- ~~(22)~~~~(21)~~ All community services activities of the city.
- ~~(23)~~~~(22)~~ Consumer affairs.
- ~~(24)~~~~(23)~~ Reserved.
- ~~(25)~~~~(24)~~ Convention and tourism.
- ~~(26)~~~~(25)~~ Matters related to the Atlanta Convention and Visitors Bureau, the Urban Design Commission, Atlanta Planning Advisory Board, the Neighborhood Planning Units, Atlanta/Fulton County Land Bank Authority, Atlanta/Fulton County Recreation Authority, Atlanta Neighborhood Development Partnership, the Atlanta Tree Commission, Municipal Market Board of Directors/Auburn Curb Market, Atlanta Workforce Development Agency, Commission on Aging, Commission on Veterans Affairs, Atlanta Youth Commission, Commission on Homelessness, Community Improvement Districts, Fulton and DeKalb County Boards of Health, Atlanta/Fulton County Library Board of Trustees, Fulton/Atlanta Community Action Authority, all park conservancy boards and advisory committees, the Public Arts Advisory Committee, park and greenway acquisition, and other boards and bodies with subject matter under the purview of this committee.
- ~~(27)~~~~(26)~~ Atlanta Beltline as it relates to housing and the Tax Allocation District.
- ~~(28)~~~~(27)~~ All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.

(e) *Committee on finance and executive.*

- (1) Matters pertaining to the budget and to transfers of appropriations, including, but not limited to: non-departmental expenditures, trust funds, debt management, and capital budgeting.
- (2) All matters pertaining to the administration of taxing ordinances and to public revenue.
- (3) Tax officials and collectors.
- (4) Department of finance.
- (5) All licenses other than licenses issued under the police power of the city.

- (6) Matters pertaining to the operation and maintenance of cable television, and the Mayor's Office of Communications.
 - (7) All matters pertaining generally to legislative oversight of the executive branch of government and specifically those components in the department of administrative services which relate to purchasing functions of the city, including award to the second low bidder, and change orders.
 - (8) Department of human resources.
 - (9) The operation of the office of the mayor, and departments under its jurisdiction that are not within the purview of another standing committee.
 - (10) Department of procurement and office of contract compliance.
 - (11) Intergovernmental relations with the board of education, county, state and federal authorities.
 - (12) International and diplomatic affairs, including activities of the office of immigrant affairs.
 - (13) Executive offices not under the jurisdiction of another standing committee.
 - (14) Department of Atlanta information management.
 - (15) Innovation delivery and performance.
 - (16) Real estate division.
 - (17) Facility management division.
 - (18) Department of customer service/311 call center.
 - (19) Department of enterprise assets management, including capital projects funded by infrastructure bonds and other sources.
 - (20) Office of cultural affairs.
 - (21) Office of constituent services.
 - (22) Awarding of sole source and special procurement contracts
 - (23) Matters related to the Audit Commission, pension boards, the Atlanta City Employees Credit Union, the Living Wage Independent Review Commission, bodies formed related to audits, Atlanta Sister Cities Commission, Citizens Service Planning Review Commission, Civil Service Board, contract compliance hearing officers, procurement appeals hearing officers, and other boards and bodies with subject matter under the purview of this committee.
 - (24) All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.
- (f) *Committee on zoning.*
- (1) The land subdivision ordinance of the city (part 15 of this Code).
 - (2) The zoning ordinance of the city (part 16 of this Code).
 - (3) Board of Zoning Adjustment.

- (4) Zoning Review Board.
- (5) Land plat amendments.
- (6) Metropolitan Atlanta River Protection Act (also under the purview of the committee on city utilities but all public hearings will be conducted by the committee on zoning.)
- (7) Cultural affairs, as it relates only to public art & murals.
- (8) All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.

(g) *Committee on the council.*

- (1) All operations of the council, its officers and employees.
- (2) All appointments of the executive branch which by law must be approved or confirmed by the council.
- (3) All questions pertaining to conflicts of interest and standards of conduct.
- (4) The revision, codification and clarification of all ordinances and examination of all proposed ordinances and resolutions as to their clarity.
- (5) Formulation of the agenda of the council.
- (6) All matters pertaining to elections, initiatives and referenda.
- (7) The rules of the council and any modifications thereof.
- (8) The conduct, decorum and good repute of the council and the members thereof.
- (9) Expenditures of funds appropriated for members of council, office of research and policy, council communications, and the office of the municipal clerk.
- (10) Review of nominations for staff positions of director of council staff and municipal clerk. Recruitment and hiring of council director position. Annual performance evaluations of the municipal clerk and the council director.
- (11) Matters pertaining to cable television in the office of communication, specifically related to the programming of City Channel 26.
- (12) Matters related to the board of ethics, elected officials compensation commission, Atlanta Committee on Women, and other boards and bodies with subject matter under the purview of this committee.
- (13) Conduct an annual review of boards and commissions and make a recommendation thereon to the appropriate standing committee of purview.
- (14) All budgeted contracts pertaining to the agencies under the jurisdiction of this committee.

SECTION 4: That Section 2-190 of Chapter 2 - Administration, Article III – Mayor, Division 1 - Generally, of the City of Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 2-190. - Department of the mayor; executive office of the mayor; administrative functions.

- (a) The executive office of the mayor shall consist of the mayor's executive and administrative staff and shall include the following executive positions:
 - (1) Chief operating officer;
 - (2) Chief of staff; and
 - (3) Chief policy officer.
- (b) The department of the mayor shall include the following functional areas:
 - (1) Office of communications;
 - (2) Office of constituent services;
 - (3) Office of contract compliance;
 - ~~(4) Office of human services;~~
 - ~~(5)-(4)~~ Office of intergovernmental affairs;
 - ~~(6)-(5)~~ Office of special events coordination;
 - ~~(7)-(6)~~ Office of emergency management;
 - ~~(8)-(7)~~ Office of community technology;
 - ~~(9)-(8)~~ Office of cultural affairs; and
 - ~~(10)-(9)~~ Office of entertainment.
- (c) The executive office of the mayor shall contain the mayor's administrative staff, which staff shall have the following duties:
 - (1) Provide a communications link between and among city agencies, including departments, commissions, boards and committees and the legislative and judicial branches of government;
 - (2) Maintain liaison with federal, state, regional, local and private officials and organizations and assist the mayor in preparing policy positions on legislation or action which affects the city;
 - (3) Provide communication with agencies disseminating information to the public;
 - (4) Coordinate the total city effort of communications of city services and programs to the citizens of the city and provide a clearinghouse for citizen complaints and follow-up with departments and agencies;
 - (5) Provide a research and information capability for the mayor in the area of statistical information on city programs, comparison of existing and proposed programs with other units of government and legislative proposals, and provide up-to-date information files for preparation of reports, speeches and press statements for the mayor;
 - (6) Provide communications between and among urban and social planning agencies of city government; other local governing bodies; metropolitan, state and non-profit entities to ensure that plans reflect the policies and priorities of the mayor; and

- (7) Provide any other supportive services as the mayor, chief operating officer or chief of staff shall assign.

SECTION 5: That Section 2-196 of Chapter 2 - Administration, Article IV. - Executive Branch Offices, of the City of Atlanta Code of Ordinances is hereby deleted in its entirety and replaced with the following language:

Sec. 2-196. -- ~~Function and duties of office of human services.~~

~~The functions and duties of the office of human services shall include:~~

- ~~(1) Planning, coordinating, monitoring and evaluating the delivery of various social services, including, but not limited to, poverty programs, economic opportunity resources, programs for the homeless, the Summer Food Service Program, and the Aging Commission; and~~
- ~~(2) Coordination of activities to ameliorate the condition of homelessness on behalf of city government;~~
- ~~(3) Improving the delivery of human services to citizens of Atlanta through advocacy, resource development, mobilization, collaboration and coordination of resources; and~~
- ~~(4) Coordinating and staffing the city's volunteer programs for city employees.~~

~~(Ord. No. 2002-71, § 12, 9-16-02)~~

Sec. 2-196. -- Reserved.

SECTION 6: That Section 16-29.001 Of Part III – Code Of Ordinances – Land Development Code, Part 16 – Zoning, Chapter 29 – Definitions, of the City of Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 16-29.001. - Application.

For the purposes of this part, certain terms, words or phrases used herein shall be defined, and requirements, restriction or limitations applied as follows:

- (1) *General:* Except as clearly indicated by context or stated intent:

The present tense includes the future tense.

The singular number includes the plural and the plural the singular.

The word *shall* is mandatory, the word *may* permissive.

The word *lot* includes the word *plat* or *parcel*.

The word *land* includes the word *water* or *marsh*.

The words *used* or *occupied* include the words *intended, designed, or arranged to be used or occupied*.

The word *building* includes the words *intended, designed, or arranged to be used or occupied*.

The word *person* includes the words *firm, association, authority, organization, partnership, trust, company or corporation, owner, or authorized agent*, as well as *individual*.

The masculine gender includes the feminine gender.

- (2) *Accessory uses or structure*: A use or structure of a nature customarily and subordinate to the principal use or structure and, unless otherwise specifically provided or authorized, on the same premises. "On the same premises" means on the same lot or on a contiguous lot in the same ownership. Where a building is attached to a principal building, it shall be considered a part thereof, and not an accessory building. Accessory uses as defined herein include those uses of public school property operated by third parties with permission of the Atlanta Board of Education or the local public school authority and that are reasonably associated with public schools, including without limitation: (i) programs for youth sports, scouting, arts, music, technology, language and cultural activities; (ii) programs that provide students, their families or the community with classes, information or assistance concerning language, technology, parenting, and /or social and cultural issues; (iii) fund raising activities that directly benefit school activities, programming and facilities including, without limitation, those funds raising activities providing additional funding for playing fields, art and music facilities, libraries, school sponsored trips and classroom needs whether for the system as a whole or an individual school; provided however that structures which are erected for proprietary purposes or that are not customarily associated with and subordinate to the public school use, such as telecommunications towers, must meet the requirements of the district where the structure is located.

- (a) *Accessory outdoor dining area*: Any area outside the gross floor area of the building or business where customers may be served, including but not limited to food or beverages, provided, however, that any attempt to enclose such outside area shall be construed to have a parking requirement as required for inside seating.

Alley: See section 16-29.001(21)(b).

Apartment: See "Dwellings, lodgings and related terms," section 12-29.001(10)(a).

- (3) *Adult businesses*:

- (a) *Adult bookstore*: An establishment having a significant portion of its stock in trade, books, magazines, and other periodicals, films, videos, or other media or items which are distinguished or characterized by their emphasis on matters depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," as defined below. For purposes of this subsection, the aforementioned items shall be collectively referred to as "adult material." It shall be presumed that a business shall have a "significant portion of its stock in trade" in adult material if any one or more of the following criteria are satisfied:

1. More than 25 percent of the floor area is devoted to adult material (not including storerooms, stock areas, bathrooms, basements or any portion of the business not open to the public); or
 2. More than 25 percent of the gross sales (including rentals) result from the sale or rental of adult material; or
 3. Twenty-five percent or more of the dollar value of all merchandise displayed at any time is attributable to adult material; or
 4. Twenty-five percent or more of all inventory consists of adult material at any time; or
 5. Twenty-five percent or more of the merchandise displayed for sale consists of adult material; or
 6. Twenty-five percent or more of the stock in trade consists of adult material at any time.
- (b) *Adult motion picture theater*: An enclosed building with a capacity of 50 or more persons used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," as defined below, for observation by patrons therein.
- (c) *Adult mini-motion picture theater*: An enclosed building, or enclosed or semi-enclosed room or booth within an enclosed building, with a capacity for less than 50 persons used for presenting material distinguished or characterized by emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," as defined below, for observation by patrons therein.
- (d) *Adult cabaret*: An adult entertainment establishment which features go-go dancers, exotic dancers, strippers, or female topless dancers.
- (e) *Adult entertainment establishment*: Any place of business or commercial establishment wherein the entertainment or activity therein consists of nude or substantially nude persons dancing with or without music or engaged in movements of a sexual nature or movements simulating sexual intercourse, oral copulation, sodomy or masturbation, or wherein the patron directly or indirectly is charged a fee or required to make a purchase in order to view entertainment or activity which consists of persons exhibiting or modeling lingerie or similar undergarments, or where the patron directly or indirectly is charged a fee to engage in personal contact by employees, devices or equipment, or by personnel provided by the establishment. "Substantially nude" as used in this subsection shall mean dressed in a manner so as to display any portion of the female breast below the top of the areola or displaying any portion of any person's pubic hair, anus, cleft of the buttocks, vulva or genitals. The definition of "adult entertainment establishment" is to include, but not be limited to, bathhouses, massage parlors, lingerie modeling studios and related or similar activities. Establishments which have as their sole purpose the improvement of health and physical fitness through special equipment and facilities, rather than entertainment, as hereinabove described, are specifically excluded.

- (f) *Specified sexual activities*: (a) Human genitals in a state of sexual stimulation or arousal; (b) acts of human masturbation, sexual intercourse or sodomy; (c) fondling or other erotic touching of human genitals, pubic region, buttocks or female breasts.
 - (g) *Specified anatomical areas*: (a) Less than completely and opaquely covered: (1) human genitals, pubic region, (2) buttocks, and (3) female breasts below a point immediately above the top of the areola; and (b) human male genitals in a discernibly turgid state, even if completely and opaquely covered.
- (4) *Automobile*: Any vehicle propelled by its own motor and operating on ordinary roads. As used herein, the term includes passenger cars, trucks, motorcycles, motor scooters, motorized bicycles and the like. For purposes of this part, classes of automobiles may be separately controlled or regulated (as for example passenger cars, trucks and motorcycles).
- (a) *Battery electric vehicle (BEV)*: Any motor vehicle that operates exclusively on electrical energy from an off-board source that is stored in the vehicle's battery, and produces zero tailpipe emissions or pollution when stationary or operating.
 - (b) *Electric vehicle*: Any motor vehicle that is licensed and registered to operate on public and private highways, roads, and streets, and operates either partially or exclusively on electrical energy from the grid, or an off-board source, that is stored on-board for motive purpose. Electric vehicle includes battery electric vehicles and plug-in hybrid electric vehicles.
 - (c) *Plug-in hybrid electric vehicle (PHEV)*: An electric vehicle that (1) contains an internal combustion engine and also allows power to be delivered to drive wheels by an electric motor; (2) charges its battery primarily by connecting to the grid or other off-board electrical source; (3) may additionally be able to sustain battery charge using an on-board internal-combustion-driven generator; and (4) has the ability to travel powered by electricity.
- (5) *Eating and drinking establishments* shall mean those establishments whose primary purpose is to derive income from the sale of food and drink, including malt beverages, wine and/or distilled spirits. Any establishment that serves food and drink, but which also operates as another use under Chapter 10 of the City Code (the Alcohol Code) with separate parking regulations shall follow the parking regulations in Chapter 10 applicable to that use.
- (6) *Building*: A structure with a roof, intended for shelter or enclosure.
- Bureau of buildings and bureau of planning* : Outdated names and titles for departments, bureaus, offices and officials that have been changed through reorganization legislation shall be interpreted to refer to the current, correct name and title. For example, the bureau of buildings shall mean the office of buildings.
- (7) *Child care nursery*: The term, which includes day care centers, pre-kindergarten, kindergarten, play and other special schools or day care facilities for young children (other than at public or private elementary schools having at least four (4) grades, including kindergarten) is defined as applying to establishments providing for pay, care and maintenance to seven (7) or more children under age 17 separated from their parents or guardians during part of the day between 6: 00 a.m. and 7: 00 p.m. It is not intended to apply to foster homes, group homes, rehabilitation centers, orphanages, or other institutions providing overnight or remedial care.

- (8)(a) *Place of worship*: A building and/or premises used primarily as a place of public assembly for religious worship, which may contain accessory buildings, dwellings, lodging units or caretaker's residence. Child care facilities, operated directly by the church, shall be considered an accessory use. The term "place of worship" includes typical uses such as mosques, temples, churches, and synagogues.
- (8)(b) *Churches, temples, synagogues, mosques and similar religious facilities*: See "Place of worship."
- (9) *Clubs, lodges, fraternities, sororities, student centers*: Fraternities and sororities, under these regulations, shall be construed as establishments chartered by appropriate national or state organizations and approved by the educational institutions to which they relate. Such establishments provide social and recreational facilities primarily for student members (with visits by alumni) and may provide lodging and meals.

For regulatory purposes, students centers operated under the auspices of churches or other eleemosynary institutions, approved by the educational institutions to which they relate, and providing the same type of service as fraternities and sororities, shall be construed to fall under the same zoning controls as fraternities and sororities.

Compost facility: Any facility or location where the process of controlled biological decomposition of organic matter into a stable, order-free humus occurs.

Court: See section 16-28.006(8).

- (10) *Dwellings, lodgings and related terms: General terms*:

- (a) *Dwelling unit (apartment)*: A room or rooms connected together, constituting a separate, independent housekeeping establishment for a family, for owner occupancy or rental or lease on weekly or longer terms, physically separate from any other rooms or dwelling units which may be in the same structure, and containing independent kitchen and sleeping facilities.

When in multi-family dwellings, dwelling units may be referred to as apartments.

- (b) *Family*: One or more persons occupying a single dwelling or lodging unit, provided that, unless all members are related by blood, marriage or adoption, no such family shall contain over six persons, with the following exceptions. Domestic servants employed on the premises may be housed on the premises without being counted as a family. In a dwelling unit, not more than two rooms not containing independent kitchen facilities may be occupied by a total of four or less roomers who may also board with the family. Four or less boarders, including but not necessarily restricted to roomers on the premises, may be accommodated for compensation for any period, including daily, weekly or monthly periods. The term "family" shall not be construed to mean fraternity, sorority, club, student center, group care homes, foster homes and similar uses.
- (c) *Guest house*: A lodging unit for temporary guests in an accessory building. No such lodging unit shall contain independent kitchen facilities.
- (d) *Living quarters; quarters*: A general term including lodging units and dwelling units.
- (e) *Lodging unit*: Living quarters for a family which do not contain independent kitchen facilities.

- (f) *Servants' quarters*: Lodging units for domestic servants employed on the premises. Such lodging units may be in either a principal or accessory building, and in an accessory building may be used alternatively as a guest house. No such quarters shall contain independent kitchen facilities, except in districts and on lots where additional dwelling or lodging units are authorized.

(11) *Hotel*:

- (a) *Definition*: A building containing one or more guest rooms offering transient lodging accommodations, available at daily rental rates, to the general public. For purposes of this definition, "transient lodging accommodations" shall mean temporary sleeping accommodations, with or without independent kitchen facilities, offered to persons travelling from one place to another, stopping overnight, or otherwise in need of a temporary place to stay. This definition shall exclude the limited lodging permitted under the definition of "Family" in section 16-29.001(10)(b).
- (b) This specific definition of hotel shall govern the use of all buildings meeting this definition for zoning code purposes under Part 16 of the Code of Ordinances regardless of other and contrary definitions that may exist outside of Part 16 of the Code of Ordinances for other purposes, including but not limited to those definitions of "hotel" contained in section 78-56 and chapter 2 of Part 8 of the Code of Ordinances governing the City of Atlanta Building Code and the Georgia State Fire Safety Law, and chapter 146, article III of the Code of Ordinances governing licensing and the hotel/motel occupancy tax.
- (c) Accessory uses, such as restaurants, meeting rooms, reception facilities, banquet facilities, and recreational facilities, may be provided, except where such accessory uses are prohibited in the regulations of a particular district.
- (d) A hotel is considered a commercial use and is not permitted, *inter alia*, in any single-family, duplex, or multi-family residential district.

(12) *Dwellings and lodgings: Uses and structural types*:

(a) *One- and two-family dwellings*:

1. *Dwelling, one-family, single-family, other than mobile home, travel trailer, etc.*: A building containing only one (1) dwelling unit. The term is general, including such specialized forms as one-family detached, one-family semidetached and one-family attached (row houses, townhouses, patio houses and the like). For regulatory purposes, the term is not to be construed to include mobile homes, travel trailers, housing mounted on self-propelled or drawn vehicles, tents, or other forms of temporary or portable housing, which is controlled by special regulations.
2. *Travel trailers and similar portable recreational housing*: Portable dwelling or lodging units designed for short-term travel, recreational and vacation use. For purposes of these regulations, travel trailers, pickup campers, converted trucks and buses, motor homes, tent campers, tents or other short-term housing or shelter arrangements shall be considered to involve the same form of use; and this class of use is not intended to include mobile homes.

Use of travel trailers and similar portable recreational housing for housing purposes is permitted only in approved facilities intended for such use, and no occupied portable recreational housing unit shall remain in any such facility for a period of more than 30 days.

3. *Dwelling, two-family or duplex:*

- (i) Two-family dwelling: a residential building containing two dwelling units but which is not defined as a duplex.
 - (ii) Duplex: two residential dwelling units within a building which either: share a common vertical wall with each dwelling units having street frontage or; two residential units on more than a single floor in the same structure with at least a portion of one unit directly above or below the other unit; provided that no dwelling unit of either configuration shall have more than double the floor area of the other dwelling unit. The primary pedestrian entrance(s) shall be located no higher than the main floor level and be architecturally articulated, be visible from, and be directly accessible from a public street or associated sidewalk via a pedestrian walkway of a minimum width of four feet.
4. *Dwelling, detached:* A building containing only one or two dwelling units, entirely surrounded by yards or other separation from buildings on adjacent lots.
5. *Dwelling, attached:* A building containing only one or two dwelling units, separated from only one other building containing one or two dwelling units by a party wall without openings, but otherwise entirely surrounded by yards or other separation from buildings on adjacent lots. Where each of the buildings contains only one dwelling unit, the combination may be referred to as two-family detached.

Where it is proposed to sell individual buildings or units so separated by party walls, each building shall have a separate lot with at least minimum dimensions required by district regulations for such buildings, or be so located on land in the same ownership that such lots could be provided.

6. *Dwelling, attached:* A building containing two or more dwelling units, separated by party walls without openings or by firewalls as required by law. The term "attached dwelling" is intended to apply to row houses, townhouses, patio houses and other forms with two or more dwellings attached to each other.

Side yards shall be required only at the ends of rows of attached dwellings. When it is proposed to sell individual dwellings, each dwelling shall have an individual lot, or shall be so located on land in the same ownership that individual lots meeting the requirements of the district could be provided for each, or shall be so located and grouped on the land in the same ownership that individual lots plus common open space for each and all groups would yield a lot area per dwelling unit at least equal to that required for the district.

7. *Dwelling: Accessory* — A detached dwelling unit meeting the height requirement of section 16-28.004 and having a floor area of 750 square feet or less on the same lot as a primary dwelling. Accessory dwelling units are distinct dwelling units as defined in section 16-29.001(10)(a) with independent kitchen facilities.

(b) *Multiple dwellings and lodgings:*

1. *Dwelling, multiple; multi-family dwelling apartment or apartment house:* A building containing three or more dwelling units.
2. *Multiple or multi-family dwelling units:* For purposes of determining whether a lot is in multiple dwelling use, the following considerations shall apply:
 - a. Multi-family use may involve dwelling units intended to be rented and maintained under central ownership or management, or cooperative or condominium uses or units in fee simple ownership on individual lots.
 - b. Where an undivided lot contains more than one (1) building, and the buildings are not so located that lots conforming to requirements for one- or two-family dwellings in the district could be provided, the lot shall be considered to be in multi-family use if there are three (3) or more dwelling units, even though individual buildings may each contain less than three (3) dwelling units.
 - c. Guest houses and servant's quarters shall not be considered as dwelling units in computations under b. above.
3. *Roominghouse:*
 - a. *Definition:* A building containing one (1) or more lodging units, all of which offer nontransient lodging accommodations, available only at weekly or longer rental rates to the general public. For purposes of this definition, "nontransient lodging accommodations" shall mean long-term or permanent sleeping accommodations offered to persons as a residence, domicile, or settled place of abode. This definition shall exclude the limited lodging permitted under the definition of "Family" in subsection 16-29.001(10)(b).
 - b. This specific definition of roominghouse shall govern the use of all buildings meeting this definition for zoning code purposes under Part 16 of the Code of Ordinances regardless of other and contrary definitions that may exist outside of Part 16 of the Code of Ordinances for other purposes, including but not limited to, those definitions of roominghouse contained in section 78-56 and chapter 2 of Part 8 of the Code of Ordinances governing the City of Atlanta Building Code and the Georgia State Fire Safety Law, and chapter 146, article III of the Code of Ordinances governing licensing and the hotel/motel occupancy tax.
 - c. Meals may be provided from a single central kitchen and compensation for such meals, if provided, shall be included in the weekly or longer rental rate.
 - d. No restaurant, meeting, reception, or banquet facilities shall be provided.
 - e. Except as prohibited in subsection 16-29.001(12)(b)3.d above, accessory uses, such as recreational facilities, are permitted provided they are appropriate to the size of the roominghouse and operated solely for the residents and their guests.
 - f. A roominghouse is considered a multi-family residential use and is not permitted, *inter alia*, in any single-family or duplex residential district.

Family: See section 16-29.001(10)(b).

Fence: See section 16-29.001(25).

Foster home: See section 16-29.001(16)(b).

Group home: See section 16-29.001(16)(a).

(13) *Floor area* :

- (a) *Residential* : For single-family and two-family or duplex dwellings, the floor area is defined as indicated in section 16-29.001. For definition and method of measurement of multi-family residential floor area, as affecting dwellings and lodgings, see section 16-28.010(3), "Residential floor area."
- (b) *Floor area, commercial, business and industrial* : For computations involving other than dwellings and lodgings, gross floor area shall be computed as including the sum of the gross horizontal area of the several stories of a building measured from the exterior faces of the exterior walls or from the center line of walls separating two buildings or different uses, including attic space with headroom of seven feet or greater and served by a permanent, fixed stair, but not including basement space, uncovered steps or fire escapes, accessory water or cooling towers, or accessory off-street parking or loading areas.
- (c) *Floor area, mixed* . For computations involving individual dwelling units or individual tenant spaces containing both residential and non-residential floor area, whichever floor area is greater shall determine the floor area that applies to the entire dwelling unit or tenant space. When the floor areas are equal, the floor area shall be considered non-residential.
- (d) *Floor area, flexible* . For computations involving individual tenant spaces where the allocation of residential and non-residential floor area is intended allow for change over time, the floor area for the tenant space shall be considered nonresidential.

(14) *Garages; service stations*: A structure or portion of a structure used for parking or storage of automobiles and/or servicing and repairs. For regulatory purposes of this part, garages are divided into the following classes, and subject to requirements and limitations set forth herein, or established elsewhere by the terms of this part:

(a) *Garages, accessory*:

- 1. *Private residential, one- and two-family dwellings, R or O-I district*: An accessory building for parking or storage of automobiles or residential occupants of the premises, or a part of the principal building occupying not more than 35 percent of its ground floor area. No such garage shall contain more than four (4) parking spaces. One (1) vehicle parked or stored in such a garage may be owned by a person not residing on the property if all parking requirements applying to the property are otherwise met. Not more than one (1) vehicle parked or stored in such garage may be a truck of not to exceed three-quarter-ton rated capacity.

Servicing or repair within such garages shall be limited to work done by the owners of automobiles regularly stored or parked therein on such automobiles.

- 2. *Accessory garages for other uses, all districts*: Buildings or portions of buildings reserved exclusively for parking required for particular uses or combinations of uses by this part shall be considered permitted accessory uses even though not located on

the same lot or lots with the principal use or uses served and shall not be construed to be public parking garages, as defined herein.

In connection with cars parking in such buildings or portions of buildings, and only within enclosed portions thereof, services permitted at service stations, as defined, described and limited in (c) below, may be provided for such cars only, subject to such limitations as may be established by other lawful codes and ordinances of the city; provided that there shall be no external evidence of the conduct of such service station operations.

- (b) *Garage, public:* A garage in which spaces are generally available to the public for payment of a fee. In districts in which service stations or repair garages are permitted or permissible by special permit, the same activities may be permitted in conjunction with public garages. In districts which service stations are not generally permitted or permissible, in enclosed portions of public garages in facilities with a total capacity of 200 or more parking spaces, services are permitted at service stations as defined and limited at section 16-29.001(14)(c) may be provided for cars parking in the facility only subject to such limitations as may be established by other lawful codes and ordinances of the city; provided that there shall be no external evidence of the conduct of such service station operations.
- (c) *Service station:* An establishment where gasoline, oil, grease, batteries, tires and automobile accessories may be supplied and dispensed at retail, and in connection with which is performed general automotive servicing as distinguished from automotive repairs.

Uses permissible at service stations do not include major mechanical and body work, straightening of frames or body parts, steam cleaning, painting, welding, outdoor storage of automobiles not in operating condition, or any activities involving noise, glare, fumes, smoke or other characteristics to an extent greater than normally found in service stations.

- (15) *Gross leasable area:* Total floor area designed for tenant occupancy and exclusive use, including basements, mezzanines and upper floors, if any, measured from the center lines of joint partitions and from outside wall faces.

High capacity transit : A local or regional public transportation facility: (i) using rail; or (ii) using a fixed overhead wire system; or (iii) in the case of bus rapid transit, using and occupying an exclusive right-of-way for at least 75 percent of the route's length. High capacity transit includes, but is not limited to, heavy rail, light rail, streetcars, commuter rail, and bus rapid transit. Long distance passenger facilities providing service beyond the State of Georgia shall not be considered "high capacity transit."

- (16) *Human services:* The definitions in this section replace the definitions of "small family care home," "family care home," "group home," "congregate care home" and "convalescent home" and all such uses and facilities existing under those definitions are henceforth to be defined by this section and subject to the restrictions set forth in this part.

- (a) *Personal care homes:* Any dwelling, facility or structure ("facility") required to be licensed by or registered with the State of Georgia as a personal care home is a personal care home for the purpose of this ordinance. Any facility which for any reason is not

required to be licensed by or registered with the State of Georgia as a personal care home, or fails to be licensed by or registered with the State of Georgia as a personal care home but, which through its ownership or management undertakes for a fee or accepts a grant or utilizes its own funding to provide or arrange for the provision of housing, food service, and one or more personal services for two other persons, who are not related to the owner or administrator by blood, marriage or adoption shall also be considered a personal care home for the purpose of this definition. No use defined as a personal care home may be permitted as a home occupation. This definition shall apply without regard to whether any fee charged is paid by the individual to whom the services are provided or by another person, the source of the grant, or the funding source for the operational costs and without regard to whether the facility is operated for profit or not for profit. Personal services include but are not limited to individual assistance with or supervision of self-administered medication, and essential activities of daily living such as bathing, grooming, dressing and toileting. For the purposes of this ordinance, a "child caring institution" or "group-care facility" as defined in O.C.G.A. § 49-5-3 (as amended) shall also be considered a personal care home. The approval and/or issuance of any special use permit for operation of a personal care home by the city shall precede the issuance of permits or licenses from the State of Georgia, provided however that any special use permit granted under the terms of this part shall be conditioned on the issuance of the appropriate permits, licenses or registrations required by the State of Georgia.

All personal care homes shall comply with the following standards:

1. No such facility shall be located within 2,000 feet of any personal care home, assisted living facility, community service facility as defined in O.C.G.A. § 37-4-2(6), nursing home, rehabilitation center, or supportive housing facility.
 2. The holder of any special permit issued in accordance with section 16-25.001 et seq. of this part, whenever such permit was granted, shall make no alterations or additions to the primary structure for the purpose of increasing the number of persons to whom personal care services are provided.
 3. All personal care homes must provide at least 80 square feet of personal living space per resident or that amount required by the State of Georgia for the licensing of personal care homes, whichever is greater.
 4. No signs regulated by Chapter 16-28A shall be permitted other than those permitted by the regulations of the zoning district within which such personal care home is located.
 5. Each location shall be within 1,500 feet of a public transportation station or transit stop or the operator of the personal care home shall be required to provide transportation service for its occupants as a condition of the special use permit.
 6. Where such use is allowed in any zoning district, and no parking requirements for the use are specified, the parking requirements to be applied will be those governing residential uses but one additional space shall be required for each four beds.
- (b) *Assisted living facility:* A personal care home as defined in this section but having 25 or more beds and which offers a range of accommodations that range from independent residential housing options to housing options with personal services. A residential use,

which could otherwise be classified as multi-family, is to be considered an Assisted Living Facility if it is registered with or licensed by the State of Georgia as an assisted living home. Any facility licensed by the State of Georgia as a facility offering a contract to provide an individual of retirement status, other than an individual related by consanguinity or affinity to the provider furnishing the care, with board and lodging, licensed nursing facility care and medical or other health related services is a subtype of assisted living facility to be described as a Continuing Care Retirement Community (CCRC). The inclusion of skilled nursing care in a CCRC under a certificate of need issued by the State of Georgia shall be considered part of the assisted living facility and shall not be deemed to be a separate use for purposes of measuring distances between personal care homes, assisted living facilities, rehabilitation centers and/or nursing homes. Any dwelling, facility or structure which for any reason is not required to be licensed by the State of Georgia as an assisted living home, or fails to be licensed by or registered with the State of Georgia as an assisted living home but, which through its ownership or management undertakes for a fee or accepts a grant or utilizes its own funding to provide or arrange for the provision of housing, food service, and one or more personal services for any person and which also provides beds for 24 or more persons, who are not related to the owner or administrator by blood, marriage or adoption shall also be considered an assisted living home for the purpose of this definition. This definition shall apply without regard to whether any fee charged is paid by the individual to whom the services are provided or by another person, the source of the grant, or the funding source for the operational costs and without regard to whether the facility is operated for profit or not for profit. Personal services include but are not limited to individual assistance with or supervision of self-administered medication, and essential activities of daily living such as bathing, grooming, dressing and toileting. For the purposes of this ordinance, a "child caring institution" or "group-care facility" as defined in O.C.G.A. § 49-5-3 (as amended) shall also be considered with 25 or more beds shall also be considered an assisted living facility. The approval and/or issuance of any special use permit for operation of an assisted living facility by the city may precede the issuance of permits or licenses from the State of Georgia, provided however that any special use permit granted under the terms of this part shall be conditioned on the issuance of the appropriate permits, licenses or registrations required by the State of Georgia.

Such facilities shall comply with the following standards:

1. Reserved.
2. Any assisted living facility must specify the maximum number of beds for which personal services, of the type offered in a personal care home, will be made available.
3. The holder of any special permit issued in accordance with section 16-25.001 et seq. of this part, whenever such permit was granted, shall make no alterations or additions to the primary structure for the purpose of increasing the number of persons to whom personal care services are provided.
4. All assisted living facilities must provide at least 80 square feet of personal living space per resident or provide that amount required by the State of Georgia for the licensing of assisted living homes, whichever is greater.

5. No signs regulated by Chapter 16-28A shall be permitted other than those permitted by the regulations of the zoning district within which such personal care home is located.
 6. Each location shall be within 1,500 feet of a public transportation station or transit stop or the operator of the personal care home shall be required to provide transportation service for its occupants as a condition of the special use permit.
 7. Where such use is allowed in any zoning district, and no parking requirements for the use are specified, the parking requirements to be applied will be those governing multi-family residential uses.
- (c) *Rehabilitation centers:* A facility providing onsite rehabilitative services whether operated for profit or not for profit. Onsite rehabilitative services are those rehabilitative services of the kind enumerated in O.C.G.A. § 31-6-2(5) and also includes counseling services, and/or therapeutic services offered as a part of any organized program for the mental, psychological, substance abuse recovery, and occupational or physical rehabilitation of any person. This section shall not apply to hospitals or services located on the premises of a hospital or services offered to individuals by one or more licensed medical professional(s) in a private office setting or personal services offered as part of a permitted home occupation.
1. No such facility shall be located within 2,000 feet of any personal care home, assisted living facility, community service facility as defined in O.C.G.A. § 37-4-2, nursing home, rehabilitation center, or supportive housing facility, except that for any rehabilitation center which is located in a facility containing another medically-related use, such distance separation requirements will not apply.
 2. The holder of any special permit issued in accordance with section 16-25.001 et seq. of this part, whenever such permit was granted, shall make no alterations or additions to the primary structure for the purpose of increasing the number of persons to whom personal care services are provided.
 3. Any rehabilitation center having a residential component shall provide at least 80 square feet of personal living space per resident or provide that amount required by the State of Georgia for the licensing of personal care homes, whichever is greater.
 4. No signs regulated by Chapter 16-28A shall be permitted other than those permitted by the regulations of the zoning district within which such personal care home is located.
 5. A rehabilitation center also containing a residential component (with or without personal services), also provide rehabilitative services to non-residents, shall be required to provide one additional parking space for each 300 square feet of floor area (excluding the personal living space of the residents) in addition to compliance with any parking regulation of the zoning district governing parking for a residential use.
 6. Each location shall be within 1,500 feet of a public transportation station or transit stop or the operator of the personal care home shall be required to provide transportation service for its occupants as a condition of the special use permit.

7. Any rehabilitation center applying for a special use permit relating to the location or relocation of a, drug rehabilitation center, or other facility for treatment of drug dependency shall be required to complete the application, sufficiently in advance of the date that final action is expected on the decision, to ensure compliance with the public hearing and posted notice requirements of O.C.G.A. § 36-66-4 (as amended).
- (d) *Nursing home:* This section adopts the definition of nursing home set forth in the Georgia Administrative Code 290-5-8-.01 (as it may be amended) which defines such use as a facility which admits patients on medical referral only and for whom arrangements have been made for continuous medical supervision and which maintains the services and facilities for skilled nursing care, rehabilitative nursing care, and has a satisfactory agreement with a physician and dentist who will be available for any medical and/or dental emergency and who will be responsible for the general medical and dental supervision of the home. No personal care home, assisted living facility, rehabilitation center or any other type of facility may be permitted under this part as a nursing home unless it meets the definition of nursing home set forth in the Georgia Administrative Code and is licensed by the State of Georgia as a nursing home.
 1. Reserved.
 2. Where such use is allowed in any zoning district where no regulation governing parking requirements for nursing homes exists, the parking requirements will be one for every four beds.
- (e) *Measurement of distance:* The required separation between personal care homes, assisted living facilities, rehabilitation centers and/or nursing homes established in paragraphs (a) (b) (c) and (d) above shall be measured in a straight line from the nearest lot line of such a use to the nearest lot line of the property occupied by or proposed to be occupied by, any other such use. The required access to public transportation station or transit stops for personal care homes and/or rehabilitation centers established in paragraphs (a) (b) (c) and (d) above shall be measured in a straight line from the nearest lot line of such use to the nearest lot line of public transportation station or the marker establishing the transit stop.
- (f) *Enforcement of distance regulations:* Each lot of record existing as of the effective date of this ordinance occupied by or for which application has been made to be occupied by a personal care home or rehabilitation center shall be construed as a separate and distinct use. The distance requirement in paragraphs (a) (b) (c) and (d) measured as defined in paragraph (e) shall be applicable to each such lot of record containing a personal care home, assisted living facility, rehabilitation centers or nursing home notwithstanding common ownership of such property, the existence of a common lease agreement for any or all of the property, or any other common operational characteristics. Personal care home, assisted living care, rehabilitative center and/or nursing home services and uses within the same approved continuing care retirement community shall not be deemed to be separate uses for purposes of measuring distances between personal care homes, assisted living facilities, rehabilitation centers and/or nursing homes.
- (g) *Time limits related to State of Georgia license, permit or registration requirements:* Any special use permit issued for the uses defined in this section shall become void if the license, permit or registration required by the State of Georgia has not been issued within

six months of the date of approval of the special use permit or within 60 days of the issuance of a certificate of occupancy for new construction. Any special use permit issued for a continuing care retirement community, as defined by the Georgia Administrative Code and referenced in Code Section 16-29-001(16)(b), shall become void if an application for a certificate of authority has not been submitted to the State Insurance Commissioner within six months of the date of approval of the special use permit. If any such license, permit or registration required by the State of Georgia has expired or been revoked and is not renewed or reissued, and the special use permit has not been transferred to another applicant within six months of the date that such revocation or expiration became effective, the special use permit shall become null and void. If all steps required for the application for transfer of the special permit have been completed within six months of the date that such revocation or expiration became effective, the special permit will remain effective until the date that final action is taken on the application for transfer. An application [applicant] who receives a special permit by transfer has six months after the date that the transfer becomes effective to obtain any license, permit or registration required by the State of Georgia, or the special permit shall be void. Any special permit, which becomes void pursuant to this subsection shall not require any act by the governing body to revoke the permit of the continued operation of the use to be in violation of this part.

(17) *Home occupation:* An occupation conducted in a dwelling unit.

"Home occupation" shall include any activity for which the City of Atlanta would normally require a business license and shall specifically include the use of the subject premises by professional persons engaged in the practice of law, business, or personal services. Further, "home occupation" shall include the use of the premises by a manufacturer's representative providing that no merchandise shall be stored on the premises other than samples which may be transported by hand and which are usually carried by such salesman, agent, or representative to prospects' office or place of business.

Home occupations may be approved by the director, bureau of buildings upon the application of the proposed principal in such form as the director, bureau of buildings may hereinafter direct. However, approval shall be granted only in compliance with the following criteria:

1. No more than two persons shall be engaged in such home occupation, one of whom shall be a member of the family residing on the premises.
2. The use of the dwelling for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants and no more than 25 percent of the floor area of the dwelling unit, or 500 square feet, whichever amount is less, shall be used for the conduct of the home occupation. Such space may be contained in a lawful accessory structure.
3. There shall be no assembly or group instructions in connection with the home occupation. Individual instruction on a one-on-one basis are permitted.
4. No product shall be sold on the premises. This provision shall not be construed as prohibiting sales by telephone when delivery of the merchandise is to take place elsewhere.

5. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in the neighborhood and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front or side yard.
6. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the home occupation is conducted in a detached one-family dwelling, or outside the dwelling unit if conducted in any other form of dwelling. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises or causes fluctuations in line voltage off the premises.
7. Any person who obtains authorization permitting the conduct of a home occupation shall be a member of the family residing on the premises, shall take substantially all of his overnight lodging at the dwelling, shall store substantially all of his personal belongings which are used in normal daily life in the dwelling, and shall use the address of the subject dwelling as his address for legal purpose such as registration to vote and payment of personal property taxes.
8. No sign advertising a home occupation, including those mounted inside windows and doors that are visible from a public right-of-way or a neighboring property line shall be internally or externally illuminated.

Hotel: See section 16-29.001(11).

Lot: See section 16-28.006.

- (18) *Marquee:* A roofed structure attached to and supported by a building and projecting over public or private sidewalks or right-of-way.
- (19) *Shopping center:* Three (3) or more commercial establishments planned, developed and managed as a unit and providing parking facilities in common on the site.

Materials recovery facility: A solid waste handling facility or location that provides, from the extraction from solid waste of recoverable materials, materials suitable for use as fuel or soil amendment, or any combination thereof.

Mixed use development: See "Use, mixed," section 16-29.001(24).

Municipal solid waste disposal facility: Any facility or location where the final disposition or amount of municipal solid waste occurs, whether or not mixed with or including commercial or industrial solid waste, and includes, but is not limited to, municipal solid waste landfills and solid waste thermal treatment technology facilities.

- (20) *Vault-storage facility:* A business for the rental of vaults, each no larger than six cubic feet in size with the exception that up to five percent of the total amount of vaults may be up to ten cubic feet in size, for the storage of valuable possessions, including but not limited to silver, jewelry, objects of art, microfilm records, computer tapes and similar items normally stored in bank safety deposit boxes.

Processing operation facility: Any facility or location whose method, system or other treatment is designed to change the physical form or chemical content of solid waste, including

all aspects of its management (administration, personnel, land, equipment, buildings, and other elements).

Screen wall extension : A wing wall extension of a building façade matching the material and design of the adjacent adjoining building and not located within an open space, sidewalk or supplemental zone.

Sign: For sign definitions, see section 16-28.017.

(21) *Street, alley*:

- (a) *Street*: A public right-of-way providing principal access to abutting property. It may also serve for all or part of its width as a way for pedestrian traffic.
- (b) *Alley*: A vehicular way providing secondary vehicular access to the side or rear of abutting property. It may also serve for part or all of its width as a way for pedestrian traffic.

(22) *Structure*: Anything constructed or erected with a fixed location on the ground, or attached to something having a fixed location on or in the ground. Among other things, structures include buildings, walls, fences, billboards, and poster panels, piers, bulkheads, swimming pools and signs fixed to the ground or to another structure.

(23) *Structural alteration*: Any change in the supporting member of a structure, such as foundations, bearing walls or bearing partitions, columns, beams or girders, or any substantial change in the roof or in the exterior walls.

Solid waste handling facility: Any facility or location, the primary purpose of which is storage, collection, sorting, transportation, treatment, utilization, processing or disposal, or any combination thereof, of solid waste.

Tourist home: (See section 16-29.001(12)(b)(7).

(24) *Use, mixed*: Mixed-use development is defined for purposes of this part as any development which includes as principal uses on the same parcel both multi-family residential uses and one or more nonresidential uses.

(25) *Walls and fences*:

- a. *Wall*: Any structure forming a physical barrier or enclosure which is so constructed that 50 percent or more of the gross vertical surface is closed and prevents the passage of light, air and vision through said surface in a horizontal plane.

Wall, retaining: A structure whose sole function is to contain earth so as to provide a stable surface at a grade higher than the adjacent grade level.

- b. *Fence*: Any structure forming a physical barrier or enclosure which is so constructed that at least 50 percent of the vertical surface is open to permit the transmission of light, air and vision through said surface in a horizontal plane.

Fence, height of: The vertical distance as measured from the finished ground level or the top of a retaining wall to the highest point of the fence. To the extent that a retaining wall extends above the grade level of the surface retained, that additional height shall be included in the allowed height of any fence placed upon a retaining wall.

Yard: See "Lots, yards, and related terms and methods for measurement," section 16-28.006.

- (26) *Basement*: A story of a building having half or more of its clear height below grade and used for storage, garages for use of occupants of the building or utilities common to the rest of the building.
- (27) *Building, height of*: The vertical distance from grade to the mean level between the lowest and highest points of the roof of the highest story. The height of a building shall be the average building height based on the measurement of all elevations. The height of a building on each elevation shall be measured from the point of the average finished grade level of each elevation to the mean level between the lowest point on the edge of the eave of said elevation and the highest point of the roof over the highest story facing that same said elevation without regard to any intervening roof peak.
- (28) *Grade*: The average level of the finished surface of the ground adjacent to the exterior walls of a building.
- (29) *Story*: That portion of a building included between the upper surface of a floor and the upper surface of the floor or roof next above.
- (30) (a) *Antenna*: Any broadcast tower, line-of-sight relay device for telephonic, radio or television communication, or similar exterior apparatus intended for sending and/or receiving electromagnetic waves. The term "antenna" shall include both the system of electrical conductors that emit or receive said electromagnetic waves, and any structure(s) upon which said transmitting and/or receiving system is located, attached, or affixed when said structure(s) is constructed primarily for said system's support.
- (b) *Roof antenna*: An antenna attached or affixed to another structure, provided that said supporting structure was not constructed primarily for the purpose of accommodating the antenna.
- (c) *Lattice antenna*: An antenna constructed of an exposed framework of crossed supports of metal or other building materials.
- (d) *Amateur radio service antenna structure*: A tower and antenna for radio transmission and reception which is maintained by a licensed amateur radio operator as an accessory structure.
- (31) *Home art studio and gallery*:
- (i) *Definition*: The creation, presentation and sale of works of art when conducted in a dwelling unit. Within the meaning of this section, "works of art" shall be defined as including, but not limited to, the following categories: Two- or three-dimensional objects, including paintings, sculptures, collages, constructions, and handmade books; photographs; prints, including silk-screens, etchings, lithographs, intaglios, woodcuts, and monotypes; drawings; jewelry; ceramics; textile designs; and weavings. In addition, all of the above categories must be: (1) handmade by the applicant; (2) of the applicant's own design; and (3) not solely intended for utilitarian use. This definition specifically excludes T-shirts, objects produced from kits or moulds, objects produced by numbers, or objects created by mass-production. For purposes of this definition, "mass-production" means the creation of more than five (5) completed objects per day by wholly mechanical means, but specifically excludes objects created through the process of photography and printmaking.

(ii) *Procedures and criteria:* Notwithstanding the regulations found in subsection (17) (home occupation) of this section, a home art studio and gallery may be permitted upon approval of the director, bureau of buildings upon application in such form as the director, bureau of buildings may hereinafter direct. Approval shall be granted only in compliance with the following procedures and criteria:

1. Prior to filing an application with the bureau of buildings, the applicant must secure a "home art studio and gallery certificate from the bureau of cultural affairs stating: (1) That the proposed home art studio and gallery meets the definitional requirements for works of art specified in subsection (i) above; and (2) The specific category or categories of work(s) of art that are to be created for sale at the proposed location. Said certificate must then be presented by the applicant to the bureau of buildings as a part of the home art studio and gallery application. If a permit is subsequently granted by the bureau of buildings, no work of art outside the scope of said certificate shall be presented or sold at the authorized location unless said certificate has been amended by the bureau of cultural affairs. All amended certificates must be presented to the bureau of buildings so that the existing permit may be appropriately amended by said bureau prior to any sales conducted pursuant thereto.
2. The use of the dwelling for the home art studio and gallery shall be clearly incidental and subordinate to its use for residential purposes by its occupants. No more than 50 percent of the floor area of the dwelling or 500 square feet, whichever amount is less, shall be used for the conduct of the home art studio and gallery. Such space may be contained in a lawful accessory structure.
3. There shall be no more than six (6) public sales presentations per year of works of art for sale at a home art studio and gallery. Each sales presentation shall consist of no more than 12 consecutive hours scheduled between the hours of 9: 00 a.m. and 9: 00 p.m.

The applicant shall inform the director of the bureau of buildings, in writing, of each planned sales presentation at least ten days in advance of each presentation. The director, bureau of buildings shall cause a record to be maintained of all sales presentations at locations permitted herein so as to ensure compliance with this section. All works of art presented for sale at a home art studio and gallery shall have been created on the permitted premises.

4. The only persons permitted to present and offer for sale works of art at a home art studio and gallery sale shall be persons who reside on the premises. Any person who obtains authorization permitting the conduct of a home art studio and gallery shall be a member of the family residing on the premises, shall keep substantially all of his or her personal belongings which are used in normal daily life at the dwelling, and shall use the address of the subject dwelling as his or her address for legal purposes such as registration to vote and payment of personal property taxes.
5. There shall be no assembly or group instruction in connection with the home art studio and gallery; except that this prohibition against assembly shall not apply during the sales presentation periods authorized in paragraph (ii)(3) above. Individual instruction on a one-to-one basis is permitted.

6. No traffic shall be generated by such home art studio and gallery in greater volumes than would normally be expected in the neighborhood, and any need for parking generated by the conduct of such home art studio and gallery shall be met off-street and other than in a required front or side yard; except that these provisions shall not apply during the sales presentation periods authorized in paragraph (ii)(3) above.
 7. No equipment or process shall be used in such home art studio and gallery which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the home art studio and gallery is conducted in a detached one-family dwelling, or outside the dwelling unit if conducted in any other form of dwelling. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises or causes fluctuations in line voltage off the premises.
- (32) *Farmers' market*: A market whereby vending activity is conducted outdoors in an open-air environment and accessible to the general public and which meets the following standard:
- (a) At least 75 percent of the displayed inventory of the products sold in each Farmers' Market is Farm Products or Value-Added Farm Products; and
 - (b) At least 75 percent of the vendors participating during the market's hours of operation are either Producers, family members, employees or agents of Producers; and
 - (c) If a booth sells Farm Products or Value-Added Farm Products that are not produced by the vendor, said booth must explicitly disclose the producer's name and location in writing with lettering that is at least two inches tall and visible to the consumer.
 - (d) As used herein the following terms shall have the following meaning:
 1. Producer means
 - a. A person or entity that raises or farm products on land that the person or entity farms and owns, rents or leases; or
 - b. A person or entity that creates (by cooking, canning, baking, preserving, roasting, etc.) Value-added Farm Products; and whose method of production has been verified by the Office of Sustainability based on the standards set forth in their internal operating regulation.
 2. Farm Products means fruits, vegetables (including soy-based), mushrooms, herbs, grains, legumes, nuts, shell eggs, honey or other bee products, flowers, nursery stock, livestock food products (including meat, milk, yogurt, cheese and other dairy products), and seafood.
 3. Value-Added Farm Product means any product processed by a Producer from a Farm Product, such as baked goods, jams and jellies, canned vegetables, dried fruit, syrups, salsas, salad dressings, flours, coffee, smoked or canned meats or fish, sausages, or prepared foods.
 4. Vending structure means a temporary, movable booth, stall, table, tent or other structure used for the sale of goods or for display purposes at a farmers' market.
 5. Vendor means any person who sells any goods, wares, merchandise, food or drink at a farmers' market.

- (e) Farmers markets may vend on vacant land that is zoned commercial.
- (33) *Parking structure*: A structure of one story or more used for the temporary storage of vehicles whether located above or below grade.
- (34) *Surface parking lot*: A parcel of land utilized for an at-grade temporary storage of vehicles.
- (35) *Parking facilities*: A parking structure and/or a surface parking lot.
- (36) *Park-for-hire facility*: Any facility for the parking of motorized vehicles, for which service the operator thereof charges a fee.
- (37) *Floor area ratio*: A number which, when multiplied by the total net lot area of any lot within the R-1 through R-5 district, establishes the total amount of gross floor space which may be built on that lot, excluding basement space but including attic space as each provided by their individual definitions, and excluding garage space and space contained within any accessory structure unless said accessory structure is used as a secondary dwelling unit.
- (38) *Lot coverage*: A percentage factor which, when multiplied by the total area of any lot within the R-1 through R-5 district, establishes the total area of impervious surface which may be built on said lot. Impervious surface shall include the footprint of the main structure, driveways, turnarounds, parking spaces, and all accessory structures including patios, decks, tennis courts, swimming pools and similar structures.
- (39) *Truck stop*: A facility for tractor-trailer trucks which meets one or more of the following characteristics: fuel and other petroleum products are sold, overnight parking for tractor trailer trucks is provided, a retail store is provided, or a restaurant and/or other dormitory space is utilized as a rest area for truck drivers, as distinguished from a truck terminal.
- (40) *Truck terminal*: A facility in which freight brought by truck is assembled and/or stored for routing or reshipment, or in which semitrailers, including tractor and/or trailer units and other trucks, are parked or stored.
- (41) *Single room occupancy residence*: A building containing 50 or more dwelling units, all of which are available for rental occupancy for periods of seven days or longer, in which said dwelling units are accessed through a common primary entrance, which contains lounges, living rooms, and other congregate living space of not less than five square feet per dwelling unit, and in which on-site management is provided on a 24-hour basis. Single room occupancy residences shall be classified as commercial uses for the purposes of determining allowable floor area ratios in C-1, C-2, C-3, C-4, C-5, SPI-1, SPI-2, SPI-3, and SPI-4 districts and for the purpose of determining required off-street parking in C-5, SPI-1, SPI-2, SPI-3, and SPI-4 districts.
- (42) *Motel*: Same as hotel.
- (43) *Zero-lot-line subdivision*: The subdivision of a lot containing an existing two-family or multi-family residential building in such a manner that two or more of the dwelling units within said building are located with one or more of their sides directly on a lot line.
- (44) *Package store*: An establishment engaged in the retail sale of packaged alcoholic beverages, such as ale, beer, wine, and whiskey for consumption off the premises and at which on-premises consumption is specifically prohibited, as distinct from a bar, restaurant or similar establishment which is licensed for the retail sale of alcoholic beverages of any type by the

drink and/or for consumption on the premises. The term "package store" is considered synonymous with the term "liquor store". A package store shall include any premises classified as Industry No. 5921 in the Standard Industrial Classification (SIC) Manual, 1972 prepared by the Executive Office of the President - Office of Management and Budget. Except where otherwise specified, package stores shall be considered "retail establishments" for purposes of determining the districts in which they are permitted.

- (45) *Off-site parcel*: A parcel of property that is located away from another parcel of property.
- (46) *Donating parcel*: A parcel of property that contributes or gives certain prescribed requirements to another parcel of property.
- (47) *Connectivity*: Providing the infrastructure to access or connect public rights-of-way together.
- (48) *Showering facilities*: Any facility which provides the ability for any office tenant to use a shower and its accessory changing space at an office building.
- (49) *Greenway trail*: A corridor of undeveloped land that is reserved for recreational use or environmental preservation.
- (50) *Rail-trail*: A marked path or route along or adjacent to a railroad corridor or right-of-way.
- (51) *Bike and jog path*: A marked route or way which is meant to provide for bicycling and walking in a safe and sufficient manner.
- (52) *On-center*: A point at a certain distance from something else.
- (53) *Fenestration*: The design and placement of windows in a building.
- (54) *Digital industry*: High technology uses dealing with telecommunications.
- (55) *Light spillage*: When manufactured light from a particular parcel of property spills onto another parcel of property.
- (56) *Alternative fuel vehicle charging station*: A place or area which enables a vehicle to refuel itself with non-gasoline and non-diesel alternative fuels or to be refueled by others. Alternative fuels include pure methanol, denatured ethanol, and other alcohols; mixtures containing 85 percent or more by volume of methanol, denatured ethanol, and other alcohols with gasoline or other fuels (including E85 and M85); natural gas and liquid fuels domestically produced from natural gas (including compressed natural gas and liquefied natural gas); liquefied petroleum gas (including propane); hydrogen; biodiesel (B100); fuels other than alcohol derived from biological materials; electricity (including electricity from solar energy); P-series fuels; and any other fuel the United States Secretary of Energy determines by rule is substantially not petroleum and would yield substantial energy security benefits and substantial environmental benefits.

The presence of one or more electric vehicle charging stations shall not be considered to convert a parcel to a service station use absent other characteristics of a service station use such as the retail sale of gasoline or alternative fuels, general automotive servicing and repairs, and battery exchange. Where stations for the charging of electric vehicles is offered but such parcel would otherwise be considered a surface parking lot absent the presence of electric vehicle charging stations shall be regulated as surface parking.

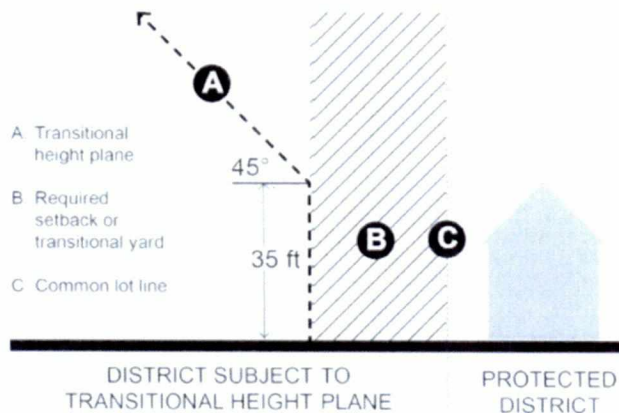
- (a) *Electric vehicle charging station*: A public or private parking space that is served by electric vehicle supply equipment that has as its primary purpose the transfer of electric energy (by conductive or inductive means) to a battery in an electric vehicle.
- (b) *Electric vehicle charging station - restricted use*: An electric vehicle charging station that is (1) privately owned and restricted access (e.g., single-family home, designated employee parking) or (2) publicly owned and restricted (e.g., fleet parking with no access to the general public).
- (c) *Electric vehicle charging station - public use*: An electric vehicle charging station that is (1) publicly owned and publicly available (e.g., on-street parking and City-owned parking facilities) or (2) privately owned and publicly available (e.g., shopping center parking, non-reserved parking in multi-family parking lots).
- (d) *Charging*: When the connector from an electric vehicle supply equipment (or standard outlet) is inserted into the electric vehicle inlet, and electrical power is being transferred for the purpose of recharging the batteries on board the electric vehicle.
- (e) *Charging level*: The standardized indicators of electrical force, or voltage, at which an electric vehicle's battery is recharged.
 - 1. Level 1 is considered slow charging, typically requiring a 15- or 20- amp breaker on a 120-volt AC circuit and standard outlet.
 - 2. Level 2 is considered medium charging, typically requiring a 40- amp to 100-amp breaker on a 240-volt AC circuit.
 - 3. DC Fast Charge is considered rapid charging, typically requiring a 60 amp or higher dedicated breaker on a 480-volt or higher three-phase circuit with special grounding equipment. DC Fast Charging uses an off-board charger to provide the AC to DC conversion, delivering AC directly to the car battery.
- (57) *Sidewalk arcade*: An arched or covered passageway located adjacent to the sidewalk.
- (58) *Pervious concrete*: A concrete surface capable of being penetrated or perforated.
- (59) *Curb extension*: Curb extensions are spaces where the sidewalk has been extended out into the street, often at an intersection, to shorten the crosswalk distance and provide for better visibility for the pedestrian. Occasionally referred to as curb-bulbs or bulb-outs, curb extensions do not involve the loss of a lane, but do narrow the road width as a whole. Two opposite curb extensions create a choker.
- (60) *Choker*: A choker is a pair of curb extensions, which narrows the street and may reduce the effective number of traffic lanes.
- (61) *Chicane*: Chicanes consist of staggered curb extensions or parking areas which create a curve or horizontal shift in the road to slow motor vehicle travel speed.
- (62) *Transitional height plane* : An imaginary plane (having a vertical component and angular component) specifically designed to restrict the maximum height of all parts of buildings or structures within specific zoning districts and their relationship to adjoining districts. Such imaginary plane shall be:

1. A vertical component measured at the required setback adjoining the common property line by a 35-foot vertical distance above the finished grade, except where otherwise prescribed by the transitional height plane provisions of individual zoning districts, and
2. An angular component extending inward over such structure at an angle of 45 degrees, and
3. Such determination shall be made on a point-by-point basis and not average grade.

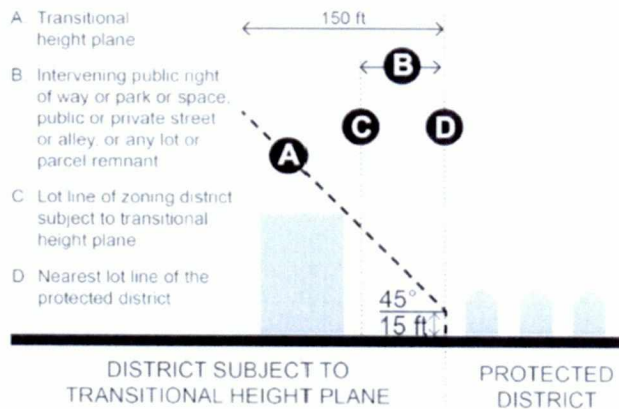
No portion of any structure shall protrude through such transitional height limiting plane as determined by specific sections of this Code.

The following diagrams are intended to illustrate application of the transitional height plane formulas as set forth in individual zoning districts:

1. Transitional height plane diagram 1: Contiguous to a protected district.



2. Transitional height plane diagram 2: Not contiguous but within 150 feet of a protected district.



- (63) *Cement*: Raw materials, such as silica; alumina, iron oxide, or the like, used for the manufacture of concrete, but not including sand, gravel, topsoil, dirt or other raw materials unless the same is to be crushed, screened, heated or otherwise processed into compounds used primarily for the manufacture of concrete.
- (64) *Cement plant*: any facility, which crushes, screens, heats or otherwise processes materials, such as silica, alumina, iron oxide, or like materials into compounds used primarily for the manufacture of concrete. A facility that extracts or removes sand, gravel, topsoil, dirt or other natural resources shall not be considered a cement plant unless the facility also crushes,

screens, heats or otherwise processes materials such as silica, alumina, iron oxide, or like materials into compounds used primarily for the manufacture of concrete.

- (65) *Concrete*: any mixture of sand, gravel, crushed stone, or other aggregates, with water and portland cement or other materials, which as the result of hydration, will bind into a rocklike mass; for the purposes of this definition, a mixture of materials shall be considered concrete without regard to the particular proportion of materials if as the result of hydration the materials will bind into a rocklike mass.
- (66) *Concrete plant*: a facility that processes any mixture of raw materials into concrete for distribution to other sites whether through the transfer of already mixed raw materials into trucks or through the loading of materials into trucks, which mix the raw materials into concrete on route to or at the site. A facility which processes raw materials into concrete on a site for the production, repairing, compounding or assembly of products made of concrete, shall not be considered a concrete plant unless the facility also distributes concrete produced on the site to other sites in the same manner as a concrete plant.
- (67) *Attic*: any area below the roof which meets the minimum headroom height for habitable space as that measurement is determined by a vertical measurement perpendicular from the top of the ceiling joists of the floor below to the underside of the roof rafter above, regardless of the arrangements of any intervening framing. A maximum of 50 percent of the floor area attributed to any attic space shall not be included for purposes of floor area ratio calculation.
- (68) *Basement*: Any habitable area below the main floor level which meets minimum headroom requirements and where no more than 50 percent of the total exterior perimeter walls are exposed more than four feet from the main floor level finished floor to the immediately adjacent finished grade.
- (69) *Main floor level*: In a single-family and two-family or duplex dwelling, the main floor level shall be the highest habitable floor level not exceeding the main floor level height limitation as indicated in section 16-28.026.
- (70) *Rail transportation communications facilities*. Antennas and communications equipment including antenna arrays, poles, towers, equipment cabinets, security fences, barriers and other accessory structures located within railroad rights-of-way or on lands owned by railroads which are used for purposes related to rail transportation or rail line communications such that denial of the right to locate such facilities as requested would constitute regulation of rail transportation in violation of 49 U.S.C. 10501 as it now reads or as it may be amended from time to time.
- (71) *Shelter*: Locations that provide sleeping facilities and/or personal sanitation facilities and may include the provision of meals, medical care and/or counseling service that require daily registration for occupancy. On-site supervision of residents and persons using the facilities and services made available shall be provided for the purpose of enforcement of the rules and regulations pertaining to the operation of the place of use and not for the purpose of attending to the personal care needs of the persons served with respect to the supervision of self-administered medication, or with the essential activities of daily living such as bathing, grooming, dressing and toileting.
 - (a) A special use permit is required to operate a shelter. In addition to the requirements set forth in 16-25.003, a shelter shall comply with the following standards:

- 1) No such facility shall be located within 2,000 feet, as measured by section 16-29.001(16)(e), of any personal care home, assisted living facility, nursing home, rehabilitation center, supportive housing facility, or other shelter, whether publicly or privately owned and/or operated.
 - 2) Each location shall be within 1,500 feet, as measured by section 16-29.001(16)(e), of a public transportation station or transit stop.
 - 3) Where such use is allowed in any zoning district where no parking requirements for the use are specified, one parking space shall be required for each on duty staff member, whether paid or unpaid. In addition to staff parking, a space of sufficient size is required for each van, bus or other vehicle used by the facility and one additional parking space shall be provided for each 2,000 square feet of the facility.
 - 4) Each facility shall provide a bed or crib for each resident.
 - 5) Each facility shall allow restroom facilities to be available to residents at all times when residents are allowed on the property.
 - 6) The owner or operator of the facility shall maintain a minimum staffing ratio of one staff member for every 40 residents when residents are present.
 - 7) No facility shall allow either cooking or smoking in any room used for sleeping.
 - 8) In any facility where indoor smoking is permitted, smoking shall be restricted to designated areas.
 - 9) The owner or operator of the facility shall ensure that all staff members are instructed as to the location of all exits and trained in the use of fire extinguishers.
 - 10) Each facility shall have an emergency evacuation plan approved by the Atlanta Fire Department posted in a public area of the facility.
 - 11) Each facility shall have emergency exits clearly marked.
 - 12) Each facility shall provide direct pedestrian ingress and egress that does not require unauthorized use of other private property.
- (b) When the National Weather Service reports either that the temperature or wind chill is below 32 degrees Fahrenheit or that a winter weather advisory is in effect, the owner or operator of a facility shall be excused from the minimum bed or crib sleeping requirements set forth in this section.
- (c) No existing structure lawfully devoted to a use which after the date of adoption of this ordinance would be classified as shelter and which is located in a district which permits such use as a result of the adoption of this ordinance shall be enlarged, extended (horizontal or vertical) or moved, without a special use permit issued pursuant to this section and meeting the requirements of subsection (a)(3-12) above, but not (a)(1-2) above. For the purposes of this subsection, the meaning of enlarge, extend or move shall include, but shall not be limited to, alterations or additions to any structure for the purpose of increasing the number of persons to whom any services, including the quantity of sleeping facilities, whether provided as bed spaces or as separate rooms, or increasing the amount of services that are provided except for the purpose of increasing handicapped accessibility.

- (72) *Community center*: A building, either publicly or privately, owned and operated, that provides social and or recreational activities, and programs within the location. The community center may provide space to congregate for meetings, after school programs or other services intended for residents of the community and their families. A community center may provide social services but may not provide sleeping facilities or residential accommodations as a component of its services provided.
- (73) *Supportive housing*: Housing provided on a transitional or permanent basis and which shall be provided in conjunction with certain services including but not limited to medical care, job training, counseling and requires the occupants to enter into an agreement or lease in order to reside and use those services.
- (a) Supportive housing shall comply with the following standards:
- 1) Certification, initial or renewal, from the ~~mayor's office of human services~~ department of grants and community development that the operator meets the minimum requirements, as published by the ~~mayor's office of human services~~ department of grants and community development to effectively operate and sustain an ongoing operation that is in the best interest of public health safety and welfare and that the operation is consistent with the city's current adopted local consolidated plan. Certification from the ~~mayor's office of human services~~ department of grants and community development must be renewed on an annual basis.

As provided in the certification process, the applicant shall notify in writing the NPU Chair of the proposed application and shall present their proposal to the NPU if so requested. The NPU shall have no more than 45 days from receipt of the written notification to review and comment on the application for certification.
 - 2) No location shall be within 2,000 feet, as measured:, by section 16-29.001(16)(e), of any personal care home, rehabilitation center, shelter or any other supportive housing facility, whether publicly or privately owned and/or operated.
 - 3) Each location shall be within 1,500 feet, as measured by section 16-29.001(16)(e), of a public transportation station or transit stop.
 - 4) Each living unit will include a functioning kitchen, bathroom(s) and sleeping area(s).
 - 5) A bed or crib shall be provided for each resident.
 - 6) The owner or operator providing the housing shall ensure that all staff members are instructed as to the location of all exits and trained in the use of fire extinguishers.
 - 7) An emergency evacuation plan approved by the Atlanta Fire Department shall be posted in a public area of the housing.
 - 8) Emergency exits shall be clearly marked.
 - 9) Direct pedestrian ingress and egress that does not require unauthorized use of other private property is required.
 - 10) Each facility shall provide one parking space per every four dwelling units plus two additional spaces to be used by facility staff with the exception of those facilities located in zoning districts which have no minimum residential parking requirements.

- 11) All building, fire and housing code requirements related to occupancy limits shall be adhered to.
- (b) No existing structure lawfully devoted to a use which after the date of adoption of this ordinance would be classified as supportive housing and which is located in a district which permits such use as a result of the adoption of this ordinance shall be enlarged, extended (horizontal or vertical) or moved, without first complying with the requirements of subsection (a) above. For the purposes of this subsection, the meaning of enlarge, extend or move shall include, but shall not be limited to, alterations or additions to any structure for the purpose of increasing the number of persons to whom any services, including the quantity of sleeping facilities, whether provided as bed spaces or as separate rooms, or increasing the amount of services that are provided except for the purpose of increasing handicapped accessibility.
- (c) If at anytime the certified operator ceases to operate or manage the facility, transfers responsibility or sells the property to another operator the new operator must acquire their certificate from the ~~mayor's office of human services~~ department of grants and community development and meet the notice requirements of subsection (a)(1) above.
- (74) *Self-storage facility*: An enclosed structure(s) providing separate and individually accessible compartments/units each no greater than 800 square feet in floor area and leased or rented to the general public for the purposes of storing non-hazardous personal property of household goods and effects and not utilized for general commercial inventory.
- (75) *Secured-storage facility*: An enclosed climate-controlled and secured structure providing separate and individual compartments/units not visible from the adjacent private or public streets and each no greater than 400 square feet in floor area and leased or rented to the general public for the purposes of storing non-hazardous personal property of household goods and effects and not utilized for commercial inventory.
- (76) *Mixed-use storage facility*: An enclosed structure providing separate and individually accessible compartments/units each no greater than 400 square feet in floor area and leased or rented to the general public for the purposes of storing non-hazardous personal property of household goods and effects and not utilized for commercial inventory and meeting the following additional criteria:
- (i) Each compartment/unit must be exclusively accessible from the interior of the structure;
 - (ii) Climate-controlled;
 - (iii) Secured-access to the structure (other than front desk); and
 - (iv) At least ten percent of the total floor area of the site shall be used for one or more non-storage permitted uses specified in the applicable zoning district.
- (77) *Warehousing facility*: An enclosed structure(s) for the bulk storage of equipment and goods produced off-site and future distribution to other locations for the purposes of processing, retail or wholesale and not utilized for on-site wholesale or retail sales.
- (78) *Bed and breakfast inn*: A building or buildings located in a permitted district and meeting each of documented characteristics (a) through (f):
- (a) Structure(s):

- (1) Having a minimum of 1,200 square feet of floor area; and
 - (2) Individually listed on the National Register of Historic Places; or
 - (3) Contributing to a district listed on the National Register of Historic Places; or
 - (4) Located within a district listed on the National Register of Historic Places and is architecturally compatible with the district in comparison to the physical descriptions and/or architectural information available in the official National Register of Historic Places Nomination, as determined by the executive director of the Urban Design Commission;
- (b) Condition of structure(s): Substantially maintain their original or historic exterior appearance based on physical descriptions and or architectural information available in the official National Register of Historic Places Nomination as determined by the executive director of the Urban Design Commission. This characteristic shall only apply to structure(s) qualifying under either subparagraph (a) (2) or (3) above;
 - (c) Property oversight: A property owner or manager who resides on the property by taking a majority of their overnight lodging on-site; and up to a maximum of two additional on-site employed staff, for a total of three unrelated (by blood, marriage or adoption) individuals to manage and maintain the inn;
 - (d) Number of guest rooms: No fewer than three and no more than eight rooms available for transient guest stays;
 - (e) Length of stay: A minimum of one overnight stay and maximum length of 30 consecutive days; and
 - (f) Services/amenities: Sleeping accommodations and breakfast provided for guests and included in the daily charge; and rooms shall not contain independent kitchen facilities unless the property is located within a zoning district that allows multi-family uses.
 - (g) Non-exclusivity: This definition shall not exclude similar lawfully permitted uses existing at the time of the adoption of this definition or render them non-conforming.
- (79) *Pawn shop*: an establishment which offers in the regular course of business a "pawn transaction" as defined in O.C.G.A. § 44-12-139 as it exists nor or as it may be amended.
 - (80) *Electric vehicle infrastructure*: The structures, machinery, and equipment necessary and integral to support an electric vehicle, including the electrical conduit and premises wiring requirements for the installation of electric vehicle supply equipment, as well as battery exchange stations.
 - (81) *Electric vehicle supply equipment (EVSE)*: The conductors, including the ungrounded, grounded, and equipment grounding conductors and the electric vehicle conductors, attachment plugs, and all other fittings, devices, power outlets, or apparatus installed specifically for purposes of delivering energy from the premises wiring to the electric vehicle, complying and conforming with National Electric Code Article 625 and Society of Automotive Engineers J1772 Standard or as such standard may be from time to time amended.
 - (82) *Battery exchange station*: A facility where an electric vehicle with a swappable battery can enter and exchange its depleted battery with a fully charged battery through a fully automated process. Battery exchange other than by a fully automated process shall be considered repair

and servicing of vehicles consistent with service station uses rather than a major automotive repair.

- (83) (a) *Urban garden*: A lot, or any portion thereof, managed and maintained by a person or group of persons, for growing and harvesting, farming, community gardening, or any other use, which contributes to the production of agricultural, floricultural, or horticultural products for beautification, education, recreation, community use, consumption, off-site sale, or off-site donation. No on-site sales are permitted. In residential zoning districts, urban gardens are permitted as an accessory use to any structure that serves as a permitted principal use, and urban gardens may be allowed as a principal use on undeveloped lots by a special administrative permit (SAP) in accordance with section 16-25.004. In all other zoning districts (nonresidential), urban gardens are allowed as a principal or accessory use without an SAP, unless otherwise expressly stated by that particular zoning district's regulations. The term urban garden does not include gardens located on lots with residential structures and grown for personal use of the residents of those lots.
1. *Scope of provisions*: Urban gardens must comply with all requirements set forth in the Atlanta City Code, unless otherwise expressly set forth herein.
 2. *Urban garden structures*: Notwithstanding any provision in the Atlanta Zoning Ordinances to the contrary, hoop-houses, greenhouses, trellises, raised beds, tool sheds, and any other structure used by the urban garden for the purposes set forth in section 16-29.001(83)(a) are expressly allowed.
 3. *Machinery and equipment*: Notwithstanding any provision in the Atlanta Zoning Ordinances to the contrary, machinery and equipment used by the urban garden for the purposes set forth in section 16-29.001(83)(a) are expressly allowed. When not in use, all such machinery and equipment (with the exception of machinery and equipment that is (i) intended for ordinary household use, (ii) borrowed or rented for a period not to exceed seven days, or (iii) located in an Urban Garden in I-1 Light Industrial District or I-2 Heavy Industrial District) shall be stored so as not to be visible from any public street, sidewalk, or right-of-way.
- (b) *Market garden*: A lot, or any portion thereof, managed and maintained by a person or group of persons for growing and harvesting, farming, community gardening, or any other use, which contributes to the production of agricultural, floricultural, or horticultural products for community supported agriculture or on-site sales. All products sold on-site must be grown on-site. In residential districts, a market garden is permitted as an accessory use on certain institutional lots. A market garden is permitted as a principal or accessory use in all other zoning districts.
1. *Scope of provisions*: Market gardens must comply with all requirements set forth in the Atlanta City Code, unless otherwise expressly set forth herein.
 2. *Market garden structures*: Notwithstanding any provision in the Atlanta Zoning Ordinances to the contrary, hoop-houses, greenhouses, trellises, raised beds, tool sheds, and any other structure used by the market garden for the purposes set forth in section 16-29.001(83)(b) are expressly allowed.

3. *Machinery and equipment:* Notwithstanding any provision in the Atlanta Zoning Ordinances to the contrary, machinery and equipment used by the market garden for the purposes set forth in section 16-29.001(83)(b) are expressly allowed. When not in use, all such machinery and equipment (with the exception of machinery and equipment that is (i) intended for ordinary household use, (ii) borrowed or rented for a period not to exceed seven days, or (iii) located in a market garden in I-1 Light Industrial District or I-2 Heavy Industrial District) shall be stored so as not to be visible from any public street, sidewalk, or right-of-way.
 4. *Parking requirements:* In zoning districts where there is no minimum parking requirement, there shall be no parking required. In all other districts, the market garden shall provide parking during the hours of operation at a rate of a minimum of two customer parking spaces, and a minimum of one garden personnel parking space, in any one or combination of the following means:
 - i. On-site parking(existing) shall be applicable toward meeting the required parking.
 - ii. Off-site parking within 500 feet shall be applicable toward meeting the required parking. Legal on-street parking spaces shall also be eligible as off-site parking.
 5. *Sales hours:* Market garden sales hours shall be between 7:00 a.m. to 9:00 p.m. Set up of sales operations shall begin no earlier than 6:00 a.m. and take-down and clean-up shall end no later than 10:00 p.m. Community supported agriculture (CSA) pickups are allowed at any time during the sales hours.
- (84) *Recovered materials processing facility:* A facility engaged solely in the storage, processing, and resale or reuse of recovered materials. Such term shall not include a solid waste handling facility; provided, however, any solid waste generated by such facility shall be subject to all applicable city, State of Georgia and federal laws and regulations relating to such solid waste. Recovered materials means those materials which have known use, reuse, or recycling potential; can be feasibly used, reused or recycled; and have been diverted or removed from the solid waste stream for sale, use, reuse, or recycling, whether or not requiring subsequent separation and processing.
- (85) *ATV parks.* A parcel of land meeting the acreage and district requirements set forth in the district regulations on which the principal or accessory use is the driving of all terrain vehicles for recreational purposes by those other than the owner of the parcel.

SECTION 7: That Section 150-137 of Chapter 150 – Traffic and Vehicles, Article IV – Stopping, Standing and Parking, Division 3 – Parking Matters, of the City of Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 150-137. - Parking meters designated as "giving meters".

- (a) *Donation meters.*
 - (1) Parking meters shall be installed throughout the City of Atlanta and designated as "giving meters." The "giving meters" shall be painted so that they are distinguished from regular parking meters. A sign shall also be permanently affixed to each of the "giving meters,"

identifying it as a donation meter and that all proceeds collected in the meter will be donated to the homelessness service organizations in Atlanta, which conform to the provisions of Section 501(c)(3) of the Internal Revenue Code.

- (2) The parking enforcement staff from the department of public works shall be authorized to collect the funds from the "giving meters" periodically in conformance with the department of public works current procedure for collecting revenue from parking meters.
- (3) All proceeds collected from the "giving meters" shall be distributed on an annual basis by the finance department to the Regional Commission on Homelessness at the United Way as part of the City's participation in the annual giving campaign. The proceeds shall only be used to fund the provision of direct homeless services. The dispersal amount shall represent the full trust fund balance as of the most recent June 30th fiscal year closing date. The ~~office of human services~~ department of grants and community development shall provide a communication to the community development/human resources committee stating the proceeds collected during the most recent fiscal year at least 30 days prior to dispersal. The ~~office of human services~~ department of grants and community development shall ensure that the United Way provide it with a follow-up report on how the funds were dispersed.

(b) *Contribution boxes.*

- (1) On one designated Homeless Persons Memorial Day per year, contribution boxes shall be distributed to various businesses, restaurants, and retail establishments throughout the City of Atlanta at their election and shall be placed inside each establishment for the purpose of collecting donations for the poor and homeless. Signs shall be affixed to the contribution boxes explaining that 100 percent of the donations will be directed to homelessness service organizations.
- (2) All proceeds collected from the contribution boxes shall be distributed on an annual basis by city council. The regional commission on homelessness (hereinafter referred to as the RCH) shall be authorized to draft grant applications to be approved by the city council. Said applications must include inquiries regarding the financial status of the organization, its history of providing services to the homeless of Atlanta, and a requirement that how disbursed funds from the parking meters are applied must be reported to the RCH. Upon approval of said applications, the RCH shall be authorized to review completed applications from 501(c)(3) organizations that provide services to the homeless in the City of Atlanta. Based upon its review of the applications, the RCH shall recommend to city council how collected funds should be distributed among qualified applicants. After reviewing all recommendations, the city council shall vote and determine how funds shall be distributed among the qualified organizations. Said review process shall take place annually and selected organizations shall receive disbursements the January following the selection period.

Editor's note— Formerly § 42-43.

SECTION 8: That Section 2-370 of Chapter 2 - Administration, Article VI. - Departments, Division 2 – Department of Finance, Subdivision III – Bureaus and Divisions, of the City of

Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 2-370. - Divisions in the department of finance.

The department of finance shall be responsible to the mayor and to the council, and shall consist of the following divisions:

- (1) Office of budget and fiscal policy;
- (2) Office of the controller;
- (3) Office of the treasurer;
- ~~(4) Office of grants management;~~
- ~~(5)-(4)~~ Office of administrative services;
- ~~(6)-(5)~~ Office of administrative services;
- ~~(7)-(6)~~ Office of financial systems;
- ~~(8)-(7)~~ Office of revenue;
- ~~(9)-(8)~~ Office of enterprise risk management;
- ~~(10)-(9)~~ Office of management consulting.

SECTION 9: That Section 2-374 of Chapter 2 - Administration, Article VI. - Departments, Division 2 – Department of Finance, Subdivision III – Bureaus and Divisions, of the City of Atlanta Code of Ordinances is hereby deleted in its entirety and replaced with the following language:

Sec. 2-374. – Office of grants management.

The primary functions of the office of grants management is to manage a citywide grants program inclusive of all federal entitlement and competitive grants, foundation, state and pass-through grants. Additional functions of the office shall include the coordination and assistance with the application process for new grants and renewals from federal and state governments, as well as foundations and private entities. Management of grants compliance through coordination of regular monitoring of agencies shall be scheduled, as required, to ensure compliance with applicable regulations and laws. Additionally, the office reviews all grant applications, monitors grants for compliance, manages the financial and reporting aspects of grants, and provides grants services.

~~(Code 1977, § 7-1002(f); Ord. No. 2003-70, § 8, 5-27-03; Ord. No. 2005-19, § 1, 3-25-05; Ord. No. 2007-28(07-O-0712), § 3, 5-29-07; 2018-24(18-O-1330), § 3, 6-27-18)~~

Sec. 2-374. – Reserved.

SECTION 10: That Section 2-1469, Chapter 2 – Administration, Article X – Procurement and Real Estate Code, Division 12 – Equal Business Opportunity, Subdivision II – Vendor Relations, of the City of the City of Atlanta Code of Ordinances is hereby amended to read as follows

(language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 2-1469. - Vendor relations database.

- (a) The office of contract compliance shall maintain a vendor relations database in electronic form, which is accessible to appropriate officials in all city departments.
- (b) All city departments are directed to maintain information, in an electronic form, on the performance of vendors on city contracts and to transmit this information periodically, but in all instances no later than every six months plus one month after the end of each eligible project, to the director of the office of contract compliance.
- (c) The vendor relations database shall include all vendor performance information generated during the process of administering city contracts by all city departments, including:
 - (1) Vendor performance evaluations;
 - (2) Determinations of unsatisfactory vendor performance on city contracts;
 - (3) Communications to the vendor regarding unsatisfactory vendor performance on city contracts;
 - (4) Results of formal city investigations into reports of unethical or illegal behavior by vendors by the department of law;
 - (5) Findings from the investigation of allegations of discrimination by the office of contract compliance;
 - (6) Copies of all change order requests by the vendor from the department of finance;
 - (7) Reports of federal wage and hour violations from the ~~office of grants management~~ department of grants and community development;
 - (8) Information on insurance lapses during the performance of city contracts from the department of finance;
 - (9) Information on previous debarments or suspensions from city or other governmental projects; and
 - (10) Any other information which could be significant in assisting the chief procurement officer in making a determination of contractor responsibility.
- (d) The director of the office of contract compliance shall notify the chief procurement officer when s/he enters into the vendor relations file negative information that could lead to a determination by the chief procurement officer that a vendor is non-responsible.

SECTION 11: That Section 2-192, Chapter 2 - Administration, Article IV.- Executive Branch Offices, of the City of the City of Atlanta Code of Ordinances is hereby amended to read as follows (language to be deleted shown in strikethrough and new language to be added shown in underline):

Sec. 2-192. - Functions and duties of office of constituent services.

The functions and duties of the office of constituent services are to provide a direct link between the citizens of Atlanta and the office of the mayor. The office of community affairs shall work with city departments to resolve citizen complaints; give citizens an avenue to voice their concerns and suggestions on the improvement of city services; provide information and make appropriate service referrals; work with citizen, neighborhood and community organizations to resolve community issues; oversee the Aging Commission ; coordinate activities to ameliorate the condition of homelessness on behalf of city government; and coordinate and staff the city's volunteer programs for city employees.

SECTION 12: That the Department of Finance is hereby directed to move all accounts from the Mayor's Office of Human Services to the Department of Grants and Community Development and established other accounts as necessary to carry out this ordinance.

SECTION 13: That the Department of Finance is hereby directed to move all accounts from the Office of Grants Management to the Department of Grants and Community Development and established other accounts as necessary to carry out this ordinance.

SECTION 14: That all positions currently assigned to the Mayor's Office of Human Services are hereby transferred to the Department of Grants and Community Development.

SECTION 15: That all positions currently assigned to the Office of Grants Management are hereby transferred to the Department of Grants and Community Development.

SECTION 16: That all references throughout the City of Atlanta Code of Ordinances to the "Office of Grants Management" shall be amended to read the "Department of Grants and Community Development".

SECTION 17: That all references throughout the City of Atlanta Code of Ordinances to the "Office of Human Services" shall be amended to read the "Department of Grants and Community Development".

SECTION 18: That all ordinances or parts of ordinances in conflict herewith are hereby waived to the extent of the conflict.

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1141

20726

20 - O - 1141

(Do Not Write Above This Line)

AN ORDINANCE BY *Carla Smith*
COUNCILMEMBER CARLA SMITH

AN ORDINANCE TO WAIVE SEC. 15-07.006 OF THE LAND SUBDIVISION ORDINANCE OF THE CITY OF ATLANTA FOR THE PURPOSES OF FACILITATING AN ACKNOWLEDGEMENT OF 935 ORMEWOOD TERRACE SE AS TWO SEPARATE LOTS SUBSTANTIALLY CONSISTENT WITH THE HISTORIC CONFIGURATION AND PREVAILING PLAT PATTERN; AND FOR OTHER PURPOSES.

☐ CONSENT REFER ☐ REGULAR REPORT

REFER

☐ ADVERTISE & REFER

☐ 1ST ADOPT 2ND READ & REFER

☐ PERSONAL PAPER REFER

1/21/2020
ZRB/zc

Date Referred
Referred To:

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First Reading

Committee _____

Date _____

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Action _____

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Other _____

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Refer To _____

FINAL COUNCIL ACTION

☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION

AN ORDINANCE TO WAIVE SEC. 15-07.006 OF THE LAND SUBDIVISION ORDINANCE OF THE CITY OF ATLANTA FOR THE PURPOSES OF FACILITATING AN ACKNOWLEDGEMENT OF 935 ORMEWOOD TERRACE SE AS TWO SEPARATE LOTS SUBSTANTIALLY CONSISTENT WITH THE HISTORIC CONFIGURATION AND PREVAILING PLAT PATTERN; AND FOR OTHER PURPOSES.

WHEREAS, the Subdivision Ordinance of the City of Atlanta regulates the subdivision and aggregation or consolidation of lots in the City of Atlanta as well as administrative acknowledgement of historic lots of records; and

WHEREAS, the authority for, and the purposes and intent of, the Subdivision Ordinance and its associated regulations are set forth in Chapter 15 of the Land Development Code, Part III of the Code of Ordinances; and

WHEREAS, 935 Ormewood Terrace SE in its present configuration has 100.28 feet of street frontage and the prevailing lot pattern along said street is between 50 and to 95 feet of street frontage with the majority of the lots having 50 feet of street frontage; and,

WHEREAS, in its initial configuration, 935 Ormewood Terrace (formerly Maloy Avenue) constituted lots 51 and 54 of the Brookhaven Subdivision plat of March 5, 1890 and filed in Fulton County at Plat Book Q-3, Page 121, with said lots each having 50 feet of street frontage (hereafter "historic configuration"); and

WHEREAS, South Atlantans for Neighborhood Development (SAND) unanimously approved recognizing the original platting pattern at their regularly scheduled meeting January 9, 2020; and

WHEREAS, waiving the operation of Sec. 15-07.006 pertaining to acknowledgement of lots of record is unlikely to be detrimental to the public welfare and intent of the Subdivision Ordinance but instead will facilitate the development of the property as two separate lots substantially consistent with its historic configuration and with the prevailing lot pattern of Ormewood Terrace.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS:

Section 1: The operation of Subdivision Ordinance Sec. 15-07.006 is waived with respect to 935 Ormewood Terrace. The Office of Zoning and Development shall be authorized to acknowledge the property, as set forth on Exhibit "A", as two separate lots, each having at least 50 feet of street frontage.

Section 2: This ordinance shall become effective when signed by the Mayor or as otherwise provided by operation of law.

20732

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20 - R - 3229

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A RESOLUTION BY
COUNCILMEMBER JENNIFER N. IDE
A RESOLUTION AUTHORIZING THE
CHIEF FINANCIAL OFFICER TO
REFUND CUSTOMERS FOR
OVERPAYMENTS TO WATER AND
SEWER ACCOUNTS IN AN AMOUNT OF
\$ _____; ALL FUNDS TO BE
CHARGED TO AND PAID FROM FUND
DEPARTMENT ORGANIZATION AND
ACCOUNT NUMBER 5051 (WATER &
WASTEWATER REVENUE FUND) 000001
(BALANCE SHEET DEFAULT) 1226009
(REFUND PAYABLE); AND FOR OTHER
PURPOSES.

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1ST ADOPT 2ND READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred: 12/21/2020
Referred To: FEC

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FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd
Readings
☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

Committee _____
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Committee _____
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Fav, Adv, Hold (see rev. side)
Other _____
Members _____
Refer To _____

MAYOR'S ACTION

A RESOLUTION BY
COUNCILMEMBER JENNIFER N. IDE



A RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REFUND CUSTOMERS FOR OVERPAYMENTS TO WATER AND SEWER ACCOUNTS IN AN AMOUNT OF \$_____; ALL FUNDS TO BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 000001 (BALANCE SHEET DEFAULT) 1226009 (REFUND PAYABLE); AND FOR OTHER PURPOSES.

WHEREAS, customers of the Department of Watershed Management, as specified in the attached Exhibit “A”, have overpaid fees on their water and sewer accounts; provided that the final refund amount shall be offset by any amount due from the customers for outstanding water/sewer charges payable at the time that the refund is issued; and

WHEREAS, the Department of Finance, Office of Revenue has determined that the customers are entitled to a refund in an amount of \$_____, pursuant to Section 2-916 of the City of Atlanta Code of Ordinances.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Chief Financial Officer is hereby authorized to issue refunds to the customers specified in Exhibit “A” for overpayments to their water and sewer accounts, pursuant to Section 2-916 of the City of Atlanta Code of Ordinances.

BE IT FURTHER RESOLVED, that said refunds shall be charged to and paid from Fund Department Organization and Account Number 5051 (Water & Wastewater Revenue Fund) 000001 (Balance Sheet Default) 1226009 (Refunds Payable).

BE IT FINALLY RESOLVED, that all resolution, or parts of resolutions, in conflict herewith are hereby waived to the extent of the conflict.

20-R-3230

(Do Not Write Above This Line)

A RESOLUTION BY
COUNCILMEMBER ANDREA BOONE

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO A CONTRACT WITH PRUDENTIAL INVESTMENT MANAGEMENT SERVICES, LLC TO MANAGE THE CITY OF ATLANTA FOR FC-1190043, 40L(A) DEFINED CONTRIBUTION PLAN AND 457(B) DEFERRED COMPENSATION PLAN MANAGEMENT, IN THE ESTIMATED AMOUNT OF TWO MILLION DOLLARS AND ZERO CENTS (\$2,000,000.00), FOR A TERM OF THREE (3) YEARS WITH TWO (2) ONE -YEAR RENEWAL OPTIONS; AND FOR OTHER PURPOSES.
(HELD 11/25/19 AT THE REQUEST OF THE DEPARTMENT)

- ☐ CONSENT REFER
☐ REGULAR REPORT REFER
☐ ADVERTISE & REFER
☐ 1ST ADOPT 2ND READ & REFER
☐ PERSONAL PAPER REFER

Date Referred

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Refer To

Committee

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Other

Members

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FINAL COUNCIL ACTION

☐ 2ND ☐ 1ST & 2ND ☐ 3RD

Readings

☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION

**A RESOLUTION BY
COUNCILMEMBER ANDREA BOONE**



**A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO A CONTRACT WITH PRUDENTIAL INVESTMENT MANAGEMENT SERVICES, LLC TO MANAGE THE CITY OF ATLANTA FOR FC-1190043, 40L(A) DEFINED CONTRIBUTION PLAN AND 457(B) DEFERRED COMPENSATION PLAN MANAGEMENT, IN THE ESTIMATED AMOUNT OF TWO MILLION DOLLARS AND ZERO CENTS (\$2,000,000.00), FOR A TERM OF THREE (3) YEARS WITH TWO (2) ONE -YEAR RENEWAL OPTIONS; AND FOR OTHER PURPOSES.
(HELD 11/25/19 AT THE REQUEST OF THE DEPARTMENT)**

WHEREAS, the City of Atlanta ("City") solicited Requests for Proposals from qualified firms to manage the City's FC-1190043, 40l (a) Defined Contribution Plan and 457(b) Deferred Compensation Plans (collectively, the "Pension Plans"); and

WHEREAS, management of the Pension Plans from a qualified firm involves among other things, providing administration, record keeping, education, enrollment, communication, investment, and applicable compliance services for those Pension Plans; and

WHEREAS, management of the Pension Plans serves as both an important role and function for the City and the City's current and former employees; and

WHEREAS, management of pension assets is one of the core functions performed by Prudential Investment Management Services, LLC ("Prudential"); and

WHEREAS, the selection of Prudential to perform management services for the Pension Plans as a result of the City's competitive procurement process will ensure that the Pension Plans generate the highest possible returns while monitoring its liability and liquidity needs; and

WHEREAS, the agreement is for a base term of three (3) years with the option of two (2) one-year renewals.

WHEREAS, the Chief Procurement Officer certifies that any organizational and personal relationships disclosed by the offeror have been processed in accordance with Section 2-1214 of the Procurement Code and that award of the contract is appropriate.

BE IT FURTHER RESOLVED, that all expenses shall be charged to and paid from:

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES the Mayor or his designee be and is hereby authorized to enter into a contract with Prudential for FC-1190043, to perform management services 40 I (a) Defined Contribution Plan and 457(b) Deferred Compensation Plans in the estimated amount of two million dollars (\$2,000,000) over a five year period.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer or his designee is directed to assist the City Attorney in the preparation of the appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Agreement will not become binding upon the City, and the City will incur no liability under it until the Agreement has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to Prudential.

20743

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PURPOSES:
ARL Bone Sub

Date Referred: 1/31/2020
Referred To: FEC

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FINAL COUNCIL ACTION

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Readings

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MAYOR'S ACTION

Handwritten signatures and "20-R-3231" are visible above this text.
**A RESOLUTION BY
COUNCILMEMBER MICHAEL JULIAN BOND**

**A RESOLUTION TO ESTABLISH THE TASK FORCE FOR THE PROMOTION OF
ENTERTAINMENT AND CULTURE FOR THE PURPOSE OF FOSTERING A
COMPREHENSIVE, CITYWIDE VISION FOR THE CITY OF ATLANTA'S
ENTERTAINMENT INDUSTRY; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Atlanta is recognized around the world for our hospitality and ability to host to hundreds of conventions, concerts, sporting events and other special events every year; and

WHEREAS, the City should promote such establishments and events for the economic and cultural enrichment of Atlantans and visitors to Atlanta and to celebrate the diverse neighborhoods within Atlanta; and,

WHEREAS, it should be the policy of the City of Atlanta to have a system of coordinated planning and permitting for cultural, entertainment, athletic and similar events and establishments throughout; and,

WHEREAS, Section 3-401 of the Charter of the City of Atlanta authorizes the Atlanta City Council to create a task force by resolution, to consist of a group of persons that study a particular subject or work on an issue, and to make resulting recommendations to the City Council regarding further actions by the Council to achieve a definitive objective: and

WHEREAS, the task force shall be known as the City of Atlanta Task Force for the Promotion of Entertainment and Culture, and shall be charged with studying the establishment of a permanent Entertainment and Culture Commission, how best to forge a citywide vision for Atlanta's entertainment industry so that it thrives and grows, the potential designation of specific areas "Entertainment Districts", potential funding mechanisms to improve public infrastructure and services in such entertainment districts, and streamlining the issuance of entertainment related permits, and with making written recommendations to the Mayor, the Council President, and the Atlanta City Council on these topics; and

WHEREAS, the Task Force for the Promotion of Entertainment and Culture shall hold no fewer than four public meetings and shall make its report to the Mayor, the Council President, and the Atlanta City Council no later than nine months from the first meeting thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, the Task Force on Entertainment and Culture consisting of seventeen (17) individuals is hereby established.

BE IT FURTHER RESOLVED, that members of the Task Force shall be appointed as follows:

- Two (2) members shall be appointed by the Mayor
- One (1) member shall be appointed by the Council President

- Two (2) members shall be appointed by the Council members from Districts 1, 2, 3, 4, and Post 1 At-Large
- Two (2) members shall be appointed by the Council members from Districts 5, 6, 7, 8, and Post 2 At-Large
- Two (2) member shall be appointed by the Council members from Districts 9, 10, 11, 12, and Post 3 At-Large
- One (1) member shall be appointed by the Georgia Restaurant Association.
- One (1) member shall be appointed by the Atlanta Sports Council
- One (1) member shall be appointed by the Atlanta Hospitality Alliance
- One (1) member shall be appointed by the Atlanta Convention and Visitors Bureau
- One (1) member shall be appointed by the Board of Directors of the Georgia World Congress Center Authority.
- One (1) member shall be appointed by the City of Atlanta, Police Chief.
- One (1) member shall be appointed by the City of Atlanta, Fire Chief.
- One (1) member shall be appointed by the Commissioner of Planning and Community Development.

BE IT FURTHER RESOLVED, that the Task Force for the Promotion of Entertainment and Culture shall be staffed and supported by the City Attorney (or a designee), Director of the Mayor's Office of Special Events (or a designee), City of Atlanta Police Chief (or a designee), City of Atlanta Fire Chief (or a designee), one Council Staff Member and one Mayor's office staff member.

BE IT FINALLY RESOLVED, that the Task Force may establish sub-committees to focus on issues such as: public safety, education, governance and intergovernmental coordination, licensing and permitting, compliance, transportation, community relations, special event coordination, sports and mega events.

COMMUNICATIONS

REFERRED

JAN 21, 2020

20-C-0007

A COMMUNICATION FROM
COUNCILMEMBER AMR FAROKHI,
DISTRICT 2, APPOINTING DELVIN
WALKER TO SERVE ON THE
COMMISSION ON AGING. THIS
APPOINTMENT IS FOR A TERM OF FOUR
(4) YEARS.

- ☐ **CONSENT REFER**
☐ **REGULAR REPORT REFER**
☐ **ADVERTISE & REFER**
☐ **1ST ADOPT 2ND READ & REFER**
☐ **PERSONAL PAPER REFER**

Date Referred: 1-21-2020

Referred To: CDHS + CAC

Date Referred:

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First Reading

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

Committee

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Other

Members

Refer To

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Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

MAYOR'S ACTION

CERTIFIED



District2Atlanta

OFFICE OF AMIR FAROKHI

Atlanta City Council, District 2

Atlanta City Hall

55 Trinity Ave SW, Suite 2900

Atlanta, GA 30303

Office (404) 330-6038

Mobile (404) 823-2099

Email afarokhi@atlantaga.gov

January 13, 2020

President Felicia A. Moore and All Members of Council
Atlanta City Council
55 Trinity Avenue, Suite 2900
Atlanta, Georgia 30303

Re: District 2 Commission on Aging Appointment

Dear President Moore and All Members of Council:

It is with great pleasure that I nominate Mr. Delvin Walker to the Commission on Aging. Mr. Walker received his B.S. in Civil Engineering from the University of Southern California in 1977 and MS in Community Economic Development from Southern New Hampshire University in 2009. He is a resident of the Old Fourth Ward neighborhood and highly engaged in the community. Mr. Walker volunteers at Big Bethel AME Sunday School and is the Secretary of the 100 Black Men of Atlanta. He previously taught at Morris Brown College. Mr. Walker is active at the Helene Mills Senior Citizen facilities as well. I am confident that his understanding of the neighborhood and its aging population will be a clear benefit to the Commission. A copy of his resume is attached for your review.

Sincerely,

Amir Farokhi
City Council Member, District 2

For your consideration for the City of Atlanta Commission on Aging

Delvín Louis Walker

EMPLOYMENT

President/CEO 1983 to Present

Buildmasters, Incorporated
Los Angeles, CA

- . Owner/ Manager Buildmasters, Inc. Construction Company
- . Seek, negotiate, and manage multi-million dollar commercial and residential contracts.
- . Oversees all aspects of intense management of overall day operations of the company.

Construction Engineer 1977 to 1983

Watt Industries
Santa Monica, CA

- . Involved in all phases of project management, encompassing scheduling, and supervision of contracts.

Soils Engineer 1976 to 1977

Pacific Soils Engineering
Harbor City, CA

Supervised and completed more than 40 projects in less than five years.

- . Involved in soils and foundation engineering,

Construction Engineer 1975 to 1976

Atlantic Richfield Company
Dallas, TX & Long Beach, CA

- . Designed and provided cost estimates for new facilities.
- . Recommended and implemented renovations program for out-of-date facilities, saving \$20 million in new building costs.

EDUCATION

M.S. Community Economic Development 2009

Southern New Hampshire University, Manchester/Los Angeles
Thesis specialty on Low to moderate income financial institutions

B.S. in Civil Engineering 1977

University of Southern California; Los Angeles, CA

First graduate ever with the Construction Engineering option

Certificate Program in Minority Real Estate Development 1986

Summer internship University of Southern California

Certificate Program in Microfinance 2009

Summer internship Southern New Hampshire University/Manchester

For your consideration for the City of Atlanta Commission on Aging

Additional Highlights

Secretary 100 Black Men of Atlanta current

Teacher, Big Bethel AME Sunday School, Former Business Professor Morris Brown College

Member Omega Psi Phi Fraternity

Chairman Watts United Credit Union 2000 to 2009, Largest African American Credit Union in Los Angeles

Commissioner Workforce Development County Los Angeles
Development of career programs for the 2nd Supervisorial district in the nations second largest city

Holder of C-best certificate to teach in the State of California

Vice President of 100 Black Men of Los Angeles 2007-2009
Regional Non profit with the largest college preparatory program for minorities in western U.S.

Hobbies include tennis, skiing, golfing and motorcycle riding

Director, Walker Family Trust

Former Director, Trinity House, a 32 Bed rehab facility for men in the Downtown Atlanta region

I am very Active at the Helene Mills Senior Citizen facilities and have been instrumental in developing several interactive programs to stimulate and increase the aging process in the Old Fourth Ward

20671

20-C-0008

	First Reading		FINAL COUNCIL ACTION <input type="checkbox"/> 2nd <input type="checkbox"/> 1st & 2nd <input type="checkbox"/> 3rd Readings <input type="checkbox"/> Consent <input type="checkbox"/> V Vote <input type="checkbox"/> RC Vote	
Committee Date Chair Referred To				
A COMMUNICATION FROM COUNCIL MEMBERS CARLA SMITH, DISTRICT 1, AMIR FAROKHI, DISTRICT 2, ANTONIO BROWN, DISTRICT 3, CLETA WINSLOW, DISTRICT 4 AND MICHAEL JULIAN BOND, POST 1 AT-LARGE TO PRESIDENT FELICIA MOORE AND ALL MEMBERS OF COUNCIL, APPOINTING SHAN SHAN XIE TO THE ATLANTA BELTLINE TAX ALLOCATION DISTRICT (TAD) ADVISORY COMMITTEE. THIS APPOINTMENT IS FOR A TERM OF TWO (2) YEARS.	Committee	Committee	CERTIFIED	
	Date	Date		
	Chair	Chair		
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	Date	Date		
	Chair	Chair		
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	Other	Other		
	Members	Members		
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District2Atlanta

OFFICE OF AMIR FAROKHI
Atlanta City Council, District 2

Atlanta City Hall
55 Trinity Ave SW, Suite 2900
Atlanta, GA 30303

Office (404) 330-6038
Mobile (404) 823-2099
Email arfarokhi@atlantaga.gov

January 6, 2020

President Felicia A. Moore and All Members of Council
Atlanta City Council
55 Trinity Avenue, Suite 2900
Atlanta, Georgia 30303

Re: Beltline Tax Allocation District Advisory Committee Nomination

Dear President Moore and All Members of Council:

It is with great pleasure that we, the Councilmembers of Districts 1, 2, 3, 4 and Post 1 At- Large, nominate Shan Shan Xie to the Atlanta Beltline Tax Allocation District Advisory Committee (TADAC). Ms. Xie received her bachelor's degree from Georgia State University in 2011. She has spent the succeeding 8 years ascending to be a leader in Atlanta's financial community. Presently, she serves as a Senior Investment Analyst with the UPS Group Trust where she manages credit quality, duration, and risk management for a \$20 billion pension portfolio. Ms. Xie is a resident of the Old Fourth Ward neighborhood. We are confident that her subject matter expertise will be a clear benefit to TADAC and strengthen the Committee's effectiveness. A copy of her resume is attached for your review.

Thank you.

Carla Smith
District 1

Antonio Brown
District 3

Michael J. Bond
Post 1 At-Large

Amir R. Farokhi
District 2

Cleta Winslow
District 4

SHAN SHAN XIE

PROFESSIONAL EXPERIENCE

UPS Group Trust (Ticker: UPS)

May 2019 - Present

Senior Investment Analyst

Atlanta, GA

- ❖ Manage credit quality, duration, and risk management of a \$20 billion fixed income pension portfolio
- ❖ Conduct asset manager search designed to meet the plan's asset allocation and liability objectives
- ❖ Deploy tactical hedging strategies using physical securities and derivatives designed to minimize funded status volatility
- ❖ Provide liability-driven investing analysis for plan assets, plan structure reviews, and related impact to financial statements

GLOBALT INVESTMENTS, a division of Synovus Financial Corp (Ticker: SNV)

October 2017 – April 2019

Research Associate

Atlanta, GA

- ❖ Lead cross-functional research at a \$2.5 billion AUM firm, effectively liaising with senior management and external stakeholders to structure, manage, and monitor portfolios across all asset classes and geographies.
- ❖ Deliver comprehensive research for the Industrials, Hardware, Communications, and Payments sectors with investment recommendations resulting in an absolute return of 29%+ per annum.
- ❖ Write monthly and quarterly investment newsletters that distribute to over 3,000 recipients by analyzing key capital market trends, current macroeconomic events, and other timely investment topics.
- ❖ Perform in-depth company valuation analyses, including financial statement assessments, discounted cash flow modeling, debt and cash flow forecasting, and relative valuation.
- ❖ Develop research analytics templates to streamline equity research and portfolio management processes.
- ❖ Backtest, validate, and optimize the firm's core multifactor quantitative models.
- ❖ Responsible for assessing risks and portfolio attributions for all asset classes.

KERSHNER TRADING GROUP

January 2015 – June 2017

Equity Derivatives Trader

New York, NY

- ❖ Managed a discretionary portfolio with a focus on U.S. equities and index options, generated a 49% return on capital.
- ❖ Developed and executed high-impact, delta neutral options strategies based on statistical mean reversion, index rebalances, and technical analysis indicators.
- ❖ Sourced profitable trades by identifying key macro themes via detailed fundamental and technical analysis.
- ❖ Validated equity and options strategies with backtests and scenario analyses.
- ❖ Managed portfolio performance with focus on P&L analysis, post-trade reconciliation, and risk management.

SX CAPITAL MANAGEMENT

January 2014- December 2014

Equity Trader

Atlanta, GA

- ❖ Utilized fundamental and technical analysis to source trade ideas, generated a 43% return on investment in 2014.
- ❖ Forward-tested directional options strategies that resulted in \$100k+ gains in a simulated account in 2014.

FTRANS CORPORATION

January 2012- June 2013

Investment Management & Underwriting Associate

Atlanta, GA

- ❖ Oversaw a portfolio of 30 commercial loans in working capital, M&A, and turnaround financing.
- ❖ Analyzed transactions by providing capital structure and valuation assessments.
- ❖ Built financial models, including projected cash flows, debt service coverage, and asset quality forecasts.

EDUCATION & SKILLS

GEORGIA STATE UNIVERSITY, J. Mack Robinson College of Business

May 2011

BA Finance, Cum Laude Honors

Atlanta, GA

- ❖ Served 2 years as a Macroeconomics Teaching Assistant to 400+ students, increased average student exam scores by 15%.

CERTIFICATIONS

CFA Level 2 Candidate 2020

SKILLS

Financial Modeling & Analysis, Bloomberg, Factset, Morningstar, Aladdin

LANGUAGES

Mandarin/Cantonese (fluent); English (Native)

20690

20-C-0009

A COMMUNICATION FROM COUNCIL
PRESIDENT FELICIA A. MOORE
APPOINTING REPRESENTATIVE "ABLE"
MABLE THOMAS TO SERVE AS A
MEMBER OF THE ATLANTA
REPRODUCTIVE JUSTICE COMMISSION.

- ☐ **CONSENT REFER**
☐ **REGULAR REPORT REFER**
☐ **ADVERTISE & REFER**
☐ **1ST ADOPT 2ND READ & REFER**
☐ **PERSONAL PAPER REFER**

Date Referred: 1-21-2020

Referred To: CDHS + CDC

Date Referred:

Referred To:

Date Referred:

Referred To:

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

MAYOR'S ACTION

CERTIFIED



20-C-0009

OFFICE OF
CLERK

2020 JAN 14 PM 3:43

FELICIA A. MOORE
President

CITY OF ATLANTA

ATLANTA CITY COUNCIL
55 Trinity Ave., SW
Suite 2900
Atlanta, Georgia 30303
(404) 330-6052

January 14, 2020

Members of Atlanta City Council
Atlanta City Hall
55 Trinity Avenue, SW
Atlanta, GA 30303

Re: Appointment of Representative Mable Thomas to the Reproductive Justice Commission

I am pleased to appoint Representative "Able" Mable Thomas to the Reproductive Justice Commission. Ms. Thomas is a public servant who has a keen interest for justice across the board, and I believe would be an asset to the Reproductive Justice Commission. She has expressed an interest for this work, and is committed to open, fair and honest discussion and collaboration.

This will be a three-year term, and we look forward to the progress and outcomes from this important Commission.

Thank you.

BACE Form and Bio are attached.

Sincerely,

Felicia A. Moore

About "Able" Mable Thomas

For over 28 years, "Able" Mable Thomas has been at the forefront fighting for freedom, justice, and equality for all Georgians and disenfranchised people around the world. Whether as a community organizer, civil and human rights activist or elected official, she has been a consistent force for good. She is a sought after Motivational Speaker at conferences, colleges and churches and has traveled throughout Africa, Asia and Europe.

Her emergence onto the political stage began in 1984 when she was chosen as a presidential delegate for candidate Reverend Jesse Jackson at the Democratic National Convention held in San Francisco, California. During her 26 years in office, Mable was the youngest member of the House in 1985. In 1997, she sought another public office, winning the Atlanta City Council, Post 1 At-Large seat which allowed her to focus on quality of life issues most impacting people throughout Atlanta.

As a member of the Atlanta City Council she was responsible for passing an Affordable Housing Policy Bill, obtaining \$4.9 million for Atlanta Green Space Conservation and was a major stakeholder in community efforts to secure the Historic Westside Revitalization Project. In the Georgia General Assembly, whether it was women's reproductive health, educational reform, living wages, racial profiling, economic development, access to health care or senior issues, Mable was always willing and ABLE to stand up, speak out and pass innovative legislation. Representative "Able" Mable Thomas is the convener of the 12 Mothers of the Reproductive Justice Movement in America, which coined the phrase "reproductive justice" and set up the framework for principle application. She was one of the founders of the organization, Women of African Decent for Reproductive Justice. The conference took place in Chicago, June 1994. This is the 25th anniversary of this remarkable accomplishment. Another example of her dynamism was the passage of landmark legislation requiring mammograms, pap smears and prostate exams to be covered. As the first mandated benefit in the State of Georgia, it required that insurance companies pay for mammograms, pap smears and prostate cancer test as a regular part of the medical benefit plan. She authored Rape Shield legislation that makes it harder for women's past sexual history to be included in rape trials - unless there was a past relationship between the two - giving the case a chance to be tried on its merit. She is the Author of the first updated Hit and Run bill that was passed and signed by the Governor in May 2019. Her passion has been around women, family and health issues, thereby leading the charge to prevent Black women from dying at childbirth. Georgia leads the nation in maternal morbidity. Additionally, she chaired the study committee on Minority Participation, Diversity and Inclusion in the \$9 Billion Dollar Film and Television

Industry in Georgia. She serves on Natural Resources and Environment, Science and Technology, Economic Development & Tourism and Congressional Reapportionment. Representative Thomas is also a founder of the Greater Vine City Opportunities Program Inc., which provides youth and family enrichment and educational opportunities for high-risk urban youth throughout Atlanta's Westside. Recently, she was able to purchase the Historic English Avenue Elementary School in the English Avenue community which will be converted into a multi-million dollar state of the art, environmentally friendly, high-tech, global community center. This 3.2 acres development will also include 75 units of Affordable Housing and Community Gardens. This is yet another example of her passion to change the world, one person at a time, one block at a time, and one community at a time.

20-C-0010

A COMMUNICATION FROM MARION CAMERON, CPA, CHAIR, AUDIT COMMITTEE, SUBMITTING A FINAL ACTUARIAL AUDIT REPORT.

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

A COMMUNICATION FROM MARION CAMERON, CPA, CHAIR, AUDIT COMMITTEE, SUBMITTING A FINAL ACTUARIAL AUDIT REPORT.

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

CERTIFIED

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

MAYOR'S ACTION

☐ CONSENT REFER

☐ REGULAR REPORT REFER

☐ ADVERTISE & REFER

☐ 1ST ADOPT 2ND READ & REFER

☐ PERSONAL PAPER REFER

Date Referred: 1-21-2020

Referred To: FEC

Date Referred:

Referred To:

Date Referred:

Referred To:



20-C-0010

CITY OF ATLANTA

AMANDA NOBLE
City Auditor
anoble@atlantaga.gov

STEPHANIE JACKSON
Deputy City Auditor
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Report Fraud, Waste, and Abuse [online](http://www.atlaudit.org) or call 1-800-884-0911

AUDIT COMMITTEE
Marion Cameron, CPA, Chair
Daniel Ebersole
Danielle Hampton
Amanda Beck, PhD

TO: Honorable Mayor Lance Bottoms, President Moore, and City Council members

FROM: Marion Cameron, CPA, Chair
Audit Committee

DATE: January 21, 2020

SUBJECT: City of Atlanta – Final Actuarial Audit

The report listed above is attached for your review. Feel free to contact Amanda Noble, City Auditor, if you have questions or want to discuss the report.

Cc:

Joshua Williams, Chief Operating Officer
Jon Keen, Deputy Chief Operating Officer
Jestin Johnson, Deputy Chief Operating Officer
Carmen Chubb, Chief of Staff
Winfield Ward Murray, Deputy Chief of Staff
Peter Kadushin, Director of Communications
Michael Smith, Communications Manager
Nina Hickson, City Attorney
David L. Wilson, II, Chief Procurement Officer
Roosevelt Council Jr., Chief Financial Officer
John Gaffney, Deputy Chief Financial Officer
Youlanda Carr, Controller, Finance
Chukwufumnanya Johnson, Deputy Controller, Finance
Charles Bell, Budget Chief, Finance
Jeffery B. Norman, DHR Interim Commissioner
Jabu Sengova, Ethics Officer
Matthew Bartleet, Innovative Delivery Team
Keith Robinson, Innovative Delivery Team

Page 2
City of Atlanta – Final Actuarial Audit
January 21, 2020

Foris Webb, Municipal Clerk
Theo Pace, Council Staff Director
Reggie Grant, Council Staff
David Johnson, Legislative Assistant
COA Pension Investment Board
Audit Committee



City of Atlanta General Employees' Pension Fund, Firefighters' Pension Fund, and Police Officers' Pension Fund

Review of Actuarial Valuation Reports and Experience
Studies

Contents

Actuarial Opinion.....	3
Executive Summary	5
Summary of Findings and Recommendations	9
Valuation Reports.....	9
Experience Studies.....	15
Review of Plan Provisions	21
Review of Census Data	27
Applicable ASOPs	27
Consistency with City Data.....	27
Comparison of Pension Funds	34
Review of Actuarial Methods.....	35
Actuarial Cost Method	35
Amortization/Funding Method	37
Actuarial Asset Valuation Method.....	42
Review of Economic Assumptions.....	44
Inflation	45
Payroll Growth and Wage Inflation.....	47
Investment Return	50
Salary Increase Rate.....	57
Cost-of-Living Adjustment.....	62
Comparison of Pension Funds	65
Review of Demographic Assumptions	67
Applicable ASOPs	67
Mortality	68
Retirement	83
Withdrawal	89
Disability	99
Marital Status and Form of Payment	106
Age of Survivor	110
Comparison of Pension Funds	111
Validation of Actuarial Valuation Results	113
Summary of Replication	113
Verification of Actuarially Determined Contribution.....	116
Verification of Actuarial Value of Assets	121
Review of Required Disclosures and Presentation	123

Actuarial Opinion

This report presents the results of the actuarial review of the most recently prepared actuarial valuations and experience studies for the following plans sponsored by the City of Atlanta ("City"), collectively referred to as the "Pension Funds":

- City of Atlanta General Employees' Pension Fund ("GE Fund")
- City of Atlanta Firefighters' Pension Fund ("Firefighters' Fund")
- City of Atlanta Police Officers' Pension Fund ("Police Officers' Fund")

Our review was based on participant data and financial information provided by Segal Consulting ("Segal") for the GE Fund and by Southern Actuarial Services ("Southern Actuarial") for the Firefighters' and Police Officers' Funds, collectively referred to as the "retained actuaries", and our interpretation of the applicable Actuarial Standards of Practice ("ASOPs") issued by the Actuarial Standards Board.

Our review was performed to satisfy the requirements of the City of Atlanta Charter and Related Laws ("City Ordinance"), Subpart A, Article VI, Chapter 3, Section 6-313 (Ord. No. 11-O-0944). This requirement states that "an independent licensed actuary be engaged by the City of Atlanta Audit Committee to conduct an actuarial audit of the City's General Employee Pension Fund, Firefighter Pension Fund, and Police Pension Fund ...".

In our opinion as an independent actuary, the July 1, 2017 actuarial valuations and the experience studies as of June 30, 2016 for the GE Fund and July 1, 2011 for the Firefighters' Fund and Police Officers' Fund were generally performed in compliance with the applicable ASOPs issued by the Actuarial Standards Board; although, some additional disclosures should be provided to fully comply with the Standards. Additionally, we were able to match the results of the actuarial valuations within a reasonable range, using the same data, assumptions, methods and provisions disclosed by the retained actuaries. However, we did have concerns about the quality of the data provided by the City to the actuary and the inconsistency of methods and assumptions, and related support for the assumptions, between the three funds.

Future actuarial measurements may differ significantly from current measurements presented in this report due to such factors as the following: actual plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operations of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's actual future funded status); and changes in plan provisions or applicable law. Our scope did not include analyzing the potential range of such future measurements based on potential impacts of these factors; therefore, we did not perform such an analysis.

The undersigned with actuarial credentials collectively meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein.

This report was prepared solely for the benefit and internal use of the City. This report is not intended for the benefit of any other party and may not be relied upon by any third party for any purpose, and Deloitte Consulting accepts no responsibility or liability with respect to any party other than the City.

To the best of our knowledge, no employee of the Deloitte U.S. Firms is an officer or director of the employer. In addition, we are not aware of any relationship between the Deloitte U.S. Firms and the employer that may impair or appear to impair the objectivity of the work included in this analysis.

DELOITTE CONSULTING LLP



Michael de Leon, ASA, FCA, EA, MAAA
Managing Director



Judy Stromback, FSA, FCA, EA, MAAA
Managing Director

Executive Summary

Intent

The intent of this report is to review the July 1, 2017 actuarial valuations and most recently completed experience studies for the Pension Funds prepared by Segal and Southern Actuarial for accuracy of results, appropriateness of methodology, and compliance with the applicable Actuarial Standards of Practice issued by the Actuarial Standards Board. This review is intended to satisfy the requirements of the City Ordinance. The scope of this report includes an actuarial review of the actuarial assumptions and most recent experience studies as performed by the retained actuaries.

Process

To achieve the above-stated goals, we have reviewed City-provided census data, census data from the retained actuaries, sample life output, the July 1, 2017 actuarial valuation reports, and the most recent experience study reports (June 30, 2016 for the GE Fund and July 1, 2011 for the Firefighters' Fund and Police Officers' Fund). For each plan, we replicated the liability results as of July 1, 2017 in our valuation software. For the GE Fund, we reviewed the retained actuary's assumption setting process by replicating the June 30, 2016 experience study. For the Firefighters' Fund and Police Officers' Fund we reviewed the retained actuaries' process for setting the assumptions. At the direction of the City, we did not replicate the July 1, 2011 experience studies due to the fact that the underlying data for years 2003-2011 was not readily available.

Results and Recommendations

Our review determined that the results calculated by the retained actuaries match the results calculated by Deloitte within a reasonable range, using the same data, assumptions, methods and provisions disclosed by the retained actuaries. We believe the actuarial valuation reports and experience study reports were generally performed in compliance with the applicable Actuarial Standards of Practice ("ASOPs"); however, for each report we identified several deficiencies related to certain disclosures as prescribed by the ASOPs. We have also provided findings and recommendations that could improve the quality of the data, assumptions, transparency, and consistency of the actuarial valuations. The significant findings of our review are summarized below.

Summary of Significant Findings: Data

The scope of our review included the reasonableness of the valuation data and a comparison of the valuation data to the source data files provided by the City; we did not conduct an audit of the City's data. Our review identified several areas of significant concern regarding the data, which draw into question the overall consistency and quality of the data.

For the GE Fund, we did not identify any issues of significant concern related to the reconciliation process between the City data and the retained actuary data. While we did not conduct a full audit of the City data, the format and overall quality of the City data could be improved. The City data

contained many duplicate records and required a significant number of adjustments by the actuary in order to be used as the basis for the valuation.

For the Police Officers' and Firefighters' Fund, there are substantial inconsistencies between City data and retained actuary data:

- For active participants, the sum of total employee contributions with interest are roughly double in the retained actuary data versus the City data.
- For inactive participants, there is a significant difference in the number of deferred vested records in retained actuary data versus City data. There are 466 and 125 deferred vested participants in the City data for Police and Fire, respectively, compared to 20 and 11 in the retained actuary data.

The Police and Firefighter Funds' retained actuary noted in the 2011 experience study that the data is not of acceptable quality to be the basis for determining any of the demographic assumptions.

Concerns noted by the retained actuary about the data included:

- Beneficiaries cannot be linked to the original retiree
- Retiree deaths are not individually tracked (i.e., those not in the data year over year could be due to return to service)
- The number of retiree deaths are unreasonably low
- Individual data is not tracked when a participant leaves active service (i.e., not know if cause was termination, retirement, disability, or death)
- Disability codes are inconsistent

We strongly recommend the City consider an effort to improve the data quality to improve the actuarial valuation process and the underlying assumptions.

Beyond the data quality concerns, there are also inconsistencies in the format of the data between the GE Fund and the Police Officers' and Firefighters' Funds. The City may wish to standardize the data processes between the three funds to improve the quality and consistency of the data.

Summary of Significant Findings: Assumptions

We identified many recommendations regarding the determination of assumptions and the documentation of assumptions. While we believe certain assumptions could be improved, the overall results of the valuations seem reasonable based on the available data. The Funds should take these recommendations into consideration for future valuations.

For the GE Fund, we did not identify any assumptions of significant concern.

For the Police Officers' and Firefighters' Fund, there are concerns about the economic and demographic assumptions:

- **Economic:** The Police Officers' and Firefighters' Funds inflation assumption is not disclosed but appears to be 3.00%. This is 75 basis points higher than the GE Fund's assumption of 2.25%. The inflation assumption should be consistent across all plans of the City. Inflation is the building block of many other assumptions, including payroll growth, salary scale, cost-of-living adjustments, and investment return. Therefore, changes in the inflation assumption may change some or all of the other economic assumptions. Moreover, the salary scale

equals the payroll growth assumption, which may not be an appropriate assumption and could have a significant impact on the actuarially determined contributions

- **Mortality:** The Police Officers' and Firefighters' Funds are using an outdated mortality table and improvement scale without providing a rationale for the selection of those assumptions. If reliable data cannot be obtained to determine population-specific experience, the Funds should consider updating these assumptions to current mortality tables and improvement scales published by the Society of Actuaries.
- **Withdrawal:** The Police Officers' and Firefighters' Funds are using experience from the mid-1980's as the basis for this assumption. Recent, reliable data should be obtained to determine the appropriateness of this assumption.
- **Retirement:** The Police Officers' and Firefighters' Funds are using a single retirement age for all participants. Recent, reliable data should be obtained to determine the appropriateness of this assumption.

The Police Officers' and Firefighters' Funds have not conducted an experience study since 2011, and the value of this experience study was limited due to:

- Data issues described above; and
- Not including economic assumptions, such as inflation and payroll growth.

We strongly recommend the Police Officers' and Firefighters' Funds perform new experience studies based on recent, reliable data. It is an industry best practice to review experience every 3-5 years, and according to the City Ordinance, Subpart A, Article VI, Chapter 3, Section 6-314 (Ord. No. 11-O-0944), it is required "That every five years or at such regular intervals as determined by City Council, a licensed actuary be engaged by the City of Atlanta Audit Committee to conduct an actuarial experience review of the City's General Employee Pension Fund, Firefighter Pension Fund, and Police Pension Fund."

Due to the passage of time and the lack of reliable data, the experience studied from 2005-2010 is not an appropriate basis to support the current assumptions. We also recommend that the three plans seek to align their assumptions where appropriate.

Basis of Findings

Valuation Reports

Our results and recommendations are based on the review contained in this report, which included the following components:

- Review of plan provisions to confirm all appropriate benefits are valued and valued correctly;
- Review of the data used by the retained actuaries as compared to the City-provided data for consistency or appropriate disclosure of modifications;
- Evaluation of actuarial methods, including the actuarial cost method, amortization/funding method, and actuarial asset valuation method;
- Replication of actuarial results and validation of actuarial calculations;

- Identification of key differences in actuarial calculations and methodologies across plans; and
- Review of the required disclosures and presentation of results.

We have noted recommendations that could improve the transparency and understanding of the actuarial work performed.

These comments are discussed further in the Summary of Key Findings and Recommendations section as well as the detailed sections that follow.

Experience Studies

We recommend that the Firefighters' Fund and Police Officers' Fund perform an experience study based on more recent and more reliable data than that used for the July 1, 2011 experience study performed.

Our results and recommendations are based on the review contained in this report, which included the following components:

- Review of the demographic and economic actuarial assumptions for consistency, reasonableness, and compatibility;
- A full replication (for GE Fund only), review of demographic and economic actuarial assumptions for consistency, reasonableness, and compatibility of the most recent experience studies;
- Identification of key differences in actuarial calculations and methodologies across plans; and
- Review of the required disclosures and presentation of results.

We have noted recommendations that could improve the transparency and understanding of the actuarial work performed.

These comments are discussed further in the Summary of Key Findings and Recommendations section as well as the detailed sections that follow.

Summary of Findings and Recommendations

The tables below summarize the findings and recommendations of our review. The details supporting these findings and recommendations are included in the sections that follow.

Valuation Reports

GE Fund

We recommend the following changes be considered.

Area	Recommendations	Purpose
Plan Provisions	Review the documentation and usage of the breakpoint for new plan provisions to take effect, as the report discloses October 31, 2011, while the City Ordinance discloses September 1, 2011	Provide additional detail on plan design
Plan Provisions	Confirm the source and applicability of the minimum benefit amount of \$12 per month per year of service provision	Provide additional detail on plan design
Plan Provisions	Disclose the assumption used to determine the amount of unused sick leave at retirement for future retirements, and how this assumption is developed	Provide additional detail on plan design
Plan Provisions	Review the documentation and usage of the vesting schedule	Provide additional detail on plan design
Plan Provisions	Clarify the rationale for not including the other potential disability benefits and comment on the materiality, if appropriate	Provide additional detail on plan design
Plan Provisions	Include in the Summary of Plan Provisions a clearer separation and description between the Survivor Benefit and the survivor pension benefit	Provide additional detail on plan design
Plan Provisions	Clarify whether the COLA applies to deferred benefits and clarify that the COLA is applied on a compound basis	Provide additional detail on plan design
Plan Provisions	Clarify that employees hired after September 1, 2011 enter a hybrid plan with different set of plan provisions, including a Defined Contribution component	Provide additional detail on plan design

Area	Recommendations	Purpose
Census Data	Disclose any adjustments to City-provided data or assumptions for missing or incomplete data for key fields	Enhance understanding of data assumptions
Amortization/Funding Method	Describe the periodic cap analysis in the Risk section	Provide additional detail on the funding policy
Amortization/Funding Method	Disclose the implications of exceeding the cumulative cap as summarized in Section 6-2(h) of the City Ordinance	Provide additional detail for the funding policy
Amortization/Funding Method	Consider the key funding policy objectives recommended by prominent organizations if changes are made to the ADC	Align funding policy with key objectives
Disability Assumption	Clarify how the occupational disability rates are applied by disclosing what percentage of disabilities are assumed to be occupational	Enhance support for assumption selection
Form of Payment Assumption	Disclose the actuarial equivalence assumption for calculating the joint and 75% annuity	Enhance support for assumption selection
ADC Calculation	Describe components of the calculation in row 9 on page 25 of the report (adjustment for timing for the ADC)	Transparency of ADC calculation
Report Content	Disclose 10-20 years of undiscounted cash flows	Enhance understanding of the plan's financial obligation
Report Content	Include a description of how closely current actual and target asset allocations align with the target asset allocation used to select the investment return assumption during the experience study	Enhance understanding of the plan's investment policy
Report Content	Enhance content of disclosures to fully comply with ASOP 41	Enhance report disclosures in consideration of ASOPs

Police Officers' Fund

We recommend the following changes be considered.

Area	Recommendations	Purpose
Plan Provisions	Clarify whether or not the vesting schedule applies to the death and disability benefits	Provide additional detail on plan design
Plan Provisions	For participants with a 2% multiplier and the maximum years of service of 50 years, review the interpretation of the plan document for this benefit formula, or provide additional documentation for why the cap is 100% rather than 80%	Provide additional detail on plan design

Area	Recommendations	Purpose
Plan Provisions	Clarify in the Summary of Plan Provisions that the COLA is applied on a compound basis	Provide additional detail on plan design
Plan Provisions	Disclose the software limitation that requires the retained actuary to apply COLA to deferred benefits, and quantify the liability impact of this limitation	Provide additional detail on plan design
Plan Provisions	Confirm the approach used to value disability benefits versus retirement benefits and clarify in the Summary of Plan Provisions	Provide additional detail on plan design
Plan Provisions	Correct the description for Creditable Service which uses "firefighter" in place of "police officer"	Provide additional detail on plan design
Plan Provisions	Clarify that employees hired after September 1, 2011 enter a hybrid plan with different set of plan provisions, including a Defined Contribution component	Provide additional detail on plan design
Census Data	Disclose any adjustments to City-provided data or assumptions for missing or incomplete data for key fields	Enhance understanding of data assumptions
Census Data	Investigate differences between City data and retained actuary data for total contributions and counts of deferred vested participants	Enhance understanding of data assumptions
Census Data	Investigate missing data for beneficiary's date of birth and sex	Improve accuracy of census data
Census Data	Explicitly disclose the average age by status for inactive participants	Provide additional demographic information
Amortization/Funding Method	Disclose the implications of exceeding the cumulative cap as summarized in Section 6-2(h) of the City Ordinance	Provide additional detail for the funding policy
Amortization/Funding Method	Consider the key funding policy objectives recommended by prominent organizations if changes are made to the ADC	Align funding policy with key objectives
Salary Increase Assumption	Clarify the language in the report for whether actual historical salary is used in determination of the Accrued Liability, Normal Cost, or Final-Average-Pay benefits for participants near retirement	Enhance support of calculations
Mortality Assumption	Provide an explanation for the rationale for changing the mortality assumption as of July 1, 2017	Enhance support for assumption selection

Area	Recommendations	Purpose
Withdrawal Assumption	Include a statement that the withdrawal assumption, and others as appropriate, include a degree of conservatism	Enhance support for assumption selection
Form of Payment Assumption	Disclose the form of payment assumption for post-2011 hires and disclose the actuarial equivalence assumption for calculating the joint and 75% annuity	Enhance support for assumption selection
ADC Calculation	Disclose on page I-1 of the report the UAAL to support the determination of the ADC as well as a review of the current approach to disclose the lag in contribution timing	Transparency of ADC calculation
ADC Calculation	For the various payroll figures disclosed in the report, include enhanced descriptions of the basis for the figures, such as the census data from which the figure was developed, and the assumptions applied to determine each figure	Transparency of ADC calculation and census data
Report Content	Include consistent risk measures when applying ASOP 51 for valuation reports issued after November 1, 2018	Increase understanding of risk
Report Content	Include appropriate disclosure of rationale for each assumption determined to have significant impact on the measurement, as described in ASOP 35.	Enhance report discloses in consideration of ASOPs

Firefighters' Fund

We recommend the following changes be considered.

Area	Recommendations	Purpose
Plan Provisions	Clarify whether or not the vesting schedule applies to the death and disability benefits	Provide additional detail on plan design
Plan Provisions	For participants with a 2% multiplier and the maximum years of service of 50 years, review the interpretation of the plan document for this benefit formula, or provide additional documentation for why the cap is 100% rather than 80%	Provide additional detail on plan design
Plan Provisions	Clarify the source of the '05 Amendment, as the valuation report mentions a group of participants covered by this amendment	Provide additional detail on plan design
Plan Provisions	Clarify in the Summary of Plan Provisions that the COLA is applied on a compound basis	Provide additional detail on plan design

Area	Recommendations	Purpose
Plan Provisions	Disclose the software limitation that requires the retained actuary to apply COLA to deferred benefits, and quantify the liability impact of this limitation	Provide additional detail on plan design
Plan Provisions	Confirm the approach used to value disability benefits versus retirement benefits and clarify in the Summary of Plan Provisions	Provide additional detail on plan design
Plan Provisions	Clarify that employees hired after September 1, 2011 enter a hybrid plan with different set of plan provisions, including a Defined Contribution component	Provide additional detail on plan design
Census Data	Disclose any adjustments to City-provided data or assumptions for missing or incomplete data for key fields	Enhance understanding of data assumptions
Census Data	Investigate differences between City data and retained actuary data for total contributions and counts of deferred vested participants	Enhance understanding of data assumptions
Census Data	Investigate missing data for beneficiary's date of birth and sex and participants labeled as child beneficiaries that are over the age of 23	Improve accuracy of census data
Census Data	Explicitly disclose the average age by status for inactive participants	Provide additional demographic information
Mortality Assumption	Provide an explanation for the rationale for changing the mortality assumption as of July 1, 2017	Enhance support for assumption selection
Withdrawal Assumption	Include a statement that the withdrawal assumption, and others as appropriate, include a degree of conservatism	Enhance support for assumption selection
Form of Payment Assumption	Disclose the form of payment assumption for post-2011 hires and disclose the actuarial equivalence assumption for calculating the joint and 75% annuity	Enhance support for assumption selection
ADC Calculation	Disclose on page I-1 of the report the UAAL to support the determination of the ADC as well as a review of the current approach to disclose the lag in contribution timing	Transparency of ADC calculation
ADC Calculation	For the various payroll figures disclosed in the report, include enhanced descriptions of the basis for the figures, such as the census data from which the figure was developed, and the assumptions applied to determine each figure	Transparency of ADC calculation and census data

Area	Recommendations	Purpose
Report Content	Include consistent risk measures when applying ASOP 51 for valuation reports issued after November 1, 2018	Increase understanding of risk
Report Content	Include appropriate disclosure of rationale for each assumption determined to have significant impact on the measurement, as described in ASOP 35.	Enhance report discloses in consideration of ASOPs

Comparison of Pension Funds

We recommend the following changes be considered for consistency between the Pension Funds.

Area	Recommendations	Purpose
Plan Provisions	Include a history of plan amendments to the GE Fund valuation report to be consistent with the Police Officers' and Firefighters' Reports	Provide additional detail on plan design
Plan Provisions	Create an SPD of similar format to the Police Officers' and Firefighters' Funds for the GE Fund	Provide additional detail on plan design
Amortization/Funding Policy	Consider consistency between the plans if alternative funding/amortization methods are reviewed	Consistent foundation underlying funding policy
Asset Method	Consider moving to the same asset method for all three Pension Funds	Standardize asset method
ADC Calculation	Consider applying the same method for calculating adjustments for timing as a component of ADC for consistency	Standardize ADC calculation

Experience Studies

GE Fund

We recommend the following changes be considered in future experience studies.

Area	Recommendations	Purpose
Payroll Growth	Include additional support for the justification of the 0.75% real wage growth assumption	Support assumption selection
Salary Increase	Include exposed lives during the study period in the experience study	Support assumption selection
COLA Assumption	Provide more context for the basis of the recommended assumption	Support assumption selection
Mortality	Investigate status transitions to non-participating and whether they should be included in experience study analysis	Improve appropriateness of assumption selection
Mortality	Include more detail counts of exposed lives and observed deaths for each group	Support assumption selection
Mortality	Disclose the basis for selecting the adjustment factors for disabled and active mortality	Support assumption selection
Mortality	Discuss the basis for the selection of the Blue-Collar and multiplier adjustment	Support assumption selection
Mortality	Explain the rationale for the selection of the SSA2016-2D mortality improvement scale	Support assumption selection
Mortality	Review the appropriateness of updating the base mortality table to the Pub-2010 mortality tables	Align assumption to recently released industry accepted standard
Retirement	Review the methodology for determining expected retirements	Improve appropriateness of assumption selection
Retirement	Include more detailed reporting of exposed lives and observed retirements by age group and service level	Support assumption selection
Retirement	Study the retirement behavior of deferred vested participants	Align assumption selection with expected behavior based on plan provisions
Retirement	Develop a separate retirement assumption for those hired after October 31, 2011	Align assumption selection with expected behavior based on plan provisions
Retirement	Consider the use of liability weighted retirement rates	Improve appropriateness of assumption selection
Withdrawal	Develop a separate withdrawal assumption for those hired after October 31, 2011	Align assumption selection with expected behavior based on plan provisions

Area	Recommendations	Purpose
Withdrawal	Include more detailed reporting of exposed lives and observed terminations	Support assumption selection
Withdrawal	Review the methodology for determining expected and actual retirements versus terminations taking into consideration the plan provisions for retirement eligibility	Improve appropriateness of assumption selection
Withdrawal	Consider the use of liability weighted withdrawal rates	Improve appropriateness of assumption selection
Disability	Review the assumption that occupational disability rates are 10% of ordinary disability rates	Improve appropriateness of assumption selection
Disability	Clarify how the occupational disability rates are applied	Support assumption selection
Disability	Supplement historical data with industry-standard data for disability incidence for similar job types	Improve appropriateness of assumption selection
Disability	Include more detailed breakout of the exposures and disabilities by age group and gender	Support assumption selection
Marital Status and Form of Payment	Exclude post-2011 hires from future analysis	Align assumption selection with expected behavior based on plan provisions
Marital Status and Form of Payment	Disclose the actual and expected annuitants electing a joint and survivor benefit	Support assumption selection
Age of Survivor	Continue to monitor this assumption as recent studies show a decreasing gap between ages	Improve appropriateness of assumption selection
Age of Survivor	Explicitly state the actual and expected annuitants electing a joint and survivor benefit	Support assumption selection
Age of Survivor	Clarify the source data for spousal dates of birth	Support assumption selection

Police Officers' Fund

We recommend the following changes be considered.

Area	Recommendations	Purpose
Inflation	Explicitly study and disclose this assumption in future studies	Improve appropriateness of assumption selection
Payroll Growth	Explicitly study the payroll growth assumption, and review its consistency with the salary increase assumption	Improve appropriateness of assumption selection

Area	Recommendations	Purpose
Investment Return	Provide analysis on the expected future return based on the target asset allocation	Align assumption selection with anticipated experience
Investment Return	Disclose the target asset allocation used in the analysis	Support assumption selection
Investment Return	Consider benchmarking sources in the experience study	Align assumption with industry standards
Investment Return	Consider inflation, real rates of return, and investment expenses in developing assumption	Improve appropriateness of assumption selection
Salary Increase	Consider an age and/or service-based merit/promotional increase table with inflation and real wage growth assumptions	Align assumption with industry standards
COLA	Confirm consistency between the COLA assumption and inflation assumption	Improve appropriateness of assumption selection
COLA	Revise the assumption for Post-2011 hires considering the maximum COLA of 1.00%	Improve appropriateness of assumption selection
Mortality	Consider a data clean-up effort to enhance the data collection and data transformation process	Improve appropriateness of assumption selection
Mortality	Make a clear recommendation for the mortality assumption, or clearly state that they are proposing no change to the assumption.	Support assumption selection
Mortality	Include more analysis on industry-standard tables	Align assumption with industry standards
Mortality	Consider credibility analysis to support the selection of assumptions	Support assumption selection
Mortality	Consider updating the mortality table and improvement scales to more recently published tables such as the Pub-2010 tables and updated versions of improvement scale MP	Align assumption with industry standards
Retirement	Study the assumption and consider an age and/or service-based assumption	Improve appropriateness of assumption selection
Retirement	Consider specific plan provisions such as eligibility for unreduced retirement	Align assumption selection with expected behavior based on plan provisions
Withdrawal	Consider a data clean-up effort to enhance the data collection and data transformation process	Improve appropriateness of assumption selection
Withdrawal	Consider basing the assumption on actual experience or a blending of plan experience with an industry standard table	Align assumption selection with expected behavior based on plan provisions

Area	Recommendations	Purpose
Disability	Consider a data clean-up effort to enhance the data collection and data transformation process	Improve appropriateness of assumption selection
Marital Status and Form of Payment	Study the refund contribution behavior of terminated vested participants	Align assumption selection with expected behavior based on plan provisions
Age of Survivor	Continue to monitor this assumption as recent studies show a decreasing gap between ages	Improve appropriateness of assumption selection
Age of Survivor	Include analysis of this assumption in the next experience study	Improve appropriateness of assumption selection

Firefighters' Fund

We recommend the following changes be considered.

Area	Recommendations	Purpose
Inflation	Explicitly study and disclose this assumption in future studies	Improve appropriateness of assumption selection
Payroll Growth	Explicitly study the payroll growth assumption, and review its consistency with the salary increase assumption	Improve appropriateness of assumption selection
Investment Return	Provide analysis on the expected future return based on the target asset allocation	Align assumption selection with anticipated experience
Investment Return	Disclose the target asset allocation used in the analysis	Support assumption selection
Investment Return	Consider benchmarking sources in the experience study, such as from a NASRA study	Align assumption with industry accepted standard
Investment Return	Consider inflation, real rates of return, and investment expenses in developing assumption	Improve appropriateness of assumption selection
Salary Increase	Consider an age and/or service-based merit/ promotional increase table with a flat inflation and real wage growth assumption	Align assumption with industry accepted standard
COLA	Confirm consistency between the COLA assumption and inflation assumption	Improve appropriateness of assumption selection
COLA	Revise the assumption for Post-2011 hires considering the maximum COLA of 1.00%	Improve appropriateness of assumption selection
Mortality	Consider a data clean-up effort to enhance the data collection and data transformation process	Improve appropriateness of assumption selection

Area	Recommendations	Purpose
Mortality	Make a clear recommendation for the mortality assumption, or clearly state that they are proposing no change to the assumption.	Support assumption selection
Mortality	Include more analysis on industry-standard tables	Align assumption with industry accepted standard
Mortality	Consider credibility analysis to support the selection of their assumption	Support assumption selection
Mortality	Update the mortality table and improvement scales to more recently published tables such as the Pub-2010 tables and updated versions of improvement scale MP	Align assumption with industry accepted standard
Retirement	Study the assumption and consider an age and/or service-based assumption	Improve appropriateness of assumption selection
Retirement	Consider specific plan provisions such as eligibility for unreduced retirement	Align assumption selection with expected behavior based on plan provisions
Withdrawal	Consider a data clean-up effort to enhance the data collection and data transformation process	Improve appropriateness of assumption selection
Withdrawal	Consider basing the assumption on actual experience or a blending of plan experience with an industry standard table	Align assumption selection with expected behavior based on plan provisions
Disability	Consider a data clean-up effort to enhance the data collection and data transformation process	Improve appropriateness of assumption selection
Marital Status and Form of Payment	Study the refund contribution behavior of terminated vested participants	Align assumption selection with expected behavior based on plan provisions
Age of Survivor	Continue to monitor this assumption as recent studies show a decreasing gap between ages	Improve appropriateness of assumption selection
Age of Survivor	Include analysis of this assumption in the next experience study	Improve appropriateness of assumption selection

Comparison of Pension Funds

We recommend the following changes be considered for consistency between the Pension Funds.

Area	Recommendations	Purpose
Quality of Experience Study	The Police Officers' and Firefighters' Funds should work to enhance the detail and scope of their experience study	Improve appropriateness of assumption selection

Quality of Underlying Experience Study Data	The Police Officers' and Firefighters' Funds should work to enhance its data process to improve the quality of the data so it can be relied upon for the experience study. Since the data is not trustworthy enough to be relied upon for an experience study, this brings larger concerns for whether the system-wide data as a whole for the Police Officers' and Firefighters' Funds is reliable.	Improve appropriateness of assumption selection
Frequency of Experience Study	The Police Officers' and Firefighters' Funds should conduct more frequent experience studies, as required by the City Ordinance	Improve appropriateness of assumption selection
Assumptions	The Police Officers' and Firefighters' Funds should consider adopting more of a "best practice" approach to the above assumptions to strengthen the appropriateness of the assumptions	Improve appropriateness of assumption selection

Review of Plan Provisions

The plan provisions and certain actuarial assumptions and methods are prescribed in the City Ordinance. Our review identifies the requirements of the City Ordinance, and compares these requirements against the provisions, assumptions, and methods valued and disclosed in the reports provided by the retained actuaries. We also relied on our valuation replication to assess whether certain benefits have been valued accurately.

Applicable ASOPs

Actuarial Standard of Practice No. 4, *Measuring Pension Obligations*, provides guidance regarding plan provisions. According to Section 3.5 of this ASOP:

When measuring pension obligations and determining periodic costs or actuarially determined contributions, the actuary should reflect all significant plan provisions known to the actuary, as appropriate for the purpose of the measurement. However, if in the actuary's professional judgment, omitting a significant plan provision is appropriate for the purpose of the measurement, the actuary should disclose the omission in accordance with section 4.1(d).

Comments and Recommendations

GE Fund

As described above, we reviewed the Summary of Plan Provisions on pages 51-53 of the valuation report and assessed the completeness of the summary provided in comparison to the City Ordinance, and we used our replication of the GE Fund valuation to assess whether certain benefits have been valued accurately.

The retained actuary's actual programming of benefits was not provided for our review, but through our replication we have identified several inconsistencies that we recommend that the retained actuary review to determine if the benefits are accurately programmed and summarized in their Summary of Plan Provisions.

Provision	Recommendation
Normal Pension Eligibility; Normal Pension Amount; Early Retirement Service Requirement; Early Retirement Amount; and Employee Contributions	In various sections of the City Ordinance, September 1, 2011 is disclosed as the breakpoint for new plan provisions to take effect. However, the Summary of Plan Provisions discloses October 31, 2011 as the breakpoint. We recommend that the retained actuary review the documentation and usage of this breakpoint.
Minimum Amount	The Summary of Plan Provisions notes that the monthly amount cannot be less than \$12 per month for each year of service, while this minimum does not appear in the City Ordinance. We recommend reviewing the applicability of this minimum benefit amount and disclosing the source of the information.

Provision	Recommendation																										
Unused Sick Leave	Section 6-2(d) of the City Ordinance notes that some participants can utilize unused sick leave to increase their benefit at retirement. The "Credited Service" section of the Summary of Plan Provisions mentions that additional credit is granted for accumulated sick leave for those who qualify. We recommend that the retained actuary disclose the assumption used to determine the amount of unused sick leave at retirement for future retirements, and how this assumption is developed.																										
Vesting	<p>Section 6-2(d) of the City Ordinance defines vesting for those hired after June 30, 2010 as:</p> <table> <tr> <th>Completed Years of Creditable Service</th><th>Vested Percentage</th></tr> <tr> <td>Less than 5</td><td>0%</td></tr> <tr> <td>5</td><td>25%</td></tr> <tr> <td>6</td><td>30%</td></tr> <tr> <td>7</td><td>35%</td></tr> <tr> <td>8</td><td>40%</td></tr> <tr> <td>9</td><td>45%</td></tr> <tr> <td>10</td><td>50%</td></tr> <tr> <td>11</td><td>55%</td></tr> <tr> <td>12</td><td>60%</td></tr> <tr> <td>13</td><td>65%</td></tr> <tr> <td>14</td><td>70%</td></tr> <tr> <td>15</td><td>100%</td></tr> </table> <p>This definition is inconsistent with the vesting schedule in the Summary of Plan Provisions. The retained actuary acknowledged this inconsistency and corrected the vesting schedule for the July 1, 2018 Valuation report.</p>	Completed Years of Creditable Service	Vested Percentage	Less than 5	0%	5	25%	6	30%	7	35%	8	40%	9	45%	10	50%	11	55%	12	60%	13	65%	14	70%	15	100%
Completed Years of Creditable Service	Vested Percentage																										
Less than 5	0%																										
5	25%																										
6	30%																										
7	35%																										
8	40%																										
9	45%																										
10	50%																										
11	55%																										
12	60%																										
13	65%																										
14	70%																										
15	100%																										
Long Term Disability Benefit	Section 6-2(e) of the City Ordinance defines several scenarios where participants would be eligible for different benefits, ranging from minor disability to catastrophic injuries. Should an Eligible Employee meet certain criteria, employee contributions could cease and/or the benefit formula could change. The summary of plan provisions only differentiates between disability in the line of duty and not in the line of duty. We recommend that the retained actuary clarify their rationale for not including the other potential disability benefits and comment on the materiality, if appropriate.																										
Survivor Benefit	Section 6-2(f) of the City Ordinance describes the distinction between the Survivor Benefit and the survivor pension benefit. The Summary of Plan Provisions does not describe this distinction. We recommend that the valuation report include clearer separation and description between the Survivor Benefit and the survivor pension benefit.																										

Provision	Recommendation
COLA	Clarify whether the COLA applies to deferred benefits and clarify that the COLA is applied on a compound basis
Provisions for those hired after September 1, 2011	Clarify that employees hired after September 1, 2011 enter a hybrid plan with different set of plan provisions, including a Defined Contribution component

Other than the recommendations above, the summary provisions are consistent with the provisions described in the City Ordinance, and do not omit any other plan provisions described in the City Ordinance that could have a significant impact on plan obligations.

It is our assumption that the liabilities were programmed by the retained actuaries in accordance with the Summary of Plan Provisions as described in the valuation report. Of the issues identified above, we were able to estimate the impact of the change in vesting schedule. If the vesting schedule from the City Ordinance were used instead of the schedule as disclosed in the valuation report, we estimate less than a 0.1% increase in liability. Please refer to the *Summary of Replication* section below for additional details regarding our replication.

Police Officers' Fund

As described above, we reviewed the Summary of Plan Provisions on pages V-1 to V-7 of the valuation report and assessed the completeness of the summary provided in comparison to the City Ordinance, and we used our replication of the Police Officers' Fund valuation to assess whether certain benefits have been valued accurately.

The retained actuary's actual programming of benefits was not provided for our review, but through our replication we have identified several inconsistencies that we recommend that the retained actuary review to determine if the benefits are accurately programmed and summarized in their Summary of Plan Provisions.

Provision	Recommendation
Vesting	The retained actuary's report is unclear as to whether the vesting schedule is applied to the death and disability benefits. In response to Deloitte's question, the retained actuary confirmed that disability benefits and service-connected death benefits are not subject to the vesting schedule, while non-service-connected death benefits are subject to the vesting schedule. We recommend that the retained actuary clarify this in the Summary of Plan Provisions.
Monthly Accrued Benefit	Section 6-2(d) of the City Ordinance describes that the Years of Service multiplier may not exceed 80%. The retained actuary translates this concept into a maximum of X years of service (e.g. 80 years of service for participants with the 1% multiplier), which is appropriate. However, for participants with a 2% multiplier, the maximum years of service is disclosed as 50 years, implying that the cap is 100%. We recommend the retained actuary review the

Provision	Recommendation
	interpretation of the plan document for this benefit formula or provide additional documentation for why the cap is 100% in this situation.
COLA	<p>The current description in the Summary of Plan Provisions is unclear as to whether the COLA applies to deferred benefits and does not clearly state that the COLA is applied on a compound basis (as opposed to a simple basis). We recommend that the retained actuary clarify these items in the Summary of Plan Provisions.</p> <p>In response to Deloitte's question, the retained actuary confirmed that COLA does not apply to deferred benefits. However, due to limitations with the retained actuary's valuation software, they are applying COLA to the deferred benefit for current vested members. Due to the small number of deferred vested members, we do not believe the impact is material. We recommend the retained actuary disclose the methodology being applied and their opinion on materiality.</p>
Disability Benefits vs. Retirement Benefits	Based on our understanding of the SPD, disability benefits are only applicable until age 55, after which the benefit is re-calculated, including credited service for the period of disability, but excluding any COLAs that were applied to the previous disability benefit. In response to Deloitte's question, the retained actuary confirmed this approach. We recommend that the retained actuary clarify the treatment of these benefits in the Summary of Plan Provisions.
Creditable Service	The description for this section appears to have used the word "firefighter" in place of "police officer".
Provisions for those hired after September 1, 2011	Clarify that employees hired after September 1, 2011 enter a hybrid plan with different set of plan provisions, including a Defined Contribution component

Other than the recommendations above, the summary provisions are consistent with the provisions described in the City Ordinance, and do not omit any other plan provisions described in the City Ordinance that could have a significant impact on plan obligations.

It is our assumption that the liabilities were programmed by the retained actuaries in accordance with the Summary of Plan Provisions as described in the valuation report. None of the issues identified above lend themselves to allow us to easily estimate the impact of the issue on the liability. Please refer to the *Summary of Replication* section below for additional details regarding our replication.

Firefighters' Fund

As described above, we reviewed the Summary of Plan Provisions on pages V-1 to V-7 of the valuation report and assessed the completeness of the summary provided in comparison to the City

Ordinance, and we used our replication of the Firefighters' Fund valuation to assess whether certain benefits have been valued accurately.

The retained actuary's actual programming of benefits was not provided for our review, but through our replication we have identified several inconsistencies that we recommend that the retained actuary review to determine if the benefits are accurately programmed and summarized in their Summary of Plan Provisions.

Provision	Recommendation
Vesting	The retained actuary's report is unclear as to whether the vesting schedule is applied to the death and disability benefits. In response to Deloitte's question, the retained actuary confirmed that disability benefits and service-connected death benefits are not subject to the vesting schedule, while non-service-connected death benefits are subject to the vesting schedule. We recommend that the retained actuary clarify this in the Summary of Plan Provisions.
Monthly Accrued Benefit	Section 6-2(d) of the City Ordinance describes that the Years of Service multiplier may not exceed 80%. The retained actuary translates this concept into a maximum of X years of service (e.g. 80 years of service for participants with the 1% multiplier), which is appropriate. However, for participants with a 2% multiplier, the maximum years of service is disclosed as 50 years, implying that the cap is 100%. We recommend the retained actuary review the interpretation of the plan document for this benefit formula or provide additional documentation for why the cap is 100% in this situation.
Monthly Accrued Benefit	The report indicates that there was a group of participants who were covered in the '05 Amendment. We did not find this distinction in the City Ordinance and recommend clarifying the source of this amendment.
COLA	<p>The current description in the Summary of Plan Provisions is unclear as to whether the COLA applies to deferred benefits and does not clearly state that the COLA is applied on a compound basis (as opposed to a simple basis). We recommend that the retained actuary clarify these items in the Summary of Plan Provisions.</p> <p>In response to Deloitte's question, the retained actuary confirmed that COLA does not apply to deferred benefits. However, due to limitations with the retained actuary's valuation software, they are applying COLA to the deferred benefit for current vested members. Due to the small number of deferred vested members, we do not believe the impact is material. We recommend the retained actuary disclose the methodology being applied and their opinion on materiality.</p>

Provision	Recommendation
Disability Benefits vs. Retirement Benefits	Based on our understanding of the SPD, disability benefits are only applicable until age 55, after which the benefit is re-calculated, including credited service for the period of disability, but excluding any COLAs that were applied to the previous disability benefit. In response to Deloitte's question, the retained actuary confirmed this approach. We recommend that the retained actuary clarify the treatment of these benefits in the Summary of Plan Provisions.
Provisions for those hired after September 1, 2011	Clarify that employees hired after September 1, 2011 enter a hybrid plan with different set of plan provisions, including a Defined Contribution component

Other than the recommendations above, the summary provisions do not conflict with the provisions described in the plan document, nor do they omit any other plan provisions described in the plan document that could have a significant impact on plan benefits.

It is our assumption that the liabilities were programmed by the retained actuaries in accordance with the Summary of Plan Provisions as described in the valuation report. None of the issues identified above lend themselves to allow us to easily estimate the impact of the issue on the liability. Please refer to the *Summary of Replication* section below for additional details regarding our replication.

Comparison of Pension Funds

Each of the three reports contain a comprehensive plan provision summary as would be expected in an actuarial valuation report. It is important to include such a summary to confirm that the retained actuary's understanding of the plan provisions reflect the promised benefits to the participants. Should the provisions be programmed incorrectly, the cost of seemingly minor benefit provisions could change the calculated contribution for the City.

The valuation reports for the Police Officers' and Firefighters' Funds disclose a history of amendments over the past decade which is helpful to give context to the reader. The GE Fund's report does not contain a history of amendments; we recommend the GE Fund's report add this history for consistency and context.

The Police Officers' and Firefighters' Funds have Summary Plan Descriptions (SPDs) from 2013, while the most recent SPD for the GE Plan is from 2005. The retained actuary clarified that a new SPD is being drafted for the GE Fund by the City.

Review of Census Data

There are typical and anticipated adjustments made to census data in preparing an actuarial valuation. This section assesses the reasonableness of the retained actuary's reconciliation and data adjustment procedures, including their documentation in the valuation report. To perform this analysis, we received data files from the City and valuation data files from the retained actuaries. The City data was used by the retained actuaries to develop the census data used as the basis for the actuarial valuation.

The purpose of this review is to assess the processes and procedures by which the retained actuaries prepare the valuation data. It is not considered the role of the retained actuaries or the reviewing actuaries to assess the quality of the City's data, however, the retained actuaries should perform an annual check to confirm that the City's data does not appear invalid or unreasonable.

Applicable ASOPs

Actuarial Standard of Practice No. 23, Data Quality, provides general guidance for determining if data is appropriate for its intended purpose and whether it is sufficiently reasonable, consistent, and comprehensive. Section 3.1 of the ASOP effective for the July 1, 2017 actuarial valuation report states:

Appropriate data that are accurate and complete may not be available. The actuary should use available data that, in the actuary's professional judgment, allow the actuary to perform the desired analysis. However, if significant data limitations are known to the actuary, the actuary should disclose those limitations and their implications.

Section 3.5 of this Standard also addresses the actuary's responsibilities in reviewing data upon which they rely and states that in such cases:

... the actuary should perform a review, unless, in the actuary's professional judgment, such review is not necessary or not practical. In exercising such professional judgment, the actuary should take into account the purpose and nature of the assignment, any relevant constraints, and the extent of any known checking, verification, or audit of the data that has already been performed.

And Section 3.4c. of this Standard states:

...judgmental adjustments or assumptions can be applied to the data that allow the actuary to perform the analysis. Any judgmental adjustments to data or assumptions should be disclosed...

Consistency with City Data

The retained actuaries' final valuation files are generally consistent with the data files provided by the City. The following tables provide a summary comparing the demographic statistics for each plan between the City data and the retained actuaries as disclosed in the valuation reports.

GE Fund

Reconciliation for Active Participants

	City Data	Retained Actuary Data	Difference	Difference (%)
Active Participants	3,687	3,688	1	0.03%
Average Age	46.4	46.4	0	-0.03%
Average Service	10.7	10.7	0	-0.12%
Average Salary	\$43,052	\$43,069*	\$18	0.04%
Total Contributions	\$133,237,873	\$133,303,265	\$65,391.61	0.05%

* The valuation report discloses \$45,527.

The average salary of \$45,527 disclosed in the valuation report does not reconcile with the census data provided by the retained actuaries, which showed an average salary of \$43,069. If the retained actuaries are making an assumption or adjustment to the salary field, we recommend that the retained actuaries disclose the assumption or adjustment in the valuation report.

Additionally, there are 516 active participants with a blank date of hire in the retained actuary data. These participants have a reasonable amount for benefit service, and therefore this deficiency does not appear to affect the valuation. However, we recommend the retained actuaries investigate the cause of the missing dates of hire.

In addition to reconciling counts and averages for the data, we conducted a detailed reconciliation of each key field between City data and retained actuary data for ten sample participants. For each participant, the data matched between City data and retained actuary data, except in the case where the City data was zero or incomplete, where we assume the retained actuaries populated the missing data via data questions with the City.

Reconciliation for Inactive Participants

	City Data	Retained Actuary Data	Difference	Difference (%)
Vested Terminated	50*	89	39	78%
Inactive Nonvested	202*	327**	125	62%
Deferred Beneficiaries	1	1	0	0%
Retirees	2842	2847	5	0%
Average Age	69.0	69.0	0	0%
Average Benefit	\$2,736	\$2,736***	\$1	0%
Suspended Retirees	1	10	9	900%
Disabled Retirees	237	237	0	0%
Average Age	62.6	62.6	0	0%
Average Benefit	\$1,891	\$1,891	\$0	0%

	City Data	Retained Actuary Data	Difference	Difference (%)
Beneficiaries	779	795	16	2%
Average Age	76.1	74.0***	-2	-3%
Average Benefit	\$1,632	\$1,629	-\$3	0%

* The City data has significantly fewer vested terminated and inactive nonvested participants than the retained actuary data. See below for additional discussion.

** The valuation report discloses 330, but the census data contains 327 participants.

*** Averages shown are based on the census data and are slightly different from what is shown in valuation report.

We have several observations regarding the reconciliation of the inactive data:

- The City data has significantly fewer vested terminated and inactive nonvested participants than the retained actuary data. A majority of these participants not in the City data terminated more than two years ago. It appears that the City is not maintaining data for deferred participants, and instead the retained actuary is responsible for tracking deferred participants. If this is what is happening, at a high level the discrepancy in counts may be reasonable.
- Similarly, for suspended retirees, the City data only contains one participant, while the retained actuary data contains ten. Again, the City data may not maintain the data for suspended retirees, but it appears the retained actuary is maintaining the data for these participants.
- For terminated vested participants, the retained actuary data has the data for the participant's monthly deferred benefit amount. However, this amount is not present in the City data. It is unclear how the retained actuary obtains this deferred benefit amount. Without additional information, we cannot be sure of the retained actuary's process for populating this amount. We recommend the retained actuary clarify how they determine the benefit amount for deferred vested retirees.
- The count of retirees and beneficiaries do not match between the City data and retained actuary data. The inactive data comes from the City on four separate tabs, and the presence of duplicate records and potential inconsistencies between retiree records and beneficiary records appears to be what is leading to the inconsistency in counts. If the retained actuary is making an assumption or adjustment for retired participants, we recommend it be disclosed in the valuation report.

In addition to reconciling counts and averages for the data, we conducted a detailed reconciliation of each key field between City data and retained actuary data for eight sample participants. For each participant, the data matched for every field except "Date of Birth" for beneficiaries. It appears that there may be a disconnect between City data and retained actuary data for whether the Date of Birth for beneficiaries' ties to the original participant or the beneficiary. Looking at all 795 beneficiaries in the retained actuary data, roughly 40% of them have dates of birth that do not match the City data. If the retained actuary is making a correction, assumption, or adjustment for beneficiary dates of birth, we recommend it be disclosed in the valuation report.

Police Officers' Fund

Reconciliation for Active Participants

	City Data	Retained Actuary Data	Difference	Difference (%)
Active Participants	1,847	1,847	0	0%
Average Age	38.4	38.4	0	0%
Average Service	10.6	10.6*	0	0%
Total Compensation	\$93,498,820	\$91,328,871	-\$2,169,950	-2%
Total Contributions	\$66,323,503	\$115,090,925	\$48,767,422.01	74%

* The valuation report discloses 10.1, but the average based on the census data provided is 10.6.

We have several observations regarding the reconciliation of the active data files:

- The average service of 10.1 disclosed in the valuation report does not reconcile with the census data provided by the retained actuaries, which showed an average service of 10.6. If the retained actuaries are making an assumption or adjustment to the service field, we recommend it be disclosed in the valuation report.
- The total compensation is slightly smaller in the retained actuary data compared to the City data. The retained actuaries were asked about the difference between the annualized compensation amount and the covered payroll along with how the total annualized compensation was calculated. Their response was,

The total annualized compensation is \$91,328,879 for the prior year... We do show an expected payroll of \$90,947,614 for the 2017/2018 fiscal year... The annualized payroll is just a statistic. The expected payroll is calculated by applying the assumed decrements for the active employees as well as the assumed salary increase. The expected payroll is used to determine the required contribution as a percentage of payroll.

We recommend that the retained actuaries further clarify the contents of the calculation of both the expected payroll and the total annualized compensation. If the retained actuaries are making an assumption or adjustment to the salary field, we recommend it be disclosed in the valuation report.

- The total contributions in the retained actuary data are significantly larger than in the City data. We recommend the retained actuaries and City investigate the reason for this large difference. If the total contributions from the City data is not reliable, the retained actuary should disclose those limitations and their implications, as per ASOP 23.

In addition to reconciling counts and averages for the data, we conducted a detailed reconciliation of each key field between City data and retained actuary data for seven sample participants. For each participant, the data matched for every field except for "Current Year Wage" and "Total Contributions with Interest" (the same fields as above that did not match for the population as a whole). Again, we recommend the retained actuaries investigate the source of these differences, and/or disclose any adjustments or assumptions made to the data in the valuation report.

Reconciliation for Inactive Participants

	Raw Data	Retained Actuary Data	Difference	Difference (%)
Service Retirements	1,236	1,236*	0	0%
Average Benefit	\$3,501	\$3,533	\$32	1%
Beneficiary	229	228*	-1	0%
Average Benefit	\$2,030	\$2,029	-\$1	0%
Disability Retirements	103	104	1	1%
Average Benefit	\$3,477	\$3,054	-\$423	-12%
Deferred Vested	466	20	-446	-96%
Average Benefit	N/A	\$691	N/A	N/A
Total Participants	1,568	1,588	0	1%

* The valuation report discloses 1,243 service retirements and 221 beneficiaries but based on the census data provided 7 of the service retirements should be listed as beneficiaries.

We have identified one **significant concern** with the retained actuary data. According to the City's active data file, there are 466 participants with STATUS CODE = 3 (Inactive Vested). Of these 466 participants, only 20 are included in the valuation (these 20 are shown above). The other 446 participants are not included in the retained actuary's active data file or inactive data file. If these participants have taken a lump sum refund of contributions, they should be coded differently in the raw data. If these participants are still entitled to future benefits, they should be included in the actuarial valuation. We strongly recommend the retained actuaries investigate the source of this issue and confirm if the valuation is missing 446 deferred vested participants.

We have several additional observations regarding the reconciliation of the inactive data files :

- The count of service retirements of 1,243 and 221 beneficiaries disclosed in the valuation report does not reconcile with the census data provided by the retained actuaries, which showed a count of 1,236 service retirements and 228 beneficiaries. If the retained actuaries are making an adjustment to the counts based on status, we recommend it be disclosed in the valuation report.
- The count of participants and average benefit do not exactly match between City data and retained actuary data. If the retained actuaries are making an assumption or adjustment to these fields, we recommend it be disclosed in the valuation report.
- Over 700 retirees have a joint & survivor annuity, but the participants do not have data for the beneficiary's sex or date of birth. We recommend the retained actuaries investigate the source of this missing data.

In addition to reconciling counts and averages for the data, we conducted a detailed reconciliation of each key field between City data and retained actuary data for nine sample participants. For each participant, the data matched for every field.

Firefighters' Fund**Reconciliation for Active Participants**

	City Data	Retained Actuary Data	Difference	Difference (%)
Active Participants	981	981	0	0%
Average Age	39.7	39.7	0	0%
Average Service	11.5	11.5*	0	0%
Total Compensation	\$45,464,455	\$47,196,437	\$1,731,982	4%
Total Contributions	\$34,357,238	\$61,308,945	\$26,951,707	78%

* The valuation report discloses 11.0, but the average based on the census data provided is 11.5.

We have several observations regarding the reconciliation of the active data:

- The average service of 11.0 disclosed in the valuation report does not reconcile with the census data provided by the retained actuaries, which showed an average service of 11.5. If the retained actuaries are making an assumption or adjustment to the service field, we recommend it be disclosed in the valuation report.
- The total compensation is slightly larger in the retained actuary data compared to the City data. The retained actuaries were asked about the difference between the annualized compensation amount and the covered payroll along with how the total annualized compensation was calculated. Their response was,

The total annualized compensation is \$47,196,423 for the prior year... We do show an expected payroll of \$46,961,913 for the 2017/2018 fiscal year... The annualized payroll is just a statistic. The expected payroll is calculated by applying the assumed decrements for the active employees as well as the assumed salary increase. The expected payroll is used to determine the required contribution as a percentage of payroll.

We recommend that the retained actuaries further clarify the contents of the calculation of both the expected payroll and the total annualized compensation. If the retained actuaries are making an assumption or adjustment to the salary field, we recommend it be disclosed in the valuation report.

- The total contributions in the retained actuary data are significantly larger than in the City data. We recommend the retained actuary and City investigate the reason for this large difference. If the total contributions from the City data is not reliable, the retained actuary should disclose those limitations and their implications, as per ASOP 23.

In addition to reconciling counts and averages for the data we conducted a detailed reconciliation of each key field between City data and retained actuary data for seven sample participants. For each participant, the data matched for every field except for "Current Year Wage" and "Total Contributions with Interest" (the same fields as above that did not match for the population as a whole). Again, we recommend the retained actuaries investigate the source of these differences, and/or disclose any adjustments/assumptions made to the data in the valuation report.

Reconciliation for Inactive Participants

	Raw Data	Retained Actuary Data	Difference	Difference (%)
Service Retirements	712	708*	-4	-1%
Average Benefit	\$4,099	\$4,103	\$4	0%
Beneficiary	195	193*	-2	-1%
Average Benefit	\$1,970	\$1,950	-\$20	-1%
Disability Retirements	125	125	0	0%
Average Benefit	\$3,375	\$3,375	\$0	0%
Deferred Vested	125	14	-111	-89%
Average Benefit	N/A	\$1,272	N/A	N/A
Total Participants	1157	1040	-117	-10%

* The valuation report discloses 706 service retirements and 195 beneficiaries but based on the census data provided 2 of the beneficiaries should be listed as service retirements.

We have identified one **significant concern** with the retained actuary data. According to the active data file from the City, there are 125 participants with STATUS CODE = 3 (Inactive Vested). Of these 125 participants, only 11 are included in the valuation (these 11 are part of the 14 shown above). The other 114 participants are not included in the retained actuary active data file or inactive data file. If these participants have taken a lump sum refund of contributions, they should be coded differently in the City data. If these participants are still entitled to future benefits, they should be included in the actuarial valuation. We strongly recommend the retained actuary investigate the source of this issue and confirm if the valuation is missing 114 deferred vested participants.

We have several additional observations regarding the reconciliation of the inactive data file:

- The count of service retirements of 706 and 195 beneficiaries disclosed in the valuation report does not reconcile with the census data provided by the retained actuaries, which showed a count of 708 service retirements and 193 beneficiaries. If the retained actuaries are making an adjustment to the data for these participants, we recommend it be disclosed in the valuation report.
- The count of participants and average benefit do not exactly match between City data and retained actuary data. If the retained actuaries are making an assumption or adjustment to these fields, we recommend it be disclosed in the valuation report.
- The retained actuary data includes two child beneficiaries who are over age 23. Per the provisions of the plan, children cannot be covered beyond age 23. We recommend the retained actuaries investigate these participants and confirm their eligibility for benefits.
- Over 400 retirees have a joint & survivor annuity, but the participants do not have data for the beneficiary's sex or date of birth. We recommend the retained actuaries investigate the source of this missing data.

In addition to reconciling counts and averages for the data, we conducted a detailed reconciliation of each key field between City data and retained actuary data for nine sample participants. For each participant, the data matched for every field.

Comparison of Pension Funds

We did not review the entirety of the retained actuaries' data processes for reconciling from raw data to final data. However, based on our review as detailed above, we have noted differences in data quality and methodology between Southern Actuarial and Segal. These are noted below.

Scenario	Details
Terminated Vested Data	As discussed above, for the Police Officers' Fund and Firefighters' Fund, we identified a significant concern that the retained actuary data did not appear to contain all terminated vested participants. Meanwhile, the retained actuary data for the GE fund appears to be tracking terminated vested participants properly.
Format of City Data	We would generally expect the format of the City data to be similar for all three plans, assuming the data at the City is maintained in the same administrative system. We recommend the City consider standardizing the format of the data provided to the retained actuaries to add efficiency.
Deficiencies of Retained Actuary Data	<p>As described above, for the Police Officers' Fund and Firefighters' Fund we identified several deficiencies with the retained actuary data, including missing beneficiary information for joint annuitants, child beneficiaries beyond age 23, and large inconsistencies in the total contribution field compared to the City data. For the GE Fund, the only deficiency we found in the retained actuary data was missing dates of hire (however, benefit service was populated and appeared reasonable).</p> <p>Additionally, as discussed in the <i>Review of Demographic Assumptions</i> section below, Southern Actuarial did not believe the data for the Police Officers' Fund and Firefighters' Fund was of sufficient quality to be the basis of the 2011 experience study.</p> <p>For these reasons, we believe that the quality and fidelity of the data for the GE Fund is significantly higher than for the Police Officers' Fund and Firefighters' Fund. We recommend the City consider actions necessary to increase the quality of the data for the Police Officers' Fund and Firefighters' Fund.</p>

Review of Actuarial Methods

This section determines if the actuarial cost method, amortization/funding method, and actuarial asset valuation method used by the Pension Funds are reasonable and consistent with generally accepted actuarial practice and relevant ASOPs. It also determines if the funding method conforms to the Georgia State Code Section 47-20-10.

Actuarial Cost Method

Applicable ASOPs

Actuarial Standard of Practice No. 4, *Measuring Pension Obligations*, provides guidance regarding the actuarial cost method for pension valuations. According to Section 3.13 of this ASOP, an “acceptable actuarial cost method” meets the following criteria:

- costs are allocated over the period of time that benefits are earned; and
- costs are allocated on a basis that has a logical relationship to the plan’s benefit formula (compensation, service, benefit level, etc.).

Comments and Recommendations

GE Fund

The retained actuary discloses the actuarial cost method on page 49 of the report:

Entry Age Actuarial Cost Method. Entry Age is current age minus years of service. Normal Cost and Actuarial Accrued Liability are calculated on an individual basis and are allocated by salary.

The actuarial cost method used is Entry Age Normal (EAN) as a level percentage of pay. Under this method, the present value of future benefits (PVFB) is determined for each employee and is then spread evenly as a level percentage of pay over each employee's career. This method therefore produces employer contributions that are level as a percentage of payroll. This method also produces an actuarial accrued liability that allocates more cost to early time periods, as opposed to deferring cost to later time periods, when compared to other cost methods.

This meets the “acceptable actuarial cost method” criteria above.

Police Officers’ Fund

The retained actuary discloses the actuarial cost method on page IV-1 of the report:

Individual entry age normal cost method. Under this actuarial cost method, a level funding cost is developed with respect to each benefit for each participant. The level funding cost for each benefit applies to the period beginning when the participant's service commences and ending when the participant is assumed to cease active participation due to each respective decrement. The actuarial accrued liability is equal to the accumulated level funding cost to the valuation date for

all participants. The normal cost is equal to the level funding cost for the year immediately following the valuation date for all active participants.

The actuarial cost method used is Entry Age Normal (EAN) as a level percentage of pay. Under this method, the present value of future benefits (PVFB) is determined for each employee and is then spread evenly as a level percentage of pay over each employee's career. This method therefore produces employer contributions that are level as a percentage of payroll. This method also produces an actuarial accrued liability that allocates more cost to early time periods, as opposed to deferring cost to later time periods, when compared to other cost methods.

In response to Deloitte's questions, the retained actuary clarified their approach:

The entry age normal cost is calculated for each active participant by multiplying the ratio of the present value of benefits at entry (which is the current age present value of benefits discounted to the entry age based on current service) to the present value of pay at entry (where entry is based on current service) and multiplied by expected pay for the year following the valuation date.

The method of determining the present value of benefits at entry as the current age present value of benefits discounted to the entry age based on current service is different from a "typical" approach using the EAN cost method. The retained actuary's method ignores decrement probabilities between entry age and current age. This will understate liability and overstate normal cost compared to the "typical" EAN method (because losses are getting absorbed into normal cost).

While GASB disclosures was not within the scope of this review, it is worth noting that this method does not conform with the requirements of GASB 67/68. Despite this difference, the retained actuary's methodology for the cost method meets the "acceptable actuarial cost method" criteria above.

Firefighters' Fund

The retained actuary discloses the actuarial cost method on page IV-1 of the report:

Individual entry age normal cost method. Under this actuarial cost method, a level funding cost is developed with respect to each benefit for each participant. The level funding cost for each benefit applies to the period beginning when the participant's service commences and ending when the participant is assumed to cease active participation due to each respective decrement. The actuarial accrued liability is equal to the accumulated level funding cost to the valuation date for all participants. The normal cost is equal to the level funding cost for the year immediately following the valuation date for all active participants.

The actuarial cost method used is Entry Age Normal (EAN) as a level percentage of pay. Under this method, the present value of future benefits (PVFB) is determined for each employee and is then spread evenly as a level percentage of pay over each employee's career. This method therefore produces employer contributions that are level as a percentage of payroll. This method also produces an actuarial accrued liability that allocates most cost to early time periods, as opposed to deferring cost to later time periods, when compared to other cost methods.

In response to Deloitte's questions, the retained actuary clarified their approach:

The entry age normal cost is calculated for each active participant by multiplying the ratio of the present value of benefits at entry (which is the current age present value of benefits discounted to the entry age based on current service) to the present value of pay at entry (where entry is based on current service) and multiplied by expected pay for the year following the valuation date.

The method of determining the present value of benefits at entry as the current age present value of benefits discounted to the entry age based on current service is different from a “typical” approach using the EAN cost method. The retained actuary’s method ignores decrement probabilities between entry age and current age. This will understate liability and overstate normal cost compared to the “typical” EAN method (because losses are getting absorbed into normal cost).

While GASB disclosures was not within the scope of this review, it is worth noting that this method does not conform with the requirements of GASB 67/68. Despite this difference, the retained actuary’s methodology for the cost method meets the “acceptable actuarial cost method” criteria above.

Comparison of Pension Funds

While the retained actuaries used different nomenclature and different methodologies, the actuarial cost methods used for all three Pension Funds all meet the requirements of an acceptable and appropriate method under ASOP No. 4.

Amortization/Funding Method

Applicable ASOPs

Actuarial Standard of Practice No. 4, *Measuring Pension Obligations*, provides guidance regarding the amortization/funding method for pension valuations. According to Section 3.14 of this ASOP:

A cost allocation procedure or contribution allocation procedure typically combines an actuarial cost method, an asset valuation method, and an amortization method to determine the plan cost or contribution for the period.

Generally, an “acceptable contribution allocation procedure” meets the following criteria:

- In the actuary’s professional judgment, the procedure is consistent with the plan accumulating adequate assets to make benefit payments when due;
- The procedure should consider relevant input received from the principal, such as a desire for stable or predictable costs or contributions, or a desire to achieve a target funding level within a specified time frame.

Georgia State Code

Georgia State Code Section 47-20-10 provides guidance for the determination of a plan’s minimum annual employer contribution, including the amortization of the Unfunded Actuarial Accrued Liability (UAAL). To summarize from the code:

Subsection (a) states that the minimum annual employer contribution shall be the sum of the amounts below, provided that the minimum employer contribution shall not be less than zero or result in a contribution credit:

1. The normal cost for the year; plus
2. Amounts necessary to amortize:
 - a. The initial UAAL over a period of 40 years based upon the first actuarial valuation on or after January 1, 1984
 - b. The increase, if any, in UAAL over a period of 20 years for changes in plan provisions
 - c. The increase, if any, in UAAL over a period of 15 years for experience under the actuarial assumptions
 - d. The increase, if any, in UAAL over a period of 30 years for changes in actuarial assumptions; plus
3. If not otherwise included above:
 - a. The amount necessary to amortize over 10 equal annual installments the increase, if any, in UAAL resulting from benefit increases granted during the year for beneficiaries; or
 - b. The amount necessary to pay the amount of increase in benefits granted during the year to beneficiaries under a pay-as-you-go- basis; minus
4. Amounts necessary to amortize:
 - a. The decrease, if any, in UAAL over a period of 20 years for changes in plan provisions
 - b. The decrease, if any, in UAAL over a period of 15 years for experience under the actuarial assumptions
 - c. The decrease, if any, in UAAL over a period of 30 years for changes in actuarial assumptions; minus
5. The excess of the minimum annual employer contribution which accumulates after January 1, 1984; minus
6. Employee contributions for the year.

Under subsection (b), for plans which use a formula related to compensation as the basis for calculating benefits, the amortization amounts (aside from 3 above), may be determined as a level percentage of future compensation. If this method is used, the actuarial assumption for future annual payroll growth shall not exceed the actuarial assumed valuation interest rate less 2.5%. The minimum standards of subsection (a) are deemed to have been met if such level percentage amortization is used and the employer contribution is equal to or greater than the annual required contribution as is determined in accordance with the provisions of Governmental Accounting Standards Board Statements No. 25 and No. 27 as in effect on June 15, 2013.

GASB 67 and 68 replaced GASB 25 and 27 and no longer prescribe an annual required contribution. Plans have flexibility in selecting how they determine the ADC. However, since the Georgia State Code Section 47-20-10 still references GASB 25 and 27, we considered the plans' funding policies in relation to those Statements.

Section 6-2(h)(1) of the City Ordinance (Subpart B) imposes a cap of 35% of payroll on the ADC and outlines what happens if the ADC exceeds the 35% cap. To summarize from the City Ordinance:

1. The actuary must present an analysis of the ADC's escalation

2. For the first fiscal year in which the ADC exceeds the cap, the City will pay the full amount of the overage.
3. A committee will be formed to identify potential solutions and will seek to enact legislation.
4. If no legislation is enacted, for future fiscal years in which the ADC exceeds the cap the overage will be shared equally between the City and members through increased contribution rates.

Comments and Recommendations

GE Fund

The retained actuary discloses the amortization/funding method on page 25 of the report:

The actuarially determined contribution is equal to the employer normal cost payment and a payment on the unfunded actuarial accrued liability...The City sets the methodology used to calculate the actuarially determined contribution based on a closed level percentage of payroll amortization period of 30 years, established with the July 1, 2010 valuation. As of the July 1, 2017 valuation, there are 23 years remaining on this schedule.

Furthermore, the retained actuary describes the history of the Unfunded Actuarial Accrued Liability (UAAL) amortization on page 34 of the report:

Prior to the 2005 valuation, the Plan had adopted the policy of amortizing the unfunded actuarial liability as a level percentage of payroll over a closed 40-year period from January 1, 1979. At January 1, 2005, the amortization was reset to a closed 20-year period. Effective July 1, 2008, the amortization period was changed to an open 30-year period and effective July 1, 2010, the amortization period was changed to a closed 30-year period. The contributions determined under this method continue to meet the Georgia minimum funding requirements by virtue of Georgia Code Section 47-20-10(b).

GASB No. 27 required the UAAL to be amortized over at most 30 years. Therefore, the current amortization method meets that requirement.

The July 1, 2017 valuation interest rate is 7.25%. Payroll growth is 3.00% therefore this meets the Georgia State Code requirement that the payroll growth not exceed the valuation interest rate less 2.5%, or 4.75% for July 1, 2017.

The current amortization method meets the requirements for minimum funding as noted by Georgia State Code Section 47-20-10(b).

In the Risk section of the report, we recommend disclosing the results of the most recent cap analysis performed for the City. Additionally, we recommend the retained actuaries disclose the implications of exceeding the cap as summarized in Section 6-2(h) of the City Ordinance.

Police Officers' Fund

The retained actuary discloses the amortization/funding method on page IV-2 of the report:

Total payroll has been assumed to grow at the rate of 4.00% per year for purposes of amortizing the unfunded actuarial accrued liability as a level percentage of payroll; the amortization period is established by the City ordinance as a closed 30-year period beginning July 1, 2011.

GASB No. 27 required the UAAL to be amortized over at most 30 years. Therefore, the current amortization method meets that requirement.

The July 1, 2017 valuation interest rate is 7.50%. Payroll growth is 4.00% therefore this meets the Georgia State Code requirement that the payroll growth not exceed the valuation interest rate less 2.5%, or 5.0% for July 1, 2017.

The current amortization method meets the requirements for minimum funding as noted by Georgia State Code Section 47-20-10(b).

While the retained actuary does disclose the funding/amortization method in the report appendix, we recommend adding a description of the method on page I-1 as it would increase transparency and give context to the graphic and determination of the Minimum Required Contribution Rate.

The retained actuary provided a graphic on page I-2 to illustrate the sensitivity of the contribution rate. We recommend disclosing the actual contribution rate as a data label or adding labels to the x-axis and y-axis to give more context to this graph.

Firefighters' Fund

The retained actuary discloses the amortization/funding method on page IV-2 of the report:

Total payroll has been assumed to grow at the rate of 4.00% per year for purposes of amortizing the unfunded actuarial accrued liability as a level percentage of payroll; the amortization period is established by the City ordinance as a closed 30-year period beginning July 1, 2011.

GASB No. 27 required the UAAL to be amortized over at most 30 years. Therefore, the current amortization method meets that requirement.

The July 1, 2017 valuation interest rate is 7.50%. Payroll growth is 4.00% therefore this meets the requirement that the payroll growth not exceed the valuation interest rate less 2.5%, or 5.0% for July 1, 2017.

The current amortization method meets the requirements for minimum funding as noted by Georgia State Code Section 47-20-10(b).

While the retained actuary does disclose the funding/amortization method in the report appendix, we recommend adding a description of the method on page I-1 as it would increase transparency and give context to the graphic and determination of the Minimum Required Contribution Rate.

The retained actuary provided a graphic on page I-2 to illustrate the sensitivity of the contribution rate. We recommend disclosing the actual contribution rate as a data label or adding labels to the x-axis and y-axis to give more context to this graph.

Comparison of Pension Funds

All three Pension Funds meet the requirements for minimum funding as noted by Georgia State Code Section 47-20-10(b), as they are amortizing the UAAL over a closed 30-year amortization period. However, the GE Fund implemented this policy as of July 1, 2010, whereas the Police Officers' Fund and Firefighters' Fund implemented this policy as of July 1, 2011. We recommend that consistency between the plans continue to be considered if alternative funding/amortization methods are reviewed.

Several prominent government and actuarial organizations (Society of Actuaries, American Academy of Actuaries, Conference of Consulting Actuaries, California Actuarial Advisory Panel, the Government Finance Officers Organization, and the Big Seven) opined on funding methods within the past seven years. These publications generally shared the following key objectives of a funding policy:

1. **Benefit Security and Adequacy:** Ensure that promised benefits will be met with the planned future contributions and current assets
2. **Intergenerational Equity:** Ensure that the cost of employee benefits is paid by the respective generation of taxpayers who were receiving services
3. **Contribution Stability:** Keep contribution levels relatively predictable to increase the ease of budgeting
4. **Transparency:** Provide clear communication on how and when plan funding will progress

The closed 30-year amortization period generally meets all of these requirements; however, there is significant risk of a lack of contribution stability as the remaining amortization period shortens. For example, assuming the current funding policy remains in effect, as the funds near the end of the 30-year closed amortization period in 2040 or 2041, contributions could become very volatile, as gains or losses due to asset experience, demographic experience, assumption changes, or plan changes could lead to very large swings in ADC. Considering the implications of exceeding the 35% of payroll cap on contributions, contribution stability is important for these three funds.

While several funding strategies exist, the City may want to consider a layered approach similar to 47-20-10(a), potentially with shorter amortization periods, in the future to address the potential volatility the current method may create.

We recommend that the City consider the reports from these prominent organizations if changes are made to the determination of ADC.

Segal confirmed that the City performs periodic calculations of the aggregate ADC as a percentage of total covered payroll to confirm compliance with section 6.2-a(2) and 6.2-a(5) of the City Ordinance.

Actuarial Asset Valuation Method

Applicable ASOPs

Actuarial Standard of Practice No. 44, *Selection and Use of Asset Valuation Methods for Pension Valuations*, governs the asset valuation method for pension valuations, which is used to develop the actuarial value of assets (AVA). In short, the Standard does not take issue with using Market Value of Assets (MVA) as a Plan's Actuarial Value of Assets (AVA).

When a plan uses a smoothing method, the ASOP provides that the actuary should select an asset valuation method that is designed to produce actuarial asset values that bear a reasonable relationship to the corresponding market values. In making that determination, the Standard indicates that such a method would be likely to produce:

- AVAs that are sometimes greater than and sometimes less than the corresponding market values
- AVAs that fall within a reasonable range of market values
- Recognition of differences between a plan's AVA and MVA within a reasonable period of time

All three requirements above are considered to be met if in the actuary's professional judgment the asset valuation method:

- Produces AVAs within a sufficiently narrow range of market values; and/or
- Recognizes differences between AVA and MVA in a sufficiently short period

Comments and Recommendations

GE Fund

The retained actuary describes the AVA method on page 49 of the report:

Market value of assets less unrecognized returns in each of the last five years. Unrecognized return is equal to the difference between the actual market return and the expected return on the market value, and is recognized over a five-year period, further adjusted, if necessary, to be within 20% of the market value.

The current AVA method is consistent with the requirements of ASOP 44.

Police Officers' Fund

The retained actuary describes the AVA method on page IV-1 of the report:

The actuarial value of assets is equal to the market value of assets.

The current AVA method is consistent with the requirements of ASOP 44.

Firefighters' Fund

The retained actuary describes the AVA method on page IV-1 of the report:

The actuarial value of assets is equal to the market value of assets.

The current AVA method is consistent with the requirements of ASOP 44.

Comparison of Pension Funds

The AVA methods differ between the GE Fund and the Police Officers' and Firefighters' Funds. The GE Fund utilizes a smoothed actuarial value of assets; the Police Officers' and Firefighters' Funds utilized a market approach. While a market approach recognizes gains and losses immediately, thereby reducing deferred gains and losses, it can lead to large fluctuations year-over-year. A smoothed actuarial value of assets reduces annual volatility due to market fluctuations. Both approaches are acceptable under ASOP 44.

We recommend that the City consider moving to the same method for all three Pension Funds.

Review of Economic Assumptions

Actuarial calculations inherently make predictions about future events to estimate financial costs on a present value basis and to quantify and/or assess the risks and volatility associated with the financial costs. To do so, actuaries must make best-estimate assumptions about these possible future events and establish methods for performing the calculations. Actuarial assumptions are needed to determine the value of plan obligations to its participants, and actuarial methods create a schedule for allocating costs over a participant's career. The assumptions and methods are established by adhering to best practices for determination, studying historical experience, utilizing relevant external data, and considering internal and reputable external opinions on expected future experience. Comprehensive disclosure of the assumptions and methods is required under ASOPs 27, 35, and 41.

Actuarial assumptions used in the valuation of retirement benefits are generally broken into two categories: economic and demographic. This section considers only those assumptions we have categorized as economic, which include assumptions dependent on economic factors, such as the inflation rate, payroll growth rate, investment return, and salary increase rate.

This section determines if the economic assumptions are reasonable and consistent with generally accepted actuarial practice and relevant ASOPs. To the extent that the experience studies (as of June 30, 2016 for the GE Fund and as of July 1, 2011 for the Police Officers' and Firefighters' Funds) included analysis on economic assumptions, we include commentary on the experience study reports. For the GE Fund, we include a full replication of the experience study for the Salary Increase Rate and Investment Return.

Applicable ASOPs

Actuarial Standards of Practice No. 27, *Selection of Economic Assumptions for Measuring Pension Obligations*, provides guidance to actuaries in selecting and recommending economic assumptions. ASOP No. 27 has been revised effective for any actuarial work product with a measurement date on or after September 30, 2014.

The following process is set forth by ASOP 27 in selecting an identified economic assumption:

- a. Identify any components of the assumption
- b. Evaluate relevant data
- c. Consider factors specific to the measurement
- d. Consider other general factors
- e. Select a reasonable assumption

The standard also requires the actuary to review the entire assumption set upon selection of each individual assumption to ensure internal consistency and make adjustments as necessary.

The standard defines a reasonable assumption as follows:

3.6 — Selecting a Reasonable Assumption—Each economic assumption selected by the actuary should be reasonable. For this purpose, an assumption is reasonable if it has the following characteristics:

- a. It is appropriate for the purpose of the measurement;*
- b. It reflects the actuary's professional judgment;*
- c. It takes into account historical and current economic data that is relevant as of the measurement date;*
- d. It reflects the actuary's estimate of future experience, the actuary's observation of the estimates inherent in market data, or a combination thereof; and*
- e. It has no significant bias (i.e., it is not significantly optimistic or pessimistic), except when provisions for adverse deviation or plan provisions that are difficult to measure are included and disclosed under section 3.5.1, or when alternative assumptions are used for the assessment of risk.*

3.6.1 — Reasonable Assumption Based on Future Experience or Market Data—The actuary should develop a reasonable economic assumption based on the actuary's estimate of future experience, the actuary's observation of the estimates inherent in market data, or a combination thereof.

3.6.2 —Range of Reasonable Assumptions—The actuary should recognize the uncertain nature of the items for which assumptions are selected and, as a result, may consider several different assumptions reasonable for a given measurement. The actuary should also recognize that different actuaries will apply different professional judgment and may choose different reasonable assumptions. As a result, a range of reasonable assumptions may develop both for an individual actuary and across actuarial practice.

ASOP 27 provides assumption specific guidance for each of the assumptions below. The remainder of this section of our report presents our review of selected economic assumptions to ensure the retained actuaries have followed the ASOP's general guidance and the assumption-specific guidance provided by the ASOP.

Inflation

The inflation assumption is not directly used to measure the liabilities of the plan; rather it is a component of all economic assumptions, including payroll growth, investment return, cost-of-living adjustment, and salary increase.

Applicable ASOPs

The Actuarial Standards of Practice has brief guidance regarding inflationary data to consider, as noted below:

ASOP No. 27, Section 3.7.1 – Data –*The actuary should review appropriate inflation data. These data may include consumer price indices, the implicit price deflator, forecasts of inflation, yields on government securities of various maturities, and yields on nominal and inflation-indexed debt.*

GE Fund

Retained Actuary's Assumption

The GE Fund uses an inflation assumption of 2.25%.

Experience Study Considerations

In the experience study, the retained actuary considered the 2016 OASDI Trustees Report, quoting a low-cost projection of 2.0% and a high-cost projection of 3.2% for the forward-looking 30-year inflation forecasts.

The retained actuary also considered historical Consumer Price Index (CPI) data for various lengths of time over the past century, noting that inflation continues at relatively low levels from a historical perspective:

Average Annual Change in CPI-U, Through 2016	
Last 5 years	1.36%
Last 10 years	1.81%
Last 20 years	2.12%
Last 30 years	2.64%
Last 100 years	3.08%

Based on the historical data collected in the experience study as well as information gathered from other public sector plans and forward-looking data, a reasonable inflation range was determined to be between 1.75% - 3.25%. The inflation assumption was changed as of June 30, 2017 from 2.75% to 2.25%.

Comments and Recommendations

The retained actuary does not disclose the context for using the 2016 OASDI Trustees Report to study inflation rates, but this is a common reference in the industry for inflation projections. The 2016 OASDI Trustees Report provides the following description for the high-cost and low-cost assumptions.

The three alternative sets of economic assumptions provide a reasonable range for estimating the financial status of the trust funds. The intermediate assumptions reflect the Trustees' consensus expectation of sustained moderate economic growth and their best estimate for various other economic parameters. The low-cost assumptions represent a more optimistic outlook: a faster recovery, stronger long-term economic growth, and relatively optimistic levels for other parameters. The high-cost assumptions represent a more pessimistic scenario: a slower recovery, interrupted by a brief recession, weaker long-term economic growth, and relatively pessimistic levels for other parameters.

As a minor note, the 2016 OASDI Trustees Report uses 3.2% for the low-cost projection and 2.0% for the high-cost projection for the forward-looking 30-year inflation forecasts. The retained actuary flipped the two measurements in their report.

As required, the experience study considered both historical and forward-looking data. Based on the historical data collected in the experience study as well as the forward-looking data considered in the experience study, the recommended inflation assumption of 2.25% is reasonable.

Police Officers' Fund

Retained Actuary's Assumption

The inflation assumption is not explicitly disclosed in the valuation report nor the experience study.

Experience Study Considerations

This assumption was not considered during the July 1, 2011 experience study.

Comments and Recommendations

Inflation is a component of all economic assumptions, including payroll growth, investment returns, cost-of-living adjustments, and salary increase. We recommend that this assumption be explicitly studied and disclosed in future valuations and experience studies.

Firefighters' Fund

The inflation assumption is not explicitly disclosed in the valuation report nor the experience study.

Experience Study Considerations

This assumption was not considered during the July 1, 2011 experience study.

Comments and Recommendations

Inflation is a component of all economic assumptions, including payroll growth, investment returns, cost-of-living adjustments, and salary increase. We recommend that this assumption be explicitly studied and disclosed in future valuations and experience studies.

Payroll Growth and Wage Inflation

The assumed aggregate payroll growth is used in the amortization of the unfunded actuarial accrued liability. Payroll growth is generally selected using a building block approach in which the inflation assumption is added to the assumed real wage growth. Real wage growth includes wage growth due to productivity, but excludes individual compensation increases above wage growth, (e.g., merit increases and promotions).

Applicable ASOPs

The section of ASOP No. 27 addressing payroll growth provides the actuary with general guidance but is far from prescriptive:

ASOP No. 27, Section 3.11.3 — Rate of Payroll Growth—*As a result of terminations and new participants, total payroll generally grows at a different rate than does a participant's salary or the average of all current participants combined. As such, when a payroll growth assumption is needed, the actuary should use an assumption that is consistent with but typically not identical to the compensation increase assumption. One approach to setting the payroll growth assumption may be to reduce the compensation increase assumption by the effect of any assumed merit increases. The actuary should apply professional*

judgment in determining whether, given the purpose of the measurement, the payroll growth assumption should be based on a closed or open group and, if the latter, whether the size of that group should be expected to increase, decrease, or remain constant.

GE Fund

Retained Actuary's Assumption

The plan uses a payroll growth assumption of 3.00%, composed of 2.25% inflation plus 0.75% real wage growth (i.e. productivity).

Experience Study Considerations

The payroll growth assumption was revised as of July 1, 2017 from 3.50% to 3.00% to reflect the 0.50% decrease in the inflation assumption, while maintaining the real wage growth assumption of 0.75%.

Comments and Recommendations

National real wages can be studied by reviewing increases in the historical Average Wage Index, or AWI, published by the Social Security Administration. The AWI from 1977 to 2017, is shown below. Real Payroll Growth is the AWI less the CPI-U.

Period	Years	AWI	CPI-U (US)	Real Payroll Growth
2012-2017	5	2.31%	1.02%	1.29%
2007-2017	10	1.99%	1.30%	0.69%
1997-2017	20	2.82%	2.06%	0.76%
1987-2017	30	3.24%	2.46%	0.78%
1977-2017	40	3.98%	3.37%	0.61%

Also, the Office of the Chief Actuary of the Social Security Administration provided real payroll growth forecasts for a 30-year period in the 2017 OASDI Trustees Report:

Scenario	Payroll Differential
Low Cost	1.82%
Intermediate Cost	1.20%
High Cost	0.58%

Based on the information above, the payroll growth assumption of 3.00% and the real wage growth assumption of 0.75% are reasonable. However, we recommend that the experience study include additional support for the justification of the 0.75% real wage growth assumption.

Police Officers' Fund

Retained Actuary's Assumption

The plan uses a payroll growth assumption of 4.00%, which is equal to the plan's salary assumption.

Experience Study Considerations

This assumption was not considered during the July 1, 2011 experience study.

Comments and Recommendations

Payroll growth was not considered during the experience study and is instead equal to the salary increase assumption.

According to ASOP 27 above, the payroll growth assumption is generally less than the salary increase assumption:

When a payroll growth assumption is needed, the actuary should use an assumption that is consistent with but typically not identical to the compensation increase assumption. One approach to setting the payroll growth assumption may be to reduce the compensation increase assumption by the effect of any assumed merit increases.

In the experience study's analysis of the salary increase assumption, the retained actuary specifically mentions:

This rate is intended to reflect both the across-the-board annual inflationary pay increases that may be granted from time to time as well as the individual step increases that may be realized by each employee over the course of his or her career.

By assuming that payroll growth equals salary increases, the retained actuary has not considered merit and promotion increases that exist within the salary increase assumption. As a result, the payroll growth assumption may be too high and is potentially inconsistent with the salary increase assumption. It may not accurately reflect the fact that older, higher-paid employees retire and are replaced by younger, lower-paid employees. As another consequence, if the payroll growth assumption were lower, the amortization of the UAAL component of ADC would be higher, resulting in higher plan contributions.

We recommend the payroll growth assumption be explicitly studied and be revised to be consistent with the salary increase and inflation assumptions.

Firefighters' Fund

Retained Actuary's Assumption

The plan uses a payroll growth assumption of 4.00%, which is equal to the plan's salary assumption.

Experience Study Considerations

This assumption was not considered during the July 1, 2011 experience study.

Comments and Recommendations

Payroll growth was not considered during the experience study and is instead equal to the salary increase assumption.

According to ASOP 27 above, the payroll growth assumption is generally less than the salary increase assumption:

When a payroll growth assumption is needed, the actuary should use an assumption that is consistent with but typically not identical to the compensation increase assumption. One approach to setting the payroll growth assumption may be to reduce the compensation increase assumption by the effect of any assumed merit increases.

In the experience study's analysis of the salary increase assumption, the retained actuary specifically mentions:

This rate is intended to reflect both the across-the-board annual inflationary pay increases that may be granted from time to time as well as the individual step increases that may be realized by each employee over the course of his or her career.

By assuming that payroll growth equals salary increases, the retained actuary has not considered merit and promotion increases that exist within the salary increase assumption. As a result, the payroll growth assumption may be too high and is potentially inconsistent with the salary increase assumption. It may not accurately reflect the fact that older, higher-paid employees retire and are replaced by younger, lower-paid employees. As another consequence, if the payroll growth assumption were lower, the amortization of the UAAL component of ADC would be higher, resulting in higher plan contributions.

We recommend the payroll growth assumption be explicitly studied and be revised to be consistent with the salary increase and inflation assumptions.

Investment Return

The investment return assumption reflects anticipated returns on the plan's current and future assets. It is also used to calculate the present value of all plan liabilities and generally has the greatest impact of all assumptions reviewed in this report. The investment return assumption is generally evaluated using a building block approach in which the inflation assumption is added to the assumed real rate of return.

Applicable ASOPs

In selecting or recommending an investment return assumption, ASOP No. 27, Section 3.8 provides actuaries with guidance. The standard recommends the actuary review the investment data as follows.

ASOP No. 27, Section 3.6.1 — Data—*The actuary should review appropriate investment data. These data may include the following:*

- a. *current yields to maturity of fixed income securities such as government securities and corporate bonds;*

- b. forecasts of inflation, GDP growth, and total returns for each asset class;
- c. historical and current investment data including, but not limited to, real and nominal returns, the inflation and inflation risk components implicit in the yield of inflation-protected securities, dividend yields, earnings yields, and real estate capitalization rates; and
- d. historical plan performance.

The actuary may also consider historical and current statistical data showing standard deviations, correlations, and other statistical measures related to historical or future expected returns of each asset class and to inflation. Stochastic simulation models or other analyses may be used to develop expected investment returns from this statistical data.

The standards also state the actuary may adjust or customize the data above to reflect asset allocation, investment volatility and investment manager performance among other factors, and that combining estimated components of the investment return assumption and using multiple return rates in lieu of a single rate is also acceptable.

GE Fund

Retained Actuary's Assumption

The GE Fund uses an annual rate of investment return assumption of 7.25%, which consists of a 2.25% inflation assumption and a 5.00% real rate of return assumption (net of investment expenses).

Experience Study Considerations

In the experience study, the retained actuary considered several sources of information. First, they disclosed their target asset allocation of 50% domestic equity, 25% fixed income, 20% international equity, and 5% other (real estate, private equity, hedge funds). Secondly, they state that the current Callan estimated 10-year return with active management and 2.25% inflation is 6.75%, and if a 20-year return is considered instead the return could increase by 50 basis points.

Next, the retained actuary considered information on peers from a February 2017 NASRA Survey, which showed that out of 127 survey responders, the median is 7.50% with only 17% of responders having assumptions 8.00% or higher. Finally, the retained actuary considered information on peers within the State of Georgia, with returns ranging from 6.50% to 8.00% and the majority of peers using a 7.50% assumption.

Based on the above information, the retained actuary recommended that the investment return assumption be 7.25%, composed of an inflation rate of 2.25%, a real return of 5.00%.

Comments and Recommendations

The retained actuary's experience study contained significant benchmarking information from the Plan's peers, as well as plans from a NASRA Survey. The benchmarking did not consider the asset allocation of the peer systems. The experience study disclosed the Fund's target asset allocation and then noted the current Callan estimated 10-year forward-looking return of 6.75% with an additional 50 basis points for 20-year return. We assume that the Callan estimate is specific to the

Fund's target asset allocation, but this is not disclosed. Support for the additional 50 basis points is also not provided. There is also no comment on expected investment expenses. We recommend including a more robust forward-looking analysis based on the target asset allocation when reviewing the investment rate of return assumption in the future.

We have assessed the validity of the 2.25% inflation assumption above. In this section, we will assess the validity of the 5.00% real return assumption as of July 1, 2017 based on the provided target asset allocation. A survey released by Horizon Actuarial Services, LLC provides expected returns by asset classes. The survey provides capital market assumptions specific to projections over 10 years and 20 years. The investment return assumption, as noted by the SOA's Report of the Blue Ribbon Panel on Public Pension Plan Funding, should be using rates of return that can be achieved over the next 20 to 30-year period. Therefore, we selected the 20-year time horizon for our analysis.

Using the survey's expected returns by asset class for the 20-year horizon, the asset allocation modeled by the retained actuary, and adjusting for inflation differences and expenses, we have the following results:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Horizon ¹)
Domestic Equities	50.00%	6.68%
International Equities	20.00%	6.98%
Fixed Income	25.00%	2.15%
Other ²	5.00%	6.47%
Weighted Average Real Return		5.60%
Assumed Investment Expenses³		-0.37%
Real Return		5.33%

¹Expected return for the 20-year time horizon for those consultants that responded to the survey, adjusted by the average inflation expectation of 2.44%, as noted in Exhibit 15 of the Horizon Actuarial 2017 Survey of Capital Market Assumptions.

²Real estate, private equity, hedge funds

³Based on the average pension investment expenses reported in the following study: <http://jsg.legis.state.pa.us/resources/documents/ftp/act5/pdf/PPMAIRC-FINAL.pdf>

The expected real rate of return based on the target asset allocation is 5.33%. This is comparable to the 5.00% assumption used by the plan as of July 1, 2017.

While the investment return assumption was chosen using the underlying target asset allocation, we also compared the actual asset allocation with the target asset allocation. Page 9 of the Financial Statements report discloses the actual asset allocation as of June 30, 2017:

Asset Class	Target Allocation	Actual June 30, 2017 Allocation ²
Domestic and International Equity	70.0%	71.9%
Fixed Income	25.0%	22.3%

Other Investments ¹	5.0%	5.8%
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¹ Includes Real Estate, Private Equity, Hedge Funds, and cash and cash equivalents

² From the June 30, 2018 and 2017 Financial Statements and Supplemental Schedules

The actual allocation is comparable to the target allocation.

Based on the information above, the real rate of return assumption of 5.00% as well as the investment return of 7.25% are reasonable.

Police Officers' Fund

Retained Actuary's Assumption

7.50% per annum.

Experience Study Considerations

Historical investment performance was reviewed during the period January 1, 2008 through June 30, 2011. For years prior to 2008, consistent audited financial statements were not available, so those periods were ignored:

Period	Market Value Return	Actuarial Value Return
January 1, 2008 through December 31, 2008	-9.85%	-5.92%
January 1, 2009 through December 31, 2009	18.40%	3.02%
January 1, 2010 through December 31, 2010	12.93%	17.21%
January 1, 2011 through June 30, 2011	5.37%	5.37%
Average Annualized Return for the Entire Period	7.07%	5.27%

The retained actuary states the rate of return assumption should not be based on actual investment returns from historical data but based on the expected long-term future weighted return for each class of asset held by the fund. On this basis they recommend reducing the current investment assumption from 7.75% to 7.50%.

Comments and Recommendations

The investment return is the most significant assumption in valuing public pension plans. We strongly recommend that future experience studies contain significantly more analysis for selecting this assumption. We have several specific recommendations below:

- The retained actuary states the return should be based on an expected future return. We recommend the retained actuary provide analysis on the expected future return based on the target asset allocation.

- The experience study should disclose the target asset allocation used in the analysis.
- The retained actuary should consider benchmarking sources in their experience study (e.g., NASRA data).
- The retained actuary should consider evaluating the investment rate of based on building block approach, using the inflation assumption plus real rate of return less investment expenses.

As outlined in Section 3.6.1 of ASOP No. 27, the retained actuary should consider the following when selecting an investment assumption: current yields of fixed income securities, forecasts of inflation, GDP growth, and returns for each asset class, historical and current investment data, and historical plan performance. While the experience study report does consider historical plan performance, it does not consider any additional factors when determining the assumption. While 7.50% is generally an acceptable return based on industry information, there is not sufficient support for the selection of the assumption.

We have assessed the validity of the inflation assumption above. While it is not officially disclosed, we will assume it is equal to the COLA assumption of 3.00% for this analysis since the COLA is based on inflation with a 3% cap. In this section, we will assess the validity of the 4.50% real return assumption as of July 1, 2017 based on the target asset allocation disclosed in the GASB 67/68 Supplement Report as of June 30, 2017. A survey released by Horizon Actuarial Services, LLC provides expected returns by asset classes. The survey provides capital market assumptions specific to projections over 10 years and 20 years. The investment return assumption, as noted by the SOA's Report of the Blue Ribbon Panel on Public Pension Plan Funding, should be using rates of return that can be achieved over the next 20 to 30-year period. Therefore, we selected the 20-year time horizon for our analysis.

Using the survey's expected returns by asset class for the 20-year horizon, the target asset allocation disclosed in the GASB 67/68 Supplement Report as of June 30, 2017, and adjusting for inflation differences and expenses, produces the following results:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Horizon ¹)
Broad Equity Market	7.00%	7.29%
Domestic Large Cap Equity	30.00%	6.68%
Domestic Mid-Cap Equity	15.00%	7.89%
Domestic Small-Cap Equity	9.00%	7.89%
International Equity	9.00%	6.98%
Domestic Fixed Income	25.00%	2.15%
Alternative Investments ²	5.00%	6.47%
Weighted Average Real Return		5.90%
Assumed Investment Expenses³		<u>-0.37%</u>
Real Return		5.53%

¹Expected return for the 20-year time horizon for those consultants that responded to the survey, adjusted by the average inflation expectation of 2.44%, as noted in Exhibit 15 of the Horizon Actuarial 2017 Survey of Capital Market Assumptions.

²Assumed to be an equal mix of real estate, private equity, hedge funds

³Based on the average pension investment expenses reported in the following study:
<http://jsg.legis.state.pa.us/resources/documents/ftp/act5/pdf/PPMAIRC-FINAL.pdf>

The expected real rate of return based on the target asset allocation is 5.53%. This is comparable to the 4.50% assumption used by the plan as of July 1, 2017.

Based on the information above, the real rate of return assumption of 4.50% as well as the investment return of 7.50% are reasonable.

Firefighters' Fund

Retained Actuary's Assumption

7.50% per annum.

Experience Study Considerations

Historical investment performance was reviewed during the period January 1, 2008 through June 30, 2011. For years prior to 2008, consistent audited financial statements were not available, so those periods were ignored:

Period	Market Value Return	Actuarial Value Return
January 1, 2008 through December 31, 2008	-17.86%	19.54%
January 1, 2009 through December 31, 2009	23.77%	3.28%
January 1, 2010 through December 31, 2010	16.33%	16.00%
January 1, 2011 through June 30, 2011	6.52%	6.52%
Average Annualized Return for the Entire Period	6.82%	12.82%

The retained actuary states the rate of return assumption should not be based on actual investment returns from historical data but based on the expected long-term future weighted return for each class of asset held by the fund. On this basis they recommend reducing the current investment assumption from 7.75% to 7.50%.

Comments and Recommendations

The investment return is the most significant assumption in valuing public pension plans. We strongly recommend that the experience study contain significantly more analysis for selecting this assumption. We have several specific recommendations below:

- The retained actuary states the return should be based on an expected future return. We recommend the retained actuary provide analysis on the expected future return based on the target asset allocation.
- The experience study should disclose the target asset allocation used in the analysis.
- The retained actuary should consider benchmarking sources in their experience study (e.g., NASRA data).
- The retained actuary should consider evaluating the investment rate of based on building block approach, using the inflation assumption plus real rate of return less investment expenses.

As outlined in Section 3.6.1 of ASOP No. 27, the retained actuary should consider the following when selecting an investment assumption: current yields of fixed income securities, forecasts of inflation, GDP growth, and returns for each asset class, historical and current investment data, and historical plan performance. While the experience study report does consider historical plan performance, it does not consider any additional factors when determining the assumption. While 7.50% is generally an acceptable return based on industry information, there is not sufficient support for the selection of the assumption.

We have assessed the validity of the inflation assumption above. While it is not officially disclosed, we will assume it is equal to the COLA assumption of 3.00% for this analysis since the COLA is based on inflation with a 3% cap. In this section, we will assess the validity of the 4.50% real return assumption as of July 1, 2017 based on the target asset allocation disclosed in the GASB 67/68 Supplement Report as of June 30, 2017. A survey released by Horizon Actuarial Services, LLC provides alternate expected returns by asset classes. The survey provides capital market assumptions specific to projections over 10 years and 20 years. The investment return assumption, as noted by the SOA's Report of the Blue Ribbon Panel on Public Pension Plan Funding, should be using rates of return that can be achieved over the next 20 to 30-year period. Therefore, we selected the 20-year time horizon for our analysis.

Using the survey's expected returns by asset class for the 20-year horizon, the target asset allocation disclosed in the GASB 67/68 Supplement Report as of June 30, 2017, and adjusting for inflation differences and expenses, we have the following results:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Horizon ¹)
Broad Equity Market	7.00%	7.29%
Domestic Large Cap Equity	30.00%	6.68%
Domestic Mid-Cap Equity	15.00%	7.89%
Domestic Small-Cap Equity	9.00%	7.89%
International Equity	9.00%	6.98%
Domestic Fixed Income	25.00%	2.15%
Alternative Investments ²	5.00%	6.47%

Weighted Average Real Return	5.90%
Assumed Investment Expenses³	-0.37%
Real Return	5.53%

¹Expected return for the 20-year time horizon for those consultants that responded to the survey, adjusted by the average inflation expectation of 2.44%, as noted in Exhibit 15 of the Horizon Actuarial 2017 Survey of Capital Market Assumptions.

²Assumed to be an equal mix of real estate, private equity, hedge funds.

³Based on the average pension investment expenses reported in the following study:
<http://jsg.legis.state.pa.us/resources/documents/ftp/act5/pdf/PPMAIRC-FINAL.pdf>

The expected real rate of return based on the target asset allocation is 5.53%. This is comparable to the 4.50% assumption used by the plan as of July 1, 2017.

Based on the information above, the real rate of return assumption of 4.50% as well as the investment return of 7.50% are reasonable.

Salary Increase Rate

The salary increase assumption is used to project an employee's salary from the valuation date to the assumed termination date(s). It is comprised of inflation, real wage growth, and a merit scale. Inflation and real wage growth were already discussed above. This section focuses on the determination of the merit scale.

Applicable ASOPs

In selecting or recommending a total wage scale, ASOP No. 27, Section 3.10 provides actuaries with guidance. The standard recommends the actuary review the compensation data as follows.

ASOP No. 27, Section 3.10.1— Data—*The actuary should review available compensation data. These data may include the following:*

- a. the plan sponsor's current compensation practice and any anticipated changes in this practice;*
- b. current compensation distributions by age or service;*
- c. historical compensation increases and practices of the plan sponsor and other plan sponsors in the same industry or geographic area; and*
- d. historical national wage increases and productivity growth.*

The actuary should consider available plan-sponsor-specific compensation data, but the actuary should carefully weigh the credibility of these data when selecting the compensation increase assumption.

GE Fund

Retained Actuary's Assumption

The GE Fund uses the following age-based assumption for salary increases, which includes merit, promotion, and longevity increases as well as inflation and productivity increases:

Age	Salary Scale
Under 25	14.75%
25-29	11.75%
30-34	8.75%
35-39	6.75%
40-44	5.75%
45-49	5.00%
50-54	4.25%
55-59	3.75%
60-64	3.25%
65 & over	3.00%

These assumptions include the flat 3.00% “general” component which is composed of inflation and real wage growth.

Experience Study Considerations

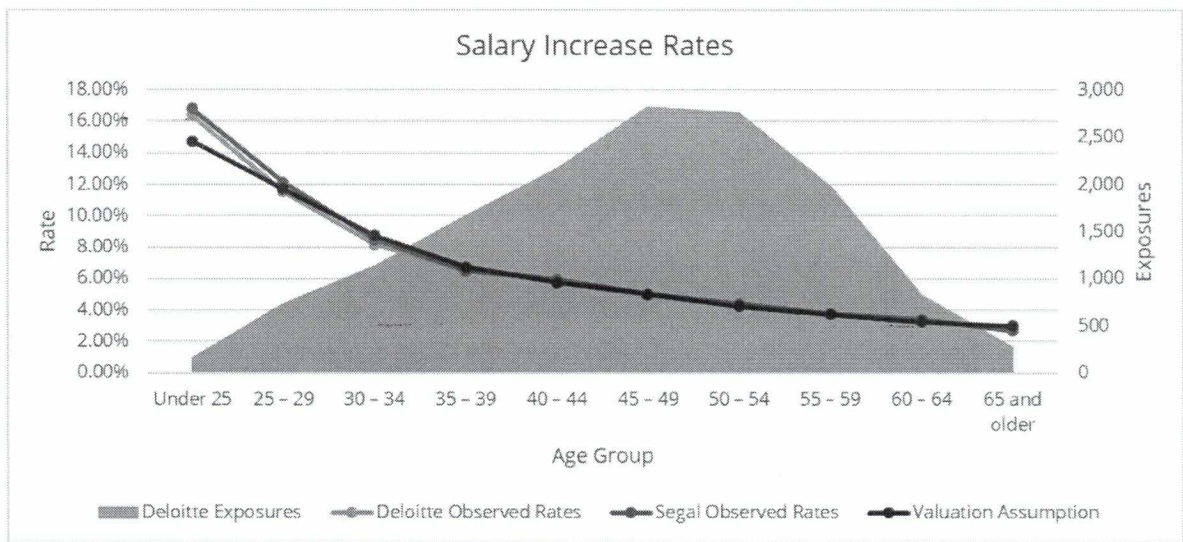
The actual salary experience was examined for a five-year period, including 2013 where salaries decreased by about 0.3%. Even factoring in 2013, the five-year actual salary increase was higher than assumed based on the previous assumption. Based on the findings from the study, the retained actuary revised their assumption as follows:

Age	Prior Rates	Observed Rates	Proposed Rates with 2.25% Inflation
Under 25	7.25%	16.81%	14.75%
25 – 29	7.25%	12.13%	11.75%
30 – 34	5.25%	8.47%	8.75%
35 – 39	5.25%	6.49%	6.75%
40 – 44	4.25%	5.95%	5.75%
45 – 49	4.25%	5.02%	5.00%
50 – 54	3.75%	4.39%	4.25%
55 – 59	3.75%	3.78%	3.75%
60 – 64	3.50%	3.41%	3.25%
65 and older	3.50%	2.70%	3.00%

Replication of Experience Study

Using experience study data provided by Segal from 7/1/2012 to 7/1/2016, we aggregated the year-over-year salary increases for continuing actives to replicate Segal's observed salary increase rates from the experience study.

Annual Salary Increase				
Age	Deloitte Exposures	Deloitte Observed Rates	Segal Observed Rates	Valuation Assumption
Under 25	166	16.39%	16.81%	14.75%
25 – 29	731	11.56%	12.13%	11.75%
30 – 34	1,128	8.17%	8.47%	8.75%
35 – 39	1,674	6.49%	6.49%	6.75%
40 – 44	2,160	5.91%	5.95%	5.75%
45 – 49	2,818	4.87%	5.02%	5.00%
50 – 54	2,755	4.35%	4.39%	4.25%
55 – 59	1,981	3.75%	3.78%	3.75%
60 – 64	824	3.43%	3.41%	3.25%
65 and older	277	2.80%	2.70%	3.00%



As shown above, Deloitte's observed rates are comparable to Segal's observed rates.

The proposed salary increase rates used in the valuation reflect the observed rates, particularly for ages beyond 25. The retained actuary's recommended salary increase rates are reasonable.

Comments and Recommendations

The retained actuary is appropriately using the building blocks approach, with the salary assumption equal to 2.25% inflation plus 0.75% real wage growth plus a merit/promotion/longevity scale for employees based on age.

The assumption at each age appears reasonable based on experience during the study period.

Based on the information above, the salary increase assumption is reasonable.

We recommend that the experience study also show exposed lives during the study period to add context for the sample size within each age group.

Police Officers' Fund

Retained Actuary's Assumption

The Police Officers' Fund uses an annual salary increase assumption of 4.00%, unless actual compensation is known for a prior plan year.

Experience Study Considerations

The retained actuary considered the actual salary increases compared to the assumed increases during the period January 1, 2005 through June 30, 2011:

Period	Actual Salary Increase
January 1, 2005 through December 31, 2005	3.63%
January 1, 2006 through December 31, 2006	5.19%
January 1, 2007 through December 31, 2007	3.44%
January 1, 2008 through December 31, 2008	3.69%
January 1, 2009 through December 31, 2009	2.06%
January 1, 2010 through December 31, 2010	8.14%
January 1, 2011 through June 30, 2011	-4.72%
Average Annualized Increase for the Entire Period	3.23%

The retained actuary recommended maintaining a flat salary increase assumption of 4.00%. This rate is intended to reflect both the across-the-board annual inflationary pay increases that may be granted from time to time as well as the individual step increases that may be realized by each employee over the course of his or her career.

Comments and Recommendations

Salary increases should be composed of inflation, real wage growth, and merit/promotional increases. Merit/promotional increases are generally higher for younger/shorter service employees and lower for older/longer service employees. We recommend the retained actuary consider an age and/or service-based merit/promotional increase table in combination with a flat inflation and real wage growth assumption.

The valuation report states that actual compensation for a prior year is used, if known. However, in response to a question from Deloitte, the retained actuary indicated:

We do not have historical salary data, so the entry age normal cost is based on current salary adjusted with the assumed salary increases applied to the past.

The retained actuary should clarify the language in the report for whether actual historical salary is used in determination of the Accrued Liability, Normal Cost, or Final Average Pay benefits for participants near retirement.

Firefighters' Fund

Retained Actuary's Assumption

The Firefighters' Fund uses an annual salary increase assumption of 4.00%, unless actual compensation is known for a prior plan year.

Experience Study Considerations

The retained actuary considered the actual salary increases compared to the assumed increases during the period January 1, 2005 through June 30, 2011:

Period	Actual Salary Increase
January 1, 2005 through December 31, 2005	6.50%
January 1, 2006 through December 31, 2006	8.42%
January 1, 2007 through December 31, 2007	1.60%
January 1, 2008 through December 31, 2008	1.81%
January 1, 2009 through December 31, 2009	7.92%
January 1, 2010 through December 31, 2010	7.42%
January 1, 2011 through June 30, 2011	-3.41%
Average Annualized Increase for the Entire Period	4.57%

The retained actuary recommended maintaining a flat salary increase assumption of 4.00%. This rate is intended to reflect both the across-the-board annual inflationary pay increases that may be granted from time to time as well as the individual step increases that may be realized by each employee over the course of his or her career.

Comments and Recommendations

Salary increases should be composed of inflation, real wage growth, and merit/promotional increases. Merit/promotional increases are generally higher for younger/shorter service employees and lower for older/longer service employees. We recommend the retained actuary consider an age and/or service-based merit/promotional increase table in combination with a flat inflation and real wage growth assumption.

The valuation report states that actual compensation for a prior year is used, if known. However, in response to a question from Deloitte, the retained actuary indicated:

We do not have historical salary data, so the entry age normal cost is based on current salary adjusted with the assumed salary increases applied to the past.

The retained actuary should clarify the language in the report for whether actual historical salary is used in determination of the Accrued Liability, Normal Cost, or Final Average Pay benefits for participants near retirement.

Cost-of-Living Adjustment

The cost-of-living-adjustment (COLA) assumption is used to estimate the plan's future COLA adjustments for retirees, which are often based on an inflation index.

Applicable ASOPs

The section of ASOP No. 27 addressing COLA's provides the actuary with general guidance but is far from prescriptive:

ASOP No. 27, Section 3.11.2 — Cost-of-Living Adjustments — Plan benefits or limits affecting plan benefits (including the Internal Revenue Code (IRC) section 401(a)(17) compensation limit and section 415(b) maximum annuity) may be automatically adjusted for inflation or assumed to be adjusted for

inflation in some manner (for example, through regular plan amendments). However, for some purposes (such as qualified pension plan funding valuations), the actuary may be precluded by applicable laws or regulations from anticipating future plan amendments or future cost-of-living adjustments in certain IRC limits.

COLA Plan Provision

As described in Sections 6-2(d)(6)(iv) and 6-37(h) of the City Ordinance, an annual cost-of-living adjustment to the base pension benefit shall be made based on the ratio of the current average cost-of-living index as of January 1 to the adjusted pensioner index, where:

The current average cost-of-living index is the average of the monthly Consumer Price Index for the 12 month period from November 1 through October 31, prior to the annual adjustment date, as determined by the Bureau of Labor Statistics of the United States Department of Labor for all items and major groups, United States City average.

The adjusted pensioner index is the pensioner base index adjusted for all percentage adjustments made in benefits prior to the current annual adjustment date.

The pensioner base index is the average of the Consumer Price Index for the 12 month period ending two months prior to the date of adjustment.

The cost-of-living increase is limited to:

- 3% for those hired before October 31, 2011; or
- 1% for those hired after November 1, 2011

GE Fund

Retained Actuary's Assumption

Annual cost-of-living adjustments are assumed to occur on average at the rate of 2.25% per annum for hires before November 1, 2011, and 1.00% per annum for hires after October 31, 2011.

Experience Study Considerations

The experience study includes a description of the current COLA provisions and the recommendations from the retained actuary. The retained actuary recommends the assumption be set equal to the inflation assumption for those hired before 11/1/2011 and the assumption to be set to 1.00% for those hired after 10/31/2011. The experience study provides no further insight or analysis as to why the changes were recommended or what data was used to make the recommended changes. The prior assumption was 3.00% for those hired before 11/1/2011 and 1.00% for those hired after 10/31/2011.

Comments and Recommendations

Section 3.5.1 of ASOP 27 provides guidance on assumptions for plan provisions that are difficult to measure, such as a COLA with a maximum:

Depending on the purpose of the measurement, the actuary may determine that it is appropriate to adjust the economic assumptions to provide for considerations such as adverse deviation or plan provisions that are difficult to measure, as discussed in ASOP No. 4. Any such adjustment made should be disclosed in accordance with section 4.1.1.

For those hired before November 1, 2011, it is reasonable that the COLA assumption is the same as the inflation assumption – the maximum COLA of 3% is above the assumed inflation of 2.25%. For those hired after October 31, 2011, it is reasonable that the COLA assumption is equal to the maximum COLA of 1%. However, it would also be reasonable to consider slightly lower assumptions to reflect the volatility of inflation and the impact of the cap.

Based on the information above, the COLA assumption is reasonable. However, we recommend the retained actuary provide more context for the basis of the recommended assumption.

Police Officers' Fund

Retained Actuary's Assumption

Annual cost-of-living adjustments are assumed to occur at the rate of 3.00% per annum for all retirees.

Experience Study Considerations

This assumption was not considered during the July 1, 2011 experience study.

Comments and Recommendations

The assumption of 3.00% seems to have been selected based on the maximum COLA assumption of 3.00% for the participants who were hired before 11/1/2011. We have the following recommendations:

- As discussed above, the retained actuary should explicitly develop and disclose an inflation assumption. The COLA assumption should take the inflation assumption into consideration. If the inflation assumption were below 3.00%, a 3.00% COLA assumption would not be reasonable.
- The COLA assumption of 3.00% is not appropriate for participants hired after 10/31/2011. According to the City Ordinance mentioned above, participants hired after 10/31/2011 have a maximum COLA of 1.00%. The retained actuary should revise this assumption for post-2011 hires or provide additional support for this assumption. If the assumption for post 10/31/2011 hires already differs from 3.00%, it should be disclosed.
- It may be reasonable to consider COLA assumptions lower than the inflation assumption to reflect the volatility of inflation and the impact of the cap.

Firefighters' Fund

Retained Actuary's Assumption

Annual cost-of-living adjustments are assumed to occur at the rate of 3.00% per annum for all retirees.

Experience Study Considerations

This assumption was not considered during the July 1, 2011 experience study.

Comments and Recommendations

The assumption of 3.00% seems to have been selected based on the maximum COLA assumption of 3.00% for the participants who were hired before 11/1/2011. We have the following recommendations:

- As discussed above, the retained actuary should explicitly develop and disclose an inflation assumption. The COLA assumption should take the inflation assumption into consideration. If the inflation assumption were below 3.00%, a 3.00% COLA assumption would not be reasonable.
- The COLA assumption of 3.00% is not appropriate for participants hired after 10/31/2011. According to the City Ordinance mentioned above, participants hired after 10/31/2011 have a maximum COLA of 1.00%. The retained actuary should revise this assumption for post-2011 hires or provide additional support for this assumption. If the assumption for post 10/31/2011 hires already differs from 3.00%, it should be disclosed.
- It may be reasonable to consider COLA assumptions lower than the inflation assumption to reflect the volatility of inflation and the impact of the cap.

Comparison of Pension Funds

The experience study reports from Segal (GE Fund) and Southern Actuarial (Firefighters' and Police Officers' Funds) differed in format and comprehensiveness. While different actuarial firms have different approaches towards an experience study, we believe that the GE Fund's experience study was more complete than the Police Officers' and Firefighters' Funds experience studies. The GE Fund's experience study included thorough analysis of the inflation, investment return, salary scale, and COLA assumptions, while the Police Officers' and Firefighters' Funds experience studies either does not mention the assumption (inflation, payroll growth, COLA) or lacks sufficient detail (investment return).

We recommend that the Police Officers' and Firefighters' Funds work to enhance their data processes to improve the quality of the data so it can be relied upon for the experience study.

Additionally, it is generally a best practice to conduct an experience study every 3-5 years to reflect changes in the economy and the workforce. While the GE Fund appears to be conducting an experience study every 5 years, the last experience studies for the Police Officers' and Firefighters'

Funds were in 2011. We recommend that the Police Officers' and Firefighters' Funds' conduct more frequent experience studies, as required by the City Ordinance.

Regarding the individual assumptions themselves, it is generally reasonable for different plans to employ different assumptions. However, in several cases, the GE Fund's methodology is more consistent with "best practices" than the Police Officers' and Firefighters' Funds methodology. We have included commentary below:

- **Inflation:** The Police Officers' and Firefighters' Funds do not disclose this assumption. This assumption is a component of all other assumptions; therefore, it should be studied. It should also be consistent between all Funds.
- **Payroll Growth:** Payroll growth is generally chosen using a building block approach in which the inflation assumption is added to the assumed real wage growth. Real wage growth includes wage growth due to productivity, but excludes individual compensation increases above wage growth, also called "merit" increases. The GE Fund appropriately reflects the building block approach, while the Police Officers' and Firefighters' Funds Payroll Growth assumption equals the salary scale assumption and does not back out merit increases. A consequence of this is that if the payroll growth assumption were correctly lower than salary scale, the amortization of the UAAL component of ADC would be higher, resulting in higher plan contributions.
- **Salary Scale:** The Police Officers' and Firefighters' Funds flat salary scale of 4.00% is a simplified assumption. Salary scale should generally be determined using a building block approach of inflation, real wage growth, and merit/promotional increases, as the GE Fund is doing.
- **COLA:** The GE Fund's COLA assumption specifically addresses the plan provisions for pre and post-2011 hires. It also is consistent with the inflation assumption. The Police Officers' and Firefighters' Funds flat 3.00% assumption does not reflect the provisions of the plan, and since an inflation assumption is not disclosed, we cannot be sure if it is consistent with inflation. Again, better record keeping could make this assumption easier to set and study. This assumption should also be consistent between all Funds

We recommend that the Police Officers' and Firefighters' Funds consider a more robust set of analyses in their future assumption-setting practices.

Review of Demographic Assumptions

Actuarial assumptions used in the valuation of retirement benefits are generally broken into two categories: economic and demographic. This section of the report considers only those assumptions we have categorized as demographic, which include any non-economic assumption and generally include assumptions regarding the expected composition and behavior of the workforce.

This section determines if the demographic assumptions are reasonable and consistent with generally accepted actuarial practice and relevant ASOPs. To the extent that the experience studies (as of June 30, 2016 for the GE Fund and as of July 1, 2011 for the Police Officers' and Firefighters' Funds) included analysis on demographic assumptions, we include commentary on the experience study reports. For the GE Fund, we include a full replication of the experience study for these assumptions.

Applicable ASOPs

Actuarial Standard of Practice No. 35, *Selection of Demographic and other Noneconomic Assumptions for Measuring Pension Obligations*, provides guidance to actuaries in selecting demographic and other assumptions not covered by ASOP No. 27. ASOP No. 35 has been restated effective for any actuarial work product with a measurement date on or after June 30, 2015. Because the assumptions resulting from this experience study will be used in actuarial valuations with measurement dates after June 30, 2015, we consider this standard applicable.

As set forth by ASOP 35, the actuary should follow the process below for selecting demographic assumptions, as applicable:

- a. Identify the types of assumptions
- b. Consider the relevant assumption universe
- c. Consider assumption formats
- d. Select the specific assumptions
- e. Select a reasonable assumption

The standard defines a *reasonable* assumption as follows:

3.3.5 — Selecting a Reasonable Assumption—Each demographic assumption selected by the actuary should be reasonable. For this purpose, an assumption is reasonable if it has the following characteristics:

- a. It is appropriate for the purpose of the measurement;*
- b. It reflects the actuary's professional judgment;*
- c. It takes into account historical and current demographic data that is relevant as of the measurement date;*
- d. It reflects the actuary's estimate of future experience, the actuary's observation of the estimates inherent in market data (if any), or a combination thereof; and*

- e. *It has no significant bias (i.e., it is not significantly optimistic or pessimistic), except when provisions for adverse deviation or plan provisions that are difficult to measure are included (as discussed in section 3.10.1), and disclosed under section 4.1.1 or when alternative assumptions are used for the assessment of risk.*

3.4 — Range of Reasonable Assumptions—*The actuary should recognize the uncertain nature of the items for which assumptions are selected and, as a result, may consider several different assumptions equally reasonable for a given measurement. The actuary should also recognize that different actuaries will apply different professional judgment and may choose different reasonable assumptions. As a result, a range of reasonable assumptions may develop both for an individual actuary and across actuarial practice.*

The standard also discusses consistency among selection of demographic assumptions and requires the actuary to review the combined effect of all non-prescribed assumptions selected by the actuary (both demographic assumptions selected in accordance with this standard and economic assumptions selected in accordance with ASOP No. 27).

3.7 — Consistency among Demographic Assumptions Selected by the Actuary for a Particular Measurement—*With respect to any particular measurement, each demographic assumption selected by the actuary should be consistent with the other assumptions selected by the actuary unless the assumption, considered individually, is not material (see section 3.10.2). For example, if an employer's business is in decline and the effect of that decline is reflected in the turnover assumption, it should also be reflected in the retirement assumption.*

ASOP 35 provides assumption specific guidance for each of the assumptions below. The remainder of this section of our report presents our review of selected demographic assumptions to establish that the retained actuaries have followed the ASOP's general guidance and the assumption-specific guidance provided by the ASOP.

Mortality

The mortality assumption is used to determine when an active employee, retired employee, disabled employee or beneficiary will become deceased.

Applicable ASOPs

ASOP No. 35, Section 3.5.3 — Mortality and Mortality Improvement—*The actuary should take into account factors such as the following in the selection of mortality and mortality improvement assumptions:*

- a. *the possible use of different assumptions before and after retirement (for example, in some small plan cases a reasonable model for mortality may be to assume no mortality before retirement);*
- b. *the use of a different assumption for disabled lives, which in turn may depend on the plan's definition of disability and how it is administered; and*
- c. *the use of different assumptions for different participant subgroups and beneficiaries.*

The actuary should reflect the effect of mortality improvement both before and after the measurement date. With regard to mortality improvement, the actuary should do the following:

- i. adjust mortality rates to reflect mortality improvement before the measurement date. For example, if the actuary starts with a published mortality table, the mortality rates may need to be adjusted to reflect mortality improvement from the effective date of the table to the measurement date. Such an adjustment is not necessary if, in the actuary's professional judgment, the published mortality table reflects expected mortality rates as of the measurement date.*
- ii. include an assumption as to expected mortality improvement after the measurement date. This assumption should be disclosed in accordance with section 4.1.1, even if the actuary concludes that an assumption of zero future improvement is reasonable as described in section 3.3.5. Note that the existence of uncertainty about the occurrence or magnitude of future mortality improvement does not by itself mean that an assumption of zero future improvement is a reasonable assumption.*

Background on Recent National Mortality Studies

Credibility Theory

The Society of Actuaries ("SOA") released the "Credibility Educational Resource for Pension Actuaries" in August 2017. This report provides general guidance to pension actuaries in the application of the expanded ASOP No. 25 (Credibility Procedures) and the general goal of reducing future gains and losses due to different than anticipated mortality.

As described in ASOP 25, credibility procedure is a process that involves the evaluation of subject experience for potential use in setting assumptions without references to other data; or the identification of relevant experience and the selection and implementation of a method for blending the relevant experience with the subject experience. Subject experience is the actual experience the actuary is trying to estimate, whereas relevant experience is derived from other related sources and can be used to estimate the quantity of interest. In the case of the Pension Funds, subject experience is each of the Fund's direct past experience, relevant experience is that underlying the broader public sector data included in what is determined to be the most relevant SOA study, and the quantity of interest is each of the Fund's future experience. Subject experience is useful because it is directly related to the quantity of interest. Relevant experience is usually necessary because subject experience often lacks sufficient volume to provide the desired level of "accuracy." In many cases, direct past experience is robust enough to rely on partially, but not so much that it can be the sole source of credible experience. Therefore, the actuary must generally determine the most relevant experience and blend it with the plan's subject experience.

With more attention on mortality assumptions, there is also a growing awareness of the variability of mortality within different demographic groups and/or plan populations resulting in a desire for more customized assumptions. For example, evidence suggests that mortality varies by industry, geography and job type (i.e., collar). In addition, the size of pension benefit amounts can be a predictor of mortality, and certain plan provisions may lead to anti-selection, which affects future mortality (such as the ability of former plan members to elect a lump sum). This has led to a renewed interest in actuarial credibility theory as a means for adjusting standard tables to better fit specific pension plan populations in both the United States and Canada.

Additionally, in the U.S. context, the Bipartisan Budget Act of 2015 included a provision that required the IRS to issue guidance that would allow plans to reflect their own mortality experience rather than use the IRS-prescribed mortality tables in “accordance with established actuarial credibility theory.” Accordingly, in December 2016, the IRS issued Rev-Proc 2017-55 outlining the requirements a plan must meet to obtain IRS approval to use plan-specific mortality tables (which includes guidance on the use of credibility procedures) for purposes of pension plan valuations. This development, along with the expansion of ASOP No. 25 (Credibility Procedures) to cover pension work, has further increased the interest in credibility theory for U.S. pension actuaries.

Rev-Proc 2017-55, effective October 5, 2017, provides final guidance for Mortality Tables for Determining Present Value Under Defined Benefit Pension Plans. This ruling indicates that plans should determine if they have fully credible experience using predetermined formulas. Should they be determined to be below the fully credible threshold but have more than 100 deaths over the exposure period, an adjustment should be made to the best-fit mortality table to reflect this partial credibility.

The IRS guidance was developed for ERISA plans to reflect their plan experience in a manner that is reflective of current credibility theory and reviewable by the City of Atlanta. While the City of Atlanta’s plans are not subject to ERISA, Deloitte believes that the concepts prescribed in Rev-Proc 2017-55 should be applied where appropriate for the City of Atlanta’s plans in order to best comply with ASOP No. 25. Since the guidance is not prescribed for the City of Atlanta, the application process outlined in Rev-Proc 2017-55 does not apply.

Credibility Theory was not incorporated in the retained actuaries’ experience studies. We have included this content for consideration of future experience studies.

Base Mortality Tables

In October 2014, the Society of Actuaries (“SOA”) published several reports of the Retirement Plans Experience Committee (“RPEC”). The RP-2014 Mortality Tables Report¹ reflects observed data for single-employer defined benefit pension plans covering the years 2004 – 2008 (central year, 2006). The RPEC observed that this data was relatively consistent with the data underlying the RP 2000 mortality tables (that is, from 1990 – 1994, central year 1992) adjusted for longevity improvements using MP-2014². The rates in the RP-2014 tables were developed on a liability weighted basis (i.e. exposures and deaths were weighted by compensation for actives and by benefit amount for retirees).

As a supplement to the RP-2014 Mortality Tables Report, the Society of Actuaries also published the Supplement to the RP-2014 Mortality Tables Report, RPH-2014 Headcount-Weighted Tables³. The rates in these tables, denoted RPH-2014 (for Retirement Plans by Headcount), were calculated using

¹ RP-2014 Mortality Tables Report (<https://www.soa.org/Files/Research/Exp-Study/research-2014-rp-report.pdf>)

² Mortality Improvement Scale MP-2014 Report (<http://www.soa.org/Research/Experience-Study/pension/research-2014-mp.aspx>)

³ Supplement to the RP-2014 Mortality Tables Report (<https://www.soa.org/Files/Research/Exp-Study/research-2014-rp-supplement.pdf>)

the same underlying datasets and methods as those used in the development of the corresponding RP-2014 tables, but with exposures and deaths weighted by headcount rather than by amount.

As a result of comments received on the prior RP-2014 study, which included only data from private pension plans, the SOA and the RPEC initiated a mortality study of public pension plans in January 2015. The primary focus of this study was a comprehensive review of recent mortality experience of public retirement plans in the United States. The objectives of this study were the following:

1. Develop mortality tables based exclusively on public-sector pension plan experience.
2. Provide new insights into the composition of gender-specific pension mortality by factors such as job category (e.g., Teachers, Public Safety, General), salary/benefit amount, health status (i.e., healthy or disabled), geographic region and duration since event.

In October 2018 the Pub-2010 Public Retirement Plans Mortality Tables Report⁴ (“Pub-2010 Report”) was published, with job category-specific mortality base tables for Teachers, Public Safety, and General populations. Additional factors were considered, and subset mortality tables were released based on income level, with which they determined mortality had a strong correlation. Separate tables were also developed for contingent survivors, as their experience was determined to differ from that of other annuitants. We believe that this study is the most credible basis on which to base public sector mortality at this time.

The experience studies were performed by the prior actuaries before the release of the Pub-2010 Report. Therefore, we do not expect that these tables were considered in these experience studies. We have included this content for consideration of future experience studies.

Mortality Improvement Scale

The RPEC’s Mortality Improvement Scale MP-2014 Report⁵ reflects data from the Social Security Administration through 2009. As discussed in the report, the historical data was graduated and then projected from the resulting smoothed 2007 values to reach an ultimate rate of 1%⁶ after 20 years (from 2007⁷). As discussed in the RPEC’s Mortality Improvement Scale MP-2014 Report⁸, we believe this is a reasonable ultimate rate and convergence period.

The Society of Actuaries published the MP-2015 scale of longevity improvements in October 2015, the MP-2016 scale of longevity improvements in October 2016, the MP-2017 scale of longevity improvements in October 2017, and the MP-2018 scale of longevity improvements in October 2018. The MP-2015 scale reflected two additional years of Social Security data, the MP-2016 scale reflected

⁴ Pub-2010 Public Retirement Plans Mortality Tables Report (<https://www.soa.org/Files/resources/research-report/2019/pub-2010-mort-report.pdf>)

⁵ www.soa.org/Research/Experience-Study/pension/research-2014-mp.aspx

⁶ The ultimate rate is actually 1% at ages up to 85, then grading down to 0.85% at 95 and 0% at 110.

⁷ To avoid so-called edge effect distortions, the last two years of actual data (2008 and 2009) were replaced with the first two years of smoothed data.

⁸ www.soa.org/Research/Experience-Study/pension/research-2014-mp.aspx

an additional three⁹ years (beyond those reflected in MP-2015) of Social Security data, the MP-2017 scale reflected one additional year (beyond those reflected in MP-2016) of Social Security data and the MP-2018 scale reflected one additional year (beyond those reflected in MP-2017) of Social Security data.

GE Fund

Retained Actuary's Assumption

The following table shows the current mortality assumptions for each group of participants:

Participant Group	Assumption
Healthy Retirees	Approximate RP-2006 Blue Collar Healthy Annuitant Table, loaded by 25% with sex-distinct rates and projected generationally with scale SSA2016-2D
Disabled Lives	Approximate RP-2006 Disabled Retiree Mortality Table, loaded by 25% with sex-distinct rates and projected generationally with scale SSA2016-2D
Active Members	Approximate RP-2006 Blue Collar Employee Table, loaded by 25% with sex-distinct rates and projected generationally with scale SSA2016-2D

Experience Study Considerations

The actual mortality experience was examined for disabled lives, healthy retirees, and pre-retirement participants, separately for males and females:

Participant Group	Actual / Expected
Healthy Retirees	Male: 125% (353 actual versus 283 expected) Female: 126% (309 actual versus 246 expected)
Disabled Lives*	Male: 96% Female: 121%
Active Members*	Male: 89% Female: 42%

*Actual and expected deaths were not provided, only percentages

The retained actuary comments that the assumption for healthy retirees is the most important component of the mortality assumption. A graph of the actual, expected, and proposed assumption was provided for healthy retirees.

The retained actuary also provided background on the base tables and improvement scales. They state that the RP-2014 tables did not include public sector plans in the analysis, though they

⁹ SSA published data was used for 2012 and 2013, while preliminary data was used for 2014.

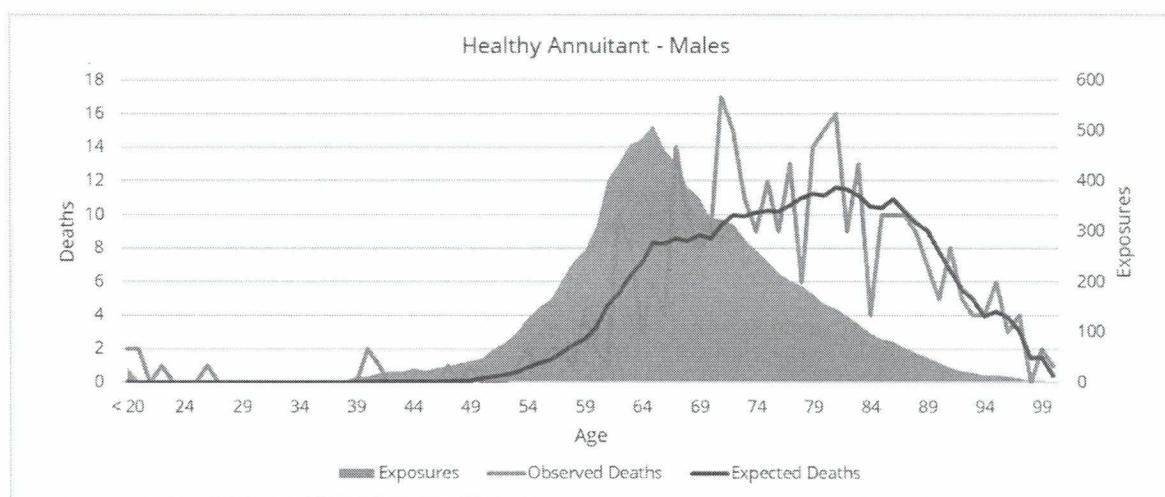
acknowledge that the Pub-2010 tables were being studied by the SOA at the time of publishing the experience study. They also state that the MP-2014 improvement scale was seen as too optimistic by many actuaries, and that other improvement scales were developed to be more modest.

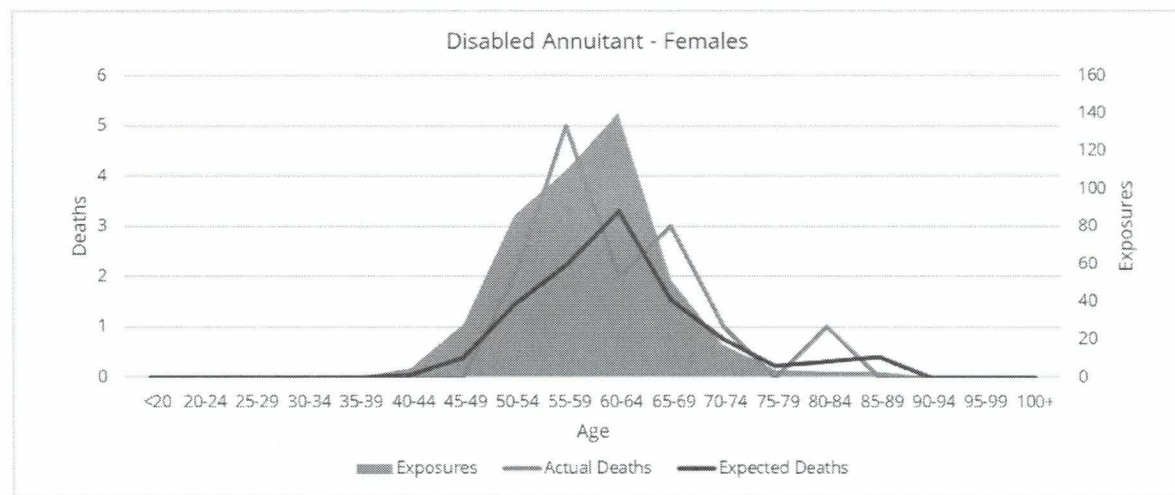
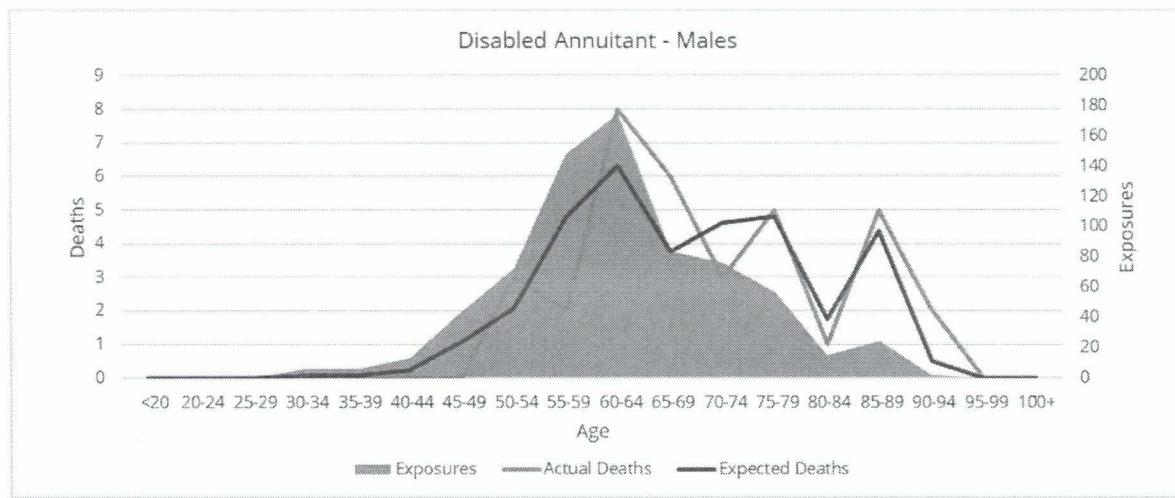
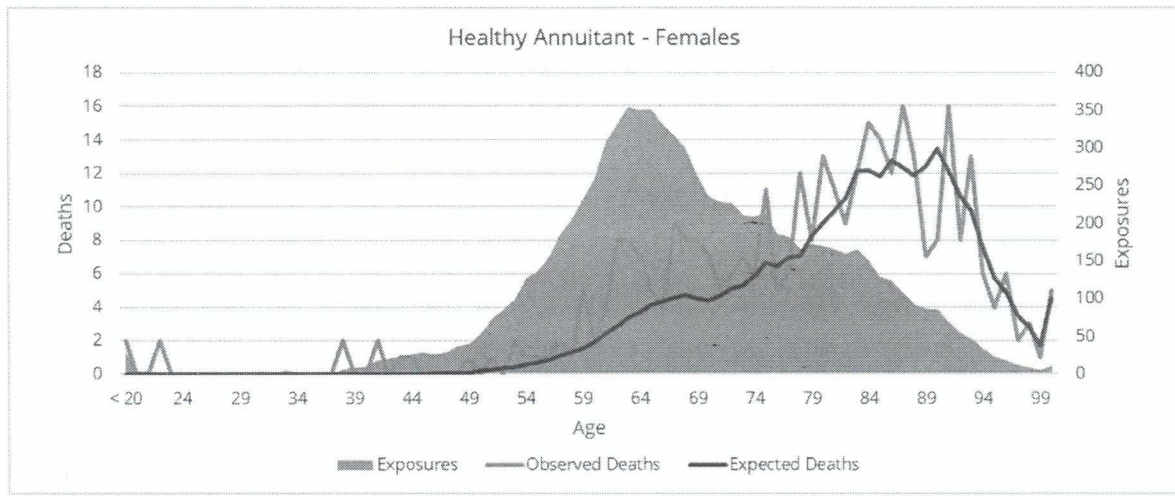
Ultimately, the retained actuary recommended updating to sex-distinct approximate RP-2006 Blue Collar mortality tables, with rates increased by 25%, and the SSA2016-2D sex-distinct improvement scale from the SSA. The healthy annuitant table was recommended for post-retirement mortality; the employee table was recommended for pre-retirement mortality; and the disabled retiree table was recommended for disabled life mortality.

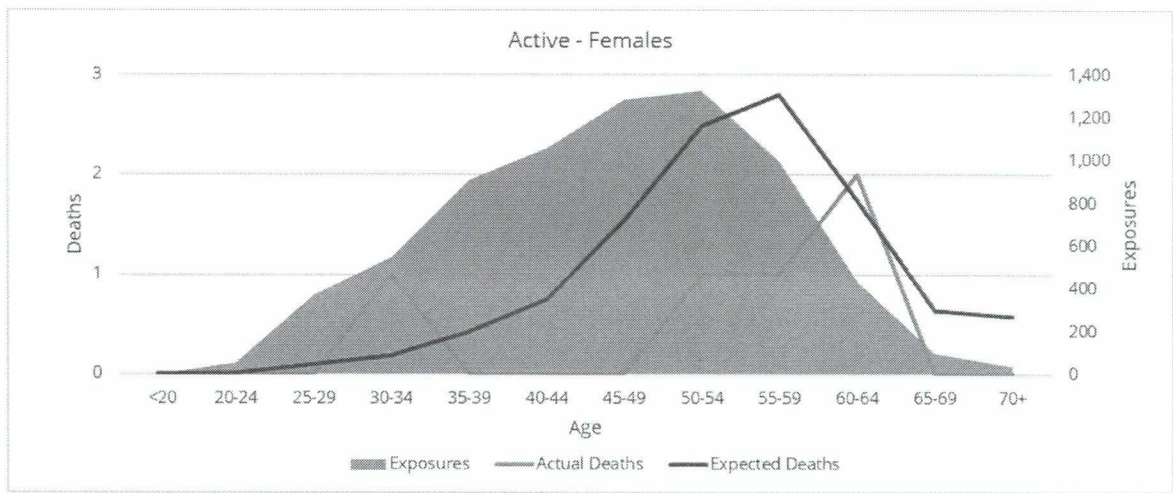
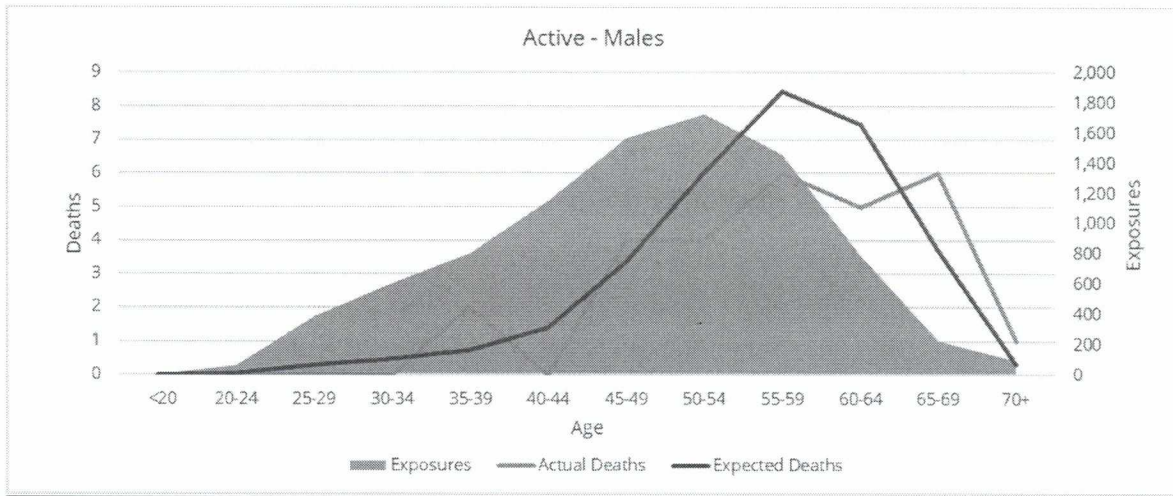
Replication of Experience Study

Using the experience study data provided by Segal from 7/1/2012 to 7/1/2016, Deloitte replicated Segal's observed mortality rates for healthy annuitants, disabled annuitants, and active employees, separately for males and females.

In the graphs below, "Exposures" refers to the number of participants that meet the criteria of the population being studied. Using "Healthy Annuitant – Males" as an example, over the study period there were approximately 450 healthy male annuitants that were age 64 at some point during the study. Approximately 8 of them did not survive to age 65.







Mortality - Summary				
Group	Observed Deaths - Segal	Observed Deaths - Deloitte	Expected Deaths (Valuation Assumption ¹)	Actual / Expected
Healthy Annuitant - Males	353	350	332	1.05
Healthy Annuitant - Females	309	355	296	1.20
Disabled Annuitant - Males	Not disclosed	35	34	1.02
Disabled Annuitant - Females	Not disclosed	14	11	1.24
Actives - Males	Not disclosed	28	32	0.87
Actives - Females	Not disclosed	5	11	0.44

¹ With mortality projection applied to valuation date

Note that the mortality rates disclosed in Section 4 of Segal's 2017 actuarial valuation report do not include mortality projection to the valuation date. For purposes of determining the expected deaths, we applied mortality projections to each valuation year.

For Healthy Annuitants:

- For males, Deloitte is closely matching Segal's observed deaths. Deloitte's Actual / Expected ratio, comparing actual deaths to expected deaths based on the current valuation assumption, is 1.05, which is close to the target of 1.00. Additionally, the graph above shows the expected deaths in blue is a reasonable fit for the actual deaths in green. This implies that the assumed mortality table is a reasonable fit based on actual experience for males.
- For females, Deloitte is observing significantly more deaths than Segal. This is because in the experience study data there are 20-30 survivors (mostly female) who transitioned to a status of "non-participating" or disappeared from the data. We classified these as deaths, while Segal may have excluded them from the analysis. Since there are no benefit forms with an expiring payment period, the only way for an inactive to no longer be valued is death. We recommend the retained actuary investigate status transitions to non-participating, specifically as it applies to analyzing the mortality assumption and whether these participants should be included or excluded.
- For females, the Actual / Expected Ratio is 1.20, and per the graph above the expected deaths in blue appears to be too low compared to actual deaths in green, particularly at ages 59-74. This stems from the same issue as in the bullet above – Segal determined the assumption after observing a lower number of deaths than Deloitte, and therefore the assumed mortality rates are lower. The assumed mortality table may be a reasonable fit based on Segal's methodology, but based on Deloitte's methodology the assumed mortality rates appear lower than our target 1.00.

For Disabled Annuitants, Segal did not disclose the observed deaths. It appears that Segal recommended the same adjustment factor as for Healthy Annuitants. Due to the small number of actual deaths for disabled annuitants, it is reasonable that the retained actuary did not attempt to develop a separate adjustment factor for disabled lives, and instead used similar variations to the table as for healthy annuitants. For Males, the Actual / Expected was 1.02 (35 actual deaths versus 34 expected deaths). For Females, the Actual / Expected was 1.24 (14 actual deaths versus 11 expected deaths). These Actual / Expected ratios appear reasonable given variability due to the small sample size.

For Actives, Segal did not disclose the observed deaths. It appears that Segal recommended the same adjustment factor as for Healthy Annuitants. Due to the small number of actual deaths for actives, it is reasonable that the retained actuary did not attempt to develop a separate adjustment factor for active lives, and instead used similar variations to the table as for healthy annuitants. For Males, the Actual / Expected was 0.87 (28 actual deaths versus 32 expected deaths). For Females, the Actual / Expected was 0.44 (5 actual deaths versus 11 expected deaths). While these Actual / Expected ratios are far from 1.00, the sample size is not nearly large enough for the retained actuary to make any reasonable adjustment to the active mortality table. The assumption appears reasonable.

Overall, we find the mortality assumption to be reasonable for healthy annuitants, disabled annuitants, and actives.

Comments and Recommendations

We have several recommendations regarding the mortality assumption:

- We recommend the retained actuary investigate status transitions to non-participating, specifically as it applies to analyzing the mortality assumption and whether these participants should be included or excluded.
- We recommend the experience study include more detail disclosing the exposures and observed deaths for each of these three groups. Additionally, if the adjustment factors for the disabled and active table are chosen to be equal to the healthy annuitant table, this should be disclosed.
- We recommend that the next experience study discuss the basis for the selection of the Blue-Collar adjustment and the multiplier adjustment, including a credibility analysis. If experience is determined to not be fully or partially credible, we recommend using a standard published mortality table. More detail should be provided to justify any adjustments to the mortality table.
- We recommend that the retained actuary explain the rationale for the selection of the SSA2016-2D mortality improvement scale. While they mention that Scale MP-2014 may be too optimistic, subsequent annual updates of MP-2014 have “scaled back” the optimism. The retained actuary should specifically explain why SSA2016-2D is a better assumption than Scale MP.
- We recommend that the next experience study review the appropriateness of updating the base mortality table to the Pub-2010 mortality tables. The mortality base table assumption should be based on more recent tables and reflect the employee base covered under the GE Fund to the extent that such plan experience is credible. At the time of the experience study, the RP-2014 mortality tables were the most current basis available and were the recommended base table for the GE Fund. The subsequent release of the Pub-2010 tables should be considered and we recommend that the appropriateness of these tables be considered for this population.

Police Officers’ Fund

Retained Actuary’s Assumption

The following table shows the current mortality assumptions for each group of participants:

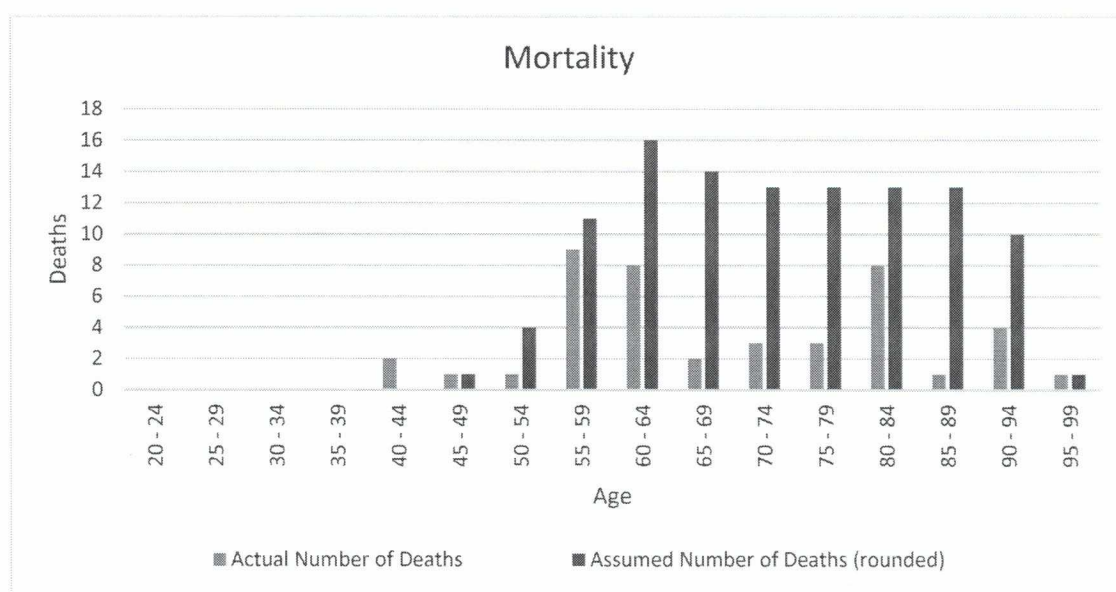
Participant Group	Assumption
Healthy Retirees	Sex-distinct rates set forth in RP-2000 Blue Collar Mortality Table, with full generational improvements in mortality using Scale AA.

Active Members	Sex-distinct rates set forth in RP-2000 Blue Collar Mortality Table, with full generational improvements in mortality using Scale AA; deaths prior to retirement are assumed not to be service connected.
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Experience Study Considerations

When the experience study was conducted, the mortality assumption was the RP-2000 Mortality Table for annuitants and non-annuitants projected to 2007 by Scale AA, as published by the Internal Revenue Service (IRS) for purposes of Internal Revenue Code (IRC) section 430. The following table shows the accumulated difference in expected retiree deaths to actual retiree deaths during the period January 1, 2003 through July 1, 2011:

Age Group	Actual Number of Deaths	Assumed Number of Deaths (rounded)	Actual Deaths / Expected
20 - 24	0	0	0%
25 - 29	0	0	0%
30 - 34	0	0	0%
35 - 39	0	0	0%
40 - 44	2	0	0%
45 - 49	1	1	100%
50 - 54	1	4	25%
55 - 59	9	11	82%
60 - 64	8	16	50%
65 - 69	2	14	14%
70 - 74	3	13	23%
75 - 79	3	13	23%
80 - 84	8	13	62%
85 - 89	1	13	8%
90 - 94	4	10	40%
95 - 99	1	1	100%



The retained actuary mentioned several caveats with this data:

1. Because they do not collect information regarding actual retiree deaths each year, they assumed that retirees who disappear each year from the data file have died. It is possible that a small number of these retirees have returned to work or have had their monthly benefit payment stopped for some other reason.
2. Some retiree deaths may not be included since some beneficiaries in the valuation data may use the retiree's social security number and other participants may be marked as a beneficiary, making it impossible to know for certain whether all retiree deaths have been included in the study.

The retained actuary states that the results of the experience study above should not be the basis for selecting the next mortality assumption, due to the caveats outlined above as well as the small sample size.

The retained actuary concluded that the data was of insufficient quality to support an assumption change.

Effective July 1, 2013, the mortality basis was changed from the RP-2000 Mortality Table, projected to 2007 by Scale AA, to the RP-2000 Mortality Table, projected to 2015 by Scale AA, both as published by the Internal Revenue Service (IRS) for purposes of Internal Revenue Code (IRC) section 430.

Effective July 1, 2017, the mortality improvement scale was changed from Scale AA, projected to 2015, to Scale AA with generational projections.

Comments and Recommendations

We have several recommendations regarding the mortality assumption:

- We recommend that the retained actuary and the City consider a data clean-up effort to enhance the data collection and data transformation process to be able to rely on plan experience.
- We recommend the experience study make a clear recommendation for the mortality assumption, or clearly state that they are proposing no change to the assumption.
- We recommend that the next experience study contain more analysis on industry-standard tables. The retained actuary states that the experience study data cannot be relied upon for selecting the assumption. If that is the case, the retained actuary should provide a much more detailed analysis on industry-standard tables available, such as the RP-2014 tables or the Pub-2010 tables.
- We recommend the retained actuary consider credibility analysis to support the selection of their assumption.
- We recommend that the mortality assumption be based on more recently published tables and reflect the employee base covered under the Police Officers' Fund to the extent that such plan experience is credible. The RP-2000 tables were published in 2000 and based on data from 1990 to 1994. For mortality base tables, the most recently available tables are not necessarily the best fit for the plan if the plan has at least partially credible data and can prove otherwise. However, the subsequent release of the Pub-2010 tables should be considered and we recommend that the appropriateness of these tables be considered for this population.
- The valuation report states that the mortality assumption was changed effective July 1, 2013, and again at July 1, 2017. We recommend that the valuation report provide an explanation of the rationale for the current assumption.
- We recommend updating the improvement scale to a more recently published table or provide a rationale for the selection of the scale being used. Improvement Scale AA was published in 1995 and is based on data from the Social Security Administration through 1993. Updated versions of improvement scale MP are published each year.

Firefighters' Fund

Retained Actuary's Assumption

The following table shows the current mortality assumptions for each group of participants:

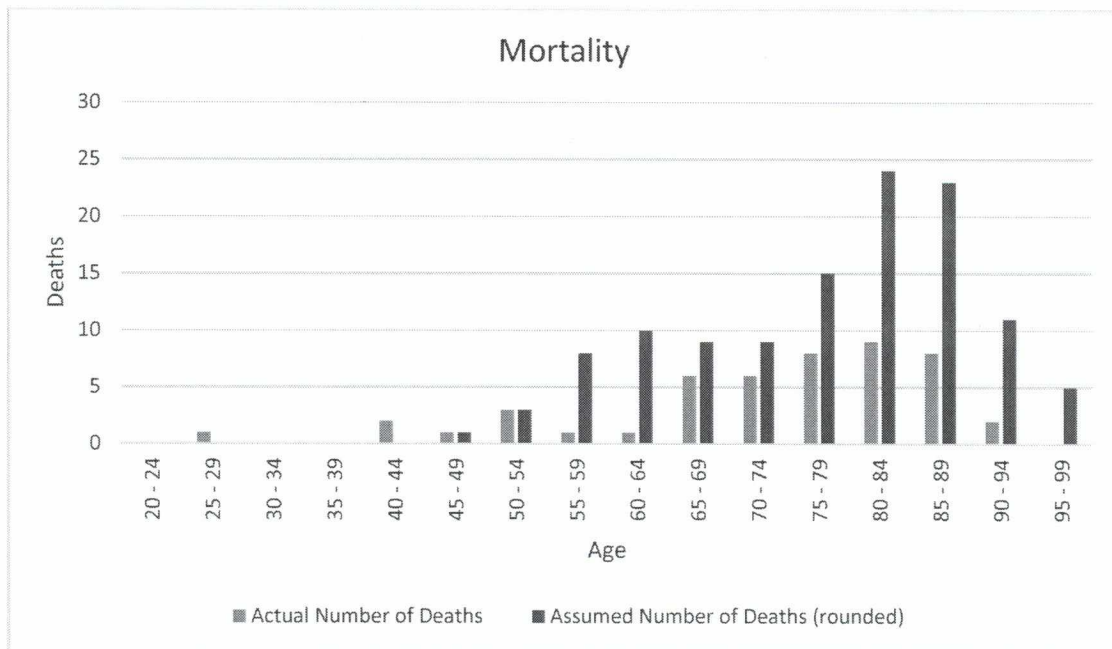
Participant Group	Assumption
Healthy Retirees	Sex-distinct rates set forth in RP-2000 Blue Collar Mortality Table, with full generational improvements in mortality using Scale AA.
Active Members	Sex-distinct rates set forth in RP-2000 Blue Collar Mortality Table, with full generational improvements in

	mortality using Scale AA; deaths prior to retirement are assumed not to be service connected.
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Experience Study Considerations

When the experience study was conducted, the mortality assumption was the RP-2000 Mortality Table for annuitants and non-annuitants projected to 2007 by Scale AA, as published by the Internal Revenue Service (IRS) for purposes of Internal Revenue Code (IRC) section 430. The following table shows the accumulated difference in expected retiree deaths to actual retiree deaths during the period January 1, 2003 through July 1, 2011:

Age Group	Actual Number of Deaths	Assumed Number of Deaths (rounded)	Actual Deaths / Expected
20 – 24	0	0	0%
25 – 29	1	0	0%
30 – 34	0	0	0%
35 – 39	0	0	0%
40 – 44	2	0	0%
45 – 49	1	1	100%
50 – 54	3	3	100%
55 – 59	1	8	13%
60 – 64	1	10	10%
65 – 69	6	9	67%
70 – 74	6	9	67%
75 – 79	8	15	53%
80 – 84	9	24	38%
85 – 89	8	23	35%
90 – 94	2	11	18%
95 – 99	0	5	0%



The retained actuary mentioned several caveats with this data:

1. Because they do not collect information regarding actual retiree deaths each year, they assumed that retirees who disappear each year from the data file have died. It is possible that a small number of these retirees have returned to work or have had their monthly benefit payment stopped for some other reason.
2. Some retiree deaths may not be included since some beneficiaries in the valuation data may use the retiree's social security number and other participants may be marked as a beneficiary, making it impossible to know for certain whether all retiree deaths have been included in the study.

The retained actuary warns the reader that the results of the experience study above should not be the basis for selecting the next mortality assumption, due to the caveats outlined above as well as the small sample size.

The retained actuary does not make a recommendation in the experience study.

Effective July 1, 2013, the mortality basis was changed from the RP-2000 Mortality Table, projected to 2007 by Scale AA, to the RP-2000 Mortality Table, projected to 2015 by Scale AA, both as published by the Internal Revenue Service (IRS) for purposes of Internal Revenue Code (IRC) section 430.

Effective July 1, 2017, the mortality improvement scale was changed from Scale AA, projected to 2015, to Scale AA with generational projections.

Comments and Recommendations

We have several recommendations regarding the mortality assumption:

- We recommend that the retained actuary and the City consider a data clean-up effort to enhance the data collection and data transformation process to be able to rely on plan experience.
- We recommend the experience study make a clear recommendation for the mortality assumption, or clearly state that they are proposing no change to the assumption.
- We recommend that the experience study contain more analysis on industry-standard tables. The retained actuary states that the experience study data cannot be relied upon for selecting the assumption. If that is the case, the retained actuary should provide a much more detailed analysis on industry-standard tables available, such as the RP-2014 tables or the Pub-2010 tables.
- We recommend the retained actuary consider credibility analysis to support the selection of their assumption.
- We recommend that the mortality assumption be based on more recently published tables and reflect the employee base covered under the Firefighters' Fund to the extent that such plan experience is credible. The RP-2000 tables were published in 2000 and based on data from 1990 to 1994. For mortality base tables, the most recently available tables are not necessarily the best fit for the plan if the plan has at least partially credible data and can prove otherwise. However, the subsequent release of the Pub-2010 tables should be considered and we recommend that the appropriateness of these tables be considered for this population.
- The valuation report states that the mortality assumption was changed effective July 1, 2013, and again at July 1, 2017. We recommend that the valuation report provide an explanation of the rationale for the current assumption.
- We recommend updating the improvement scale to a more recently published table or provide a rationale for the selection of the scale being used. Improvement Scale AA was published in 1995 and is based on data from the Social Security Administration through 1993. Updated versions of improvement scale MP are published each year.

Retirement

The retirement assumption is used to determine when an employee is expected to commence benefits.

Actuarial Standards

ASOP No. 35, Section 3.5.1 — Retirement—*The actuary should take into account factors such as the following:*

- a. *employer-specific or job-related factors such as occupation, employment policies, work environment, unionization, hazardous conditions, and location of employment;*
- b. *the plan design, where specific incentives may influence when participants retire;*
- c. *the design of, and date of anticipated payment from, social insurance programs (for example, Social Security or Medicare); and*
- d. *the availability of other employer-sponsored postretirement benefit programs (for example, postretirement health coverage or savings plan).*

GE Fund

Retained Actuary's Assumption

The plan uses a separate retirement assumption for members with less than or greater than 30 years of service:

Less than 30 Years of Service Rate		30 or More Years of Service Rate	
Age	Rate	Age	Rate
50-52	2%	50-52	30%
53-54	3%	53-54	30%
55	5%	55	30%
56	6%	56	30%
57	6%	57	35%
58-59	7%	58-59	35%
60	20%	60	35%
61-64	15%	61-64	20%
65-66	25%	65-66	25%
67-68	15%	67-68	25%
69	25%	69	25%
70	100%	70	100%

Members retiring from inactive status are assumed to retire uniformly at age 60.

Experience Study Considerations

The retained actuary considered data over the study period to evaluate the retirement assumption. Participants over age 70 were ignored. Rates were considered separately for those with less than 30 years of service and greater than 30 years of service because those hired prior to November 1, 2011 are eligible for unreduced early retirement at 30 years of service. The results of the study are as follows:

Service	Actual	Expected	Percent of Expected
Less than 30 Years	407	393	104%
30 or More Years	97	125	78%

COMMUNICATIONS

FILED

JAN 21, 2020

20-C-0011

A COMMUNICATION FROM COUNCIL MEMBER ANTONIO BROWN, COUNCIL DISTRICT 3, APPOINTING JOAN VERNON TO SERVE AS A MEMBER OF THE DISTRICT 3 BLIGHT FREE ADVISORY BOARD AS THE WESTSIDE FUTURE FUND REPRESENTATIVE.

ACCEPT
with unanimous
consent
1-21-2020
FILE

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1ST ADOPT 2ND READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred:

Referred To:

Date Referred:

Referred To:

Date Referred:

Referred To:

First Reading

Committee

Date

Chair

Referred To

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

CERTIFIED

JAN 21 2020

ATLANTA CITY COUNCIL PRESIDENT

Teresa D. Apoe

CERTIFIED

JAN 21 2020

MUNICIPAL CLERK

MAYOR'S ACTION



20-C-0011

CITY OF ATLANTA

ANTONIO BROWN
COUNCILMEMBER, DISTRICT 3

55 TRINITY AVENUE, S.W.
SUITE 2900
ATLANTA, GEORGIA 30303
(404) 330-6046

January 3, 2019

Council President Felicia Moore
and Atlanta City Council Members
55 Trinity Avenue, SW
Suite 2900
Atlanta, Georgia 30309

RE: Council District 3 Appointment of Joan Vernon to the Council District 3 Blight Free Advisory Board

Dear President Moore and Members of the Council:

It is my pleasure to appoint Joan Vernon to serve as a member of the Council District 3 Blight Free Advisory Board. Mrs. Vernon will represent the Westside Future Fund on the advisory board.

I am confident that Mrs. Vernon will serve the Council District 3, City of Atlanta and the Blight Free Advisory Board with pride and integrity. Attached is a copy of Mrs. Vernon's qualifications for your review.

In Service,

Antonio Brown
Councilmember, District 3

JOAN VERNON

Director of Neighborhood Engagement, Westside Future Fund

As a long-time resident and advocate for inclusive community development, Joan Vernon has worked to prioritize community goals and local developments. In 2016 Joan joined the board of the English Avenue Neighborhood Association (EANA) as the 1st Vice President and was elected as the organization's President shortly after. During her term, she worked with the community to complete the 2016 Land Use Framework Plan; as well as, the 2018 English Avenue rezoning, permitted uses and development controls to be included in Atlanta's westside Land Use Framework Plan legislation. Over the years Joan has organized various meetings with city departments, community partners and large developers to explore both the negative and positive effects of proposed developments. Joan Vernon represented the English Avenue community for the redevelopment of Herndon Homes redevelopment, Westside Yards Community Benefits Agreement and the 2019 Super Bowl Host Committee. Joan is currently a member of the City of Atlanta Department of Planning's Congregate Steering Committee. In May 2019 Joan Vernon joined the Westside Future Fund team to continue to work on behalf of westside communities for a compassionate and inclusive approach to community redevelopment. In her years of service, Joan Vernon is most proud of the equitable opportunities created for westside residents to participate in community growth and for the collective effort of unity shared amongst Atlanta's historic west side neighborhoods.

20-C-0012

A COMMUNICATION FROM MAYOR
KEISHA LANCE BOTTOMS APPOINTING
STEVE BROCK TO SERVE AS A MEMBER
OF THE OFFICE OF BUILDINGS
TECHNICAL ADVISORY COMMITTEE.
THIS APPOINTMENT IS FOR A TERM OF
TWO (2) YEARS.

ACCEPT
+
FILE
with unanimous
consent
1-21-2020

- ☐ **CONSENT REFER**
- ☐ **REGULAR REPORT REFER**
- ☐ **ADVERTISE & REFER**
- ☐ **1ST ADOPT 2ND READ & REFER**
- ☐ **PERSONAL PAPER REFER**

Date Referred: _____
Referred To: _____
Date Referred: _____
Referred To: _____
Date Referred: _____
Referred To: _____

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ RC Vote

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)

Other

Members

Refer To

CERTIFIED

JAN 21 2020

ATLANTA CITY COUNCIL PRESIDENT

John A. Hoge

CERTIFIED

JAN 21 2020

MUNICIPAL CLERK

MAYOR'S ACTION



20-C-0012

2020 JAN 15 PM 1:39

CITY OF ATLANTA

KEISHA LANCE BOTTOMS
MAYOR

55 TRINITY AVENUE, S.W.
SUITE 2400
ATLANTA, GEORGIA 30303-0300
TEL (404) 330-6100

December 20, 2019

Council President Felicia Moore
and City Councilmembers
55 Trinity Avenue S.W.
Suite 2900
Atlanta, Georgia 30303

Re: Mayoral Appointment of Steve Brock for the Office of Buildings Technical Advisory Committee

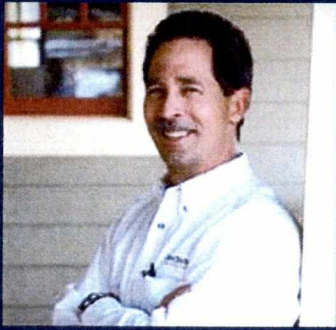
Dear President Moore and Members of the Council:

It is my pleasure to appoint Steve Brock to serve as a member on the Office of Buildings Technical Advisory Committee on behalf of the City of Atlanta. Mr. Brock is a resident of the City of Atlanta and is willing to serve in this capacity. His appointment is for a term of two (2) years and requires City Council confirmation.

Based on his experience and commitment to the community, I am confident that Mr. Brock will serve the City of Atlanta and the Office of Buildings Technical Advisory Committee with integrity and dedication. A copy of his qualifications is attached for your review.

Sincerely,

Keisha Lance Bottoms



Top Skills

Structures

Civil Engineering

Waste to Energy

Steve Brock

Founder and CEO, Brock Built Homes

Experience

Brock Built Homes

CEO

1984 - Present

Steve Brock, Founder and CEO of Brock Built Homes, brings over 25 years of homebuilding experience to the marketplace. His homes are built with superior craftsmanship at exceptional values. To date, Steve has built over 2500 homes and has literally altered the landscape of Atlanta's West Side. He has created innovative places to live close to the city with beautiful homes, tree lined streets, neighborhood parks, sidewalks and relaxing green spaces. Brock Built Homes is now building several new communities in Cobb County. See the website for more detail: brockbuilt.com